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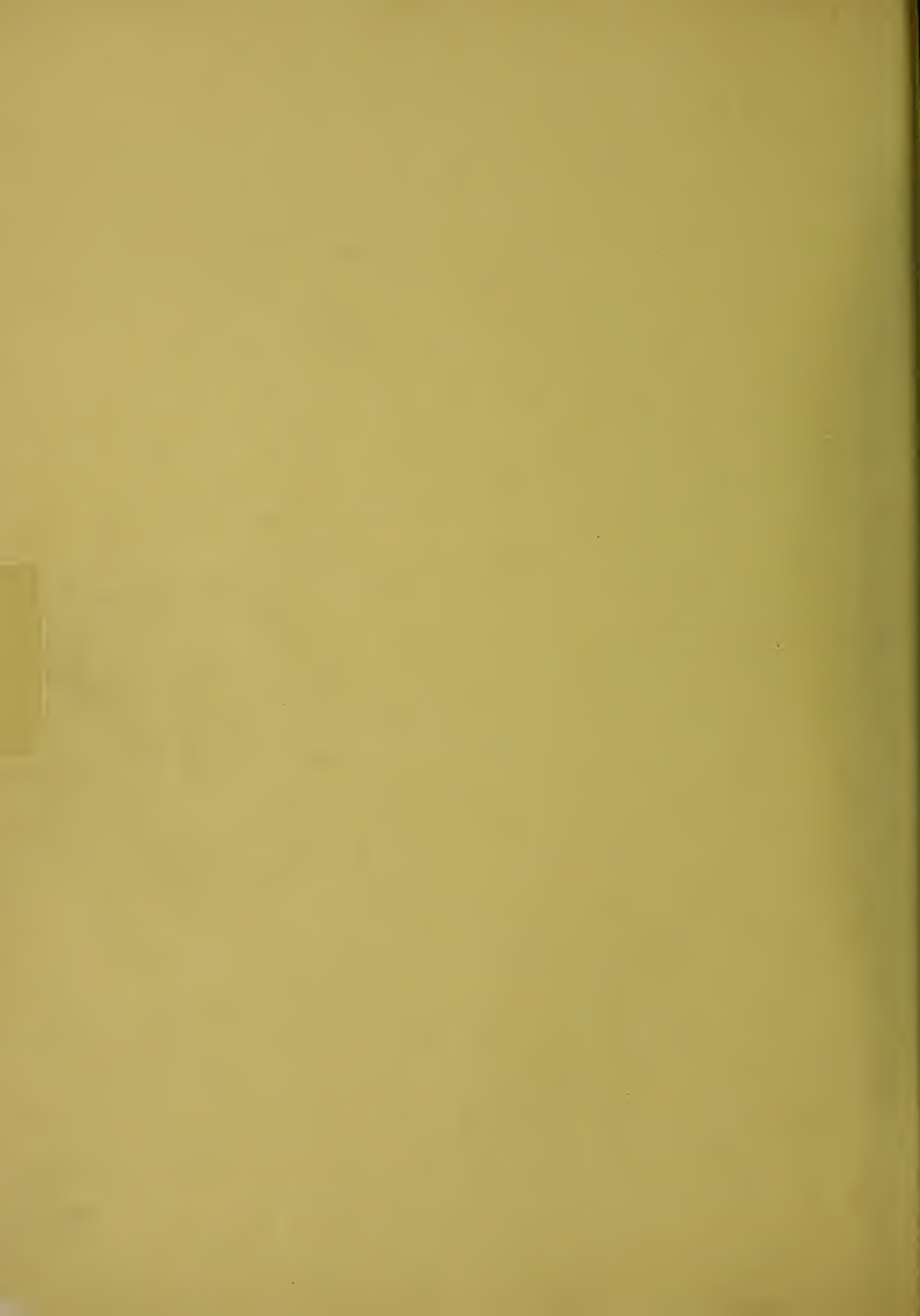














Minutes of the meeting of the Board of Governors held in the Board Room, Simcoe Hall, on Thursday, January 27th, 1955, at 4 p. m.

Present -

- |                                 |                         |
|---------------------------------|-------------------------|
| The Chairman (Colonel Phillips) | Dr. Tory                |
| The President                   | Mr. Vaughan             |
| The Chancellor                  | Mr. Borden              |
| Mr. Gordon                      | Mr. Dalgleish           |
| Dr. Sullivan                    | Mr. LaBine              |
| Mr. Urquhart                    | Mr. Kelly               |
| Mr. Ketchum                     | Dr. Johnson             |
| Hon. Dr. Bruce                  | Mr. Clarke              |
| Mr. Bryce                       | Mr. Burns               |
|                                 | Mr. A. G. Rankin,       |
|                                 | Comptroller             |
|                                 | Mr. C. E. Higginbottom, |
|                                 | Secretary               |

Dr. Bissell, Vice-President, in attendance

55-1-1  
Death of  
Mr. Justice Hope

Before commencing the business of the meeting the Chairman referred to the death of the Hon. Mr. Justice Hope, a valued member of the Board of Governors. The President presented a resolution which Dr. Bissell and he had prepared. On motion of Hon. Dr. Bruce the Board adopted the resolution as follows, and directed that a copy be sent to Mrs. Hope and also to her daughter:-

"In the death of Mr. Justice Hope the University and the community have suffered a great and grievous loss. The loss is made all the more poignant by our consciousness that, from the abundance of his talents, he had much yet to give. In both the life of action and the life of thought, Mr. Justice Hope attained pre-eminence. A soldier who rose to high rank, he was a brave and inspiring officer in the field, a wise and efficient leader in days of peace. In his chosen profession of law he attained success and distinction, first as a barrister and then as a judge. All that he did was marked by a quick and flexible mind, grace of manner and power of expression, and an ingrained sense of justice and fair play. No one understood better than he the delicate interplay in a free society of rights and privileges, of duties and obligations. Mr. Justice Hope's profound interest in education was a natural extension of his concern for the relationship of the individual to society. The report that bears his name - no mere compilation of truisms but a lively and provocative analysis - will be the most widely known monument to his work in the field of education. But his friends and colleagues in the University - fellow governors, administrators, members of

55-1-1  
Death of  
Mr. Justice Hope  
(Cont'd)

the teaching staff from the most junior to the most senior - will remember him best as a man who had a clear understanding of the idea of the University, who knew that education flourishes only

'When the mind is without fear and the head is held high,  
Where knowledge is free'.

Nothing was more characteristic of him, of his belief in the primacy of humane and liberal values, than his energetic devotion to the cause of residential life in this University. It is pleasant and comforting to think that to hundreds of members of the University community their last memory of Mr. Justice Hope will be his forceful and felicitous chairmanship at the opening proceedings of the Sir Daniel Wilson Residence. He would most surely have agreed with Milton's definition of education:

'I call therefore a complete and generous education, that which fits a man to perform justly, skilfully, and magnanimously all the offices, both private and public, of peace and war.'

His many friends would add that his own life was an illustration of the Miltonic precept."

55-1-2  
Minutes  
confirmed

The minutes of the following meetings

were presented and -

Upon motion of Mr. Bryce,  
Seconded by Mr. LaBine,  
And unanimously carried,

were confirmed:-

- (a) Regular meeting of November 25th, 1954
- (b) Special meeting of December 20th, 1954

55-1-3  
Leaves of  
Absence

ON MOTION DULY MADE, SECONDED AND UN-

ANIMOUSLY CARRIED, leave was granted to the members of the

Board absent from the following meetings:-

- (a) Regular meeting of November 25th, 1954:

Mr. Borden	Mr. Fennell
Hon. Dr. Bruce	Dr. Johnson
Mr. Burns	Mr. Ketchum
Mr. Clarke	Rt. Hon. Vincent Massey
Mr. Duncan	Mr. Osbourne

- (b) Special meeting of December 20th, 1954:

The Chairman	Mr. Gordon
The Chancellor	Dr. Johnson
Hon. Dr. Bruce	Mr. Ketchum
Mr. Clarke	Rt. Hon. Vincent Massey
Mr. Dalglish	Mr. Osbourne
Mr. Duncan	Dr. Sullivan
Mr. Fennell	Mr. Vaughan



55-1-4  
Vacancies on  
Committees

ON MOTION DULY MADE, SECONDED AND UNANIMOUSLY CARRIED, the Board approved of the Chairman's suggestion of appointments to the following Committees to fill the vacancies caused by the death of Mr. Justice Hope:-

1. Committee on Honorary Degrees - Mr. P. A. C. Ketchum
2. University College Committee - The Chancellor, Dr. S. Beatty, to be Chairman of the Committee
3. Banting Research Foundation - Mr. Arthur Kelly

55-1-5  
McCharles  
Prize  
Committee  
Report

Report No. 12 of the McCharles Prize Committee was presented as follows, and -

Upon motion of Mr. Bryce,  
Seconded by Mr. Vaughan,  
And unanimously carried,

was adopted:-

"To the Board of Governors,  
University of Toronto.

Gentlemen:-

Your Committee reports that it held a meeting in the office in the Mining Building of Dean R. R. McLaughlin, Chairman of the Committee, on Wednesday, November 24th, 1954, at 4 p.m., at which the following were present:-

Dean R. R. McLaughlin  
(in the Chair)  
Professor W. H. Watson  
Dr. W. P. Dobson  
Mr. N. F. Parkinson

Professor H. E. T. Haultain  
Mr. C. E. Higginbottom,  
Secretary

1. Report of previous meeting

Upon motion of Mr. Parkinson,  
Seconded by Professor Watson,  
the report of the previous meeting held on April 20th and May 21st, 1953, which had been presented to and approved by the Board of Governors on May 28th, 1953, was adopted and confirmed.

2. Nomination of Professor Frank Arthur Forward

Consideration was given by your Committee to the nomination of Professor Frank Arthur Forward, Head of the Department of Mining and Metallurgy at the University of British Columbia, for his invention of pressure leaching processes for the recovery of uranium, nickel, copper and cobalt, which had been submitted by -

Mr. Eldon Leslie Brown, President & Managing Director,  
Sheritt Gordon Mines Limited, and  
Mr. William J. Bennett, President & Managing Director,  
Eldorado Mining & Refining Limited

Copies of the nomination form had been sent to all the members of the Committee, in order that they would be familiar with the results of Professor Forward's work on pressure leaching processes.

55-1-5  
McCharles  
Prize  
Committee  
Report  
(Cont'd)

The Secretary distributed to the members of the Committee copies of the following:-

1. Extract from the Will of the late Aeneas McCharles, covering the bequest to the University for the award
2. Brief history of the late Aeneas McCharles
3. List of winners of the McCharles Prize
4. Letter from Mr. T. L. Willson offering to return to the University the first award of \$1,000, to be used to provide medals for a more permanent form of award for perpetuating a discovery
5. Paper presented by Professor Forward at a meeting of the Mining Congress and printed in the May 1954 edition of the Mining Congress Journal.

The nomination of Professor Forward had been made under Clause 1 of the following Conditions of Award:-

1. To any Canadian from one end of the country to the other, and whether student or not, who invents or discovers any new and improved process for the treatment of Canadian ores or minerals of any kind, after such process has been proved to be of special merit on a practical scale;
2. Or for any important discovery, invention or device by any Canadian that will lessen the dangers and loss of life in connection with the use of electricity in supplying power and light;
3. Or for any marked public distinction achieved by any Canadian in scientific research in any useful practical line.

The Chairman of your Committee presented a letter which he had received from Mr. R. A. Bryce, a member of the Committee, in which he stated that he was uncertain whether he could be at the meeting, but that if he were present he would vote to award the McCharles Prize to Professor Forward.

Upon motion of Dr. Dobson,

Seconded by Mr. Parkinson,  
your Committee recommends unanimously that the McCharles Prize for 1954 be awarded to Professor Frank Arthur Forward for the invention of pressure leaching processes for the recovery of uranium, nickel, copper and cobalt.

Your Committee also recommends that the presentation of the award to Professor Forward, consisting of the cheque for \$1,000.00, the medal and the certificate of award, be made at an appropriate occasion, and that the arrangements for the same be made by Dean McLaughlin and the Secretary of the Committee.

### 3. Medals

The Secretary reported to the Committee that there were three bronze medals available for award, and -

Upon motion of Professor Haultain,

Seconded by Mr. Parkinson,  
your Committee recommends that the Secretary be requested to make an effort to obtain the die for the medals which had originally been in the hands of Mons. Henri Dubois in Paris, but subsequently in the possession of Le Directeur des Monnaies in Paris. This would facilitate the striking of medals in future. If the Secretary is unable to obtain the die, it is recommended that he be authorized to order ten bronze medals for future presentation.

Your Committee was again informed of the material sent to various mining companies, the National Research Council, the Defence Research Board, technical journals, Monthly Magazines of the Canadian Universities, or their Alumni Associations, etc., throughout Canada, regarding the availability of the McCharles Prize.

The Committee meeting adjourned at 4:30 p. m.

All of which is respectfully submitted.

(Sgd) R. R. McLaughlin,  
Chairman of Committee

(Sgd) C. E. Higginbottom,  
Secretary

November 24, 1954



55-1-6  
Royal  
Conser-  
vatory  
of Music  
of  
Toronto  
Committee  
Report

Report Number 4 of the Royal Conservatory of  
Music of Toronto Committee was presented as follows, and -

Upon motion of Dr. Johnson,  
Seconded by Mr. Burns,  
And unanimously carried,  
was adopted:-

"To the Board of Governors,  
University of Toronto.

Gentlemen:-

Your Committee reports that it held a meeting in the  
Board Room, Simcoe Hall, on Friday, December 17th, 1954, at 4 p.m.,  
at which the following were present:-

Dr. Edward Johnson  
(in the Chair)  
The President

From the Conservatory:  
Dr. Boyd Neel, Dean  
Mr. F. C. Silvester, Registrar  
Mr. J. F. Brook, Secretary-  
Treasurer  
Mr. A. G. Rankin,  
Comptroller  
Mr. C. E. Higginbottom,  
Secretary

#### Chairman's Items

##### 1. Report of previous meeting

The report of the meeting held on November 19th, 1954,  
which had been submitted to and approved by the Board of Governors  
on November 25th, was presented, and upon motion of the President  
was confirmed.

#### Dean's Items

##### 1. Registrations

The Dean presented the following report on registra-  
tions to November 30th, 1954:-

##### School of Music

An increase from 5,527 in 1953-54 to 5,604 in 1954-55  
Faculty of Music (Degree Courses and Diploma Courses)

An increase from 109 in 1953-54 to 113 in 1954-55.

##### 2. Future of Concert and Placement Bureau

Dean Neel presented to your Committee a letter he had  
received from Community Concerts of Canada Limited, dated December  
16th, 1954, and signed by F. C. Schang, stating that Community Con-  
certs of Canada Limited has been formed to represent in the Dominion  
of Canada artists managed by Columbia Artists Management Inc.,  
to service the Canadian cities represented by Community Concerts.  
Certain proposals were submitted including the suggestion that  
they establish headquarters in Toronto and set up offices at the  
Conservatory.

After considering the matter at length your Committee  
is confronted with the fact that there are two organizations to be  
considered in connection with any decision which might be made in  
this regard - Community Concerts of Canada Limited, and the newly  
formed International Concert Service, and while it is interested  
in the proposal, your Committee is of the opinion that it would be  
improper in any event to permit the use of space in the Conserva-  
tory for such a project, and that it is not prepared to make at  
this time a recommendation respecting the proposal of Community  
Concerts of Canada Limited.

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Conser-  
vatory  
Committee  
Report  
(Cont'd)

## Secretary-Treasurer's Items

### 1. Reorganization of Examination Department

In connection with the question which had been raised at the previous meeting regarding the reorganization of the Examination Department, the Registrar of the Conservatory, Mr. Silvester, stated that improvements had been made regarding the same. He stated that he anticipated a considerable increase in the fees for the current year, and that it would be necessary for him to have the additional clerks which he had previously stated he would need in order to carry on the work in his office. Mr. Silvester presented the following memorandum covering the same:-

#### Revised Schedule re Examination Department Salaries

	<u>Present Rate</u>	<u>1954-55</u>	<u>1955-56</u>
Helen Bickell	\$ 3,350		
plus bonus	\$ 500	\$ 3,850	\$ 3,850
Betty Taylor	2,600	2,600	2,600
Peggy McCormick	2,250	2,325	2,400
Dorinda Excell	1,920	2,040	2,220
Elizabeth Callow	1,920	2,040	2,220
Marjorie Gordon (left)		330	
Four new clerks	(5 mos.)	3,400	8,400
Temporary help, over- time, etc.		8,000	3,000
		<u>\$24,585</u>	<u>\$24,690</u>

In view of the increased fees anticipated for 1954-55, your Committee recommends approval for the provision of the four new clerks requested by Mr. Silvester from February 1st, 1955, together with the increases referred to from January 1st, 1955, on the understanding that the cost does not exceed \$4,000, and that the salaries of new and present members of the staff of the Examination Department within the appropriations available be determined by the Comptroller of the University, the Personnel Officer of the University, Mr. Brook and Mr. Silvester.

### 2. Appointments, Resignations and Transfers

Your Committee recommends confirmation of the following appointment at the Conservatory:-

Miss Frances Johnston, Registration Department  
from Dec. 6, 1954, @ a salary  
of \$1,920 per annum

### 3. Bursary Awards and Other Trust Fund Matters

A list of Bursary awards, previously considered and recommended by the Scholarship Committee of the Conservatory, was presented for the consideration of your Committee, and is now recommended to the Board for approval.

Mr. Brook, Secretary-Treasurer of the Conservatory, informed your Committee that the records indicate no donation received for 1952-53 from Dr. Myers, and your Committee recommends that the sum of \$100.00 be transferred from the Frederick Harris Co. Ltd. Royalty Account to the Mae E. Myers Scholarship Account, in order to cover the award of this Scholarship.

### 4. Student Medical Insurance Plan

Your Committee was informed of the existence of an Insurance Plan which was introduced at the Conservatory at the beginning of the 1946-47 Session, and which covers students in the Conservatory Women's Residence only. The parent or guardian who decides to apply for coverage for a student in residence completes an application form and returns it to the Conservatory together with a cheque for \$5.00. An individual

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(Cont'd)

insurance certificate is mailed to the parent or guardian, and a master policy is issued to the Conservatory. The plan covers loss resulting directly from bodily injuries sustained through accidental means, and the Company will reimburse the insured for the actual expense of medical treatment, hospital charges and nursing fees up to a limit of \$500 for any one accident.

After considering the matter your Committee is of the opinion that no official recognition of this plan be accorded, and recommends that in future no master policy be issued to the Conservatory and that any arrangements for 'Student Medical Insurance' be entirely the responsibility of the individual student.

5. Representative for the 1955 Canadian National Exhibition

A letter was presented from the Canadian National Exhibition stating that nomination of representatives to their Association must be received by January 19th, 1955. On motion of the President your Committee recommends that Dr. Neel, Dean of the Royal Conservatory of Music of Toronto, be named as the representative of the Conservatory, and that authority be given for the execution of the nomination form transmitted with the letter.

6. Investment Transactions

(a) There was reported to your Committee the confirmation by the Board at its last meeting of the following investment:-

Purchased for the Marion Ferguson Foundation:

\$ 500 3% Hydro-Electric Power Commission of Ontario Bonds due Apr.1,1968-70 @ \$97½

(b) Your Committee recommends confirmation of the following investment:-

\$1,000 3½% Hydro-Electric Power Commission of Ontario Bonds due May 15,1974-79 @ par

Your Committee draws attention to the fact that there was not a quorum present at this meeting, and presents these recommendations to the Board for its approval.

The meeting adjourned at 5:35 p.m.

All of which is respectfully submitted.

(Sgd) Edward Johnson  
Chairman of Committee

(Sgd) C. E. Higginbottom  
Secretary"

December 17, 1954.

In connection with Clause 2 of the foregoing report - Future of Concert and Placement Bureau - Dr. Johnson read the following letter from Dean Neel of the Conservatory, dated January 25th, 1955, and at Dr. Johnson's suggestion the letter was referred to the Conservatory Committee of the Board of Governors:-

"Royal Conservatory of Music of Toronto

25th January, 1955

Dr. Edward Johnson,  
Chairman of Conservatory Committee,  
Royal Conservatory of Music,  
135 College Street,  
Toronto, Ont.

Dear Mr. Chairman:-

Following our discussion I would like herewith to recommend a general expansion programme for the Concert



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vatory  
Committee  
Report  
(Cont'd)

Bureau of the Royal Conservatory of Music. Mr. Schabas, Director of the Bureau, has submitted the following to me for consideration, and I would be grateful if this were brought before the Committee for immediate action:

- (1) that a three-year expansion programme be laid out for the Concert Bureau.
- (2) that we allocate necessary funds for such a programme before the 1955-56 budget is set.
- (3) that because of the urgency of the moment in following up concert activities this year a request for a special allocation of funds be made now to carry us through until the new fiscal year. These funds would be for additional staff and promotional expense.
- (4) that one person be permanently employed to do the field work for the Bureau and that his duties commence immediately.
- (5) that a junior clerk be added to our present staff if Mr. Nall is given the position of field representative full time.

The above suggestions pertain exclusively to the promotion of concerts and possibly lectures and their preparation by leading Conservatory artists in Ontario. The Public Relations Department will, in addition to this, continue to carry on the other work connected with the Department, such as Conservatory publicity and advertising, year books, housing, programmes, Summer School, and Placement work such as teaching positions, accompanists, church organists, soloists and choristers, organization of concerts both in and out of the Conservatory, etc.

Yours sincerely,

(Sgd) Boyd Neel  
Dean"

55-1-7  
Finance  
Committee  
Report

Report Number 192 of the Finance Com-

mittee was presented as follows, and -

Upon motion of Mr. Gordon,  
Seconded by Mr. Urquhart,  
And unanimously carried,

the report was adopted:-

"To the Board of Governors,  
University of Toronto.

Gentlemen:-

Your Committee reports that it held a meeting at the York Club on Friday, January 21st, 1955, at 12:30 p.m., at which the following were present:-

Mr. Walter L. Gordon  
(in the Chair)  
The President  
The Chancellor  
Mr. Beverley Matthews  
Mr. C. F. W. Burns  
Mr. Norman C. Urquhart

Dr. C. T. Bissell,  
Vice-President  
Mr. A. G. Rankin,  
Comptroller  
Mr. C. E. Higginbottom,  
Secretary

#### 1. Staff Salaries

Your Committee has given careful consideration to the representations of the Association of the Teaching Staff which were submitted to the President in a letter from Professor Kenneth C. Fisher, dated December 21, 1954. In parti-

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Finance  
Committee  
Report  
(Cont'd)

cular your Committee is impressed with the fact that the percentage increases in salaries which have occurred since 1939 have been considerably less in the higher than in the lower ranks. It is significant that the salary scale for Professors at the present time is less than for High School Principals in the City of Toronto. Your Committee believes that increases should be granted in all categories of academic salaries as from July 1, 1955, but that the emphasis should be given to the senior grades. The increases proposed are set out in some detail in the schedules and are summarized hereunder:-

	Present range	Proposed Increase		Proposed range
		Min.	Max.	
Lecturers	\$3,100 to \$4,600	\$400	\$ 400	\$3,500 to \$ 5,000
Assistant Professors	4,800 to 5,900	200	600	5,000 to 6,500
Associate Professors	6,100 to 7,000	400	1,000	6,500 to 8,000
Professors	7,200 to 8,200	800	1,800	8,000 to 10,000

Your Committee concurs with the recommendation of the President and the Deans that the semi-automatic annual increases provided for some years ago should be discontinued and that hereafter all increases in salary should be based on merit with the greatest possible emphasis being placed upon selectivity.

If the proposed salary scales are approved, it is recommended that increases be granted to the teaching staff for the year 1955-56 of approximately \$256,647, made up as follows:-

Academic Salaries	\$200,000	
Additional pension costs	<u>15,500</u>	\$215,500
Scheduled increases to non-teaching staff in accordance with the position study report of 1954 for technicians, laboratory assistants, etc.	\$ 38,187	
Additional pension costs	<u>2,960</u>	<u>41,147</u>
		<u>\$256,647</u>

These recommendations are contingent upon satisfactory arrangements being worked out with the Provincial Government as indicated later in this Report under the heading of the 'Target Budget for 1955-56'.

## 2. Pension and Group Insurance

Your Committee has considered the recommendations of the Association of the Teaching Staff and of the President and Comptroller with respect to the present pension and group insurance schemes, and recommends the following revisions:

1. The University should adopt the principle that on normal retirement a member of the staff shall receive an annuity equivalent to 2% of his average salary for each year of service while a member of the Pension and Group Life Insurance Plan. Retirements are to be considered normal if occurring after the age of 60 in accordance with the following regulations:
  - (a) In the case of clinical members of the medical staff who are forced by regulation of the Board to retire at age 60 or later.
  - (b) Whereas the 'norm' for retirement will still be looked upon as age 65, should the Board see fit on the recommendation of the President to retire a man between the ages of 60 and 65 (for example

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(Cont'd)

clinical members of the medical staff, or in the case of serious illness), his retirement will be considered normal and he will receive an annuity equivalent to 2% of his average salary for each year of service as a member of the plan.

- (c) By mutual agreement a member of the staff may be continued in employment beyond age 65, but in no case beyond June 30th next following attainment of age 68.

It is expected that these changes would decrease rather than increase the total pension cost to the University.

2. No member of the academic staff should be continued on the plan after June 30th following attainment of age 68. Persons aged 68 or over might be re-employed on a temporary or part-time basis.
3. The pension plans should be amended to permit additional voluntary contributions towards purchase of annuities within the limits permitted by the Department of National Revenue. No additional contribution on the part of the University would be involved.
4. The following additional options or terms under the present Government annuity contracts should be made available upon request of the University:-
  - (a) An annuity reducing by \$40 per month at age 70 so as to produce a level income after retirement including the old age pension from age 70.
  - (b) Temporary annuity from date of commencement to age 70 provided amount of annuity does not exceed \$480. This annuity would cease at age 70, or with the last instalment payable prior to death if the annuitant should die before age 70.
  - (c) Elimination of the five year restrictive period in connection with the election of options.
  - (d) Transfer of Purchaser (the University) rights to an employee with respect to the annuity payable so that an ex-member of the plan may change the conditions of his annuity without approval of the University.
  - (e) Where an employee has ceased to be employed by the Purchaser (the University) prior to retirement date and the employee contributions and such employer contributions as may be vested in him at the time of termination of employment are not sufficient to purchase an annuity of \$120.00 a year payable at normal retirement date, the employee may at any time prior to retirement surrender his rights to receive an annuity under the said contract in consideration of a single payment being made to him, without interest, of his contributions and such employer contributions as may be vested in him.
5. The group insurance for male members of the staff should be increased from the present maximum of \$6,000 to the equivalent of one year's salary up to a maximum of \$15,000. The same provision should be made with respect to women employees where the present limitation is \$1,000, if they so wish. Concurrently, the University should reduce the amount charged to members of the staff from 60¢ to 50¢ per \$1,000 of insurance. It is estimated that in the aggregate this reduction would cost the University some \$4,000.

### 3. Target Budget for 1955-56

Your Committee recommends for approval the attached target budget for the year 1955-56, which calls for an increase



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Committee  
Report  
(Cont'd)

in the grant from the Provincial Government from \$4,700,000 to \$5,100,000 per annum.

It will be noted that the principal increases are:-

Increased academic salaries as noted above	\$256,647
Increased administrative salaries to the clerical staff	11,906
Increased building and superintendents' expenses including provision for wage increases under Union agreements	101,844
Royal Ontario Museum including provision for new Director's salary	29,800
Reduced interest on trust funds	2,000 (-)
Special reserve for deferred maintenance and contingencies	150,042
	<u>\$548,239</u>
Less increased fees and other revenue	74,871
Net increase	<u>\$473,368</u>

Your Committee points out that this is the third year of the \$4,700,000 annual grant from the Province which must now be renegotiated. It is suggested that the proposed increase in the annual grant of \$400,000 is moderate having regard to the prospects of increased enrolment, the need for increased academic salaries and the requirements for increased buildings and superintendents' expenses which are partly due to the increased number of buildings.

Your Committee believes that the Board should ask for a greater increase than the proposed \$400,000 in the Provincial grant if assurances are not obtained that the Hydro Commission will pay all or a substantial part of the reconversion programme which is now underway.

Your Committee recommends that no action be taken by the President in connection with the proposed target budget until the amount of the Provincial grant has been cleared and approved at least in principle by the Provincial Government or otherwise assured.

#### 4. Investment Transactions

Upon motion of Mr. Matthews,

Seconded by Mr. Urquhart,

your Committee recommends to the Board for confirmation the following investment transactions not previously approved:-



## (b) Sold for -

Hart House	Government of Canada	due June 1, 1957-60	@	\$101.35
\$ 35,000 v 3%				
Capital Funds Investments - (R. W. Leonard Bequest)				
116 shares	Standard Oil Co. of New Jersey	(100 shares	@	107 $\frac{1}{2}$
		( 16 shares	@	107 $\frac{1}{2}$
			@	35 $\frac{1}{2}$
280 shares	Toronto General Trusts Corporation		@	29 $\frac{1}{2}$ approx.
780 shares	Consolidated Mining & Smelting Co. of Canada		@	
Trust Pool				
\$159,000	Ontario Hydro-Electric Power Commission	due Nov. 1, 1967-69	@	97 $\frac{1}{2}$
75,000	Province of New Brunswick	due June 15, 1956	@	101.03
100,000	Government of Canada	due Sept. 1, 1961-66	@	100 $\frac{1}{2}$
66,000	Province of Ontario	due Jan. 15, 1959	@	98.97
Trust Endowment				
\$ 50,000	Government of Canada	due June 1, 1957-60	@	101.35
34,000	Province of Ontario	due Jan. 15, 1959	@	98.97



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Committee  
Report  
(Cont'd)

### 5. Proposed sale of University Buildings

Mr. Burns reported that the Prudential Life Assurance Company had suggested to him that the University might wish to consider the sale of all its properties (which might amount to \$50,000,000 or \$60,000,000) under an appropriate lease-back agreement. In the opinion of your Committee there would be no advantage in such a proposition in so far as the University is concerned.

### 6. Claims for Burglary

Your Committee was informed of the following claims for burglary:-

- (a) Varsity Stadium - Theft of football equipment belonging to the Athletic Association, Aug. 31, 1954 - total claim \$55.90.
- (b) Royal Ontario Museum - Theft of five watches, Sept. 26, 1954 (later recovered from pawnbrokers) - total claim for recovery and repairs \$98.00.
- (c) Holwood House - Theft of cash from Department of History, Sept. 27, 1954 - total claim \$14.00.

The meeting adjourned at 2:10 p.m.

All of which is respectfully submitted.

(Sgd) W. L. Gordon  
Chairman of Committee  
(Sgd) C. E. Higginbottom  
Secretary"

January 21, 1955

Regarding the Target Budget for 1955-56, the Chairman of the Board referred to an interview he had just had with Premier Frost during which they had discussed the existing arrangement whereby the University grant by the Province is made on a three year basis, the year 1954-55 concluding the present three year period. The Chairman stated that he had informed Mr. Frost that the University would require an increased grant for the ensuing year and Mr. Frost agreed that an amount of \$5,175,000 would be provided for the University for each of 1955-56, 1956-57 and 1957-58. In view of this the Chairman stated that the President was authorized to proceed with the Target Budget as submitted. He also stated that he expected some arrangement could be made for payment by the Government or the Hydro-Electric Power Commission of Ontario for the conversion programme.

In connection with the proposed site for the new Dental Building, for which authority was given at the recent Special Meeting of the Board to expropriate the City

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Finance  
Committee  
Report  
(Cont'd)

block bounded by Elm, Chestnut, Edward and Centre Streets, Premier Frost expressed to the Chairman his desire to have the Dental Building located on University Avenue. The Board agreed with the Chairman that the University acquire both sites and decide later which property would be used for this building. The Chairman stated that he hoped to have further information on this matter in the very near future. He also stated that when the Provincial Budget for 1955-56 is completed he hoped that there would be another million dollars provided for the proposed Dental Building.

Mr. Borden complimented the Chairman on behalf of the Board for the successful representations he had made to Mr. Frost regarding the financial affairs of the University.

55-1-8  
Property  
Committee  
Report

Report Number 269 of the Property Committee was presented as follows, and -

Upon motion of Mr. Vaughan,  
Seconded by Mr. Clarke,  
And unanimously carried,

was adopted:-

"To the Board of Governors,  
University of Toronto.

Gentlemen:-

Your Committee reports that it held a meeting in the Board Room, Simcoe Hall, on Friday, January 21st, 1955, at 4:30 p.m., at which the following were present:-

Mr. O. D. Vaughan  
(in the Chair)  
The President  
The Chancellor  
Mr. Arthur Kelly  
Mr. C. F. W. Burns  
Mr. W. H. Clarke

Mr. A. G. Rankin,  
Comptroller  
Mr. C. E. Higginbottom,  
Secretary  
Mr. A. D. LePan,  
Superintendent

1. Report of previous meeting

The report of the previous meeting held on January 11th, 1954, which had been submitted to and approved by the Board of Governors on January 28th, 1954, was presented and -

Upon motion of the President,  
Seconded by the Chancellor,  
was confirmed.

2. City of Toronto Grant

In connection with the City of Toronto grant of \$2,000,000.00 to the Varsity Appeal, reference to which was made in the last Property Committee Report, the President informed your Committee that he had written on December 21st, 1954, to the City Clerk requesting payment of the second and final instalment of \$1,000,000.00 of the grant, and that he had received a letter

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Property  
Committee  
Report  
(Cont'd)

from the City Clerk, dated December 28th, stating that Mr. R. R. Gillespie, City Treasurer, had been requested to give the required attention to the matter. Mr. Gillespie and the Comptroller worked out a schedule of payments which was mutually satisfactory. Payment will be made by the City as follows:-

March 1, 1955	-	\$ 100,000	
May 1, 1955	-	200,000	
July 1, 1955	-	250,000	
Sept. 1, 1955	-	250,000	
Oct. 1, 1955	-	200,000	<u>\$1,000,000.00</u>

### 3. Frontage Licenses

#### (a) 20 College Street:

In 1950 a frontage license was granted to Twenty College Street Limited to operate a restaurant, and a license fee was paid. Plans of the new building which was erected at that time were submitted to and approved by the Board of Governors, but the Company never opened for business and went into bankruptcy and was taken over by Mr. G. Francis Deck. The University Solicitor has transmitted a letter from Messrs. Roberts & Anderson, Solicitors for the new owner, Mr. G. Francis Deck (Fran Restaurants Limited) stating that they wish to make some changes in the original plans and possibly a slight change in the front elevation. Mr. Cassels thought that the present license was probably wide enough to give the present owner the right to carry on a restaurant business on the premises without additional fee. The purchaser of the property has submitted plans of the intended changes, and -

Upon motion of Mr. Burns,

Seconded by Mr. Kelly,

your Committee recommends approval of the plans submitted and that the new owner be permitted to use the premises for the same purposes as those granted under the existing license to 'Twenty College Street Limited', and that a new license be issued to 'G. Francis Deck' under similar terms without additional license fee.

#### (b) 149 College Street:

In connection with the frontage license which the University was prepared to grant to the City of Toronto without cost for property at 149 College Street, there was presented to your Committee a letter from the University Solicitor transmitting the following letter from W. Angus, City Solicitor:-

'Office of the City Solicitor  
Toronto

December 6, 1954

Messrs. Cassels, Brock & Kelley,  
Barristers, etc.,  
255 Bay Street,  
Toronto 1, Ontario.

RE: University of Toronto - Frontage  
License - 149 College Street

Gentlemen:-

Reference is made to your communication dated November 17, 1954.

I cannot recommend favourably the execution by the City of the License and Agreement, a draft of which was submitted with your communication dated July 6, 1954.

I find particularly objectionable the clause



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Property  
Committee  
Report  
(Cont'd)

on page three thereof which would make it mandatory for the City to submit plans to the Governors of the University for the proposed building to be erected or any alterations to be made in the front level of any building that may be standing on the above property.

Any future communications in this regard might be directed to the attention of Mr. Kent, Deputy City Solicitor.

Yours truly,  
(Sgd) W. Angus,  
City Solicitor'

Your Committee recommends that this matter be referred back to the University Solicitor with the suggestion that a further effort be made by him to impress upon the City the desirability of their approval of the submission of building plans to the University in connection with any license which may be issued to them.

#### 4. Avenue Road Widening

There was presented correspondence regarding the expropriation by the City of Toronto of certain property for the widening of Avenue Road between Davenport Road and St. Clair Avenue, and your Committee recommends confirmation of the execution of a Deed of Land from the University conveying to the City the following areas:-

205 Avenue Rd. (Aura Lee Grounds)	- 4' x 9' 11-3/8"
460 Avenue Rd. (Conservatory Branch)	- 66' frontage
	2' 3 1/2" north end
	1' 3/4" south end

#### 5. Expropriation of 67, 69 & 71 Charles St. West on behalf of Victoria University

Regarding the expropriation proceedings which were authorized by the Board of Governors on behalf of Victoria University in connection with 67, 69 and 71 Charles St. West, your Committee was informed that the University Solicitor had received a letter from Messrs. Bouck, Hetherington & Fallis, Solicitors for Victoria, stating that they were finally able to settle with the three property owners concerned on a cash basis, without arbitration.

#### 6. Tennis Courts for University College

Your Committee gave consideration to a suggestion that provision be made for tennis courts for University College, and in the absence of a suitable location it is recommended that no action at the present time be taken.

#### 7. Women's Athletic Building

Your Committee considered revised plans which had been prepared by Messrs. Fleury & Arthur, Architects, in connection with the proposed Women's Athletic Building, showing a location adjoining Falconer Hall, 84 Queen's Park (formerly Wymilwood).

Upon motion of the President,

Seconded by Mr. Burns,

your Committee recommends that sketch plans showing the elevations, exterior design, etc., be prepared at an estimated cost of \$1,500,000.

The Comptroller reported a balance of \$2,431,193 of building funds, after completion of all building projects now in progress and after taking into account the \$1,000,000 receivable from the City and other grants and subscriptions receivable.

#### 8. Proposed Annex to Institute of Child Study

Your Committee gave further consideration to the proposed Annex to the Institute of Child Study, which was estimated to cost \$135,000 and in connection with which approximately \$80,000 had been raised. Your Committee was informed that Dr. Blatz was endeavouring to make arrangements whereby the annual tuition income of the Institute of approximately \$18,000, which is refunded to the Government, would be diverted for a period of

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Property  
Committee  
Report  
(Cont'd)

three years to the Building Fund. Reference was made to the University's position in connection with the zoning by-law restrictions. Your Committee recommends approval of the proposed building plans as submitted by the Architects and approved by Dr. W. E. Blatz. Subject to completion of financing arrangements satisfactory to the Board, your Committee would recommend that tenders be called.

#### 9. Proposed new Dental Building

The Comptroller informed your Committee that following the Special Meeting of the Board of Governors held on December 20th, 1954, in the Board Room of the offices of Mr. Henry Borden, to consider the acquisition of a City block, bounded by Elm, Chestnut, Edward and Centre Streets, as a site for a Dental Building, all registered property owners in the area had been notified by registered mail of the expropriation of their property and that the Governors would be pleased to negotiate for the purchase of their property. Your Committee recommends that the acquisition of this property be proceeded with.

Your Committee was also informed that instructions had been given to Messrs. Allward & Gouinlock, Architects, to proceed with the preparation of sketch plans for the new Dental Building.

#### 10. Glendon Hall

##### (a) Damage from Hurricane Hazel:

Your Committee was informed that considerable damage had been done to the bridges and grounds at Glendon Hall by Hurricane Hazel, and -

Upon motion of the President,

Seconded by Mr. Burns,

your Committee recommends that authority be given for an appropriation of \$1,300 to cover the necessary repairs.

##### (b) Survey of Boundaries and Improvement in Fencing:

The Comptroller informed your Committee that certain thieving had taken place around Glendon Hall area and suggested that a survey be made and a new fence erected on the proper boundary between the Treleven property and Glendon Hall. Upon motion of Mr. Burns your Committee recommends an appropriation of \$1,200 to provide the approximate cost of the fence, \$1,000., and the survey.

##### (c) Canadian Medical Association:

The President informed your Committee of a suggestion which had been made that the University be requested to provide the Canadian Medical Association with a site for a building on the Glendon Hall property for their Canadian Headquarters. After discussing the matter at length your Committee recommends that the Board approve of a long term lease to the Association for an area extending to the North gate on Bayview Avenue located at the North-westerly corner of the property and illustrated as Blocks A and B, or a lesser portion of the area, at a nominal rental of \$1.00 per annum, subject to approval by the Board of the plans and location of the proposed building and any zoning by-law regulations; the Canadian Medical Association to pay the taxes and any other expenses involved in connection with their occupancy, and the lease to be for a period of 50 years with provision for a formula for the purchase of the building by the University, under certain conditions, at any time during the tenure of the lease or at its expiration. The lease would be subject to a right-of-way by the University over the roadways and it would also be subject to existing right-of-ways for sewers.

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Property  
Committee  
Report  
(Cont'd)

# 11. Fire Insurance

## (a) Coverage renewed as at January 1st, 1955:

The Comptroller informed your Committee of the renewal of the fire insurance coverage as of January 1st, 1955, for an amount of \$67,100,000.00.

## (b) Agency Allocations:

The following statement was presented to your Committee in connection with Agency allocations:-

Reed, Shaw & McNaught	- \$33,000,000
Marsh & McLennan	- 7,000,000
Group A: 22 @ \$700,000	- 15,400,000
B: 33 @ \$200,000	- 6,600,000
C: (9 miscellaneous)	- 1,100,000
Reed, Shaw & McNaught - under binder	- 4,000,000

1955 Total Agencies	66	<u>\$67,100,000</u>
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## Compare

1952 Total Agencies	56	<u>\$60,700,000</u>
1949 Total Agencies	55	<u>\$43,790,000</u>

The question of placing insurance with the Reciprocal was discussed, in connection with which it will be noted above that \$4,000,000 has been placed under binder with Reed, Shaw & McNaught pending the Board's decision in this connection. Your Committee was informed that the University Solicitor considered it inadvisable for the University to participate in this form of insurance, although there was no specific legal impediment. The Chairman of the Committee related a favourable experience with considerable savings over a 60 year period with Reciprocal. It was decided to leave the decision as to whether or not the University should insure with Reciprocal to the Board.

## (c) New Rate:

Your Committee was informed that the renewals have been placed with a coverage for 3½ years from January 1st, 1955 to June 30, 1958; the change from December 31st to June 30th then coincides with the University year. The previous rate for University property exclusive of Dufferin Farm Division was 22½¢ per \$100 and 67¢ per \$100 for the Dufferin Division. The new rate effective January 1st, 1955, will be 21½¢ per \$100 and the Dufferin Division may now be included in the main schedule at this rate.

1955 Total 3 year premium (rate 21½¢)	-	<u>\$144,265.00</u>
1952 do. (rate 22½¢)	-	\$136,575.00
Plus Dufferin Division @ 67¢	-	<u>9,200.00 (approx.)</u>
		<u>\$145,775.00</u>

Upon motion of the President,

Seconded by Mr. Clarke,

your Committee recommends confirmation of the above arrangements, subject to consideration by the Board of the question of Reciprocal insurance and to any increase which may be necessary when the valuation of the contents has been finalized.

## 12. Statement of Claims for Fire Losses

Your Committee was informed of the following claims for Fire Losses:-

- 88 College Street - Basement (used for research work)  
fire occurred Dec. 27, 1953 -  
total claim \$5,333.40
- Royal Conservatory of Music Residence, 2-4 Orde Street -  
fire occurred Jan. 12, 1954 -  
total claim \$203.05.



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Property  
Committee  
Report  
(Cont'd)

### 13. Landscaping Committee

Your Committee was informed that Professor Eric R. Arthur, Chairman of the University Planning Committee, had requested approval of a limited study of the landscaping problems of the following areas:-

1. The North Court of University College coupled with the new Court of the College Residence
2. The circle east of Convocation Hall.
3. Abutments to the Bridge, Queen's Park.

The Comptroller reported that he had made the sum of \$500 available to the Committee out of the Contingency Fund.

### 14. Felker Estate

There was presented to your Committee a letter from the University Solicitor transmitting copy of a letter from Messrs. Kearns, McKinnon, Clare & Kearns, Solicitors, together with a Quit Claim Deed which they requested to have executed by the University, conveying a small strip of land having a frontage of about one foot by the full depth of an adjoining parcel of land, which formed part of the Estate of Mary Jane Felker, under whose Will the University had been named residuary legatee. Mrs. Felker prior to her death had sold the lands at 101 Exhibition Street, Guelph, to Mary Agnes Farnworth but in the deed the above parcel of one foot was inadvertently omitted. Your Committee recommends that authority be given for the execution of the Quit Claim Deed.

### 15. Fisken Estate

The Governors of the University are the lessors of the lands and premises known as No. 23 Scott Street, to Maria Fisken, Widow, and Arthur Douglas Fisken, Professional Engineer, by an indenture dated January 8th, 1947, for a term of 21 years. Mr. Fisken as the surviving executor of the Will of John Kerr Fisken requests that the Board of Governors consent to the assignment of the lease to himself. The other beneficiaries under the Will will join in the assignment. The University Solicitor has transmitted a form of consent in this connection, and your Committee recommends that authority be given for the execution of the same.

### 16. Royal Ontario Museum Parking Lot

There was presented to your Committee for consideration a plan of an iron fence and sign which had been sent by Mrs. Helen Marriott, Secretary of the Royal Ontario Museum, which it was suggested should be erected on the North side of the parking lot driveway at the Museum. The cost of erecting the fence was estimated at \$479.00 and the sign at \$65.00. After considering the matter your Committee recommends that authority be given for the erection of the fence only, at a cost of \$479.00, but that the sign be not placed thereon.

The meeting adjourned at 6:35 p. m.

All of which is respectfully submitted.

(Sgd) O. D. Vaughan

Chairman of Committee

(Sgd) C. E. Higginbottom

Secretary"

January 21, 1955.

Regarding Clause 11 of the foregoing report - Fire Insurance, in which the matter of Reciprocal Insurance was referred to the Board, the Chairman of the Property Committee, Mr. Vaughan, explained that considerable savings

55-1-8  
Property  
Committee  
Report  
(Cont'd)

might be effected through this type of insurance. After discussing the matter at length, the Board decided against participation by the University in Reciprocal Insurance.

55-1-9  
Payment  
of fine  
from En-  
gineering  
Society

The Board was informed of the receipt of a cheque for \$4,000.00 from the University of Toronto Engineering Society in payment of the fine imposed by the Caput.

55-1-10  
Letters  
of thanks  
and appre-  
ciation

Letters of thanks and appreciation were pre-  
sented from -

- (a) Mrs. J. A. Hope for floral tribute in memory of Mr. Justice Hope
- (b) Dr. Edward Johnson for the Board's recognition of the Summer School
- (c) Mr. N. J. McKinnon for the generous contribution made by staff and students to The Ontario Hurricane Relief Fund
- (d) The President of the Severance Union Medical College, Seoul, Korea, for the valuable equipment donated by the University.

55-1-11  
Salary  
of the  
Presi-  
dent

The Chairman then requested the President to retire, and during his absence consideration was given to the President's salary, favourable comment being expressed by the members of the Board on the President's administration of the University.

Upon motion of Mr. Urquhart,  
Seconded by Dr. Tory,  
And unanimously carried,

authority was given for an increase in the President's salary from \$25,000 to \$30,000 for the year 1955-56, and from \$30,000 to \$35,000 for the year 1956-57; and also an increase in the "Expenses of the President" from \$1,500 to \$2,500 per annum for both years.

When the President returned to the meeting the Chairman informed him of the Board's action, and complimented him on the splendid manner in which he is conducting the affairs of the University.

ON MOTION DULY MADE, SECONDED AND UNANIMOUSLY  
CARRIED, recommendations of the President were approved as follows:-

55-1-12  
Appoint-  
ments

(a) Appointments - 1954-55:

Faculty of Arts:  
Miss C. Mader

- Secretary-Librarian in Astron-  
omy, Dec. 1 to June 30 - \$166  
a month

Chemistry:

C. Holstead

- Research Associate, Sept. 1,  
1954 to Aug. 31, 1955 -  
without salary

S. Wolfe

- Demonstrator, Oct. 1 to May  
31 \$450

M. St.A. Woodside

- Special Lecturer in Classics -  
without salary

R. S. Woof

- Teaching Fellow in English,  
Jan. 1 to May 31 \$500

P. Reboul

- Visiting Professor of French,  
Jan. 1 to May 15 \$5,000

A. A. McDermott

- Class Assistant in Geological  
Sciences, Nov. 1 to May 31, -  
\$350

History:

D. G. Creighton

- Professor of History and Act-  
ing Chairman of the Department  
of History, Jan. 1 to June  
30 - \$7,600 a year

D. G. Creighton

- Professor of History and Chair-  
man of the Department of  
History, from July 1, 1955 -  
\$8,100 a year

Miss M. E. Clark

- Clerical Assistant in Physics,  
from Jan. 2, 1955 - \$1,968 a  
year

R. Weaver

- Technical Assistant in Zoology,  
Dec. 1 to June 30 - \$2,436 a  
year

Faculty of Medicine:

M. W. M. Sloane

- Demonstrator in Anatomy, Jan.  
24 to May 31 \$250

Banting & Best Medical Research:

J. M. Salter

- Research Associate, Jan. 1 to  
June 30 - \$3,200 a year

G. W. Wilgram

- Fellow, July 1 to June 30,  
\$3,000

R. J. Rossiter

- Honorary Lecturer in Biochem-  
istry - without salary

Obstetrics & Gynaecology:

D. Kumar

- Resident Fellow, Jan. 1 to  
June 30 \$50 a month

J. A. Low

- Travelling Fellow, Jan. 1 to  
June 30 \$275 a month

W. M. Paul

- Clinical Teacher, Jan. 1 to  
June 30 \$300 a month

J. A. McKee

- Resident Fellow in Paediat-  
rics, Jan. 1 to June 30 -  
\$600 a year

E. Campbell

- Senior Animal Room Attendant  
in Pharmacology, from Dec.  
1, 1954 \$2,470 a year

O. Sirek

- Lecturer in Physiology, Jan.  
1 to June 30 \$750

Miss J. M. Maguire

- Fellow in Psychiatry, Jan. 1  
to June 30 \$200 a month



55-1-12  
Appoint-  
ments  
(Cont'd)

Faculty of Applied Science and Engineering:

Chemical Engineering:

Demonstrators:		
J. Bumbulis	- Jan. 1 to Apr. 30	\$40 a month
J. M. Hay	)	\$255
D. H. Smith	) Jan. 1 to Mar. 31	504
J. Zajdowski	)	252
I. J. O. Korchinski	- Apr. 1 to Apr. 15	25
C. P. Michellepis	- Dec. 1 to Dec. 31	190
E. M. Rudzki	- Jan. 1 to Apr. 13	\$400 a month
B. A. Zweck	- Jan. 4 to Apr. 3	\$840
A. G. Davenport	- Instructor in Civil Engineering, Dec. 20 to Apr. 19	\$1,200

Electrical Engineering:

Demonstrators:		
R. M. Chisholm	)	\$350
S. Dmitrevsky	) Jan. 3 to Apr. 20	160
T. Kasvand	)	160
J. N. Reid	)	160
J. H. Courcoulas	- Jan. 17 to Apr. 20	800
M. S. Juzyca	) Jan. 1 to Apr. 20	\$135 a month
G. M. Purnaiya	)	160 " "

Metallurgical Engineering:

C. Elbaum	) Jan. 3 to Mar. 31	\$150
J. W. Rutter	)	150
W. W. Moffat	- Instructor in Mining Engineering, Oct. 6 to Apr. 30	\$2,196.77

Ontario College of Education:

Instructors: Jan. 1 to June 30 -	
R. H. Blackburn	- Library School \$450
C. E. Stothers	- Elementary Education, without salary

Faculty of Forestry:

G. A. Hills	- Instructor in Forestry, Oct. 1 to Apr. 30	\$1,000
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School of Graduate Studies:

H. J. Paton	- Visiting Professor of Philosophy, Feb. 1 to Apr. 30	\$2,500
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Faculty of Dentistry:

W. J. Spence	- Consultant in Orthodontics, from Jan. 1, 1955 - without salary
R. M. Watson	- Demonstrator, Jan. 25 to June 30 \$432
Miss P. A. Hodder	- Assistant in the Library, Jan. 1 to June 30 \$175 a month
Mrs. C. MacFarlane	- Secretarial-Stenographer in the Secretary's Office, Jan. 6 to June 30 \$164 a month

School of Social Work:

G. Hearn	- Cassidy Research Visiting Professor, July 1, 1955 to June 30, 1956	\$6,700
Miss N. Bitton	- Stenographer, from Dec. 13, 1954 -	\$1,968 a year

School of Hygiene:

Miss J. E. Winacott	- Laboratory Assistant in Physiological Hygiene, Jan. 1 to June 30 -	\$150 a month
L. W. C. Sturgeon	- Special Lecturer in Public Health Administration, Jan. 1 to June 30 -	without salary
G. H. Beaton	- Associate in Public Health Nutrition, from Apr. 1, 1955 -	\$3,600 a year

Institute of Child Study:

Mrs. M. Wilson	- Clerk, Jan. 1 to Mar. 31 -	\$2,200 a year
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55-1-12  
Appoint-  
ments  
(Cont'd)

Institute of Business Administration:

Mrs. N. Ignatieff - Secretarial Assistant, Aug.  
1 to June 30, \$195 a month

Royal Ontario Museum:

H. A. Heinrich - Director -  
from June 1, 1955 at  
\$13,000 a year;  
from July 1, 1955, \$1,500  
a year in addition to  
expenses

University Health Service:

Miss D. J. Gunn - Secretary (Men's Division)  
from Jan. 16, 1955 -  
\$2,460 a year

Office of the Registrar:

Mrs. P. Rapson - Secretarial Stenographer,  
from Feb. 1, 1955 -  
\$2,180 a year

Falconer Hall:

Miss H. Mann - Secretary, Jan. 1 to June  
30 \$191 a month

55-1-13  
Resigna-  
tions

(b) Resignations:

Faculty of Arts:

W. R. Hossack - Lecturer in Astronomy, from  
Dec. 31, 1954 (salary  
\$3,700)  
M. E. LaFontaine - Teaching Fellow in English  
(salary \$800) -  
Dec. 31, 1954  
R. F. Johnston - Assistant in Mathematics  
(salary \$500) Dec. 31, 1954  
Miss B. Duggan - Clerical Assistant in Physics  
(salary \$1,968)  
Dec. 31, 1954

Faculty of Medicine:

R. M. Bremner - Clinical Teacher in Medicine  
(salary \$150) Dec. 15, 1954  
D. A. Hillman - Resident Fellow in Paedia-  
trics (salary \$600)  
Dec. 31, 1954  
C. W. G. Burke - Research Assistant in Physi-  
ology (salary \$125 a month)  
Jan. 8, 1955  
Mrs. H. Ramsay - Secretarial Assistant in  
Psychiatry (Mental Health  
Grant) (salary \$2,000.00)  
Dec. 31, 1954

Faculty of Applied Science and Engineering:

Chemical Engineering:

C-J. Huang - Special Lecturer (salary  
\$175 a month) Jan. 15, 1955  
Demonstrators:  
G. K. Martin - (salary \$280 a month)  
Dec. 31, 1954  
F. D. F. Talbot - (salary \$140 a month)  
Dec. 31, 1954  
M. B. Wong - Instructor in Civil Engineer-  
ing (salary \$325 a month)  
Dec. 20, 1954

Ontario College of Education:

Miss E. E. Bevington - Clerical Assistant (salary  
\$2,200) Dec. 8, 1954

School of Hygiene:

J. R. Beaton - Assistant Professor in  
Public Health Nutrition  
(salary \$5,120)  
Mar. 31, 1955

55-1-13  
Resigna-  
tions  
(Cont'd)

Institute of Child Study:

Mrs. D. Douglas - Clerk (Mental Health Grant - salary \$2,200) Dec. 31, 1954

University Library:

Assistants:

Miss M. Avison - (salary \$3,150) Feb. 15, 1955  
Miss V. Glaser - (salary \$1,800) Jan. 31, 1955  
Mrs. T. E. Tammist - (salary \$2,700) Nov. 30, 1954

School of Social Work:

Miss J. E. M. Smith - Stenographer (salary \$1,968) Nov. 30, 1954

Faculty of Pharmacy:

E. R. Bellefeuille - Demonstrator (salary \$1,200) Dec. 31, 1954

University Health Service:

Mrs. C. Yates - Secretary (Men's Division) (salary \$2,460) Jan. 15, 1955

Office of the Registrar:

Miss E. M. Sutcliffe - Clerk (salary \$2,180) Dec. 31, 1954

Falconer Hall:

Miss A. MacKay - Secretary (salary \$2,292) - Dec. 31, 1954

55-1-14  
Leaves of  
Absence

(c) Leaves of Absence:

Faculty of Arts:

J. W. Graham - Associate Professor of Art and Archaeology, Apr. 20 to June 30, 1955 (with salary)  
C. R. Parsons - Assistant Professor in French, Jan. 1 to Aug. 31 (with salary)  
H. Boeschenstein - Professor of German, Jan. 1 to June 30, 1955 (with salary)  
D. A. S. Fraser - Associate Professor of Mathematics Feb. 1 to June 30, 1955 (without salary)  
A. Brady - Professor of Political Economy, Mar. 1 to 31, 1955 (with salary)

Faculty of Medicine:

D. Y. Solandt - Professor and Head of the Department of Physiological Hygiene, and Professor of Physiology, Jan. 1 to June 30, 1955 (with salary)

55-1-15  
University  
Extension  
Courses

(d) University Extension Courses:

Evening Tutorial Classes:

R. M. Saunders ) Contemporary History \$ 20  
W. W. Piepenburg ) 20  
J. M. S. Careless - Contemporary History (addition to appointment of Nov. 18) 20

T. B. Barclay - Spanish IA (Elementary) 200  
D. Marin - Spanish II (Advanced) 200

Course in Maternal and Child Health for Graduate Nurses:

Dr. Alice M. Goodfellow ) 10  
R. Farber ) 10  
H. W. Bain ) Obstetrics and Care of the 10  
C. P. Rance ) Newborn 10  
W. H. Allemang ) 25  
J. R. Norris ) 20  
J. H. Ebbs ) 20  
Miss B. L. Osborne - Physiotherapy in connection with pre-natal care 50  
Mrs. Myra Sennett - Preparation for childbirth 120  
Miss R. Watson - Pre-natal nursing care 20  
Lecturer to be named later - do. 20



55-1-15  
University  
Extension  
Courses  
(Cont'd)

Examinations, College of Physicians and Surgeons of  
Ontario:

J. W. A. Duckworth	)	\$194.75
J. C. Watt	) Anatomy	25.50
C. G. Smith	)	38.25
J. V. Basmagian	- Anatomy - \$ 21.25	
	English - <u>106.25</u>	127.50
R. E. Haist	)	224.50
E. A. Sellers	) Physiology	93.50
A. M. Wynne	)	125.00
G. C. Butler	) Biochemistry	128.00
B. F. Crocker	)	130.00
H. Kalant	)	106.25
B. Casselman	)	106.25
Mrs. Helen Tucker	) English	63.75
Mrs. Florence Aymong	)	63.75
Miss N. Vincent	)	63.75
M. M. Erenst	- Invigilator, Anatomy	10.00
M. A. Matheson	- Invigilator, Bio- Chemistry	10.00
R. E. Haist	- Invigilator, Physi- ology	10.00

Courses in Business and Industry:

A. C. Davidson	)	\$ 25
C. W. Dillane	) Inspectors' Confer-	15
C. E. Helwig	) ence (C.M. & H.C.)	35
W. M. Walkinshaw	)	50
W. L. Sagar	)	50
W. H. Blucher	- Engineering Aspects of Town Planning \$75	
	Travelling Expens- es <u>75</u>	150

Mrs. Helen Tucker	)	25
F. J. Brookbanks	)	20
E. R. Snell	)	20
E. H. Blair	)	20
J. T. Mackenzie	) Purchasing	20
B. T. Tinling	)	20
J. D. Noakes	)	20
C. Watt	)	20
K. O. Grant	)	20
E. H. Belcher	- Advertising	200
J. W. Harvey	- Traffic Management	40

Teachers' Classes - Pass and General Course for Teachers:

J. N. Emerson	- Anthropology 1a	\$500
E. F. Cooke	- Art & Archaeology 3a	250
R. W. Halfhead	- Art & Archaeology 3a (lantern operator)	60
Miss R. J. Northcott	- Astronomy 1b	500
J. B. Oke	) Astronomy 1b -	250
W. R. Hossack	) Assistants	125
Miss K. L. Hull	- Botany 1b	500
H. C. Eastman	- Economics 1a	500
C. F. Owen	- Economics 2a	500
R. G. Bates	- English 1a, 1b	500
W. K. Thomas	- English 2a, 2b	500
E. Rhodes	- English 2c	500
G. Seddon	- English 3a, 3b	250
Miss I. G. Balthazard	- French 1a	500
W. S. Rogers	- French 2a	500
G. Tatham	- Geography 2a	500
Miss L. Hofrichter	- German 1a	500
H. Boeschenstein	- German 2a and 3a	250

55-1-15  
University  
Extension  
Courses  
(Cont'd)

Teachers' Classes - Pass and General Course for Teachers (Cont'd):	
R. A. Spencer	) History 1a \$166.67
M. R. Powicke	) 166.66
Sister M. St. John	) Latin 1a 125
Sister M. Blandina	) 125
Sister M. St. John	) Latin 2a 250
Sister M. Blandina	) 250
Sister M. St. John	) Latin 2b 180
Sister M. Blandina	) 180
T. J. F. Lang	- Philosophy (St. Michael's 1b) 500
F. M. Doan	- Philosophy 2f 500
M. P. O'Connell	- Political Science 2a 500
C. R. Myers	- Psychology 1a 500
D. Graham	- Psychology 1a (Reader) 100
K. S. Bernhardt	- Psychology 2a 500
R. Teghtsoonian	- Psychology 2a (Reader) 100
H. O. Steer	- Psychology 2b 500
H. Brooker	- Psychology 2b (laboratory assistant) 200
R. C. Joyner	- Psychology 3a 500
E. Campbell	- Psychology 3a (Reader) 100
L. Zakuta	- Sociology 1a 250
D. Hill	- Sociology 2a 250
K. L. Levy	) Spanish 1a 250
D. Marin	) 250
T. B. Barclay	- Spanish 2a 250
J. H. Parker	- Spanish 3a 360
P. S. Y. Chang	) 150
Miss N. Hastings	) Botany 1b - 150
D. Brewer	) Demonstrators 150
S. Landi	) 150
S. G. Smith	- Botany 1b (laboratory attendant) 50
T. F. Kendrick	- History 1a (Reader) 175
M. Zaslow	- History 3a (Reader) 235
J. N. Emerson	- Anthropology 1a
R. R. Moyer	- Art & Archaeology 3a
J. B. Oke	- Astronomy 1b
Miss K. L. Hull	- Botany 1b
H. C. M. Eastman	- Economics 1a
C. F. Owen	- Economics 2a
Mrs. G. Cotter	- English 1a, 1b, English 2a, 2b, English 2c, English 3a, 3b
Miss I. Balthazard	- French 1a
Miss J. Gillespie	- French 2a
G. Tatham	- Geography 2a
D. F. Putnam	- Geography 1a
H. Boeschstein	- German 1a, German 2a
P. C. T. White	- History 1a
M. Zaslow	) History 3a
J. M. S. Careless	)
G. M. Craig	)
Sister M. Blandina	- Latin 1a
Sister M. St. John	- Latin 2a
Mrs. C. C. Krieger Dunaj	- Mathematics 2a
F. M. Doan	- Philosophy 2f
T. J. F. Lang	- Philosophy 1b (St. Michael's)
K. S. Bernhardt	- Psychology 1a, Psychology 2a
H. O. Steer	- Psychology 2b
R. G. Berry	- Psychology 3a
L. Zakuta	- Sociology 3a
N. H. Tayler	- Spanish 1a
T. B. Barclay	- Spanish 2a
J. H. Parker	- Spanish 3a

(Remuneration of above group depends on number of students in course)

55-1-15  
University  
Extension  
Courses

Commercial Correspondence Courses:

- |                 |  |
|-----------------|--|
| W. R. Squire    | - Secretarial Practice, Short-hand Theory, Typewriting B   |
| E. P. Garbutt   | - Major Methods in Shorthand, Shorthand Practice   |
| J. H. Mitchell  | - Accountancy Theory, Book-keeping B   |
| A. P. Seggie    | - Major Methods Accountancy and Law, Business Law, Accountancy Practice  |
| A. E. Sparling  | - Office Practice, Major Methods in Office Practice  |
| G. P. Hillmer   | - Penmanship, Business Arithmetic  |
| A. G. Steinberg | - Arithmetic of Investment, Business Correspondence, History of Commerce, Money and Banking, Theory of Economics |

(Remuneration of above group depends on number of students in course)

55-1-16  
Appropriations

(e) Additional appropriations and deductions in appropriations:

Faculty of Arts:

An additional appropriation of \$600 in Astronomy for "Salaries"; and a deduction of \$600 from "Salaries", Mathematics.

An additional appropriation of \$1,800 for "Apparatus", Astronomy.

An additional appropriation of \$720 for "Supplies" in Geological Sciences; and a deduction of \$720 from "Salaries" in Physics.

Zoology:

An additional appropriation of \$1,270 for "Supplies - Ontario Fisheries Research Laboratory"; and a deduction of \$1,270 from "Salaries".

Miscellaneous:

An additional appropriation of \$1,200 for "Furnishings and Office Supplies, University College"; and a deduction of \$1,200 from "Academic Alterations".

An additional appropriation of \$1,000 for "Purchase of Books and Periodicals in Law, University Library"; and a deduction of \$1,000 from "Law Reports and Law Books, School of Law".

School of Social Work:

An additional appropriation of \$1,271.88 for "Salaries".  
An additional appropriation of \$400 for "Salaries - Ontario Department of Public Welfare"; and a deduction of \$400 from "Bursaries".

University Library:

An additional appropriation of \$2,600 for "Supplies".  
An additional appropriation of \$4,400 for "Salaries".

Students' Administrative Council:

An additional appropriation of \$500 in support of their Housing Service for 1954-55.

Miscellaneous:

An additional appropriation of \$350 for "Salaries - Geological Sciences"; and a deduction of \$350 from "Salaries - Mathematics".



55-1-16  
Appropriations  
(Cont'd)

(e) Additional appropriations and deductions in appropriations (Cont'd):

University Extension:

Additional appropriations:

"Clerical Assistance"	- \$ 5,511.67	
"Correspondence Courses - Pass Course for Teachers"	- 800.00	
"Certified Public Accountants Association"	- 800.00	
"Canadian Credit Institute"	- 650.00	
"Chartered Institute of Secretaries"	- 650.00	
"Investment Dealers' Association"	- 700.00	
"General Office (Correspondence)"	- 1,200.00	<u>10,311.67</u>
"Clerical Assistance"	- \$ 4,600.00	
"Office Supplies"	- 2,000.00	
"Teachers' Classes"	- 8,500.00	
"Evening Tutorial Classes"	- 5,000.00	
"Business & Industry Courses"	- 13,000.00	
"General Office (Correspondence)"	- 700.00	<u>\$33,800.00</u>

Deductions in Appropriations:

"Salaries"	- \$ 5,511.67	
"Short Courses"	- 1,000.00	
"Summer Session in Arts - Other Courses"	- 2,500.00	
"Summer Session in Arts - Pass Course for Teachers"	- 1,300.00	<u>10,311.67</u>

55-1-17  
Statutes  
of Senate

(f) Statutes of Senate:

- Nos. 2322 - respecting the Margaret Eaton Alumnae Scholarship  
 2323 - respecting the Johnson's Wax Scholarship  
 2324 - respecting the Minister of Health Gold Medal in Psychiatry from the Province of Ontario  
 2325 - respecting the Union Carbide Research Fellowships  
 2326 - respecting the E. J. Urwick Bursaries  
 2327 - respecting the Reginald and Galer Hagarty Scholarship  
 2328 - respecting the William Hardie Scholarship  
 2329 - respecting the Mary Keenan Award  
 2330 - respecting the Frank B. Kenrick Scholarship in Chemistry  
 2331 - respecting the Alexander MacLean Scholarship  
 2332 - respecting the Mary Elizabeth Mahony Fellowship  
 2333 - respecting the Nathanson Award  
 2334 - respecting the L. V. Redman Fellowship  
 2335 - respecting the H. S. Robertson Prize  
 2336 - respecting the Steel Company of Canada, Limited, Fellowship

ON MOTION DULY MADE, SECONDED AND UNANIMOUSLY

CARRIED, other recommendations of the President were approved as follows:-

55-1-18  
Faculty  
Appointment

- (a) Appointment of Dean F. N. Hughes, Faculty of Pharmacy, to the Council of the School of Graduate Studies.  
 (b) Budget for the Extension Programme of the Canadian Community Organization Seminar in the School of Social Work:-

55-1-19  
Budget for  
Extension  
Programme,  
Canadian  
Community  
Organiza-  
tion  
Seminar,  
School of  
Social  
Work

<u>Income</u>			
Contributions (%)		\$2,500.00	
Fees - 30 x \$50.00		<u>1,500.00</u>	<u>\$4,000.00</u>
<u>Expenses</u>			
Leadership (two week period):			
1 lecturer at \$400	\$400		
3 lecturers at \$300	900		
4 lecturers at \$100	<u>400</u>	\$1,700.00	
Administration:			
Coordinator	\$600		
Stenographer	400		
Promotion	250		
Administration	<u>250</u>	1,500.00	
Travel for lecturers:			
4 lecturers at \$75	\$300		
Travel fellowships for			
selected participants	<u>500</u>	<u>800.00</u>	<u>\$4,000.00</u>

(%) In addition to this the Field Foundation has given an encouraging reply to an application for a \$2,000 grant.

Subsequent changes in Budget:

Deductions from appropriations:

"Administration -			
Promotion	-	\$250.00	
Administration"	-	<u>250.00</u>	<u>\$500.00</u>
New appropriation:			
"Office Administration and			
Promotion"	-		<u>\$500.00</u>

55-1-20  
Conditions  
of Award  
for  
University  
College  
Scholar-  
ships

(c) Conditions of Award for the following University College Scholarships:-

1. The MacMurchy Bequest:

That in accordance with Section H of the Will the scholarships be known as the Archibald MacMurchy Memorial Scholarships; that on the basis of the Chief Accountant's memorandum of January 10th, estimating the 1954-55 income at \$1,313.06 four admission scholarships be offered, each of the value of \$300 cash, "in some or all of the following subjects, namely: Latin, Greek, the Classics, Mathematics, English, History, French and German, or for general proficiency"; these scholarships to be tenable only by students entering the Sir Daniel Wilson Residence or Whitney Hall; the first awards to be made on the basis of the matriculation examinations written in June 1955.

2. The Thomas A. Russell Estate

That on the basis of the Chief Accountant's memorandum of January 10th, estimating the revenue as of June 30th, 1955, to be \$1,289.75, we offer four entrance scholarships, each of the value of \$300 cash for excellence in any department or departments or in general proficiency; these scholarships to be tenable only by students entering the Sir Daniel Wilson Residence or Whitney Hall; the first awards to be made on the basis of the matriculation examinations written in June 1955.

55-1-20  
Conditions  
of Award  
for  
University  
College  
Scholar-  
ships

3. The Bernard Weinberg Gift

That this award be known as the Samuel and Rebecca Weinberg Scholarship, of the value of \$250 cash, for excellence in a department or departments or for general proficiency; this scholarship to be tenable only by a student entering the Sir Daniel Wilson Residence or Whitney Hall; the first award to be made on the basis of the matriculation examinations written in June 1955.

4. The Arthur Caplan Scholarship

That this scholarship, of the value of \$350 cash, be awarded for general proficiency; the first award to be made on the basis of the matriculation examinations written in June 1955.

5. The J. S. McLean Scholarships

That whereas the annual income is \$1,800.00, only \$1,500 be currently awarded; that the value of each of the five J. S. McLean Scholarships be increased from \$300 to \$350 cash which will involve a total of \$1,750; that the \$9,250 of accrued interest be invested and that the interest on the investment be used for a new entrance scholarship to be awarded for the first time on the results of the matriculation examinations written in June 1956, the basis of the award to be excellence in any department or departments or for general proficiency; to be tenable only by a student entering the Sir Daniel Wilson Residence or Whitney Hall.

55-1-21  
President's  
Annual  
Report

The President presented his Annual Report for the year ended June 30, 1954, copies of which had previously been sent to the members of the Board.

55-1-22  
Scientific  
Research  
Report

The President also presented the Report of the Advisory Committee on Scientific Research for the year 1953-54.

55-1-23  
Financing  
of Under-  
takings  
on the  
University  
Forest

The President presented the following memorandum regarding the financing of undertakings on the University of Toronto Forest:-

"Early plans for the management of the University Forest visualized the building of a system of access roads to facilitate logging operations and the protection of the area from fire. As it was expected that the money required annually for this programme, at least in the beginning, would be somewhat more than that available from the sale of timber on the Forest, it was proposed and set down in the Agreement between the University and the Department of Lands and Forests that the cost of road building as it progressed would be paid for in part by the Department and in part by the University (see Sections 2 (j) and 3 (k) of the Agreement), and that these funds would be repaid, first to the Department, and second to the University, out of the revenue obtained from operations on the Forest (see final paragraph of Agreement).



55-1-23  
University  
Forest  
(Cont'd)

However, owing to the relatively poor quality of much of the timber on the area at the present time, it is apparent that income from the sale of stumpage will be strictly limited, and therefore any large investment in road construction will involve a long-term debt against the property. Furthermore, in view of the present condition of the Forest, it is felt that such money as does become available from operations can better be used in improving the productivity of the area than in building roads. With these points in mind, it has been decided:

- (a) To restrict road building to meet the requirements of specific logging operations, these roads to be located by members of the Faculty Staff and built by the operator with an allowance for their cost in the charge for stumpage. This procedure has been followed during the past two years.
- (b) With the agreement of the University, to place all funds received by the University from the Forest in a trust account, these funds to be made available for improvement operations as recommended by the Faculty and approved by the University authorities.

At the present time the Department of Lands and Forests receives half the net revenue from operations undertaken on the Forest. As the Department has a definite interest in the future development of this area, it has been suggested that it place its share of the revenue in a continuing account similar to that of the University, and that in future the cost of improvement operations in the Forest be shared equally by the University and the Department, provision of course being made for the approval by both parties of the plans for these operations before they are carried out. The total cost of such operations would be kept within the limits of the monies available in the continuing or trust accounts.

This latter proposal has been agreed to by the Deputy Minister, with the stipulation that it be undertaken for a trial period ending March 31st, 1956.

As this arrangement is outside the terms of the Agreement between the University and the Department, the Deputy Minister has suggested that if at the end of the trial period it is to be continued on a permanent basis, some change in the terms of the agreement may be desirable.

By way of summary, the following are the main points involved in the scheme for financing on a co-operative basis operations aimed at improving the productivity and accessibility of the University Forest:-

- (1) Net revenues obtained from operations on the University Forest will continue to be divided equally between the University and the Department.
- (2) The funds thus received by both parties will be set aside for use in the financing of approved projects undertaken on the University Forest.
- (3) Plans for such projects will be prepared by the Faculty of Forestry and submitted to University and Departmental authorities for approval.
- (4) If approved, the projects will be carried out under the supervision of the Faculty Staff and financed by equal contributions from the continuing accounts of the University and the Department of Lands and Forests.

55-1-23  
University  
Forest  
(Cont'd)

- (5) The total cost of such projects in any one year will be limited by the amount available in these two accounts.  
(6) This arrangement is to be in effect for the period January 1st, 1955 to March 31st, 1956, after which consideration will be given to its suitability as the basis for a long-term agreement."

ON MOTION DULY MADE, SECONDED AND UNANIMOUSLY CARRIED, the Board approved of the arrangements as set out above, which have already been accepted in principle by Mr. F. A. MacDougall, Deputy Minister of Lands and Forests for the Province of Ontario.

55-1-24  
Memorial  
to the  
late  
Profes-  
sor D.  
T. Fraser

The President presented a letter from Dr. R. D. Defries, Director of the School of Hygiene, stating that at a meeting of the Graduates' Association of the School of Hygiene held in November a resolution was passed unanimously requesting that steps be taken by the Association to provide a suitable memorial to the late Professor Donald T. Fraser, Head of the Department of Hygiene and Preventive Medicine at the University of Toronto. Dr. Defries has requested, on behalf of Dr. James M. Mather, Chairman of the Association, that permission be granted to the Graduates' Association to make an appeal to graduates of the School of Hygiene for contributions to establish a lectureship in memory of Dr. Fraser. Permission is also requested for the establishment of a committee in the University to solicit contributions to this lectureship fund. It has been suggested that if the sum of \$4,000 could be contributed, it would permit of a lectureship which would provide travel expenses and an honorarium, but as this is probably the minimum amount necessary and as it is unlikely that sufficient money would be donated by members of the graduates of the School alone, Dr. Mather has asked if a small committee might send the request for funds to members of the faculties of the University. ON MOTION DULY MADE, SECONDED AND UNANIMOUSLY CARRIED, approval was given to the above arrangements.

55-1-25  
Univer-  
sity-  
Cancer  
Instit-  
ute  
Commit-  
tee

The President informed the Board that he had sent the following letter to Dr. C. L. Ash, Director of the Ontario Cancer Institute:-

55-1-25  
University-  
Cancer  
Institute  
Joint  
Relations  
Committee

"UNIVERSITY OF TORONTO

Toronto 5, Ontario  
December 6th, 1954

Dr. C. L. Ash,  
Director,  
Ontario Cancer Institute,  
45 St. George Street,  
Toronto, Ontario.

Dear Dr. Ash:-

Pending the preparation and the execution of an agreement between the University of Toronto and a governing body of the Ontario Cancer Institute, authorized by statute to operate the Ontario Cancer Institute, for the purpose of establishing the Institute as an institution comparable to a teaching hospital, I propose that there should be constituted a University-Cancer Institute Joint Relations Committee, to be composed of four representatives of the present Board of Trustees of the Ontario Cancer Institute and four representatives of the Governors of the University, who would be charged with considering proposals for appointment to the professional staff of the Ontario Cancer Institute for whom cross appointments to the academic staff of the University would be desirable. If the Joint Relations Committee concurs in the recommendations for the appointment to the academic staff of such professional staff, then the Director of the Ontario Cancer Institute and the President of the University of Toronto would propose respectively to the present Board of Trustees of the Ontario Cancer Institute and to the Governors of the University of Toronto that such joint appointments be made and on such terms approved by the Joint Relations Committee.

The representatives of the Governors of the University of Toronto on the Joint Relations Committee herein proposed would be:-

Lieutenant-Colonel W. E. Phillips  
The Honourable Dr. H. A. Bruce  
Dr. J. S. D. Tory  
Dr. Sidney Smith

Moreover, it is proposed that the Dean of the appropriate Faculty and the head of the department in such Faculty (e.g. Dean MacFarlane for the Faculty of Medicine; Dean Woodside for the Faculty of Arts; Professor Farquharson, Head of the Department of Medicine; and Professor Watson, Head of the Department of Physics) be invited to any meeting of the Joint Relations Committee at which any cross-appointment for the department and faculty concerned will be proposed.

Will you be so kind as to inform me whether the foregoing proposal is satisfactory to the present Board of Trustees of the Ontario Cancer Institute and if so, who will be its representatives on the University-Cancer Institute Relations Committee. I express the hope that you as Director of the Ontario Cancer Institute will be present at all meetings of the Joint Relations Committee.

Yours faithfully,  
(Sgd) Sidney Smith  
President."

ON MOTION DULY MADE, SECONDED AND

UNANIMOUSLY CARRIED, approval was given to the President's action.



55-1-26  
Mental  
Health  
Grants

The President informed the Board that applications had been sent to the Minister of Health of the Provincial Government for the Mental Health "Training Grant" in the Departments of Psychology and Psychiatry and in the Schools of Social Work and Nursing, amounting to \$89,679.30, and that applications had also been sent for the Mental Health "Research Projects" in the Departments of Psychology and Psychiatry, amounting to \$116,975.58, making a total request of \$206,654.88.

ON MOTION DULY MADE, SECONDED AND UNANIMOUSLY CARRIED, the following administrative matters were approved:-

55-1-27  
Appointment

- (a) Appointment:  
University Press:  
 Samuel Redhill - Acting Accountant from Jan. 3, 1955  
 @ \$3,640 a year

55-1-28  
Appropriations

- (b) Additional appropriation and deduction in appropriation:  
Faculty of Medicine:  
 An additional appropriation of \$13,000 for "Medical Research Banting Supplies"; and a deduction of \$13,000 from "Medical Research Best Fund".

55-1-29  
Changes in salaries,  
R.O.M.

- (c) Confirmation of changes in salaries of the following three members of the Royal Ontario Museum of Archaeology staff:-  
 Mrs. A. Gill - \$2,500 a year, effective July 1, 1954  
 S. J. Gooding - 3,000 " " " Oct. 1, 1954  
 D. Sinclair - 3,000 " " " Oct. 1, 1954

55-1-30  
Summer Residence Rates

- (d) Confirmation of the following schedule of Summer Residence Rates for the University College Women's Residences, the Sir Daniel Wilson Residence, and University Men's Residences for 1955:-

Students in Course:

Single rooms	- \$8.00 per person per week
	1.50 " " " night
Double rooms	- \$7.00 " " " week
	1.50 " " " night

Department of Education Examiners:

Single rooms	- \$12.00 per " " " week
	2.00 " " " night
Double rooms	- \$10.00 " " " week
	2.00 " " " night

Convention and Other Transient Guests:

	\$3.00 per person per night for double or single room
\$5.00 " " " " " suite (in Whitney Hall only)	

55-1-31  
U.K.  
Treasury Bills

- (e) Authority to invest surplus cash funds - Current Account - in United Kingdom Treasury Bills with a guaranteed rate of exchange.

Donations were reported as follows and ON MOTION DULY MADE, SECONDED AND UNANIMOUSLY CARRIED, were gratefully accepted:-

55-1-32  
Donations

From -

The Godfrey S. Pettit Estate, a notification received of a residuary bequest under Mr. Pettit's Will, consisting of 10% of a  $\frac{1}{4}$  share of the residue, to be used for the purposes of the University of Toronto Schools on the recommendation of the Headmaster for the time being thereof. Request from the life tenants of the Estate, sisters of the late Mr. Pettit, that no public announcement of the terms of the Will be made.

The Atkinson Charitable Foundation, an offer received of a grant of \$17,950 to enable the Faculty of Medicine to conduct research dealing with the Study of the Application of Hypothermia in Operative Treatment of Severe Cerebro-vascular Lesions. \$3,300 is to be provided annually for a period of 5 years, with an additional sum of \$1,450 to be paid in the initial year to provide for certain equipment, including the apparatus for blood gas analysis, with complete set of spares and 1 Beckman P.H. meter, as follows:-

1955	-	\$ 4,750	
1956	-	3,300	
1957	-	3,300	
1958	-	3,300	
1959	-	<u>3,300</u>	<u>\$17,950</u>

✓ The J. P. Bickell Foundation, the sum of \$10,025 received as a grant to the Department of Pharmacology to provide a Beckman Recording Spectrophotometer and accessories.

✓ California Research Corporation, the sum of \$10,000 (U.S. funds) received as a grant in support of fundamental research in structural geology, to be carried on under the direction of Professor J. T. Wilson in the Department of Physics.

✓ The following donors, the sum of \$5,000 received, to be used for Cardio-vascular Research in memory of the late Dr. H. E. Rykert:-

Mr. Charles Gundy	-	\$3,500	
Mrs. H. E. Rykert	-	<u>1,500</u>	<u>\$5,000</u>

✓ Trinidad Leaseholds (Canada) Limited, the sum of \$2,500 received, to be used in the Department of Medicine for the purpose of Cardio-vascular Research, being the first instalment of 5 contributions of similar amount for this purpose, or a total grant of \$12,500.

✓ An anonymous donor, the sum of \$1,200 received, to be used for special purposes, at the discretion of the Professor of Medicine, in aid of research.

✓ Mrs. H. Winton, the sum of \$1,000 received, to be used to establish the Prize in Psychiatry in memory of the late Dr. Benjamin W. Appleton. Notification received that it is the intention of Mrs. Appleton, widow of the late Dr. Appleton, to add to the income earned on the \$1,000 each year an amount sufficient to provide a Prize of the value of \$50 per annum.

✓ Ford Motor Company of Canada Limited, the sum of \$1,000 received, to cover contribution to the University of \$500 for each student awarded a Scholarship by the Company who attends this University, of whom there are two.

✓ Canadian Breweries Limited, the sum of \$1,000 received as a contribution to the Canadian Community Organization Seminar to be held in June, 1955, under the sponsorship of the Canadian Welfare Council, Community Chests and Councils Division, and the School of Social Work.

55-1-32  
Donations  
(Cont'd)

From -

- ✓ Kiwanis Club of Sturgeon Falls, the sum of \$125 received to cover an award of a Scholarship to Mr. A. Vachon, a student in the Faculty of Dentistry.
- ✓ Waterloo Music Company Limited, an offer received of \$100 a year for a period of 5 years, for a Scholarship to be awarded to a student in the second year of the Music Education Course.
- ✓ Mr. C. L. Burton, the sum of \$100 received, to be added to the Scholarship Fund in University College and to be used in any way that Principal Jeanneret thinks best.
- ✓ International College of Dentists (Canadian Section), an offer received to donate a Scholarship of the value of \$100, to be awarded annually to a graduating student in the Faculty of Dentistry, the first award to be made to a graduate of the Class of 1956. The award is to be made not only for academic proficiency throughout the dental course, but also for character and for interest in extra curricular and athletic activities.
- ✓ Mrs. B. K. Sandwell, the D. Litt. Hood of her late husband, Dr. B. K. Sandwell.
- ✓ The Estate of the late Dr. Henry Albert Beatty, the sum of \$100,000 received under his Will, the income from which is to be used for postgraduate Scholarships or Fellowships for Graduates in Medicine of this University or other Canadian University, who have served as residents at the Toronto Western Hospital and who desire to do further postgraduate study.
- ✓ The Thomas Foster Estate, the sum of \$25,000 received, being the amount presently available for distribution under the Trust set up under the Will of the late Mr. Foster, and to be used for Cancer Research.
- ✓ The Atkinson Charitable Foundation, the sum of \$15,800 received, representing the second half of the grant for its Secondary School Graduate Bursary Programme for 1954-55.
- ✓ J. P. Bickell Foundation, an offer received to donate in 1955-56 seven Scholarships of \$1,200 each. Notification of a change in the procedure followed in the past 3 years whereby the awards are to be spread over the first 3 years of the Mining or Geological Courses, payable at the rate of \$600 in the first year, \$400 in the second year, and \$200 in the third year, instead of the total \$1,200 in the first year. Notification also received that bursaries will be made available for deserving students in any of the 4 years of a course in Mining or Geology.
- ✓ Leah May Samuel Estate, the sum of \$8,015.70 received, being the balance of revenue on hand as at December 28, 1954, to be used for the Royal Ontario Museum and/or the Canadiana Gallery.
- ✓ Dominion Stores Limited, the sum of \$5,000 received, being the second instalment of a similar amount on their grant of \$25,000 for research in the Department of Obstetrics and Gynaecology.
- ✓ James Franceschini Foundation, the sum of \$5,000 received, being the first annual instalment of a similar amount on its second contribution of \$25,000 to the William Edward Gallie Trust Fund, in appreciation of Dr. Gallie's outstanding contribution to the development of surgery, and to further graduate study in surgery.
- ✓ Nutrition Foundation Inc. of U.S., the sum of \$5,000 (U.S. funds) received to continue the grant to Dr. C. H. Best entitled the "lipotropic factors: choline, betaine, methionine and inositol".
- ✓ Mr. Percy Hermant, the sum of \$3,500 received to cover the awards of the Percy Hermant Fellowships in Ophthalmology payable to the recipients in 1954-55, and an offer received to continue the awards which will be payable in 1955-56.
- ✓ Mr. C. L. Gundy, the sum of \$3,500 received for the Psychiatry Advancement Fund, Faculty of Medicine.



55-1-32  
Donations  
(Cont'd)

From -

- ✓ Electric Reduction Company of Canada, an offer received to continue in 1955 the grant to the Department of Chemical Engineering, Pulp and Paper Department, to be used to provide for the services of a laboratory technician at the rate of \$260 per month, to be paid on a quarterly basis, or a total of \$3,120. The sum of \$780 received to cover the first quarterly payment of the grant.
- ✓ Canadian Industries (1954) Ltd., an offer received to continue the two awards of Fellowships in Chemistry or Chemical Engineering in 1955-56, in the amount of \$1,200 each plus a grant to the University of \$300 each to defray some of the expenses of research, or a total of \$3,000.
- ✓ Atomic Energy of Canada Limited, the sum of \$2,186.68 received to cover the grant to Professor L. M. Pidgeon for Metallurgical Research.
- ✓ Parke, Davis & Company, the sum of \$2,000 (U.S. funds) received, being a further donation for Research on Deafness under the direction of Dr. P. E. Ireland, covering the period from January 1 to June 30, 1955.
- ✓ Shell Oil Company, an offer received to continue the award payable to the recipient in 1955-56, the sum of \$1,200 to be available for living expenses and fees as in the past, and where the Fellow may be occupied in his post-graduate work for a full Calendar year a further \$600 to be made available this year.
- ✓ The Estate of the late Dr. John S. Chisholm, the sum of \$1,598.11 received on account of income from the Estate for the Chisholm Memorial Fund.
- ✓ International Nickel Company, the sum of \$1,250 received for the award of their Graduate Research Fellowship as follows:-
  - 1st instalment to Mr. Kagetsu for 1954-55 - \$750
  - Equipment fund for Fellowship to Mr. Kagetsu - 500 \$1,250
- ✓ S. S. Kresge Co. Limited, the sum of \$1,200 received to continue their Fellowship which will be payable in 1955-56, and notification received that the award will be discontinued with this payment.
- ✓ Lieut.-Col. W. E. Phillips, an offer received to continue the Nadine Phillips Fellowship in the amount of \$1,000, which will be payable in 1955-56.
- ✓ Spruce Falls Power and Paper Co. Ltd., an offer received to continue the Arthur Hays Sulzberger Fellowship in the Faculty of Applied Science and Engineering, which will be payable in 1955-56, in the amount of \$1,000, the area of award to be limited to a field connected with or related to the Pulp and Paper Industry of Canada.
- ✓ Charles E. Frosst & Co., the sum of \$1,000 received to cover one-half of the award of the "Frosst" Fellowship of Medical Art of \$2,000 payable in 1954-55 in the Department of Art as Applied to Medicine.
- ✓ The Associates of the University of Toronto, Inc., the sum of \$1,000 received to supplement the Dr. Mendel Nevin Fellowship Fund in Dental Anaesthesia.
- ✓ Bloor District Business Men Inc., the sum of \$750 received to cover awards made by them to students entering the University.

55-1-32  
Donations  
(Cont'd)

From -

- ✓ International Nickel Co. of Canada, Ltd., an offer received to continue the INCO Scholarship of \$500, payable in 1955-56.
- ✓ Mr. and Mrs. G. Roy Sproat, the sum of \$500 received, being their annual donation towards the G. Roy Sproat and Katherine Sproat Bursary Fund in the Faculty of Medicine.
- ✓ York Knitting Mills, Ltd., the sum of \$500 received towards the award of the James William Woods Fellowship payable in 1954-55, and notification received that there will be no further payments for this purpose from the Company.
- ✓ Imperial Oil Limited, an offer received to continue the award of the R. V. LeSueur Fellowship in the amount of \$500, payable in 1955-56.
- ✓ American Society for Metals Foundation for Education and Research, an offer received to continue the award of their Scholarship of \$400 in Metallurgical Engineering, payable in 1955-56.
- ✓ Mr. George L. Gray, the sum of \$350 received, to be added to the capital of the John Fraser Gray Scholarship Fund.
- ✓ Anaconda American Brass Limited, an offer received to continue the award of their Scholarship of \$300, payable in 1955-56, and \$300 received to cover the award payable in 1953-54.
- ✓ National Council of Jewish Women, the sum of \$300 received to cover the award of their Scholarship payable in 1954-55.
- ✓ Mr. R. A. Bryce, an offer received to continue the award of the U.T.S. Engineering Scholarship of \$250, payable in 1955-56, and the sum of \$250 received to cover the award payable in 1954-55.
- ✓ F. H. Deacon & Co., the sum of \$250 received to continue their Scholarship in Political Economy payable in 1955-56.
- ✓ Professor E. A. Sellers, the sum of \$200 received as a donation to be credited to the Department of Physiology, to be used at the discretion of the Head of that department for purposes not usually covered by the University budget.
- ✓ Mr. Sydney Hermant, the sum of \$100 received as a further contribution to the Sydney Hermant Loan Fund in University College.
- ✓ Academy of Dentistry, an offer received to continue their Prize of \$100, payable in 1955-56.
- ✓ Phi Delta Epsilon Medical Fraternity, an offer received to continue their Bursary of \$100 in the Faculty of Medicine indefinitely.
- ✓ An anonymous donor, the sum of \$5.00 received for the Faculty of Pharmacy Library Fund.
- ✓ The Hon. E. Fabresurveyers, the sum of \$10 received for the Harold Adams Innis Memorial Fund, bringing the total to \$9,573.61.
- ✓ The following donors, the sum of \$5,000 received to be added to the Institute of Child Study Building Alterations Fund:-
 

Mr. C. L. Gundy	-	\$4,000
Mr. H. R. Jackman	-	<u>1,000</u> <u>\$5,000</u>
- Mr. R. F. Rodgers, the sum of \$50.00 received for the following funds:-
  - ✓ \$25.00 for the W. R. Taylor Memorial Fund (total of fund \$8,026)
  - ✓ 25.00 for the Frank S. Hogg Memorial Fellowship Fund (total of fund \$8,676.41)
- Various donors, the following amounts received:-
  - ✓ \$1,570 - Samuel Beatty Fund, bringing the total to \$23,058
  - ✓ 525 - H. M. Cassidy Memorial Research Fund, bringing the total to \$82,577
  - ✓ 1,535 - University College Alumni, Alumnae Giving Fund,
  - ✓ 45 - University College Class of 1947 Bursary, bringing the total to \$358
  - ✓ 1,840 - University of Toronto Dental Research Fund, bringing the total to \$70,239.16

In connection with the Ford Motor Company of  
Canada Limited Scholarships referred to in the donations, the Board

55-1-32  
Donations  
(Cont'd)

was informed that the Company had a Scholarship programme for the sons and daughters of employees, whereby the following procedure was established:-

- (a) the Company pays to the university selected by the student an amount sufficient to cover, in general, tuition and academic fees;
- (b) the Company pays to the student from \$300 to \$600 toward the cost of room and board, depending on whether the student lives at home or not;
- (c) the Company provides a supplementary contribution towards the university's general educational budget at the rate of \$500 annually per scholarship winner in attendance.

The Company has donated the sum of \$1,000 to cover its contribution to the University's general educational budget of \$500 for each of two students awarded a Scholarship, and the Comptroller informed the Board that one of the two students was attending Victoria College and requested a decision as to whether a division be made of the \$500 received for that student. It was suggested that a division of the allotment of \$500 in connection with the student attending Victoria College be made, of 60% to the University and 40% to Victoria, which in many other cases has been the basis of apportionment. This matter was left with the President and the Comptroller to fix the amount to be allotted to Victoria.

55-1-33  
Execution  
of  
Documents

ON MOTION DULY MADE, SECONDED AND UNANIMOUSLY CARRIED, the Board confirmed the execution of the following agreements:-

- (a) Ferranti Electric Limited for the maintenance of FERUT at the University of Toronto during the period Nov. 1st, 1954 to October 31st, 1955, for the sum of \$35,000.
- (b) Extension of U.S. Air Force Contract AF 19(604)-741 covering studies on "Some Temporal Variations of the Geomagnetic Field from an Analysis of Selected Observatory Data" in the Department of Physics.
- (c) U.S. Air Force Contract AF 18(600)-1185 covering studies on "Non-Linear Waves in Gases" in the Institute of Aerophysics.



55-1-34  
Financial  
State-  
ments

Financial Statements of the University for the months of November and December, 1954, were tabled.

55-1-35  
Financial  
State-  
ments  
of the  
Ontario  
College  
of Educa-  
tion

Following approval of the Comptroller's sugges-  
tion at the meeting of the Board of Governors held on January 28th,  
1954, that the University's Auditors be asked to certify an annual  
statement of the financial affairs of the Ontario College of Educa-  
tion, which had not previously been included in the University finan-  
cial statements, there were presented to the Board for the first time  
financial statements and Auditors' Report of the Ontario College of  
Education for the year ended June 30th, 1954.

55-1-36  
Summary  
of Oper-  
ating  
Results  
of Sub-  
sidiaries

A summary of current operating results of the  
following subsidiaries for the year 1953-54 was presented, and the  
Chairman requested the members of the Board to take with them copies  
of these statements and bring up at the next meeting of the Board  
any questions arising from them:-

1. The Frederick Harris Music Co. Ltd.
2. Hart House
3. Royal Conservatory of Music of Toronto
4. Students' Administrative Council
5. University of Toronto Athletic Association
6. University of Toronto Press
7. University of Toronto Women's Athletic Association
8. Connaught Medical Research Laboratories
9. Insulin Committee

55-1-37  
Financial  
State-  
ments  
of 20  
Canadian  
Univer-  
sities

There was also presented an analysis of state-  
ments of Operating Income and Expenditure of twenty Canadian Univer-  
sities and Colleges for financial years ended in 1954. The members  
were requested to take copies with them for discussion at the next  
meeting.

55-1-38  
Receipt  
from  
Township  
of Mark-  
ham

The Board was informed of the receipt of a  
letter from the University Solicitor, enclosing a receipt from the  
Clerk of the Township of Markham for the University's cheque of \$945  
representing the ex gratia payment in connection with the drainage  
project affecting the David Dunlap Observatory property.

55-1-39  
 Confirmation of  
 Sale of  
 Securities

Upon motion of Mr. Bryce,  
 Seconded by Mr. LaBine,  
 And unanimously carried,

the following resolution was passed confirming the sale and  
 transfer of the securities set out:-

"That the Board of Governors confirm the sale of the following stock registered in the name of the Governors of the University of Toronto and the action of the Chairman of the Board and of the President in signing under seal the 'Power of Attorney' forms or other documents relating to the sale and transfer of these shares, pending approval of the transactions by the Board:-

- 280 shares - Toronto General Trusts Corporation,  
 having an approximate market value  
 of \$10,000  
 sold on or about December 3, 1954
- 116 shares - Standard Oil Company of New Jersey,  
 having an approximate market value  
 of \$12,000  
 sold on or about December 3, 1954
- 780 shares - Consolidated Mining & Smelting Com-  
 pany of Canada Limited,  
 having an approximate market value  
 of \$23,000  
 sold on or after December 3, 1954"

The meeting adjourned at 6:05 p. m.

*Indorsed  
 M. A.*

Minutes confirmed.

*February 24<sup>th</sup> 1955*

*A. J. G. Smith*  
 Acting Chairman

*E. Higgins*  
 Secretary.

Minutes of the meeting of the Board of  
Governors held in the Board Room, Simcoe Hall, on Thursday, February 24th, 1955, at 4 p. m.

Present -

The President (Dr. Smith)  
(in the Chair)  
The Chancellor  
Dr. Sullivan  
Mr. Kelly  
Mr. Dalgleish

Mr. Burns  
Mr. Vaughan  
Dr. Samuel  
Mr. Clarke  
Mr. Ketchum

Mr. A. G. Rankin,  
Comptroller  
Mr. C. E. Higginbottom,  
Secretary

Dr. Bissell, Vice-President, in attendance

The University Solicitor, Mr. Hamilton  
Cassels, Q.C., was requested to attend the meeting in connection  
with the Expropriation By-Law.

55-2-1  
The President  
in the  
Chair

In the absence of the Chairman and the  
Vice-Chairman of the Board -

It was moved by Mr. Burns,  
Seconded by Mr. Vaughan,  
And unanimously carried,

that the President take the Chair.

55-2-2  
Minutes  
confirmed

The minutes of the previous meeting were  
presented and -

On motion of Dr. Sullivan,  
Seconded by Dr. Samuel,  
And unanimously carried,

were confirmed.

55-2-3  
Leave of  
Absence

ON MOTION DULY MADE, SECONDED AND UNANIM-  
OUSLY CARRIED, leave was granted to the following members of the  
Board absent from the previous meeting:-



55-2-3  
Leave of  
Absence  
(Cont'd)

Mr. Duncan  
Mr. Fennell  
Rt. Hon. Vincent Massey

Mr. Matthews  
Mr. Osbourne  
Dr. Samuel

55-2-4  
Orders-in-  
Council

The following Orders-in-Council, approved  
by His Honour, the Lieutenant-Governor, were presented:-

(a) The appointment of the Hon. J. Keiller Mackay, D.S.O.,  
V.D., LL.D., to the Board of Governors for the un-  
expired portion of the term of the late Hon. J. A.  
Hope, ending June 20, 1960.

(b) The re-appointment of the following panel to the Board  
of Governors for a further period of six years from  
June 20, 1954:-

Hon. Dr. H. A. Bruce  
Mr. W. H. Clarke  
Mr. Walter L. Gordon  
Hon. J. A. Hope (Order-in-Council dated Nov. 19,  
1954, but not received by the  
Bursar until Feb. 11, 1955)  
Mr. Arthur J. Kelly  
Mr. Beverley Matthews

The Chairman, Dr. Smith, informed the  
Board that the Hon. J. Keiller Mackay had expressed his regret at  
inability to be present at this meeting owing to a previous engage-  
ment.

55-2-5  
Expropri-  
ation  
By-Law

Dr. Smith informed the Board that he had  
received the following message, dated February 24th, 1955, from  
the Chairman, Colonel Phillips:-

"Confirm expropriation By-Law this afternoon should deal only  
with North section property (stop) This leaves us opportuni-  
ty for further consideration Shell property on its merits  
(stop) Understand that further representation will be made  
to Frost by Shell Oil and our final action will depend upon  
instruction we may receive from Frost (stop).

The Comptroller stated that Mr. Ash of  
Shell Oil Company had informed him that they had acquired certain  
University Avenue frontage on the South section of the block. The  
Chairman requested the University Solicitor, Mr. Hamilton Cassels,  
to present the By-Law which he had prepared for adoption by the  
Board in connection with the expropriation of the property lying  
immediately West of the block for which expropriation proceedings  
had already been authorized, the parcel of land now being expro-  
priated consisting of the North half of the block bounded by Univer-

55-2-5  
Expropri-  
ation  
By-Law  
(Cont'd)

sity Avenue, Elm Street, Centre Avenue and Edward Street.

The members present having unanimously con-  
sented to the introduction of this matter pursuant to the provisions  
of By-Law No. IV, Sec. 15, of the General By-Laws of the Governors,

It was moved by Mr. Burns,  
Seconded by Mr. Dalgleish,  
And unanimously carried,

that the By-Law be enacted as follows:-

WHEREAS by virtue of the provisions of The University  
of Toronto Act, 1947, The Governors of the University of  
Toronto are empowered to expropriate all such real property  
as they may deem necessary for the purposes of the Univer-  
sity of Toronto;

AND WHEREAS the real property hereinafter described is  
deemed necessary by The Governors of the University of Tor-  
onto for the purposes of the University of Toronto;

NOW THEREFORE be and it is hereby enacted as a By-Law  
of The Governors of the University of Toronto as follows:

The following real property, namely:

ALL AND SINGULAR those certain parcels or tracts of  
land and premises situate, lying and being in the City  
of Toronto, in the County of York, and being composed of:

- (1) Lot 24 on the west side of Centre Avenue according  
to Plan registered in the Registry Office for the Regis-  
try Division of the City of Toronto as No. 147.
- (2) That part of Lot 26 on the west side of Centre  
Avenue according to Plan registered in the Registry Office  
for the Registry Division of the City of Toronto, as No.  
147 not sub-divided by Plan registered in the said Regis-  
try Office as No. D.129, the said part of Lot 26 having a  
frontage on the west side of Centre Avenue of twenty-seven  
feet and two inches (27'2") more or less, by a uniform  
depth of sixty-seven feet (67') more or less bounded on  
the north by the south limit of Elm Street.
- (3) Lots 1, 2, 3 and 4 on the west side of Centre Avenue  
and Lot 5 on the south side of Elm Street, together with  
the lane running in a southerly direction from the south  
limit of Elm Street and lying immediately to the east of  
the said Lot 5 and having a width at its northerly limit  
on the south side of Elm Street of nine feet (9') more or  
less and a width of ten feet five inches (10'5") more or  
less at its southerly limit, which said southerly limit  
is the production westerly of the southerly boundary of  
the said Lot 3, all according to Plan registered in the  
Registry Office for the Registry Division of the City of  
Toronto, as No. D.129.
- (4) Lots 24, 25 and 26, on the east side of University  
Avenue, according to Plan registered in the Registry  
Office for the Registry Division of the City of Toronto  
as No. 147

is hereby expropriated by The Governors of the University of  
Toronto for the purposes of the University of Toronto.

55-2-5  
Expropri-  
ation  
By-Law  
(Cont'd)

ENACTED this 24th day of February, 1955.  
WITNESS the Corporate Seal of The Governors of the  
University of Toronto attested by the signatures of the  
proper officers in that behalf.

THE GOVERNORS OF THE UNIVERSITY OF TORONTO

(Sgd) Sidney Smith  
President  
(Sgd) C. E. Higginbottom  
Bursar

55-2-6  
Royal  
Conser-  
vatory  
of Music  
of Tor-  
onto  
Committee  
Report

In the absence of Dr. Edward Johnson,  
Chairman of the Royal Conservatory of Music of Toronto Commit-  
tee, Dr. Sullivan presented the Committee's Report Number 5 as  
follows, and -

Upon motion of Dr. Sullivan,  
Seconded by Mr. Burns,  
And unanimously carried,

the report was adopted:-

"To the Board of Governors,  
University of Toronto.

Gentlemen:-

Your Committee reports that it held a meeting in  
the Board Room, Simcoe Hall, on Monday, February 14th, 1955,  
at 4 p.m., at which the following were present:-

Dr. Edward Johnson	From the Conservatory:
(in the Chair)	Dr. Boyd Neel, Dean
The President	Mr. J. F. Brook,
Mr. Beverley Matthews	Secretary-Treasurer
Dr. J. T. A. Sullivan	

Mr. A. G. Rankin,  
Comptroller  
Mr. C. E. Higginbottom,  
Secretary

Chairman's Items

1. Report of previous meeting

The report of the meeting held on December 17th,  
1954, which had been submitted to and approved by the Board of  
Governors on January 27th, 1955, was presented, and -

Upon motion of Dr. Sullivan,  
Seconded by Mr. Matthews,  
was taken as read.

Dean's Items

1. Concert and Placement Bureau

Under date of January 25th, 1955, Dr. Boyd Neel as  
Dean of the Royal Conservatory of Music made certain recommenda-  
tions to Dr. Edward Johnson as Chairman of your Committee, with  
respect to the enlargement of the activities of the Concert and  
Placement Bureau. This letter was presented to the Board of  
Governors at its meeting on January 27th, 1955, and was refer-  
red to your Committee. The Dean reviewed the recent developments  
in the Concert booking field with particular reference to the  
changes which had occurred in the internal organization of  
Columbia Artists' Management Incorporated. The Dean presented



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vatory  
Committee  
Report  
(Cont'd)

a request for additional funds in an annual sum of \$16,800 for additional staff and expenses to support the expansion of our own Concert Bureau as an alternative to a direct affiliation with the newly formed Community Concerts of Canada Limited, which is the Canadian subsidiary of Columbia Artists' Management Inc. Your Committee is of the opinion that the Conservatory should continue to operate its own Concert and Placement Bureau and should not affiliate with Community Concerts of Canada Limited. It has been demonstrated that there is a service to be performed both to the students and graduates of the Conservatory and to the many communities of Ontario who are interested in presenting concert series which feature Canadian talent. It was also the opinion of your Committee that our Concert and Placement Bureau need not and, indeed, for financial reasons could not, provide the same organizational and publicity services to the Ontario communities which were available through Community Concerts of Canada Limited, but rather our Concert and Placement Bureau with their present staff and a modest addition to their appropriations should endeavour to place our students in as many Ontario communities as possible.

Your Committee therefore recommends authority for the following additional appropriations for the Concert and Placement Bureau for the current fiscal year:-

Additional Travel Allotment	- \$1,500
Additional Salary Allotment to place present Travelling Representative on a full-time basis	- 600
Total	- <u>\$2,100</u>

The Director of Publicity of the Conservatory should endeavour to make the Concert and Placement Bureau self-supporting and it is recommended that at least 15% commission be charged to the artists for engagements secured through the Bureau. This additional appropriation for the Bureau is in the nature of a trial with the intention that further expansion will be viewed in relation to the additional income produced and services rendered. The Secretary-Treasurer reported that in view of increased revenues he felt the additional appropriation of \$2,100 could be made within the budget.

## 2. Television Development and School of Acting

The Dean requested that consideration be given to Television development and School of Acting. The President stated that some progress had already been made in connection with Television, and suggested that the Dean discuss this matter with Dr. C. T. Bissell, Vice-President, and the Associate Director of the Department of University Extension, Mr. J. R. Coulter. It was also suggested that the Dean pursue the matter of the School of Acting and report on the same at a later date.

## 3. Music Sales Discount

Your Committee was informed that certain retailers of sheet music granted an educational discount to the members of the Conservatory staff. The Music Sales Department as operated by the Conservatory did not grant any discounts to music teachers with the result that the teachers could purchase to better advantage through certain other houses. It was suggested that consideration be given by the Conservatory to the establishment of an educational discount for teachers. Your Committee recommends that this matter be referred to the Comptroller of the University and the Secretary-Treasurer of the Conservatory for consideration.

## Secretary-Treasurer's Items

### 1. Examiners' Fees

The Secretary-Treasurer of the Conservatory, Mr. J. F. Brook, informed your Committee that a request had been made by the

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Conser-  
vatory  
Committee  
Report  
(Cont'd)

examiners for an increase in the hourly rate paid them, and submitted the following scale:-

<u>Examiners' Hourly Fees</u> (actual examining time)				
<u>Year</u>	<u>Toronto</u>	<u>Percent- age In- Crease</u>	<u>Out- side Toronto</u>	<u>Percent- age In- crease</u>
pre 1939 - 1949	\$3.60		\$4.00	
1949 - 1952	4.00	11.1	4.40	10.0
1952 - to date	4.40	10.0	4.80	9.9
Proposed	5.40	22.7	6.00	25.0

Fee Revenue from Examination Candidates

<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Antici- pated Actual</u>
<u>1953-54</u>	<u>1953-54</u>	<u>1954-55</u>	<u>1954-55</u>
\$179,000	\$195,000	\$190,000	\$210,000

Your Committee recommends that the whole question of Examiners' Fees be reviewed, with particular reference to who are paid Examiners' Fees and on what basis, and has requested the Secretary-Treasurer of the Conservatory to report in connection with the same.

2. Scholarship Award

Your Committee was informed of the award by the Scholarship Committee of a Violin Scholarship in the School of Music, of the value of \$200.00, to Neil Blair.

3. Appointments and Resignations

Your Committee recommends confirmation of the following appointment and resignation at the Conservatory:-

Appointment:

Miss Irene Norris	- Clerk, Registra- tion Dept.	From Jan. 20, 1955, at a salary of \$1,920 a year
-------------------	----------------------------------	--

Resignation:

Mrs. Margaret Sloat	- Clerk, Registra- tion Dept.	Effective Jan. 31, 1955 (salary \$1,920 a year)
---------------------	----------------------------------	--

4. Additional appropriation and deduction in appropriation

Upon motion of the President your Committee recommends the following changes in the appropriations of the Conservatory for the balance of the present fiscal year 1954-55:-

Additional appropriation:

Administrative:		
"Travelling Expenses"	-	<u>\$600.00</u>

Deduction in appropriation:

Faculty of Music:		
"Advertising"	-	<u>\$600.00</u>

Miscellaneous

1. Opera Festival

The President informed your Committee that in connection with the Opera Festival it was understood that through

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Conser-  
vatory  
Committee  
Report  
(Cont'd)

the Dean the Festival would be asked to assume \$5,000 of our costs of operating the Opera School. The Dean reported that he had made such a recommendation to the Directors of the Festival but that for financial reasons they were unable to accept our recommendation.

2. Gift of Recordings made by Dr. Johnson

The President informed your Committee of a letter he had received from Mrs. Charles F. Moulton, New York City, offering on behalf of her husband and herself, a collection of recordings made by Dr. Johnson. Mrs. Moulton states that they feel that this collection, assembled over the years and which they have reason to believe is unique, should be made available to a great institution such as the University of Toronto - dedicated to the advanced education of Canada's youth, and that no more fitting choice could be made than the Royal Conservatory of Music with which Dr. Johnson is associated and for whose cause he has laboured with such singular success.

The President read his reply of appreciation for this generous donation.

The meeting adjourned at 6 p. m.  
All of which is respectfully submitted.

(Sgd) Edward Johnson  
Chairman of Committee  
(Sgd) C. E. Higginbottom  
Secretary"

February 14, 1955

55-2-7  
Press  
Committee  
Report

Report Number 32 of the Press Committee was

presented as follows, and -

Upon motion of Mr. Burns,  
Seconded by Mr. Dalglish,  
And unanimously carried,

the report was adopted:-

"To the Board of Governors,  
University of Toronto.

Gentlemen:-

Your Committee reports that it held a meeting in the Board Room, Simcoe Hall, on Monday, February 21st, 1955, at 4 p.m., at which the following were present:-

Mr. C. F. W. Burns, Vice-Chairman  
(in the Chair)  
The President  
The Chancellor  
Mr. Oakley H. Dalglish  
Mr. Arthur Kelly

From the University Press:  
Mr. Marsh Jeanneret,  
Director  
Mr. J. G. Garden,  
Chief Accountant

Mr. A. G. Rankin,  
Comptroller  
Mr. C. E. Higginbottom,  
Secretary

This being the first meeting of the Committee since the death of the Chairman of the Committee, Mr. Justice Hope, the Vice-Chairman, Mr. C. F. W. Burns, took the Chair.

1. Report of previous meeting

The report of the previous meeting held on October 25th, 1954, which had been submitted to and approved by the Board of Governors on October 28th, was -

Upon motion of Mr. Dalglish,  
Seconded by the President,  
taken as read.



55-2-7  
Press  
Committee  
Report  
(Cont'd)

## 2. Financial Statements to January 31st, 1955

The Director presented the Financial Statements for the period ended January 31st, 1955, which indicated that in every department results for the current year showed an improvement over the same period in 1953-54. It was estimated that the results of the current year should produce a surplus of \$47,975 compared to a surplus of only \$17,505 as shown in the 1954-55 Estimates. The financial results as of January 31st, 1955, may be summarized as follows:-

### Statement of Surpluses and Deficits (-) by Departments as of January 31, 1955

<u>Department</u>	7 mos. to <u>Jan. 31, 1955</u>	7 mos. to <u>Jan. 31, 1954</u>	<u>Actual 1953-54</u>	<u>Esti- mates 1954-55</u>	<u>Esti- mated Actual 1954-55</u>
Printing	\$41,333	\$29,788	\$77,563	\$53,396	\$66,112
Book	16,590	8,060	10,232	1,137	6,852
Publications	9,062 -	11,815 -	26,406 -	37,676 -	25,676 -
Addressograph	296	430	1,327	648	687
	<u>\$49,157</u>	<u>\$26,463</u>	<u>\$62,716</u>	<u>\$17,505</u>	<u>\$47,975</u>
Repairs & alterations not allocated to Depart- ments	-	-	3,127	-	-
	<u>\$49,157</u>	<u>\$26,463</u>	<u>\$59,589</u>	<u>\$17,505</u>	<u>\$47,975</u>

Funds surplus to immediate requirements to the extent of \$40,340 have been invested in \$40,000 Canada Permanent Mortgage Corporation 3 $\frac{3}{4}$ % and 3 $\frac{1}{2}$ % debentures maturing in 1959 and 1960.

Your Committee complimented the Director of the Press for the improved position of the Press operations as shown by the statements presented.

### 3. Manager of the Book Store

In commenting on the operations of the Book Store, which continue to show an improvement, the Director asked for guidance through the Committee in the matter of recognizing the future work of the Manager of the Book Store, Mr. R. E. Saul. It was suggested that the interests of the Press and of the Manager might be best served by providing for an appropriate incentive bonus to Mr. Saul based on further improvement in operations.

Upon motion of Mr. Dalgleish,

Seconded by Mr. Kelly,  
your Committee recommends that in the Estimates of the Press for 1955-56 provision be made for an appropriate increase in the salary of the Manager of the Book Store, Mr. R. E. Saul; and that the matter of the establishment of a formula for participation by the Manager of the Book Store in future improvements in the operations of the Book Store be considered by the Comptroller of the University and the Director of the Press, and reported back to the Committee.

Your Committee also recommends that provision be made in the Estimates of the Press for 1955-56 for financial recognition of Mr. H. S. Marshall, Field Representative.

55-2-7  
Press  
Committee  
Report  
(Cont')

#### 4. Equipment Purchases

The Director presented recommendations for the purchase of the following equipment:-

##### New Equipment to be charged to Surplus:

1 x I.B.M. Documentary Typewriter, proportional spacing, for nomic reproduction of books, examinations, etc.	\$569.00
--	----------

##### Note:

The above equipment has already been purchased with the concurrence of the late Chairman of the Press Committee, Mr. Justice Hope.

Upon motion of Mr. Dalgleish,  
Seconded by the President,  
your Committee recommends confirmation of the above purchase, together with the purchase of the following items:-

##### New Equipment to be charged to Surplus:

16 x Moveable Table Trucks for handling work in progress in Bindery	\$ 950.00
1 Set Benbow Book Face Mono Matrices and necessary Key Bars and Key Banks	\$1,300.00

##### Note:

Above purchases will be subject to normal plant reserve for depreciation.

Upon motion of Mr. Kelly,  
Seconded by Mr. Dalgleish,  
your Committee recommends purchase of the following items:-

##### New Equipment to be charged as operating expense, Printing Department:

1 x Frieden S.T.W. Calculating Machine	\$ 945.00
Book Department and Administrative: 2 x Underwood Typewriters	\$ 505.00

#### 5. Policy re Union Contract - Typographical Union

The Director reviewed the situation at the University Press as far as Typographical Union negotiations were concerned, and stated that it was possible difficulties might arise in the near future. Your Committee recommends approval of the following actions by the Director of the Press:-

(a) The Director to satisfy himself regarding the eligibility of any non-Union employee(s) in the Composing Department for membership in the Toronto Typographical Union without fine or other costs to the employee(s) concerned;

(b) Subject to the eligibility of such employee(s) being established, no action to be taken until such employee(s) has been given ample opportunity, without interference by the management, to make such application and to be accepted;

(c) The Director of the Press then to confirm by correspondence with the Union that all present rates of pay, working conditions, and procedures followed by the University of Toronto Press earn the full approval of the Union;

(d) Subject to (a), (b) and (c) above, the Director of the University of Toronto Press to be authorized to enter into an agreement with the Toronto Typographical Union essentially similar to the agreement presently in force with upwards of sixty other Toronto employers, provided, however, that a clause be written into such agreement excepting present non-Union employee(s) from Union membership on condition that such employee(s) pay the equivalent of basic Union dues to the Union.

The meeting adjourned at 5:30 p.m.

All of which is respectfully submitted.

(Sgd) C. F. W. Burns,  
Vice-Chairman of Committee  
(Sgd) C. E. Higginbottom,  
Secretary"

February 21, 1955

55-2-8  
Letter of  
appreci-  
ation from  
Mrs. J. A.  
Hope

There was presented a letter from Mrs.  
Hope expressing on behalf of herself and her daughter thanks and  
appreciation for the resolution in connection with the late Mr.  
Justice Hope.

ON MOTION DULY MADE, SECONDED AND UNAN-  
IMOUSLY CARRIED, recommendations of the President were approved  
as follows:-

55-2-9  
Appoint-  
ments

(a) Appointments - 1954-55:

Faculty of Arts:

R. Cvetanovic	- Special Lecturer in Chemistry, Feb. 1 to Apr. 30, 1955	\$2,000
A. M. Fox	- Visiting Assistant Professor in Italian, Spanish and Portuguese, July 1, 1955 to June 30, 1956 - without salary	
Miss M. E. Wallace	- Special Lecturer in Political Economy, Mar. 1 to Mar. 31, 1955	without salary

Zoology:

Assistants, Jan. 1 to Apr. 15, 1955:

R. K. Bennis	\$150	Mrs. E. A. Falls	\$150
G. G. Gibson	150	Miss B. Hillsdon	150
E. T. V. Pengelley	150	T. K. Pitt	150
N. Bourne	125	Mrs. L. C. Elliott	125
W. J. R. Christie	100	J. C. Duffield	100
E. Slastenenko, E.	100	Miss E. J. Spratt	75

Faculty of Medicine:

Miss J. B. Seaton	- Frosst Fellow in Art as Applied to Medicine, Jan. 1 to June 30, 1955	\$225 a month
J. B. Sherry	- Demonstrator in Pathology, Apr. 1 to June 30, 1955	\$625

Faculty of Applied Science and Engineering:

J. H. Courcoulas	- Research Assistant in Electrical Engineering, Jan. 17 to Apr. 20, 1955	\$500
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Faculty of Household Science:

G. W. Fuller	- Assistant in Food Chemistry, Feb. 1 to May 31, 1955	\$81.25 a month
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Ontario College of Education:

E. P. Emerson	- Lecturer in Industrial Arts, from July 1, 1955	\$5,500 a year
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School of Hygiene:

G. H. M. Hatcher	- Assistant Professor in Public Health Administration, Feb. 1 to June 30, 1955 - \$500 plus expenses up to \$400	
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Institute of Child Study: (Mental Health Project 605-5-147)

C. V. Mulligan	- Medical Consultant	\$500
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University Library:

Assistants:

Miss H. Froech	- Mar. 1 to June 30, 1955	Per month \$150
Mrs. B. Smythe	) Feb. 1 to June 30, 1955	150
Mrs. F. W. Watt	) Feb. 1 to June 30, 1955	150
Miss E. MacKay	- Feb. 15 to June 30, 1955	\$2,700 a year
Mrs. M. Parke-Taylor	- Feb. 1 to June 30, 1955	\$1,800 a year



55-2-10  
Resig-  
nations

(b) Resignations:

Faculty of Arts:

J. V. Kinnier-Wilson

- Assistant Professor in Oriental Languages (salary \$4,800)  
May 31, 1955

Faculty of Medicine:

F. Martin

- Technician in Banting & Best Medical Research (salary \$2,550)  
Feb. 28, 1955

L. Woizeckowich

- Laboratory Attendant and Assistant Animal Room Attendant in Biochemistry (salary \$1,800)  
Feb. 28, 1955

Physiology:

E. J. Martin

- Research Associate (salary \$2,400)  
Dec. 31, 1954

Mrs. R. Wen-You

- Research Assistant (salary \$2,000)  
Dec. 31, 1954

Faculty of Household Science:

J. O'Donnell

- Assistant in Food Chemistry, (salary \$324)  
Jan. 31, 1955

School of Law:

Mrs. J. Stevens

- Stenographer (salary \$2,250)  
Jan. 31, 1955

55-2-11  
Leaves of  
Absence

(c) Leaves of Absence:

Faculty of Arts:

D. J. LeRoy

- Professor of Chemistry, from Feb. 1 to Apr. 30, 1955 - with salary

J. Spelt

- Assistant Professor in Geography, from Mar. 23 to May 31, 1955 - with salary

Faculty of Medicine:

M. Hoshiko

- Assistant in Psychiatry (Mental Health Grant) from Feb. 1 to May 31, 1955 - without salary

Faculty of Dentistry:

W. M. Twible

- Associate in the Faculty Clinic, Feb. 1 to June 30, 1955 - without salary

University College:

F. C. A. Jeanneret

- Principal of University College and Professor of French and Head of the Department, from Feb. 1 to June 30, 1955 (with salary)

55-2-12  
University  
Extension  
Courses

(d) University Extension Courses:

Teachers' Classes - Pass and

R. R. Moyer

- General Courses for Teachers:  
- Art & Archaeology 3a \$250

Mrs. V. Dearborn

- Astronomy 1b 125

Botany 1b - Demonstrators:

P. S. Y. Chang \$150

- Miss N. Hastings 150

D. Brewer 150

- S. Landi 150

S. G. Smith

- Botany 1b (laboratory assistant) 50

R. L. McDougall

- English 3a, 3b 250

Miss S. J. Stevenson

- English 1a, 2a, 3a 250

Miss L. Hofrichter

- German 3a 125

H. N. Milnes

- German 2a 125

J. C. Cairns

- History 1a 166.67

G. C. Paterson

- History 1a 500)

Travel expenses to  
Thornhill

60)

55-2-12  
University  
Extension  
Courses  
(Cont'd)

Teachers' Classes (Cont'd):			
J. M. S. Careless	}	History 3a	\$250
G. M. Craig			250
R. C. Joyner	-	Psychology 3b (super- vised study)	250
D. Hill	-	Sociology 2a (travel expenses to North Bay)	600
K. L. Levy	-	Spanish 3b (super- vised study)	100
Evening Tutorial Classes:			
J. Baillie	-	An Introduction to the Study of Birds	200
J. S. Glen	-	Counselling and Per- sonal Services to the Community	120
H. H. Monkman	)	English for	20
W. E. Lendon	)	Newcomers	400
Mrs. Mary G. Graf	-	Modern Gymnastics for Women	250
C. G. Gunning	-	Writing for Broad- cast	50
Mrs. Betty Brett	)	Fabrics and	80
Mrs. Dorothy Burnham	)	Fashions	80

55-2-13  
Appropri-  
ations

(e) Additional appropriations and deductions in appropriations:

Faculty of Arts:

An additional appropriation of \$2,000 for "Chemistry - Salaries"; and a deduction of \$2,000 from "Mathematics - Salaries".

An additional appropriation of \$400 for "Chemistry - Laboratory Attendants"; and a deduction of \$400 from "Chemistry - Salaries".

Civil Engineering:

An additional appropriation of \$640 for "Special Apparatus"; and a deduction of \$640 from "Supplies".

Ontario College of Education:

An additional appropriation of \$6,000 for "Vocational Guidance - Clerical Assistance"; and a deduction of \$6,000 from "Vocational Guidance - Materials".

Business Administration:

An additional appropriation of \$500 for "Special Account"; and a deduction of \$500 from "Salaries".

55-2-14  
Statute  
of Senate

(f) Statute of Senate:

Number 2348 respecting the Dr. Benjamin W. Appleton Prize in Psychiatry.

55-2-15  
Acting  
Principal  
of Univer-  
sity  
College

ON MOTION DULY MADE, SECONDED AND UNAN-  
IMOUSLY CARRIED, the Board confirmed the President's action in  
appointing Dr. C. T. Bissell, Vice-President, to be Acting Prin-  
cipal of University College from February 1st to June 30th, 1955,  
without salary, during the absence through illness of Principal  
Jeanneret.

ON MOTION DULY MADE, SECONDED AND UNAN-  
IMOUSLY CARRIED, other recommendations of the President were  
approved as follows:-

55-2-16  
Town Plan-  
ning  
Division

(a) The establishment within the School of Architecture of the Division of Town Planning as from July 1st, 1955.

55-2-17  
Registration  
in Medicine

(b) That registration in the First Premedical Year of the Faculty of Medicine for the Session 1955-56 be offered to approximately 125 students; provided, however, that registration in the First Medical Year for the Session 1957-58 shall be approximately 150 students.

55-2-18  
Registration  
in Dentistry

(c) That for the Session 1955-56 registration in the Faculty of Dentistry be offered to approximately 80 students in the pre-professional year; and to approximately 80 students in the First Dental Year.

55-2-19  
Advanced  
Graduate  
Course,  
Medical  
Faculty

(d) That the usual Advanced Graduate Course in Medicine, Surgery, and Obstetrics and Gynaecology be given from August 22nd, 1955 to September 30th, 1955, for a minimum of 10 students and a maximum of 25 students in each section; the fee to be \$200.

55-2-20  
Students'  
Adminis-  
trative  
Council  
Fee

(e) That the Students' Administrative Council fee be levied as follows, including students in the School of Graduate Studies:-

(a) The compulsory Students' Administrative Council fee to be levied upon the students be maintained at the \$5.00 uniform level as established by the Board.

(b) The School of Graduate Studies be included in such levy.

(c) The conditions governing this levy follow exactly those set forth by the Board with regard to membership in Hart House of male students enrolled in the School of Graduate Studies.

Such conditions read:

"Students' Administrative Council fee for graduate students to be as follows:-

Commencing with the academic year 1955-56, all full-time students enrolled in the School of Graduate Studies will pay the annual Students' Administrative Council fee of \$5.00. Students who have enrolled in the School of Graduate Studies prior to the academic year 1955-56 will not be required to pay the Students' Administrative Council fee. For this purpose, a full-time student in the School of Graduate Studies will be interpreted as one who is required to pay, in any academic session, the maximum academic fee assessed for the course of study which he is following.

A candidate for the Master's degree who is eligible and is registered to qualify for that degree in one year shall pay the Students' Administrative Council fee once.

A candidate for the Master's degree who is required to spend two years for the degree shall pay the Students' Administrative Council fee twice.

A candidate for the degree of Doctor of Philosophy shall pay the Students' Administrative Council fee three times, except in the case of a candidate who has secured his Master's degree, either here or elsewhere, in which case he will pay the fee twice."

55-2-21  
Film of  
the Uni-  
versity

The President requested the opinion of

the Board as to the desirability of having prepared by a commercial Film company a 15 minute, 16 m.m. colour film on the University of



55-2-21  
Film of  
the Uni-  
versity  
(Cont'd)

Toronto. He explained that this could be used on a number of occasions.

Upon motion of Dr. Sullivan,  
Seconded by Mr. Dalglish,  
And unanimously carried,

the Board expressed itself as being very favourably impressed with the idea, and authorized the President to pursue the matter further.

55-2-22  
Payment to  
Arts Col-  
leges -  
School of  
Graduate  
Studies

The President stated that pursuant to the formula that was adopted by the Board on April 23rd, 1953, he had forwarded cheques as follows to the Arts Colleges in respect of the contribution that members of their staff were making to instruction in the School of Graduate Studies during 1954-55:-

Victoria University	-	\$9,963.00
Trinity College	-	\$8,400.00
St. Michael's College	-	\$3,500.00

ON MOTION DULY MADE, SECONDED AND UNANIMOUSLY CARRIED, administrative matters were approved as follows:-

55-2-23  
Appoint-  
ment

- (a) Appointment:  
Comptroller's Office:  
Miss M. M. Kerry - Assistant Secretary, from Feb. 14, 1955 @ \$2,784 a year

55-2-24  
Resig-  
nation

- (b) Resignation:  
Comptroller's Office:  
Mrs. M. Hass - Assistant Secretary (salary \$2,630) Jan. 28, 1955

55-2-25  
Appropri-  
ation

- (c) Confirmation of the following additional appropriation:  
Charles H. Best Institute:  
"Construction" - \$686.00

55-2-26  
Invest-  
ment  
Transac-  
tions

- (d) Confirmation of following investment transactions not previously approved:-

55-2-26  
Invest-  
ment  
Transac-  
tions  
(Cont'd)

(a) Purchased for -

<u>Sinking Fund:</u>				
\$ 5,000 "	3%	University of Toronto	due Aug. 15, 1970	@ 96 $\frac{1}{2}$
20,000 "	4 $\frac{3}{4}$ %	Eaton Acceptance Co.	due Mar. 1, 1974	@ 105.50
2,000 "	4 $\frac{1}{2}$ %	Province of Ontario	due Jan. 1, 1970	@ 113 $\frac{3}{4}$
<u>Trust Pool:</u>				
\$200,000 "	4%	Province of Ontario	due Jan. 1, 1966-68	@ 106 $\frac{1}{2}$
30,000 "	4%	do.	due June 30, 1962-72	@ 106 $\frac{1}{2}$
25,000 "	4 $\frac{1}{4}$ %	Hydro-Electric Power Commission of Ontario	due July 15, 1966-69	@ 107.75
70,000 "	4%	do.	due Apr. 15, 1966-68	@ 106-5/8
38,000 "	4 $\frac{1}{2}$ %	do.	due July 15, 1966-69	@ 108-1/8
<u>Trust Endowment:</u>				
\$ 50,000 "	4%	Province of Ontario	due Jan. 1, 1966-68	@ 106 $\frac{1}{2}$
15,000 "	4 $\frac{1}{4}$ %	Hydro-Electric Power Commission of Ontario	due July 15, 1966-69	@ 107.75
1,000 "	4 $\frac{1}{2}$ %	do.	due Jan. 1, 1970	@ 113 $\frac{3}{4}$
<u>General Endowment:</u>				
\$ 20,000 "	4%	Province of Ontario	due June 30, 1969-72	@ 106 $\frac{3}{4}$
<u>Students' Administrative Council:</u>				
\$ 2,500 "	3 $\frac{1}{2}$ %	Canada Permanent Mortgage Corporation	due Aug. 1, 1959	@ par
<u>Banting Research Foundation:</u>				
\$ 30,000 "	4 $\frac{1}{2}$ %	Eaton Acceptance Co.	due Mar. 1, 1974	@ 105.50
<u>General Funds:</u>				
\$255,000		United Kingdom Treasury Bills	@ \$689,867 to yield \$692,723.44	

## (b) Sold for -

<u>Trust Pool:</u>					
\$200,000	3%	Province of Ontario	due Nov. 1, 1963-65	@	\$ 99½
30,000	3%	do.	due Apr. 15, 1962-65	@	par
66,000	2-5/8%	do.	due Jan. 15, 1958	@	99.25
66,000	2-5/8%	do.	due Jan. 15, 1960	@	98.87
66,000	2-5/8%	do.	due Jan. 15, 1961	@	98.78
<u>Trust Endowment:</u>					
\$50,000	3%	Province of Ontario	due Nov. 1, 1963-65	@	99½
34,000	2-5/8%	do.	due Jan. 15, 1958	@	99.25
<u>Banting Research Foundation:</u>					
\$6,000	3%	Canadian National Railways	due Jan. 15, 1954-59	@	100.25
4,000	3%	Hydro-Electric Power Commission of Ontario	due Dec. 15, 1963-65	@	99.25
4,500	3½%	do.	due May 1, 1964-66	@	101.75
1,500	3%	Province of Ontario	due Jan. 15, 1966-68	@	97.75
5,000	3%	Province of New Brunswick	due Nov. 1, 1964-66	@	99.25
11,000	3½%		due June 15, 1956	@	100.20
<u>Sinking Fund:</u>					
\$6,000	4%	Hydro-Electric Power Commission of Ontario	due Jan. 15, 1965-67	@	105.25
1,000	3%	do.	due Nov. 1, 1967-69	@	97.125
<u>Capital Funds:</u>					
\$200,000	3%	Hydro-Electric Power Commission of Ontario	due Dec. 15, 1963-65	@	99½
<u>Capital Funds (Samuel Library Fund):</u>					
\$25,000	3-1/8%	Canadian Pacific Railway	due Apr. 1, 1970	@	117½

55-2-26  
Invest-  
ment  
Transac-  
tions  
(Cont'd)



55-2-27  
Financial  
State-  
ments

Financial Statements of the University for the month of January, 1955, were presented.

55-2-28  
Quarterly  
Invest-  
ment  
Report

There was also presented an Investment Report for the quarter ended December 31st, 1954, prepared by the University Investment Counsel, Mr. R. K. Martin, copies of which had previously been sent to the members of the Finance Committee.

55-2-29  
Payment  
on account  
of Stadium  
Loan

There was reported the receipt from the Athletic Association of \$10,000.00, representing a further repayment on account of the Stadium Loan, making a total of \$20,000.00 repaid from 1954-55 operations, and leaving a balance due of \$255,000.00.

55-2-30  
Amendment  
to Con-  
stitution  
of the  
Athletic  
Associa-  
tion

ON MOTION DULY MADE, SECONDED AND UNANIMOUSLY CARRIED, the Board approved of an amendment to the Constitution of the Athletic Association, Article VII (2.6), which presently reads as follows -

"In the event of any breach of the regulations the Directorate shall have absolute power to suspend any one from the privileges of the Athletic Association and also from the right to take part in University athletics"

- to - (underlined portion)

"In the event of any breach of the regulations or of the accepted canons of sportsmanship, the Directorate shall have absolute power to suspend any one from the privileges of the Athletic Association and also from the right to take part in University athletics".

55-2-31  
Donations -

Donations were reported as follows and ON MOTION DULY MADE, SECONDED AND UNANIMOUSLY CARRIED, were gratefully accepted:-

From -

The Solicitor for The Alexander E. MacDonald Foundation, notification received of a trust agreement between Dr. Alexander E. MacDonald and The Canada Permanent Trust Company whereby Dr. MacDonald has transferred to the Company certain securities, the net annual income therefrom to be paid to the University for the following purposes:-

- (a) until there is an eye-research unit associated with the Faculty of Medicine and the Toronto General Hospital, housed in a separate building used solely for the work of such unit or until the expiration of 20 years from the date of Dr. MacDonald's death, whichever first

55-2-31  
Donations  
(Cont'd)

occurs, to be added to the Ophthalmic Library Fund already established at the University and used for the purchase of books for the said Library as the Director of the Banting and Best Department of Medical Research and the Head of the Department of Ophthalmology of the University may from time to time determine;

- (b) as soon as an eye-research unit associated with the Faculty of Medicine and the Toronto General Hospital is housed in a separate building used solely for the work of such unit, or upon the expiration of 20 years from the date of Dr. MacDonald's death, whichever first occurs, to be applied in such manner and in such proportions as the Head of the Department of Ophthalmology of the University may from time to time determine for -

(1) maintenance of the Ophthalmic Library at the University

(2) research work in the Department of Ophthalmology;

- (c) Dr. MacDonald wishes, although he imposes no legal obligation on the University to do so, to have part of the said income expended for the purpose of providing facilities by way of travelling fares for junior members of the staff of the Department of Ophthalmology to enable them to visit other universities and hospitals and to attend meetings of ophthalmologists.

- ^ Imperial Oil Limited, the sum of \$5,000 received as a grant in support of research on the Age Determination of Rocks and Minerals, in the Department of Physics.
- ^ Atkinson Charitable Foundation, an offer received of a grant up to a maximum of \$2,000 to enable the University to obtain a copy of the Sky Atlas being prepared by the National Geographic Society and the Palomar Observatory in California.
- ^ The Upjohn Company, the sum of \$750 received, being the first quarterly payment on a \$3,000 grant made available to Dr. J. C. Laidlaw for pursuance of his work with certain steroid hormones in the Faculty of Medicine.
- ^ School of Social Work Alumni Association, the sum of \$300 received to be used for a special award to a student from overseas receiving training in the School of Social Work and planning to return for work in the native country involved.
- ^ The following persons as donations to the Mrs. Percival Foster Fellowship:-
 

Mr. H. O. Frind	-	\$100
Mrs. Nellie H. West	-	<u>100</u> <u>\$200</u>

It is proposed to collect donations of \$1,000 a year for the Fellowship, which is to be of the value of \$1,000 a year, to be available for award for a period of five years, and to be awarded in the School of Graduate Studies to candidates for the degree of Ph.D., as well as for post-doctoral studies in the field of inter-ethnic, inter-racial and inter-cultural relations. It is expected that further donations will be received from the National and Local Councils of Friendship and from various racial groups.

- ^ An anonymous donor, the sum of \$400 received to be used for general student loan purposes in the Faculty of Dentistry. Recommendation that the fund established several years ago with a single donation and known as the "Dental Bursary Fund" be changed to the "Dental Faculty Loan Fund" and the above \$400 to be placed in this fund.

55-2-31  
Donations  
(Cont'd)

From -

- ^ Dr. Gordon S. Murray, the sum of \$50 received for a bursary in the Faculty of Dentistry. It is understood that this donation will be made annually.
- ^ Mr. M. A. Starkman, an offer received of a prize consisting of the "Oxford System of Medicine", to be awarded to the student who obtains the highest aggregate mark in Pharmacology of the 2nd year, and in Therapeutics of the 3rd year, in the Faculty of Medicine, the first award to be made in June, 1955.
- ^ The Estate of the late Mrs. Leila G. Senkler, the sum of \$15,850 received as a one-half share in a distribution of the Estate to December 31, 1954, to be used for medical research.
- ^ Mr. C. Gordon Cockshutt, the sum of \$2,500 received, being the second contribution of a similar amount for the Kathleen D. Cockshutt Fund for Medical Research in Cardiovascular disease at the Wellesley Division of the Toronto General Hospital, under the personal direction of Dr. D. P. Murnaghan.
- ^ Spruce Falls Power and Paper Company Limited, the sum of \$2,500 received for the following awards during the Session 1955-56:-
 

<u>Faculty of Applied Science:</u>		
Arthur Hays Sulzberger Fellowship		~ \$1,000
Egerton S. Noble Scholarships,		
2 @ \$250	~ \$500	
Charles H. Sage Scholarships,		
2 @ \$250	~ 500	
<u>Faculty of Forestry:</u>		
Robert G. Lyons Scholarships, 2 @ \$250	~ 500	
Cola G. Parker Scholarships, 2 @ \$250	~ 500	
Total Fellowship and Scholarships		<u>2,000</u>
Less estimated unexpended funds on hand		<u>\$3,000</u>
as at June 30, 1955		~ 500
		<u>\$2,500</u>
- ^ Dr. Sigmund Samuel, the sum of \$2,000 received, to be added to the Royal Ontario Museum - Archaeology - Samuel Fund for the Canadiana Gallery.
- ^ Mrs. E. A. Urwick, the sum of \$1,500 received to cover the following awards payable to the recipients in 1955-56:-
 

E. J. Urwick Bursaries	~ \$1,200
E. J. Urwick Scholarship in Social Work	~ 300
	<u>\$1,500</u>
- ^ Estate of the late Mr. James Ramsey Morris, the sum of \$1,000 received under the Will, to be added to the Dr. James L. Morris Prize Fund in Civil Engineering, making a total of \$3,000 therein.
- ^ Academy of Dentistry Ladies' Auxiliary, the sum of \$813.19 received to augment their fund set up some years ago for the Treatment of Needy Children with Serious Dental Abnormalities.
- ^ Mrs. Roscoe R. Graham, the sum of \$800 received to cover her annual donation to the Roscoe Reid Graham Travelling Fellowship in Surgery, established in memory of her husband.
- ^ The Federation of French Charities, Montreal, the sum of \$100 received towards the Canadian Community Organization Seminar being organized for June 1955 in the School of Social Work.
- ^ Academy of Dentistry, the sum of \$100 received to cover their Prize payable to the recipient in 1955-56.
- ^ Phi Delta Epsilon Medical Fraternity, the sum of \$100 received to cover their Bursary payable to the recipient in 1955-56.
- ^ Mr. Percy Hermant, an offer received to increase the awards of the Percy Hermant Scholarship and the Percy Hermant Scholarship No. 2 in University College, for general proficiency at Matriculation, from \$300 to \$350 each per annum, to be effective in 1955-56.



55-2-31  
Donations  
(Cont'd)

From -

- ^ Estate of the late Dr. John S. Chisholm, the sum of \$46.00 received on account of income from the Estate.
  - ^ Dean J. A. MacFarlane of the Faculty of Medicine, advice received that after consultation with the donors it has been decided to change the name of the "Dr. H. E. Rykert Fund for Cardiovascular Research" to the "Harold E. Rykert Fund for Heart Research".
  - ^ The School of Social Work, notification received of an informal loan fund which has operated in the School for some time from funds sent by Mrs. E. A. Urwick to Miss S. Boyd, to be administered by Miss Boyd as a small loan fund. Miss Boyd has left the School, and it was decided to turn the Fund over to the University for administration, the following amounts having been received:-
 

Loan repayments	\$170.00	
Balance in loan fund	3.88	
List of outstanding loans	<u>301.00</u>	<u>\$474.88</u>

 this sum to be added to the fund established some years ago at the University by Mrs. Urwick for loans to students in the School, entitled "Mrs. E. A. Urwick Donation - School of Social Work."
  - ^ Aluminium Laboratories Limited, an offer received of a research Fellowship for a period of 5 years, to be awarded to a student in the School of Graduate Studies taking a course leading to a Master's or Doctor's degree in the Mathematical and Physical Sciences, pure and applied, but preference to be given to students pursuing studies in the field of Physical Metallurgy. The normal period of tenure for the award is to be 11 months, and the stipend for the period is to be \$1,600 plus tuition fees (presently \$275 per annum), but if the recipient applies for permission to have the period reduced to 8 months, the stipend is to be \$1,100 plus tuition fees. The donors will add to this sum a grant of \$1,000 to be used by the Department in which the holder of the award is registered, primarily for the purchase of such apparatus, supplies, equipment or travel expenses as the Department may deem necessary for the furtherance of the holder's research programme.
  - ^ Graduates of the Course in Engineering Physics, contributions received to be used as follows:-
 

Garnet W. McKee Portrait Fund for framing and placing portrait	^ \$ 20	
Garnet W. McKee-Lachlan Gilchrist Scholarship Fund		^ 10
Garnet W. McKee Loan and Scholarship Fund		^ 36
Garnet W. McKee-Lachlan Gilchrist Loan and Scholarship Fund	^ 35	<u>\$101.00</u>
  - ^ Dr. A. D. A. Mason, the sum of \$50 received for the Hugh Alexander Hoskin Scholarship Fund, bringing the total to \$3,191.00.
- Various donors, the following amounts received:-
- ^ \$1,830 - The Samuel Beatty Fund, bringing the total to \$24,888.
  - ^ 335 - H. M. Cassidy Memorial Research Fund, bringing the total to \$82,912.
  - ^ 712.95 - Ernest Dale Memorial Fund
  - ^ 246 - University College Alumni, Alumnae Giving Fund
  - ^ 1,712.50 - University of Toronto Dental Research Fund, bringing the total to \$71,951.66.

55-2-31  
Donations  
(Cont'd)

Ford Motor  
Co. Scholarship

In connection with the Scholarship programme of the Ford Motor Company of Canada Limited which was reported at the last meeting of the Board, the Comptroller stated that the matter of the division of the \$500 donated by the Company for each of two students awarded a Scholarship, which had been left with the President and himself, had been settled by allotting 60% to the University and 40% to Victoria College.

55-2-32  
Execution  
of  
Documents

ON MOTION DULY MADE, SECONDED AND UNANIMOUSLY CARRIED, the Board confirmed the execution of agreements with Canadian Food Products Sales Limited, relating to food service operations at the following buildings:-

- (a) Sir Daniel Wilson Residence
- (b) Royal Conservatory of Music of Toronto.

55-2-33  
Varsity  
Appeal

There was presented to the Board the following statement of subscriptions made, paid and outstanding as of January 31, 1955, in connection with the Varsity Appeal:-

VARSAITY APPEAL

Total subscriptions made (#)	\$4,401,839.44
Subscriptions paid	<u>3,345,789.44</u>
Subscriptions outstanding	\$1,056,050.00
Subscriptions considered uncollectable:	
7 amounts over \$100	\$2,045.00
32 " under \$100	<u>1,425.00</u>
Total considered uncollectable	<u>\$ 3,470.00</u>
Subscriptions outstanding and considered collectable	<u>\$1,052,580.00</u>
(#) Total subscriptions listed	\$4,402,154.44
Less: Duplicate subscriptions listed in error	315.00
Total subscriptions made	<u>\$4,401,839.44</u>
Total subscriptions listed	\$4,402,154.44
Less: Amounts written off	\$3,470.00
Duplicate subscriptions listed in error	<u>315.00</u>
	<u>3,785.00</u>
	<u>\$4,398,369.44</u>

55-2-33  
Varsity  
Appeal  
(Cont'd)

ON MOTION DULY MADE, SECONDED AND UN-  
AMINOUSLY CARRIED, the Board approved of the Comptroller's  
recommendation that the following subscriptions to the Varsity  
Appeal, which are considered uncollectable, be written off:-

VARSAITY APPEAL

<u>Name</u>	<u>Amount Out- Standing</u>	<u>Date of last payment</u>
<u>Amounts over \$100:</u>		
Batchelder, Mrs. F. R.	\$ 470.00	1949
Consolidated Glass Ltd.	250.00	1949
Luxton, J. H.	150.00	1949
Pepper, J. B.	325.00	1949
Pratt, R. S.	400.00	1944
Reliance Fluorspar Mining Syndicate Ltd.	250.00	1949
Tandy Advertising Agency Ltd.	200.00	1949
Sub-Total	\$2,045.00	
<u>Amounts under \$100:</u>		
Bentley, W. R.	20.00	1950
Boyd, G.	40.00	1949
Clark, J. S. G.	20.00	1950
Cordone, Dr. J.	30.00	1949
Culbert, Dr. M. R.	60.00	1951
Grant, Dr. E. A.	100.00	1949
Hamill, Dr. I. L.	20.00	1951
Hardy, Dr. M.	80.00	1948
Harris, R. S.	10.00	1951
Hewitt, Dr. R. L.	60.00	1949
Himel, B.A. & Co. Ltd.	45.00	1948
Hugill, Dr. W. L.	40.00	1950
Kennedy, J. W.	50.00	1951
Krangle, Wm. & Co. Ltd.	50.00	1949
McPhee, J. D.	25.00	1949
Milani, Mrs. C. D.	20.00	1948
Mitchell, G. F.	10.00	1950
Morrison, D.	30.00	1950
Moses, Dr. C. H.	40.00	1950
Nattress, J. F.	60.00	1949
O'Connor, Dr. T. H.	80.00	1949
Pearson, Dr. F. T.	30.00	1950
Richardson, F. D.	40.00	1950
Rockman, Dr. M. M.	60.00	1949
Rogers, B.A.	50.00	1949
Stockwell, Dr. D.	60.00	1949
Voelker, Dr. P. A.	100.00	1950
Wade, W. R.	50.00	1944
Watt, A. K.	40.00	1944
White, Dr. E. A.	20.00	1951
Wright, Dr. F. J.	60.00	1949
Zimmerman, G. F.	25.00	1951
Sub-Total	\$1,425.00	
TOTAL	\$3,470.00	



55-2-34  
Agreement  
with  
Toronto  
General  
Hospital  
re  
Pensions

In accordance with the decision of the Board,  
made at its meeting on June 18, 1953, to provide pension benefits for  
the staff of the Toronto General Hospital who are also members of the  
University staff, the Comptroller presented a draft agreement with the  
Hospital which he had prepared as follows:-

"THIS AGREEMENT made the                      day of                      , 195

B E T W E E N:

THE TRUSTEES OF THE TORONTO GENERAL HOSPITAL,  
hereinafter called 'the Hospital'

OF THE FIRST PART

- and -

THE GOVERNORS OF THE UNIVERSITY OF TORONTO,  
hereinafter called 'the University'

OF THE SECOND PART

WHEREAS from time to time certain doctors (hereinafter  
called 'the doctors') in the employ of the University hold  
concurrently appointments as members of the teaching staff of  
the Faculty of Medicine of the University and as members of  
the staff of the Hospital, and furnish medical and surgical  
services to patients in the public wards of the Hospital;

AND WHEREAS the Hospital receive certain moneys in con-  
nection with services rendered by the doctors in cases in  
which patients have insurance or hospital or medical benefit  
coverage to provide for the cost of such services or part  
thereof;

AND WHEREAS the Hospital have accumulated a fund consist-  
ing of moneys received by it as aforesaid;

AND WHEREAS the Hospital have agreed, subject to the  
terms and conditions hereinafter set out, to transfer to the  
University the accumulated fund and all moneys received by  
the Hospital in the future for such services rendered or to  
be rendered;

AND WHEREAS the University have agreed to accept the  
accumulated fund and the moneys to be transferred to them by  
the Hospital from time to time as aforesaid and to hold and  
administer the same upon the trusts, for the purposes, and  
subject to the terms and conditions hereinafter set out;

WITNESSETH THAT, in consideration of the premises and  
of the mutual covenants herein contained, it is mutually cov-  
enanted and agreed by and between the parties hereto as  
follows:

1. The Hospital covenant and agree with the University:

(a) To pay and transfer to the University the said accumu-  
lated fund upon execution of this agreement.

(b) To pay and transfer to the University all moneys from  
time to time received by the Hospital for services rendered  
as aforesaid after deducting therefrom a sum equal to the  
administrative cost of collecting such moneys, which shall be  
retained by the Hospital to reimburse them for the cost of  
collecting the charges for the said services. Such moneys  
shall be paid and transferred by the Hospital to the Univer-  
sity periodically as agreed upon between the Hospital and the  
University, but in any event not less frequently than quarterly  
on August 31st, November 30th, February 28th and May 31st in  
each year.

55-2-34  
 Agreement  
 with  
 Toronto  
 General  
 Hospital  
 (Cont'd)

(c) To furnish the University by June 15th in each year, with a written list of the doctors who will hold appointments on the staff of the Hospital during the year commencing on the following July 1st.

(d) To notify the University immediately in writing of the termination of the appointment, for any reason, to the staff of any of the doctors.

2. The University covenant and agree with the Hospital:

(a) To accept in trust the payment and transfer to them by the Hospital of the accumulated fund and such moneys as may be paid and transferred to them by the Hospital from time to time as aforesaid and to administer and deal with the accumulated fund and the moneys from time to time received from the Hospital as aforesaid (which accumulated fund and moneys, or so much thereof as from time to time remains in the hands of the University, being hereinafter referred to as the trust fund) in the manner hereinafter set out.

(b) To invest and reinvest all or any part of the trust fund as in their absolute discretion they deem expedient from time to time in such investments as are authorized herein.

(c) To allocate and pay out of the trust fund each year the sum of two hundred and fifty dollars (\$250.00) for each of the doctors eligible under the terms of this agreement as a contribution towards the purchase of an annuity for him as hereinafter provided.

(d) To deduct each year from the annual salary paid by the University to each of the doctors eligible under the terms of this agreement the sum of two hundred and fifty dollars (\$250.00) as a contribution by such doctor toward the purchase of an annuity for him as hereinafter provided.

(e) To purchase for each of the doctors eligible under the terms of this agreement annually with the amounts payable under clauses (c) and (d) hereof such annuity as may be bought for him under the rates for annuities in effect at the time such annuity is purchased, under the contract then in force, between the University and an insurance company or other insurer. The selection of an insurer or a change in the insurer selected from time to time shall be made at the sole discretion of the University.

(f) To reimburse themselves from the trust fund for any legal or advisory expenses directly incurred by them in connection with the setting up or administration of the trust fund or in connection with their obligations hereunder or under any amendments hereto.

(g) To deduct from the trust fund annually an amount equal to three per centum (3%) of moneys transferred by the Hospital to the University during the year under the terms of this agreement to cover the additional administrative and clerical costs incurred by the University in carrying out the terms of this agreement.

(h) To cause proper records to be kept by the officers of the University recording the receipts, disbursements and investments of the trust fund, and the annuities purchased for each of the doctors eligible under the terms of this agreement. A statement shall be supplied to each of the doctors eligible for an annuity under this agreement annually, showing the amount of the cumulative payments made to the insurer and the cumulative total of the annuities purchased on his behalf. In addition, as of June 30th in each year, a statement shall be supplied to the Hospital, showing the balance of the trust fund as of that date, and a summary of the transactions in the trust fund during the year ending on that date.

55-2-34  
Agreement  
with  
Toronto  
General  
Hospital  
(Cont'd)

3. The doctors eligible for annuities under this agreement shall include only such of the doctors holding concurrent appointments to the staff of the Toronto General Hospital and the Faculty of Medicine of the University of Toronto, who have attained their twenty-fifth birthday but have not attained their fiftieth birthday as of the date on which they become eligible for participation in this agreement, and who are not otherwise eligible for membership in the University's Pension Plan. Each of the doctors eligible for participation in this agreement under the last preceding sentence shall become a participant under this agreement when a written application in the form prescribed in Appendix 'A' attached hereto, has been submitted by him to the University and accepted by the University.

4. Any moneys which the University require to invest in order to carry out the terms of this agreement may be invested by them in such investments as trustees are by the laws of the Province of Ontario authorized to invest trust funds and in any of the classes of investments in which the Canadian and British Insurance Companies Act, Revised Statutes of Canada, 1952, and amendments thereto, provides that companies registered under it may invest their funds.

5. This agreement may be terminated on the 30th day of June in any year upon written notice of termination being given by the University to the Hospital at least ninety days prior to such date in any one or more of the following events:-

(a) The University deciding to terminate this agreement;

(b) The trust fund being exhausted;

(c) The annual addition to the trust fund becoming too small to finance the benefits herein provided for.

6. This agreement may be terminated on the 30th day of June in any year upon written notice of termination being given by the Hospital to the University at least ninety days prior to such date.

7. In the event of the termination of this agreement for any reason, the University shall be under no further liability when they have completed the purchase of annuities hereunder for the year ending on the date of termination, have caused to be delivered to each participating doctor by the insurer a certificate indicating the benefits purchased on his behalf, and have transferred any cash and investments in the trust fund to the Hospital, or to any person or organization acceptable to the University which has been named by the Hospital to hold such cash and investments.

8. In this agreement the term 'year' shall mean a year commencing on July 1st and the first such year shall commence on the July 1st next following the execution of this agreement.

9. Any notice with reference to this agreement shall be deemed to have been sufficiently given, if when given to the Governors it shall be addressed to the Comptroller, University of Toronto, Toronto 5; if given to the Hospital it shall be addressed to the Trustees of the Toronto General Hospital, College Street, Toronto; and in each case sent by registered mail. Any notice given as aforesaid shall be deemed to have been received by the party to whom it is given as aforesaid on the next business day following the day upon which it is mailed.

IN WITNESS WHEREOF the Hospital and the University have hereunto affixed their respective corporate seals attested by the signatures of the proper officers in that behalf.

THE TRUSTEES OF THE TORONTO GENERAL HOSPITAL

THE GOVERNORS OF THE UNIVERSITY OF TORONTO

Chairman

Bursar



55-2-34  
Agreement  
with  
Toronto  
General  
Hospital  
(Cont'd)

APPENDIX 'A'

To the Governors of the University of Toronto,  
Toronto, Ontario.

I, . . . . . by virtue  
of holding concurrent appointments to the Staff of the Toronto  
General Hospital and to the Teaching Staff of the University of  
Toronto, and having attained age 25 but not age 50, and not being  
eligible for participation in the University's Academic Pension  
and Group Insurance Plan, hereby make application to participate  
in the benefits as defined in the agreement dated . . . . .  
. . . . . 1955, between the Trustees of the Toronto General Hospi-  
tal and the Governors of the University of Toronto for the bene-  
fit of members of the staff of the Hospital according to the  
terms of the said agreement and any amendments thereto.

Signed . . . . . 195  
in the presence of

. . . . .  
Signature of witness

. . . . .  
Signature"

After giving consideration to the  
draft agreement -

It was moved by Mr. Burns,  
Seconded by Dr. Sullivan,  
And unanimously carried,

that the agreement be approved subject to the addition on page  
3, Sec. (g), Clause 2, of the following words after "(3%)" :-

"on the understanding that the rate may be reviewed and  
revised upward if experience demonstrates that this rate  
is insufficient to cover costs".

55-2-35  
Federal  
Grants

A statement of federal grants to  
Universities as distributed in Ontario for the years 1951-52 to  
1954-55 was presented as follows:-

## FEDERAL GRANTS TO UNIVERSITIES AS DISTRIBUTED IN ONTARIO - 1951-52 to 1954-55

	1951-52			1952-53			1953-54			1954-55		
	Stud- ents	Grant	%	Stud- ents	Grant	%	Stud- ents	Grant	%	Stud- ents	Grant	%
1. Net Grant to University of Toronto												
100% of enrolment exclusive	6,009	758,990	33.02	5,681	769,581	32.29	5,043	859,017	35.08	6,181	871,418	34.54
of Federated Colleges	470	11,873		446	12,083		428	12,372		444	12,519	
20% of grant for O.C.E.	6,479	770,863	33.53	6,127	781,664	32.80	6,371	871,389	35.59	6,625	883,939	35.04
60% of grant for Arts Students at:												
Victoria	1,210	91,635		1,052	85,445		969	84,040		983	83,112	
Trinity	458	34,706		414	33,677		427	37,026		455	38,507	
St. Michael's	526	32,868		502	41,069		531	46,084		590	49,867	
	2,194	166,209		1,971	160,191		1,927	167,150		2,028	171,486	
Net to University of Toronto	8,673	937,072	40.76	8,098	941,855	39.52	8,298	1,038,539	42.42	8,653	1,055,423	41.83
Ontario College of Pharmacy												
before becoming University												
Faculty	419	52,871	2.30	425	57,669	2.42						
Comparative University of												
Toronto	9,092	989,943	43.06	8,523	999,524	41.94	8,298	1,038,539	42.42	8,653	1,055,423	41.83
11. Grants to Principal Recipients												
U. of T. (including O.C.E.)	6,479	818,355	35.60	6,127	829,999	34.83	6,371	920,881	37.61	6,625	934,015	37.02
Ontario College of Pharmacy	419	52,871	2.30	425	57,669	2.42						
Victoria (including Theology)	1,304	164,590	7.16	1,146	155,133	6.51	1,057	152,786	6.24	1,085	152,894	6.06
Trinity ( " " )	506	63,905	2.78	457	61,938	2.60	471	68,068	2.78	508	71,653	2.84
St. Michael's ( " " )	646	81,606	3.55	569	76,971	3.23	584	84,473	3.45	720	101,425	4.02
Queen's	2,093	264,126	11.49	2,173	294,301	12.35	2,150	310,715	12.69	2,270	319,916	12.68
Western Ontario	1,908	240,909	10.48	1,872	253,551	10.64	1,919	277,415	11.33	1,915	269,961	10.70
Ottawa	1,266	159,763	6.95	1,368	185,397	7.78	1,159	167,477	6.84	1,271	179,133	7.10
McMaster	953	120,225	5.23	933	126,299	5.30	903	130,505	5.33	897	126,402	5.01
O.A.C.	511	64,595	2.81	517	70,060	2.94	520	75,169	3.07	579	81,745	3.24
Assumption	512	64,595	2.81	464	62,911	2.64	339	48,970	2.00	394	55,506	2.20
Carleton	397	50,113	2.18	402	54,332	2.28	375	54,112	2.21	390	55,001	2.18
O.V.C.	316	39,768	1.73	272	36,937	1.55	319	46,032	1.88	291	41,125	1.63
Waterloo	188	23,677	1.03	173	23,353	0.98	170	24,485	1.00	238	33,556	1.33
14 other colleges	705	89,652	3.90	695	94,120	3.95	602	87,412	3.57	713	100,668	3.99
14. Total Ontario Grants	18,203	\$2,298,750	100%	17,593	\$2,383,000	100%	16,939	\$2,448,500	100%	17,896	\$2,523,000	100%
IV. Grant per Student		\$126.28			\$135.45			\$144.55			\$140.98	
V. Increase in grants over previous year												
Inc. or Dec. (-) in no. of students				-610	\$84,250	-3.35	-654	\$65,500	2.75	957	\$74,500	3.04
Inc. or Dec. (-) in grant per student					\$9.17	7.26		\$9.10	6.72		-\$3.57	-2.47

*Indefinite  
Sec. B.*

The meeting adjourned at 5:30 p. m.

Minutes confirmed.

*March 31<sup>st</sup> 1955*

*[Signature]*

Secretary

*[Signature]*  
Chairman



Minutes of the meeting of the Board of  
Governors held in the Board Room, Simcoe Hall, on Thursday, March  
31st, 1955, at 4 p. m.

Present -

The Chairman (Colonel Phillips)	Dr. Johnson
The President	Mr. Kelly
The Chancellor	Hon. Mr. Justice Mackay
Dr. Sullivan	Mr. Duncan
Mr. Osbourne	Mr. Burns
Mr. Matthews	Mr. Bryce
Mr. Urquhart	Dr. Samuel
Mr. Ketchum	Mr. Clarke
Mr. Gordon	Dr. Tory
Mr. Vaughan	Mr. Dalglish
	Mr. A. G. Rankin,
	Comptroller
	Mr. C. E. Higginbottom,
	Secretary

55-3-1  
Minutes  
confirmed

The minutes of the previous meeting were  
presented and -

On motion of Mr. Urquhart,  
Seconded by Dr. Sullivan,  
And unanimously carried,  
were confirmed.

55-3-2  
Welcome  
to Mr.  
Justice  
Mackay

This being the first meeting that the  
Honourable J. Keiller Mackay had attended since his appointment to  
the Board of Governors on February 3rd, 1955, the Chairman extended  
to him a very warm welcome on behalf of himself and the other mem-  
bers of the Board.

55-3-3  
Leaves of  
Absence

ON MOTION DULY MADE, SECONDED AND UNANIM-  
OUSLY CARRIED, leave was granted to the following members of the  
Board absent from the previous meeting:-

The Chairman	Mr. Fennell	Mr. Matthews
Mr. Borden	Mr. Gordon	Mr. Osbourne
Hon. Dr. Bruce	Dr. Johnson	Dr. Tory
Mr. Bryce	Mr. LaBine	Mr. Urquhart
Mr. Duncan	Rt. Hon. V. Massey	

55-3-4  
 Royal Conservatory  
 of Music  
 of Toronto  
 Committee  
 Report

# Report Number 6 of the Royal Conservatory

of Music of Toronto Committee was presented as follows, and -

Upon motion of Dr. Johnson,  
 Seconded by Mr. Matthews,  
 And unanimously carried,

the report was adopted:-

"To the Board of Governors,  
 University of Toronto.

Gentlemen:-

Your Committee reports that it held a meeting in the Board Room, Simcoe Hall, on Thursday, March 24th, 1955, at 4 p.m., at which the following were present:-

Dr. Edward Johnson (in the Chair) The President	From the Conservatory: Dr. Boyd Neel, Dean Mr. J. F. Brook, Secretary-Treasurer
---	--

Mr. A. G. Rankin, Comptroller Mr. C. E. Higginbottom, Secretary.
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## Chairman's Items

### 1. Report of previous meeting

The report of the meeting held on February 14th, 1955, which had been submitted to and approved by the Board of Governors on February 24th, was presented, and upon motion of the President the report was adopted.

## Dean's Items

### 1. Concert and Placement Bureau

Arising from the minutes of the previous meeting, the Dean reported that the arrangements authorized for the Conservatory to conduct its own Concert and Placement Bureau had been proceeded with and were working out very satisfactorily.

### 2. New Piano Teacher

The Dean informed your Committee that following the resignation of Boris Roubakine, Piano Teacher, from the staff of the Conservatory, he had given consideration to Mr. Roubakine's successor and had discussed the matter with Alexander Uninsky and Leonard Shure. Dean Neel stated that he had been negotiating with Mr. Shure in connection with the position and that if satisfactory arrangements could be made with him he would present a recommendation to the President for the appointment of Mr. Shure.

### 3. Teachers on Guaranteed Salaries

The Comptroller reminded the Committee that four years ago the Board of Directors of the Royal Conservatory decided that it would be wise to place the majority of teachers at the Conservatory on a guaranteed salary basis as recommended in the Hutcheson report. Since 1952 the number of teachers on guarantee has declined from 70 to 61, whereas the number of teachers on commission has increased from 125 to 136 which would appear to be contrary to policy. The Comptroller also pointed out that the guarantees had been costly to the Conservatory. In two years the Conservatory had paid \$15,501.00 to teachers for which there was no offsetting revenue. There is always this contingency when guarantees are issued to teachers because a teacher may suddenly take ill or lose a number of

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pupils for one reason or another, and so the Conservatory can expect to have losses of this kind. It would appear that the Conservatory has gained little or nothing as the result of guaranteeing salaries of music teachers. Perhaps the Conservatory should have a higher percentage of the teachers' earnings in return for the guarantees. At the request of the Comptroller Mr. Brook presented the following statistics with regard to teachers and guarantees:-

#### TEACHERS' REMUNERATION

	1951-52		1952-53		1953-54		1954-55
	Number	Earnings	Number	Earnings	Number	Earnings	Number
Guarantee	-	-	70	\$233,153	68	\$239,689	61
Commission	228	\$408,275	125	171,758	131	165,795	136
Loss to Conservatory on guarantee teachers:					1952-53	- \$6,890	
					1953-54	- 8,611	

Your Committee requested the Dean to review and report on the policy of guaranteed salaries.

The President enquired as to progress with respect to recovery from Mr. Bela Boszormenyi-Nagy, a former piano teacher at the Conservatory, with regard to some \$1,800 which he apparently owes the Conservatory as the balance of an advance of \$2,200 made to him in 1948 to move himself and his family from Hungary to Toronto. The Comptroller pointed out that on investigation he had some sympathy for Mr. Boszormenyi-Nagy due to the administrative errors in handling the guarantees given to this teacher. The sum of \$2,200 was advanced to him at the time he moved to Toronto and he was then given a guarantee of \$6,000 per year for teaching in the School of Music. Subsequently he was given a second guarantee for teaching in the Faculty of Music. His earnings under the latter guarantee were continually applied against his loan until after several years the loan was completely extinguished. Later it was apparently decided that his teaching in the Faculty was really intended to constitute part of his earnings under the original guarantee of \$6,000 and so the entire earnings under the guarantee in the Faculty of Music were reversed and applied against the original guarantee, and his debts were re-established on the books of the Conservatory. With this information it can readily be seen that he had been led to believe that he had repaid the debt, only to have it re-established because he failed to earn a sufficient amount to cover his first guarantee of \$6,000 in the School of Music. In view of these circumstances and the fact that even if we were able to obtain judgment against him in the Ontario Courts, we would have to take action against him in the United States which would be difficult and costly, the Comptroller had proposed that the Solicitor offer a settlement of the whole matter in dispute, provided Mr. Boszormenyi-Nagy paid the Conservatory the sum of \$500.

#### 4. Drama

The Dean informed your Committee that he had had a meeting with Mr. Robert Gill and Mrs. Baker, and that he expected to have a further meeting before discussing this matter with the Canadian Broadcasting Corporation.

#### 5. Players from Services

The Dean stated that members of the Bands in the various Armed Services were not taking advantage of the advanced training which was available at the Conservatory, and that he was making an effort to arrange for these musicians to take advantage of the teaching facilities at the Conservatory.

#### 6. Conservatory Quarterly

The Dean informed your Committee that he would like to see some publication at the Conservatory, such as a "Conservatory Quarterly", and after discussing this matter it was suggested that possibly the present Bulletin might be enlarged to contain some



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additional information. Your Committee recommends that the Comptroller, the Dean and the President be authorized to discuss the situation with Mr. Jeanneret, Director of the University Press.

#### 7. Ottawa Branch

The Dean brought up for consideration the question of the possible establishment of a Conservatory Branch in Ottawa, but after discussing the matter your Committee feels that in view of the expense entailed no action should be taken at the present time.

#### 8. Memorandum to University Convention

Your Committee discussed the question of the establishment of Courses in Music in the various Canadian Universities and the need for further development in this connection, and the Dean stated that he is presenting a memorandum to the National Conference of Canadian Universities in an effort to encourage the Universities to conduct Courses in Music.

#### Secretary-Treasurer's Items

##### 1. Examiners' Remuneration

In accordance with the decision made at the meeting held on February 14, 1955, that the whole question of Examiners' Fees be reviewed, your Committee studied statements prepared by the Secretary-Treasurer of the Conservatory showing details in this connection. The following statement shows Examiners' Fees from 1939 to date:-

#### EXAMINERS' HOURLY FEES (actual examining time)

Year	Toronto	Percent- age Increase	Outside Toronto	Percent- age Increase
pre 1939 - 1949	\$3.60		\$4.00	
1949 - 1952	4.00	11.1	4.40	10.0
1952 - to date	4.40	10.0	4.80	9.9
Proposed	5.40	22.7	6.00	25.0

It has been proposed that an increase of 25% be granted but after considering the matter your Committee recommends an increase of 10%, e.g., from -

(\$4.80 to \$5.30 for outside Toronto

(\$4.40 to \$4.85 for Toronto).

##### 2. Bonus to Resigning Staff

Your Committee gave consideration to the question of providing a bonus to members resigning from the staff of the Conservatory after lengthy service, but as the University does not follow this practice your Committee recommends that no bonus be paid in the case of the Conservatory staff.

##### 3. Appointments, Resignations and Changes in Position

Your Committee recommends confirmation of the following appointments, resignations and changes in position at the Conservatory:-

Name	Position	<u>Appointments</u>		Effective Date
		Depart- ment	Salary	
Mrs. A. Newcombe	Clerk Typist	Examination	\$1,920 p.a.	Mar. 1, 1955
Miss J. McLellan	do.	General Office	1,920	Feb. 24, 1955
Miss I. Harris	Bookkeeping Machine Operator	do.	2,400	Mar. 21, 1955
<u>Resignation</u>				
Miss M. Williams	Head	Registration	2,620	Apr. 15, 1955

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Changes in Position

Name	From	Salary	To	Salary	Effective Date
Mrs. G. Lightbown	Senior Clerk	\$2,150	Head, Registration	\$2,500	Apr.15,1955
Mrs. D. Lamond	Bookkeeping Machine Operator	\$2,190	Senior Clerk	\$2,190	Apr.15,1955

4. Results of Faculty of Music Scholarship Appeal

Your Committee was informed of the results of the Faculty of Music Scholarship Appeal under the direction of Mr. James S. Duncan, as follows:-

Received in 1954	To be Received in 1955	To be Received in 1956
<u>\$27,009</u>	<u>\$ 2,333</u>	<u>\$ 1,833</u>

5. Discount for Teachers on Sheet Music

This matter, which had been considered at the previous meeting, was again discussed, but in view of the possible changes being made in the accommodation at the Conservatory your Committee recommends that the matter be deferred for further consideration.

6. Bursary Award

Your Committee was informed that Miss T. Van der Dussen, who had been awarded a Bursary at the Conservatory, had withdrawn, and your Committee recommends confirmation of the award to Miss Sibyl McIntosh in the amount of \$90.00.

7. Frederick Harris Music Co. Limited

The University Comptroller, Mr. Rankin, informed your Committee that he had attended the Annual Meeting of the Frederick Harris Music Co. Limited held in Simcoe Hall on Friday, March 18th, and your Committee recommends confirmation of the appointment of Mr. A. G. Rankin to act as proxy at this meeting for the shares of the Frederick Harris Music Co. Limited held by the Royal Conservatory of Music of Toronto.

Mr. Rankin presented to your Committee a report on the Financial Statements of the Frederick Harris Music Co. Limited for the year ended June 30, 1954, together with Appendix "A", dated March 18th, 1955, containing a report of the President of the Company, Mr. A. G. Rankin, as set out below:-

The Frederick Harris Music Co. Limited

Oakville Ont.  
March 18, 1955

To The Shareholders,  
Frederick Harris Music Co. Ltd.,  
Oakville, Ontario.

Gentlemen:-

I wish to submit for your consideration the Company's Balance Sheet as at June 30, 1954, and the related statements of Profit and Loss, Earnings Retained and Used in the Business, and Detailed Schedule of Expenses for the year ended on that date, with the accompanying Auditor's Report.

It is gratifying to note that the Company continued to enjoy expansion in its operations, Net Sales reaching an all-time high of \$151,151.00. This represents an increase of some 23% over the previous year, though the proportionately higher cost of sales resulted in a decline in Gross Profit of \$2,630.00 or approximately

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5%. This was due primarily to the implementation of the previously passed increase in royalties on sales of Royal Conservatory of Music publications from 20% to 30%. Thus, while there was a decline in earnings for use in the business, our basic aim of providing funds for the assistance of Conservatory students has been further strengthened.

Selling and Administrative Expenses showed an increase in total dollar volume of \$7,050.00, though expressed as a percentage of net sales there was a decrease of 2.1% from 36.7% to 34.6%. The favourable trend established the previous year was, therefore, maintained.

The net profit for the year amounted to \$2,364.00 or 1.5% of Sales, as compared with \$6,173.00 or 5.0% of Sales in the previous year.

In the area of new publications the past year stands out as one of marked activity. Fifty-seven titles of thirty-two different authors came from the press, amounting in total to 75,320 copies.

The continued growth of the Company's activities is to an appreciable degree attributable to the co-operative and loyal service given by members of the staff. Certainly the team spirit is always to the fore and warrants the commendation of the Directors.

Respectfully submitted,

(Sgd) A. G. Rankin  
President

In presenting this Report to the Board for approval your Committee would draw attention to the fact that there was not a quorum present.

The meeting adjourned at 6:15 p.m.

All of which is respectfully submitted.

(Sgd) Edward Johnson  
Chairman of Committee  
(Sgd) C. E. Higginbottom  
Secretary"

March 24th, 1955

With reference to Clause 3 of the foregoing report with respect to Mr. Bela Boszormenyi-Nagy, a former piano teacher at the Conservatory, who apparently owes the sum of \$1,000 as the balance of an advance of \$2,200 made to him in 1948 to move himself and his family from Hungary to Toronto, the Board considered the proposal contained in the Committee's report that the Solicitor offer a settlement of the whole matter in dispute, provided that Mr. Boszormenyi-Nagy paid the Conservatory the sum of \$500.00. After discussing the matter the Board approved of the suggestion of Mr. Gordon, Chairman of the Finance Committee, that in view of the fact that Mr. Boszormenyi-Nagy had been led to believe that he had repaid the debt, the University waive any claim for further payment by him.



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In connection with Clause 4 of the Conservatory Report - Results of Faculty of Music Scholarship Appeal, the Chairman of the Board congratulated Mr. James S. Duncan on the success of the appeal which had been conducted under his direction.

Dr. Johnson informed the Board of the tremendous development of Music in Ontario which had produced very encouraging results. He emphasized the achievements of many of the Conservatory graduates who had attained great success in their respective fields of music. The Chairman, on behalf of the Board, commended Dr. Johnson for such outstanding achievements, due largely to his untiring efforts.

55-3-5  
Hospital  
for Sick  
Children  
and the  
Associates  
of the  
University  
of Toronto,  
Inc.

There was presented to the Board a proposal from the Hospital for Sick Children that the University accept a donation in the form of securities for the Hospital in the United States from an American citizen through "The Associates of the University of Toronto, Inc." In view of the fact that the terms of incorporation for the Associates refer specifically to the University of Toronto and the Federated Colleges, it was felt that this was a matter for decision by the Associates rather than the University, and that any action in this connection should be the responsibility of the Associates.

55-3-6  
Chairman-  
ship of  
the Press  
Committee

The Chairman informed the Board that Mr. Oakley H. Dalgleish had agreed to accept the Chairmanship of the Press Committee, and

On motion of Mr. Osbourne,  
Seconded by Mr. Urquhart,  
And unanimously carried,

Mr. Dalgleish was appointed Chairman of the Press Committee to succeed the late Mr. Justice Hope.

ON MOTION DULY MADE, SECONDED AND UNANIMOUSLY CARRIED, recommendations of the President were approved as follows:-

55-3-7  
Appoint-  
ments

(a) Appointments:

Faculty of Arts:

Botany:

- |              |                                    |                |
|--------------|------------------------------------|----------------|
| R. G. Duffy  | - Horticulturist, from May 1, 1955 |                |
|              |                                    | \$3,672 a year |
| S. Schott    | - Assistant Horticulturist, from   |                |
|              | May 1, 1955                        | \$3,132 a year |
| A. G. Bailey | - Harold Innis Visiting Professor  |                |
|              | in History, July 1, 1955 to        |                |
|              | June 30, 1956                      | \$9,200        |

Oriental Languages:

- |                  |                                  |                |
|------------------|----------------------------------|----------------|
| A. D. Tushingham | - Associate Professor, from July |                |
|                  | 1, 1955                          | without salary |
| W. G. Lambert    | - Lecturer, 1955-56              | \$3,900        |

Faculty of Medicine:

- |              |                               |         |
|--------------|-------------------------------|---------|
| A. T. Jousse | - Director of the Division of |         |
|              | Physical and Occupational     |         |
|              | Therapy, July 1, 1954 to June |         |
|              | 30, 1955                      | \$3,600 |

Psychiatry - Mental Health Grants:

- |               |                                 |                |
|---------------|---------------------------------|----------------|
| Miss R. Gerry | - Secretarial Assistant, Mar. 1 |                |
|               | to Mar. 31, 1955,               | \$1,920 a year |

From April 1, 1955:

- |  |               |         |
|--|---------------|---------|
| <u>Pathophysiological Investigation of Periodic Catatonia:</u> |               |         |
| Mrs. H. Scrivener  | )             | \$2,940 |
| A. E. D. Hall  | ) Technicians | 2,600   |
| Miss C. Baký   | )             | 2,400   |

Physiological Investigations into Psychiatric Illnesses:

- |                    |                             |       |
|--------------------|-----------------------------|-------|
| J. W. Lovett Doust | - Senior Medical Specialist | 8,300 |
| Dr. Laura Coleman  | - Research Associate        | 4,800 |
| A. Luft            | - Technician                | 3,220 |
| Miss D. M. Webb    | - Stenographer              | 2,000 |

Rehabilitation Needs Following Mental Illness:

- |                  |                       |       |
|------------------|-----------------------|-------|
| W. T. Lawson     | - Group Social Worker | 3,750 |
| T. J. Mallinson  | - Research Assistant  | 3,410 |
| Miss H. I. Bozin | - Clerk-Stenographer  | 2,000 |

Projective Tests of Personality:

- |            |                      |       |
|------------|----------------------|-------|
| L. Gelfand | - Research Assistant | 3,900 |
|------------|----------------------|-------|

Study of Forensic Clinic Service:

- |           |                      |       |
|-----------|----------------------|-------|
| G. Watson | - Research Associate | 3,600 |
|-----------|----------------------|-------|

Medical:

- |                |                        |       |
|----------------|------------------------|-------|
| K. G. Gray     | - Associate Professor, |       |
|                | Forensic Psychiatry    | 8,400 |
| D. Cappon      | - Specialist Physician |       |
|                | Psychosomatic Medicine |       |
|                | (part time)            | 5,600 |
| J. D. Atcheson | - Senior Psychiatrist, |       |
|                | Forensic Psychiatry    |       |
|                | (delinquency)          | 3,000 |

Psychological:

- |                |                     |       |
|----------------|---------------------|-------|
| B. Quarrington | - Teacher, Clinical |       |
|                | Psychology          | 6,600 |

Social Work:

- |               |                        |       |
|---------------|------------------------|-------|
| Miss M. Burns | - Clinical supervisor, |       |
|               | social work            | 4,920 |

Sociological:

- |           |                               |       |
|-----------|-------------------------------|-------|
| F. Toombs | - Associate, Dept. of Psychi- |       |
|           | atry; Associate Profes-       |       |
|           | sor, I.B.E.                   | 6,600 |

Speech Therapist:

- |             |                           |       |
|-------------|---------------------------|-------|
| E. Douglass | - Speech Therapist (part- |       |
|             | time)                     | 2,640 |

Ancillary Staff:

- |                |                    |       |
|----------------|--------------------|-------|
| Miss B. Ramsey | - Senior Secretary | 2,880 |
| Miss R. Gerry  | - Secretary        | 2,040 |

Resignation:

- |                |                          |               |
|----------------|--------------------------|---------------|
| Miss E. Czeija | - Secretarial Assistant, |               |
|                | Psychiatry               | Mar. 31, 1955 |

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Appoint-  
ments  
(Cont'd)

Faculty of Medicine (Cont'd):

N. A. Watters - Fellow in Surgery, May 10 to June 30, 1955 without salary

Faculty of Applied Science and Engineering:

D. J. Leonard - Research Assistant, Electrical Engineering, Jan. 15 to Apr. 30, 1955 \$650

Ontario College of Education:

A. H. Loudon - Assistant Professor of Methods in Science, from July 1, 1955 - \$7,500 a year  
Miss L. Mackiw - Clerical Assistant, Educational Research, from July 1, 1955 - \$2,200 a year  
R. Kenny - Clerical Assistant, Guidance Centre, from July 1, 1955 \$2,800 a year  
F. M. A. Speed - Instructor, University of Toronto Schools, from July 1, 1955 \$4,800 a year  
Miss E. Roth - Clerical Assistant, from July 1, 1955 \$2,200 a year

Faculty of Dentistry:

Mrs. M. Wolfe - Secretary in the Division of Dental Research, Mar. 3 to June 30, 1955 \$2,500 a year  
P. W. Millard - Administrative Assistant in the Faculty Clinic, Apr. 1 to June 30, 1955 \$3,500 a year

School of Law:

Miss E. L. Sealy - Stenographer, from Mar. 21, 1955 \$2,250 a year

School of Social Work:

Mrs. M. J. N. Kirkpatrick - Lecturer, Apr. 12 to June 30, 1955 \$4,000 a year

University Library:

Mrs. J. L. M. Craissati - Assistant, Mar. 14 to June 30, 1955 \$2,350 a year

Royal Ontario Museum:

A. D. Tushingham - Head of the Royal Ontario Museum of Archaeology, from July 1, 1955 \$8,000 a year

University College:

Mrs. H. Innis - Associate Dean of Women, May 15 to June 30, 1955 \$5,000 a year  
Mrs. H. Innis - Dean of Women, from July 1, 1955 \$5,000 a year plus living valued at \$400 a year.

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Resigna-  
tions

(b) Resignations:

Faculty of Arts:

R. J. Dingwall - Horticulturist in Botany (salary \$3,960) Apr. 30, 1955  
I. S. E. Carmichael - Assistant in Geological Sciences (\$400 salary) Mar. 7, 1955  
Miss O. E. Innes - Clerical Assistant and Records Keeper in Physics (salary \$2,288) Apr. 8, 1955  
B. E. Shore - Associate Professor of Slavic Studies and Chairman of the Department, (salary \$6,300) June 30, 1955  
Mrs. M. Carrick - Technical Assistant in Zoology (salary \$1,422) Feb. 28, 1955



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Resigna-  
tions  
(Cont'd)

Faculty of Applied Science and Engineering:

Chemical Engineering:

- |              |                                       |               |
|--------------|---------------------------------------|---------------|
| A. Athey     | - Demonstrator (salary \$140 a month) | Mar. 31, 1955 |
| R. L. Norman | - Demonstrator (salary \$140 a month) | Apr. 15, 1955 |

Faculty of Dentistry:

- |                  |   |               |
|------------------|---|---------------|
| Mrs. A. Weldon   | - Executive Secretary, Division of Dental Research (salary \$3,000) | Mar. 19, 1955 |
| Miss J. Kalthoff | - Dental Nurse, Faculty Clinic, (salary \$1,550)                    | Mar. 31, 1955 |

Ontario College of Education:

- |                     |  |               |
|---------------------|--|---------------|
| Mrs. D. A. Bradshaw | - Clerical Assistant, University of Toronto Schools (salary \$2,550) | June 30, 1955 |
|---------------------|--|---------------|

School of Social Work:

- |                |                             |               |
|----------------|-----------------------------|---------------|
| Miss M. Shiell | - Lecturer (salary \$4,100) | Apr. 12, 1955 |
|----------------|-----------------------------|---------------|

University Library:

- |                    |                              |               |
|--------------------|------------------------------|---------------|
| Miss E. M. Gratton | - Assistant (salary \$2,350) | Mar. 31, 1955 |
| Miss C. Osborne    | - Assistant (salary \$2,700) | June 30, 1955 |

University College:

- |                  |  |               |
|------------------|--|---------------|
| Miss L. Carberry | - Assistant Dietitian, Women's Residences and Union (salary \$1,800 plus living valued at \$400) | Mar. 31, 1955 |
|------------------|--|---------------|

55-3-9  
Leaves of  
Absence

(c) Leaves of Absence:

Faculty of Arts:

- |             |  |                |
|-------------|--|----------------|
| R. E. Deane | - Assistant Professor, Geological Sciences, Mar. 1 to May 31, 1955 | without salary |
|-------------|--|----------------|

Faculty of Dentistry:

- |                 |   |                |
|-----------------|---|----------------|
| R. G. Ellis     | - Dean, July 15, 1955 to Jan. 1, 1956   | with salary    |
| J. B. Macdonald | - Associate Professor of Dentistry and Chairman of the Division of Dental Research, July 1 to Dec. 31, 1955 | without salary |

Department of University Extension:

- |              |                                     |             |
|--------------|-------------------------------------|-------------|
| J. R. Gilley | - Director, Mar. 1 to June 30, 1955 | with salary |
|--------------|-------------------------------------|-------------|

55-3-10  
University  
Extension  
Courses

(d) University Extension Courses:

Evening Course in Business (Leading to a Certificate):

- |                |                                    |       |
|----------------|------------------------------------|-------|
| F. N. Beard    | - Course Director - \$100          |       |
|                | Accounting I(a) - 200              |       |
|                | Accounting I(b) - 200              | \$500 |
| S. G. Triantis | - Economics (2 classes)            | 360   |
| C. J. Slattery | - Marketing                        | 200   |
| S. M. Tobin    | - Human Problems of Administration | 200   |
| G. H. Ward     | - Corporation Finance              | 200   |
| O. W. Main     | - Business Organization            | 220   |
| J. G. Torrance | - Mercantile Law                   | 200   |
| W. C. Jones    | - Psychology                       | 200   |
| W. D. Davidson | - Production                       | 200   |
| A. Patrinellis | - Reader in Economics              | 250   |

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University  
Extension  
Courses  
(Cont'd)

Courses in Business and Industry:			
W. F. Graydon	- Short Course in Corrosion	\$ 40	
W. C. Winegard	- Short Course in Corrosion	\$ 40	
	Physical Metallurgy		
	Laboratory	<u>120</u>	160
F. E. W. Wetmore	- Short Course in Corrosion		40
J. H. Williams	)		75
D. K. Ritchie	) Digital Computer Techniques		75
C. G. Helwig	)		75
C. C. Gotlieb	)		75
Engineering Aspects of Town Planning:			
W. M. Walkinshaw	\$20	J. M. Murray	20
Miss J. Tyrwhitt	40	A. McClaskey	20
W. Tate	20	A. E. Berry	20
A. Adamson	110	M. Lawson	20
K. F. Tupper	20		
Essentials of Public Administration II:			
J. C. Sawatsky	\$ 25	S. G. Hennessey	25
A. Brady	25	J. J. Carson	25
J. B. Vaughan	25	A. F. Klein	25
W. S. Thomson	25	M. Taylor	250
I. W. Smith	- Industrial Lubrication		50
Mrs. Helen Tucker	- Oral Expression for Investment		
	Executives		250
C. E. Elbaum	- Physical Metallurgy Laboratory		150
A. S. Michell	) Product Knowledge and Selling		
	) Principles		40
K. S. Bernhardt	)		40
J. Broom	)		20
B. Laskin	)		100
A. E. Sheppard	) Real Estate Law Part I		125
J. B. Milner	)		75
J. Tee	- Salesmanship		200
Advanced Applied Aerodynamics:			
G. N. Patterson	\$75	B. Etkin	75
I. I. Glass	75	G. K. Korbacher	75
J. G. Hall	75		
Courses in Business and Industry:			
N. Cross	- Business Mathematics		180
J. A. McCleery	- Accounting I		180
Evening Tutorial Classes: 6 Lectures on Shakespeare			
G. B. Harrison	- 1 lecture	\$100	
	Travelling expenses	<u>35</u>	135
J. E. Dean	- 1 lecture		35
B. C. Diltz	- 1 lecture		35
W. Hutt	- 1 lecture		35
Tyrone Guthrie	- 2 lectures	\$200	
	Travelling expenses	<u>40</u>	240
Revisions: Letters of Nov. 18th & Dec. 6th, 1954, Feb. 11, 1955			
Cancellation of appointment of F. H. Underhill			
Increase of J. M. S. Careless' stipend from \$20 to \$40,			
to cover extra lecture given			
Cancellation of appointment of R. M. Saunders			
Increase of R. A. Spencer's stipend from \$40 to \$60 to			
cover extra lecture given.			
Cancellation of appointment of L. Laking			
Increase of Miss M. Castle's stipend from \$160 to \$180			
to cover extra lecture given			
Increase of J. S. Glen's stipend from \$120 to \$140 to			
cover extra lecture given			
J. Baillie	- Extra lecture in "An Introduction		
	to the Study of Birds"		\$20

55-3-11  
Appropriations

(e) Additional appropriations and deductions in appropriations:

Faculty of Medicine:

An additional appropriation of \$500 for "Dean's Office - Office Supplies"; and a deduction of \$500 from "Medical Postgraduate Courses".

Banting and Best Medical Research:

An additional appropriation of \$1,750 for "Medical Research Banting - Supplies"; and a deduction of \$1,750 from "Nutrition Foundation Inc. Grant - Best".

An additional appropriation of \$752.95 for "Medical Research Best - Supplies"; and a deduction of \$752.95 from "Medical Research Best - Apparatus".

Committee on Experimental Research:

Additional appropriations as follows:-

"Salaries"	-	\$1,336
"Supplies"	-	1,258
"Animal Food"	-	3,750

Ontario College of Education:

An additional appropriation of \$25,000 for "Vocational Guidance Centre - Office Supplies and Guidance Materials".

School of Graduate Studies:

An additional appropriation of \$250 for "Office Supplies and Postage"; and a deduction of \$250 from "Visiting Lecturers Fund".

Faculty of Pharmacy:

An additional appropriation of \$300 for "Supplies"; and a deduction of \$300 from "Salaries".

School of Social Work:

An additional appropriation of \$400 for "Supplies"; and a deduction of \$400 from "Academic Alterations".

University Extension:

An additional appropriation of \$500 for "Hospitality - Canadian Learned Societies".

Publications and Societies:

An additional appropriation of \$2,000 for "Receptions to Societies, University Visitors, etc."

Miscellaneous:

An additional appropriation of \$902.22 for "President's Report".

University College:

An additional appropriation of \$645.17 for "Salaries - Principal's Office".

55-3-12  
Statutes  
of Senate

(f) Statutes of Senate:

Nos. 2352 - respecting the J. P. Bickell Foundation Scholarships and Bursaries

2352 - respecting the International College of Dentists (Canadian Section) Scholarship

55-3-13  
Death of  
Dr. D. Y.  
Solandt

The President informed the Board, with much regret, of the death on March 30th of Dr. D. Y. Solandt, Head of the Department of Physiological Hygiene at the University, and the Board passed the following resolution:-



55-3-13  
Death of  
Dr. D. Y.  
Solandt  
(Cont'd)

"Dr. D. Y. Solandt's career reflected the liberal breadth of his studies. He was a graduate of the University of Toronto in both Arts and Medicine, and he pursued graduate studies in the United States and Great Britain in Philosophy, Physiology and Biophysics. As a member of the staff of the University of Toronto he was associated with a number of departments and divisions: with the Department of Medical Research, where he was for a time an Associate; with the Department of Physiology, where he had been a Professor since 1942; and with the Department of Physiological Hygiene, of which he had been the Head since 1941.

A brilliant and provocative theoretician, Dr. Solandt was never forgetful of the fact that Science had a vast social context. For him, the gap between the laboratory and the world of affairs never existed. This was strongly exemplified during the years of the second world war when he was a key-man on many committees concerned with medical problems of paramount importance for all three Services. His work during peace-time was no less impressive, and his death removes from the highest scientific councils of Canada and the United States a trusted adviser and perceptive investigator. We mourn his death, and we express to his widow and his family our deepest sympathy."

ON MOTION DULY MADE, SECONDED AND UNANIMOUSLY CARRIED, other recommendations of the President were approved as follows:-

55-3-14  
Division  
of Town  
& Regional  
Planning

- (a) That the following resolution of the Board adopted on February 24th, 1955, be repealed:

"The establishment within the School of Architecture of the Division of Town Planning as from July 1st, 1955"

and that the following be substituted therefor:

"The establishment within the School of Architecture of the Division of Town and Regional Planning."

55-3-15  
Fee for  
course in  
Town &  
Regional  
Planning

- (b) That the fee for the one-year diploma course in the Division of Town and Regional Planning in the School of Architecture be \$250.00 for tuition, and that in addition there be a Health Service fee of \$8.00 and a Hart House fee for men of \$15.00.

55-3-16  
Dates of  
Convoca-  
tions

The President informed the Board that the dates of the 1955 Convocations are as follows:-

Tuesday, May 17th  
Guelph Convocation  
Tuesday, May 24th  
3:00 p.m.  
Wednesday, May 25th  
2:30 p.m.  
Thursday, May 26th  
10:30 a.m.  
2:30 p.m.  
Friday, May 27th  
2:45 p.m.  
Friday, June 17th  
3:00 p.m. - Medicine

55-3-17  
Recipients  
of Honorary  
Degrees

The following will be the recipients  
of honorary degrees at the Convocation to be held on May 27th,  
1955:-

William John Bennett, O.B.E., B.A.  
President, Atomic Energy of Canada Limited.  
The Honourable Louis Orville Breithaupt, LL.D.  
Lieutenant-Governor of Ontario.  
Charles Luther Burton, C.B.E., LL.D., K.G.St.J.  
Chairman of the Board, The Robert Simpson Company Ltd.  
Frances Norma Loring, R.C.A.  
Herbert James Paton, M.A., D.Litt., LL.D.  
Professor Emeritus of Oxford University  
Clarence Richard Young, B.A.Sc., C.E., D.Eng., D.Sc.A.  
Dean Emeritus of the Faculty of Applied Science and  
Engineering.

55-3-18  
University  
Forest

The President presented the Annual Re-  
port of the University of Toronto Forest for 1954.

55-3-19  
Research  
Grants

The President informed the Board that  
the Research Grants which had been made by the Research Council  
of Ontario would now be dealt with by the Ontario Research  
Foundation, and that in future any grants received by the Univer-  
sity from this source would be considered by the Advisory Commit-  
tee on Scientific Research and then transmitted to the Ontario  
Research Foundation with the Committee's recommendations. No  
overhead charge will be made against any of these grants from  
the Ontario Research Foundation except in respect of pension  
premiums and Workmen's Compensation contributions paid by the  
University for research workers engaged under the grants.

55-3-20  
Students'  
Adminis-  
trative  
Council  
Fee -  
Graduate  
Students

In connection with the Board's approval  
of the President's recommendation at the last meeting regarding  
the levy of the Students' Administrative Council fee of \$5.00  
on students in the School of Graduate Studies, commencing with  
the academic year 1955-56, the President informed the Board  
that a Petition had been forwarded to him from the Graduate  
Students' Union respectfully requesting that the President and  
the Board of Governors reject such a recommendation, as present-  
ed by the Students' Administrative Council. This petition was  
delivered too late for consideration at that Board meeting, and

55-3-20  
S.A.C.  
fee -  
Graduate  
Students  
(Cont'd)

the President stated that a letter had been written to Miss Lethen Roden, President of the Graduate Students' Union, regarding the matter. The Board saw no reason for changing its decision.

55-3-21  
Marfleet  
Lecturer  
1955-56

The President informed the Board that the Pearson-Kirkman-Marfleet Lecturer for 1955-56 would be Miss Dorothy Thompson.

55-3-22  
Canadian  
Medical  
Associ-  
ation -  
Glendon  
Hall

In connection with the decision of the Board at the meeting of January 27th, 1955, to grant a long term lease to the Canadian Medical Association for a site for a building on the Glendon Hall property, the President stated that he had received a letter from Dr. A. D. Kelly in which he advised that the Association had purchased the property on St. George Street for their Headquarters, and expressed their appreciation of the kind consideration given by the University to their request for a site on the Glendon Hall property.

55-3-23  
"Taras  
Schevck-  
enko  
Scholar-  
ship"

The President informed the Board of an offer received from the Ukrainian Canadian Committee, Toronto Branch, of the sum of \$10,000 to establish a Scholarship Fund at the University of Toronto, and that assuming the \$10,000 is transferred to the University and a special account set up for it, he had forwarded for the consideration of the Committee the following proposals:-

"Daniel D. Stokal, Esq.,  
President, Ukrainian Canadian Committee,  
Toronto Branch,  
326 Queen St. West, Toronto.

Toronto 5  
15 January, 1955

Dear Mr. Stokal:-

Further to the discussions which Dr. Ochitwa, you and I had in my office on November 3rd, 1954, I spoke with Dean Woodside, Professor Shore, and Professor Luckyj about the possible use of \$10,000 to which reference was made in our discussion. Assuming that the \$10,000 is transferred to the University and a special account set up for it, I offer for the consideration of you and your Committee the following proposals.

- (1) The capital of the fund should be kept intact in order that additions may from time to time be made to it. If in any year the annual income of the fund is not used, it should be added to the capital.



55-3-23  
"Taras  
Schevck-  
enko  
Scholar-  
ship"  
(Cont'd)

- (2) If and when sizable additions are made to the capital, changes may be made, with, of course, the consent of the donors, in the use made of the funds.
- (3) The annual income of the fund should be used to pay the stipend of a fellow in Slavic Studies, preference being given to a graduate student who is proposing to study Ukrainian. The fellow will be used to relieve Professor Luckyj of part of his work in order that he may provide instruction in Ukrainian.
- (4) An optional course should be added to the prescription of the third and fourth year honour work in Slavic Studies, described as follows:  
Russian 3m, 4m. Historical survey of Ukrainian literature from Kotliarevsky to the present day. Cultural background, literary works and major writers. Selected readings in translation. Two hours a week.
- (5) If the donors so desire, the fellowship should receive a name somehow suggesting the source of the funds.
- (6) If a suitable candidate for the fellowship does not appear in a given year, the fellowship should not be awarded and the annual income of the fund should be added to the capital.

Would it be possible to learn from you and your associates, before February 15th, 1955, your views with respect to these proposals as that date is the deadline for the printing of the Calendar of the Faculty of Arts for 1955-1956. We are interested in Ukrainian studies.

Yours faithfully,

(Sgd) Sidney Smith  
President"

The Committee replied that the above proposals were on the whole satisfactory, and suggested that the name of the fund should be the "Taras Schevchenko Memorial Scholarship Fund", and that a trust agreement between the University and the Committee be prepared in the matter.

ON MOTION DULY MADE, SECONDED AND UNANIMOUSLY CARRIED, this offer was gratefully accepted by the Board and the establishment of the fund authorized.

55-3-24  
Entertain-  
ment of  
various  
Societies

The President made reference to the number of Societies that would be meeting at the University during the Summer, including the British Medical Association, and stated that arrangements were being made for the entertainment of the various organizations. The Board authorized the President to make any arrangements which he considered desirable in this connection.

ON MOTION DULY MADE, SECONDED AND UNANIMOUSLY CARRIED, administrative matters were approved as follows:-

55-3-25  
Appropriations

- (a) Additional appropriations and deductions in appropriations:  
Faculty of Applied Science and Engineering:

An additional appropriation of \$8,000.00 for "Relocating the Office of the Dean and the administrative offices of the Faculty".

University Health Service:

An additional appropriation of \$350 for "Athletic Injuries"; and a deduction of \$350 from "Alterations and Repairs".  
An additional appropriation of \$4,000 for "Athletic Injuries".

Civil Engineering:

An additional appropriation of \$200 for "Apparatus".

55-3-26  
Alexander  
Lecture-  
ship Fund

- (b) That as of June 30th, 1955, all but \$600 in the income account of the Alexander Lectureship Fund be transferred to the capital account of the Fund, the position of the fund at June 30th, 1954, being as follows:-

Principal	-	\$14,400.12
Income	-	\$ 4,194.24

55-3-27  
Drainage  
ditch -  
Caledon  
Hills  
Farm

- (c) Payment to Hart House of \$100 rental received for first year under agreement for the construction of a drainage ditch across the Caledon Hills Farm for the purpose of draining adjacent land for quarrying purposes. This payment and future payments under the agreement should be treated as income of the Farm and included in the Budget for its operations, but for the current year may be used for general improvements at the Farm.

55-3-28  
University  
Forest

- (d) Payment of \$1,556.16 to the Department of Lands and Forests, as recommended by the President, representing one-half of stumpage revenue received in connection with the University Forest.

55-3-29  
Library  
Building

- (e) That alterations to the Old Library Building, amounting to \$35,000.00, be charged to the unexpended capital appropriations for the New Library.

55-3-30  
Donations

Donations were reported as follows, and

ON MOTION DULY MADE, SECONDED AND UNANIMOUSLY CARRIED, were gratefully accepted:-

From -

General Motors of Canada Limited, an offer received to donate three scholarships to be awarded annually, each scholarship to be tenable by the student to whom it is awarded throughout his Course. The first awards are to be made to students entering the University in the Autumn of 1955 for first year work. If the holder of the award withdraws or fails to maintain a record in line with the standards established by the University, the Scholarship may be awarded to another qualified candidate who is a member of the same class.

The amount of the awards is to be flexible and will range from an honorary award of \$200 up to an award of \$2,000 per year, depending upon the demonstrated need of the individual. The primary consideration in the award is to be work, talent, and qualifications of the individual, and then there should

55-3-30  
Donations  
(Cont'd)

be determination as to the "demonstrated need" of the student.

In addition to the Scholarship provided for the winner, General Motors will pay to the University a grant-in-aid equivalent in amount to the regular tuition charged the student with a provision, however, that the grant shall be at least \$500 and not in excess of \$800 per year per Scholarship. The University is to have full discretion with regard to the Faculty, School or Department in which these awards are to be available.

- ^ An anonymous donor, an offer received through Barclay's Trust Company of Canada, of a tennis court to be erected on the grounds of the University for the use of male students only, with provision being made for another court to be added at a later date.
- ^ Mrs. S. T. Blackwood, daughter of Professor I. Cameron, of the Department of Surgery, the gift of a painting by Professor A. P. Coleman, former Professor of Geology, which he gave to Professor Cameron. The painting has been sent to Professor G. B. Langford of the Department of Geological Sciences, to be hung in the Students' Common Room in that department.
- ^ Miss I. R. Worthington, 200 shares of The Bell Telephone Co. of Canada stock received to establish the "W. R. Worthington Scholarship in Civil Engineering" in memory of her brother, the interest from which is to provide an annual award to a student in the 2nd year of the Course in Civil Engineering who stands first in his course at the annual examinations. \$100 also received, to cover the first quarterly payment on the stock, payable January 15, 1955.
- ^ The McLean Foundation, the sum of \$350 received to assist in financing the Alexander Lectures. An offer received to commit the Foundation for a ten year period to an annual contribution of \$350 for this purpose, and at the end of that period to give consideration to an extension of the commitment.
- ^ Mr. George E. Kennedy, the sum of \$150 received to be used for a Bursary in the School of Social Work.
- ^ Mr. H. L. Rowntree, the sum of \$150 received as a contribution to such funds as the President or the Board may determine, to further the work of temporary financial assistance to undergraduates, in recognition of financial assistance received by him while an undergraduate. Recommendation of the President that this sum be sent to the Principal of University College to be used at his discretion.
- ^ The Lipotropic Research Fund, the sum of \$1,000 (U.S.funds) received as a grant for purposes of lipotropic research to be carried out by Professor Erich Baer of the Sub-Department of Synthetic Chemistry in relation to Medical Research.
- ^ Research Council of Ontario, the sum of \$6,684 received as a supplementary grant for some of the research projects it is supporting for the fiscal year April 1, 1954 to March 31, 1955, and including an amount for general University administrative expenses as follows:-
 

Supplementary grants in aid of research	^ \$5,570
University administration	^ 1,114
	<u>\$6,684</u>
- Atkinson Charitable Foundation, an offer received to continue for one year the \$4,000 donation for Bursaries to students in course at the University, payable to the recipients in 1955-56.



55-3-30  
Donations  
(Cont'd)

From -

- ^ The following Companies the sum of \$900 received toward the cost of establishing a correspondence course for the Canadian Exporters' Association, which is to commence in September 1955:-

Corporation House Limited	\$100
H. J. Heinz Company of Canada Ltd.	300
The National Cash Register Co. of Canada Ltd.	200
Howard Smith Paper Mills Ltd.	200
The Coleman Lamp and Stove Company Ltd.	100
	<u>\$900</u>

- ^ The Medical Alumni Association, the sum of \$800 received to cover additional Bursaries which have been awarded to Medical students.
- ^ Famous Players' Canadian Corporation, the sum of \$500 received to cover their Scholarship in the Faculty of Medicine, payable to the recipient in 1955-56.
- ^ School of Nursing Alumnae Association, the sum of \$500 received being the first payments on two Bursaries - Award No. 1 and Award No. 2 - for students entering the basic degree course at the School of Nursing in September, 1955. The awards are to be of the value of \$250 a year for 4 years, a total of \$1,000 each. If a student receiving the Bursary should withdraw without completing the course, the balance of the money available is to be awarded to another student within the limit of the original 4 year period.
- ^ Empire Universal Films Limited, the sum of \$250 received to cover the Nathanson Scholarship, payable to the recipient in 1955-56.
- ^ Community Chest of Greater Toronto, the sum of \$250 received as a donation towards the Canadian Community Organization Seminar, to be held in June 1955 under the joint sponsorship of the Canadian Welfare Council and the School of Social Work.
- ^ Two anonymous donors, the sum of \$100 each received, representing gifts to assist Dr. D. P. Murnaghan at the Wellesley Division of the Toronto General Hospital in his work relating to cardiovascular research and investigation of cardiac patients. This sum is to be used to purchase a set of luminous painted rubber heart models to form part of investigative and teaching equipment in Dr. Murnaghan's laboratory. (Department of Medicine Special Fund).
- ^ An anonymous donor, the sum of \$200 received as a donation to cover the Mary Keenan Award, payable to the recipient in 1955-56.
- ^ Mr. R. C. C. Henson, the sum of \$150 received for a Bursary in the School of Social Work.
- ^ American Society of Heating and Ventilating Engineers, the sum of \$75 received to cover their Prize payable to the recipient in 1954-55.
- ^ West Toronto Dental Society, the sum of \$50 received for a Prize in the Faculty of Dentistry.
- ^ Public Speaking Association, the sum of \$50 received for its annual Bursary award.
- ^ Association of Administrative Assistants or Private Secretaries, the sum of \$25 received to continue the W. G. Frisby Bursary in University College; also the sum of \$25 received from the Association to continue the Dr. W. J. Dunlop Prize in University College.
- ^ Ladies' Auxiliary to Toronto Pharmacists, the sum of \$400 received to cover their two Bursaries of the value of \$200 each in the Faculty of Pharmacy, payable to the recipients in 1955-56.
- ^ Mrs. J. Home Cameron, the sum of \$50 received to cover the award of the Cameron Prize payable to the recipient in 1955-56. A request from Mrs. Cameron that the value of the Prize be changed from \$25 to \$50, and notification from her that she hopes to continue her annual donation of \$50 as long as she lives, and

55-3-30  
Donations  
(Cont'd)

that any balance remaining in the Prize Fund is to be available for payment of the Prize of \$50 should she not be in a position to donate her annual gift of \$50, or for continuing the Prize after her death.

- ^ Mr. Clark H. Smith, the sum of \$10 received as a donation to the principal of the Garnet W. McKee-Lachlan Gilchrist Loan and Scholarship Fund to assist graduate research studies.
- ^ Mr. L. A. Skeoch, the sum of \$25 received to be added to the Harold Adams Innis Memorial Fund, bringing the total to \$9,598.61.
- ^ Mrs. T. P. Lownsbrough, the sum of \$100 received to be added to the Institute of Child Study Building Furnishing Fund.
- ^ The Estate of the late Dr. Helen MacMurphy, the sum of \$3,805.77 received, representing the residue of the Estate, for the Archibald MacMurphy Scholarships in University College.

Various donors, the following amounts received:-

- ^ \$140 - Mrs. Percival Foster Fellowship, for the first award payable to the recipient in 1955-56
  - ^ 2,755 - H. M. Cassidy Memorial Research Fund, bringing the total to \$85,667.
  - ^ 5,170 - University of Toronto Dental Research Fund, bringing the total to \$77,121.66.
  - ^ Various donors, the sum of \$21 received for the Ernest Dale Memorial Fund, bringing the total to \$733.95.
- The following resolutions adopted by the Board of Syndics of Hart House Theatre concerning the Fund were received:-
1. The funds are to be devoted to:
    - (a) an annual award to a graduating student for outstanding contribution to the work of Hart House Theatre;
    - (b) an honorarium to an occasional lecturer.
  2. The selection of the award winner to be made at the discretion of the Director of Hart House Theatre.
  3. \$25 to be regarded as a suitable amount for the award.
  4. Lecturers to be selected by the Board of Syndics on the advice of the Director of Hart House Theatre.
  5. The maximum honorarium for a lecturer to be \$100.
  6. All payments from the Fund to be authorized by the Director of Hart House Theatre.

- ^ Various donors, the sum of \$97.77 received to be added to the University College Alumni, Alumnae Giving Fund. \$7.77 of this amount was received from graduates of University College in 1953, who have taken out insurance policies and assigned to the College the dividends only thereon, these dividends being payable to the College until the graduate reaches age 65, when the policy matures in his or her favour.

55-3-31  
Contract  
with Canada  
Life Assurance  
Co. -  
Annuities

On motion of Dr. Tory,  
Seconded by Mr. Matthews,  
And unanimously carried,

approval was given for the execution of a contract with the Canada Life Assurance Company for provision of annuities under the Connaught Medical Research Laboratories' Pension Plan.

55-3-32  
Revised  
Contract  
with  
Canada  
Life

Upon motion of Dr. Tory,  
Seconded by Mr. Matthews,  
And unanimously carried,

approval was given for the execution of a revised contract with the Canada Life Assurance Company for group insurance coverage under the University's Academic and Administrative Plans and under the Connaught Laboratories' Plan.

ON MOTION DULY MADE, SECONDED AND UNANIMOUSLY CARRIED, approval was given for the execution of additional documents as follows:-

55-3-33  
Marion  
Ferguson  
Founda-  
tion

- (a) Agreement to indemnify the Directors of the Marion Ferguson Foundation in the amount of \$65.00, in the event that certain lost War Savings Certificates now being replaced by the Government are subsequently found and cashed. If the Certificates are found and cashed, the Board of Governors would undertake to indemnify the Directors of the Foundation, who have been required to indemnify the Crown.

55-3-34  
Banting  
Institute

- (b) Agreement with the Toronto Hydro-Electric System, whereby the University is compensated for the cost of voltage standardization at the Banting Institute, in the amount of \$4,046.00.

55-3-35  
Financial  
State-  
ments

Financial Statements of the University for the month of February 1955 were presented.

The Comptroller gave a brief résumé of the financial situation at the University and of the comparative figures regarding estimated revenue and expenditure, and stated that he anticipated there would be a surplus in the present year's operation.

55-3-36  
Invest-  
ment  
Transac-  
tions

On motion of Mr. Gordon,  
Seconded by Mr. Matthews,  
And unanimously carried,

the Board confirmed the following investment transactions not previously approved:-



## (a) Purchased for -

Trust Endowment				
\$20,000	4½%	Hydro-Electric Power Commission of Ontario	due July 15, 1966-69	@ \$108.25
Trust Pool				
\$25,000	4%	Province of Ontario	due Jan. 1, 1966-68	@ 106.25
20,000	4%	Hydro-Electric Power Commission of Ontario	due Apr. 15, 1966-68	@ 106.50
20,000	4½%	do.	due July 15, 1966-69	@ 108.00
20,000	4½%	do.	due July 15, 1966-69	@ 108.25
200,000	4%	do.	due Jan. 15, 1965-67	@ 106.25
Banting Research Foundation				
\$4,000	3½%	Hydro-Electric Power Commission of Ontario	due Mar. 1, 1975-77	@ 100.25
Sinking Fund				
\$1,000	4½%	University of Toronto	due Jan. 1, 1970	@ 113.75
101,000	3%	Province of Ontario	due Aug. 15, 1970	@ 97.00
20,000	4%	(previously reported as having been purchased for General Endowment)	due June 30, 1969-72	@ 106.25

## (b) Sold for -

Trust Endowment				
\$25,000	3%	Hydro-Electric Power Commission of Ontario	due Jan. 15, 1966-68	@ 97.75
Trust Pool				
\$72,000	3%	Province of Ontario	due Nov. 1, 1963-65	@ 99.50
25,000	3%	Hydro-Electric Power Commission of Ontario	due Jan. 15, 1966-68	@ 97-7/8
100,000	3%	Province of Ontario	due Apr. 15, 1962-65	@ 99.75
112,000	3%	do.	due Nov. 1, 1963-65	@ 99.75
75,000	3½%	Government of Canada	due Oct. 1, 1979	@ 101-7/8
Specific Investments - Archibald MacMurchy Scholarship Fund				
107 Warrants entitling holder to purchase 107 shares of the Imperial Bank of Canada at \$32.00 per share were sold @ \$15.00 per warrant.				
120 Rights to purchase 120 shares of the Royal Trust Company to be forwarded, for which \$1.25 for each right should be received. The present certificate for 30 shares of \$20.00 par value is to be re-placed with a certificate for 120 shares of \$5.00 par value.				
Sinking Fund				
\$61,500	3½%	Hydro-Electric Power Commission of Ontario	due Dec. 15, 1963-65	@ 99.75
62,000	3%	do.	due Dec. 15, 1963-65	@ 99-5/8

55-3-37  
James  
Nichol-  
son  
Estate

The Comptroller informed the Board that under the Will of James Nicholson, who died in 1952, the University is to receive the residue of the Estate not required for payment of gifts, after the death of Janie Elliot Nicholson, wife of the deceased. The Will provides for a monthly payment to the widow in the amount of \$1,200. The assets of the Estate produce an income considerably in excess of this amount, and the excess income each year (approx.\$5,000) is capitalized and will ultimately inure to the benefit of the University of Toronto. When the Estate was probated less than three years ago it had a total value of approximately \$600,000., but due to the very marked inflation in the shares of certain Canadian life insurance companies, whose stock represents the chief assets of the Estate, the market value of the Estate now is approximately \$1,200,000.

The Trust Officers think it would be wise to liquidate all or at least a large part of the holdings of the life insurance companies, and normally they would reinvest such moneys in trustee securities, a large portion of which would undoubtedly be invested in Government bonds. As a result this would increase the annual income of the Estate, and secondly it would affect the income taxes payable by Mrs. Nicholson and she would lose some advantages including the 20% tax credit applicable to dividends of Canadian corporations. If this were done the Trust Officers felt that there were a number of alternatives open to the University, for instance we might see fit to reimburse Mrs. Nicholson for the additional income tax she would have to pay, or alternatively allow them to reinvest in equity securities.

After discussing the matter the Board was of the opinion that as the Canada Permanent Trust Company, Executors of the Estate, had authority to deal with this matter the decision should be made by them.

55-3-38  
Ontario  
College  
of Educa-  
tion  
Estimates

There was presented a statement of the Estimates of the Ontario College of Education for the year ending

55-3-38  
Ontario  
College of  
Education  
Estimates  
(Cont'd)

June 30th, 1956, previously approved by the Ontario Department of Education, showing the following results:-

Expenditures	-	<u>\$956,710.</u>
Receipts	-	<u>422,000</u>
Loss for year before Provincial Grant		<u>\$534,710</u>
Less: Provincial Grant		<u>490,000</u>
Amount charged to Surplus Account		<u>\$ 44,710 (-)</u>

55-3-39  
Guidance  
Centre,  
Ontario  
College of  
Education -  
Printing

The Board considered a request in connection with the Guidance Centre at the Ontario College of Education that they be permitted to deviate from the recommendations established by the Board whereby all printing orders would have to be channelled through the University Press. In view of the fact that they can obtain lower tenders for certain work the Board granted permission to the Guidance Centre, for the time being, to take advantage of the lower quotations, further consideration to be given this matter at a later date.

55-3-40  
Addition  
to Institute of  
Child  
Study

The Board was informed that tenders were being called for the two-storey addition to the Institute of Child Study at 45 Walmer Road.

55-3-41  
Meeting  
re Legal  
Education

The President informed the Board that a dinner meeting was being held on Saturday, April 30th, for the Heads of the Universities and Colleges of Ontario to meet with the Benchers of the Law Society of Upper Canada to discuss the question of Legal Education. The President stated that he had been invited to this meeting and that he intended to be present.

55-3-42  
Payment  
to City in  
lieu of  
Taxes

The Chairman informed the Board that under an arrangement made in 1939 between the Deputy Minister of Education for Ontario, the City Solicitor for Toronto, and the University of Toronto, the sum of \$7,500 was fixed as an arbitrary figure for the annual payment by the University to the City in lieu of taxes for properties owned by the University and not used for educational purposes, the understanding



55-3-42  
Payment  
to City  
in lieu  
of Taxes  
(Cont'd)

being that the only change in this figure was to be based on changes in properties held by the University, i.e., if additional properties of this nature were acquired the amount would be increased and if properties were conveyed away the amount would be reduced, in each case in proportion to the assessed value such properties bore to the total assessed value of the properties included in the original agreement.

The original agreement was for a period of five years (1938 to 1942 inclusive), and was extended in what the University considered its "present form" up to and including 1948, when it was decided that the arrangement should be continued by formal agreement for a term of years. The University Solicitor, after continued efforts to negotiate with the City for a satisfactory agreement, was only recently able to get the City to take any action in the matter. The City contends that the University should pay 77.54 per cent on the basis of the assessment and mill rate in each of the succeeding years from 1948, and the University claims it should pay on the 1938 assessment and mill rate. The difference over the six years is \$15,000.

In view of the publicity which has been given this matter the Chairman thought that probably something should be done and stated that he would endeavour, without precedent, to make arrangements satisfactory to both parties for an agreement in the matter, to be presented to the Board for its approval at a later date.

55-3-43  
Resigna-  
tion of  
the Comp-  
troller

The Chairman requested the Comptroller, Mr. A. G. Rankin, to leave the room, after which he presented the following letter of resignation from Mr. Rankin:-

March 31, 1955

"W. E. Phillips, Esq., C.B.E., LL.D.,  
Chairman of the Board of Governors,  
University of Toronto.

Dear Mr. Chairman:-

An unsolicited offer of a position with unusual opportunity was presented to me on February 22nd last. I immediately informed the President and you that I wished seriously to consider this offer. It is now my decision that I should accept this opportunity. I hereby tender my resigna-

55-3-43  
Resigna-  
tion of  
the Comp-  
troller  
(Cont'd)

tion to take effect just as soon as the Board and the President, in fairness to all parties, can release me.

May I express to you, the President and all members of the Board my appreciation and sincere thanks for the co-operation and kind assistance extended to me and for the trust which you have placed in me during the almost six years in which I have had the pleasure of serving the Board.

Respectfully yours,

(Sgd) A. G. Rankin  
Comptroller"

During Mr. Rankin's absence from the meeting, the Chairman, in accepting the resignation, expressed deep regret at Mr. Rankin's decision to leave the University. The Chairman also paid tribute to the work of Mr. Rankin during the time he has been with the University.

The meeting adjourned at 5:40 p.m.

*Indefinite  
m.B.*

Minutes confirmed.

*April 28<sup>th</sup> 1955*

*[Signature]*

Secretary

*[Signature]*

Chairman

Minutes of the meeting of the Board of Governors held in the Board Room, Simcoe Hall, on Thursday, April 28th, 1955, at 4 p. m.

Present -

The Chairman (Colonel Phillips)  
The President  
The Chancellor  
Dr. Tory  
Mr. Dalgleish  
Dr. Sullivan  
Mr. Borden  
Hon. Mr. Justice Mackay  
Mr. Kelly  
Mr. Urquhart

Mr. Matthews  
Mr. Vaughan  
Mr. Bryce  
Mr. Duncan  
Mr. Gordon  
Dr. Samuel  
Mr. Clarke  
Mr. Burns

Mr. A. G. Rankin,  
Comptroller  
Mr. C. E. Higginbottom,  
Secretary

55-4-1  
Minutes  
confirmed

The minutes of the previous meeting were presented and -

On motion of Mr. Bryce,  
Seconded by Dr. Sullivan,  
And unanimously carried,

were confirmed.

55-4-2  
Appoint-  
ment of  
a Vice-  
President  
(Adminis-  
tration);  
also of a  
Comptrol-  
ler

In discussing the appointment of a successor to the Comptroller, Mr. A. G. Rankin, the Chairman stated that in view of the increased implications in University affairs he was of the opinion that there should be created the office of "Vice-President in charge of Administration", and that with this thought in mind he had spoken to Mr. F. R. Stone, who had been associated with him for several years, regarding the position. After discussing at length the question of re-organization, titles, etc., -

It was moved by Dr. Tory,  
Seconded by Mr. Matthews,  
And unanimously carried,

that the Board adopt the Chairman's recommendation that there be created



55-4-2  
Appoint-  
ment of  
a Vice-  
President  
(Adminis-  
tration);  
also of a  
Comptrol-  
ler  
(Cont'd)

the office of "Vice-President (Administration)" at the University, and that Mr. Frank Reid Stone be appointed to this position at a salary of \$15,000 per annum, the date of the appointment to be effective at a time satisfactory to both Mr. Stone and the University. That date is May 1, 1955.

Mr. Stone was then requested to attend the meeting and was introduced to the Board in order that he might have an opportunity of becoming familiar with the Board's procedure.

The Board then discussed the position of Comptroller of the University, and -

On motion of Mr. Duncan,  
Seconded by Mr. Dalglish,  
And unanimously carried,

Mr. G. L. Court, Assistant Comptroller, was appointed Comptroller at a salary of \$10,000 per annum, effective July 1st, 1955.

55-4-3  
Leaves of  
Absence

ON MOTION DULY MADE, SECONDED AND UNANIMOUSLY CARRIED, leave was granted to the following members of the Board absent from the previous meeting:-

Mr. Borden  
Hon. Dr. Bruce  
Mr. Fennell  
Mr. LaBine  
Rt. Hon. Vincent Massey

55-4-4  
Report of  
Royal Con-  
servatory  
of Music  
Committee

In the absence of Dr. Edward Johnson, Chairman of the Royal Conservatory of Music of Toronto Committee, the Vice-Chairman, Mr. Duncan, presented Report Number 7 of the Conservatory Committee, and -

On motion of Mr. Duncan,  
Seconded by Dr. Sullivan,  
And unanimously carried,

the report was adopted as follows:-

55-4-4  
Conser-  
vatory  
Report  
(Cont'd)

"To the Board of Governors,  
University of Toronto.

Gentlemen:-

Your Committee reports that it held a meeting in the Board Room, Simcoe Hall, on Friday, April 15th, 1955, at 4 p.m., at which the following were present:-

Dr. Edward Johnson  
(in the Chair)  
The President  
Dr. J. T. A. Sullivan  
Mr. James S. Duncan  
Mr. Beverley Matthews

From the Conservatory:  
Dr. Boyd Neel, Dean  
Mr. J. F. Brook,  
Secretary-Treasurer

Mr. A. G. Rankin,  
Comptroller  
Mr. C. E. Higginbottom,  
Secretary

#### Chairman's Items

##### 1. Report of previous meeting

The report of the meeting held on March 24th, 1955, which had been submitted to and approved by the Board of Governors on March 31st, was taken as read.

#### Dean's Items

##### 1. New Piano Teacher

With reference to paragraph 2 of the Committee's report of March 24th - New Piano Teacher, Dean Neel informed your Committee that he had not been able to make satisfactory arrangements with Mr. Leonard Shure as Mr. Shure would only come on the following conditions:-

1. Teach twenty hours every other week for the proposed salary of \$6,000
2. Any additional lessons to be at the rate of \$20, to include the Conservatory's 20% commission
3. In addition, to be allowed to teach alternate weeks in Cleveland until such time as he can supplement his income in Canada to meet his needs.

Your Committee recommends that the Dean be authorized to consult with Alexander Uninsky in connection with this position.

##### 2. Teachers on Guaranteed Salaries

The Comptroller again drew attention to the position of the Conservatory in connection with the question of guaranteed salaries, and suggested that consideration be given to setting aside a reserve against unanticipated payments which would have to be made where illness or other causes had prevented the teachers from making their guarantees.

The Secretary-Treasurer, Mr. Brook, stated that he had reviewed the present guarantees and in his opinion this year all teachers would earn their guarantees. Due care will be exercised in preparing guarantees for 1955-56.

##### 3. Budget Estimates - 1955-56

Your Committee gave consideration to the Estimates which had been prepared for the Conservatory for 1955-56.

In connection with the School of Music, Opera School, it was pointed out that the Conservatory had received no financial assistance from the Opera Festival as they were unable, for financial reasons, to accept the Dean's recommendation that the Festival assume \$5,000 of the Conservatory's costs of operating the Opera School. Your Committee recommends that an effort be made to obtain assistance from the Opera Festival in recognition of the amount of time devoted to it by the Conservatory staff, and is of the opinion that the Festival should be requested to pay the University the sum of \$5,000., \$3,500 of which would be applied on account of the Principal's salary of \$10,500., in view of the fact that the Principal devotes considerable time to this programme. The payment of this \$5,000 by the Opera Festival would assist the Conservatory in balancing its budget.

55-4-4  
Conser-  
vatory  
Report  
(Cont'd)

Your Committee draws attention to the fact that provision is made for additional funds for the Concert and Placement Bureau, which has shown very satisfactory results during the present year.

Your Committee requested Dean Neel to retire, and gave consideration to the contract that had been entered into between the Conservatory and the Dean under date of April 30, 1953, for a period of two years from September 1, 1953 to September 1, 1955. In this connection your Committee recommends that Dean Neel be appointed in the same manner as other members of the staff of the University upon the recommendation of the President to the Board of Governors, and that the contract be discontinued. Your Committee also recommends that the salary of Dean Neel be increased by \$1,000., the same amount as is being recommended for 1955-56 for those in a similar position on the staff of the University.

After making the above provisions your Committee,  
Upon motion of Mr. Duncan,

Seconded by Mr. Matthews,

recommends the Estimates for 1955-56 for the approval of the Board of Governors. These Estimates indicate a net surplus of \$2,730 for the year after inclusion of a grant of \$63,850 from the University, compared with a surplus of \$1,670 for 1954-55.

A summary of the Estimates is as follows:-

	Approved Estimates <u>1954-55</u>	Estimated Actual <u>1954-55</u>	Estimates <u>1955-56</u>
<u>SCHOOL OF MUSIC</u>			
Revenue	\$714,300	\$717,760	\$735,900
Expense	578,000	578,903	584,495
Net	<u>\$136,300</u>	<u>\$138,857</u>	<u>\$151,405</u>
<u>FACULTY OF MUSIC</u>			
Revenue	\$ 37,775	\$ 37,775	\$ 41,635
Expense	82,315	82,315	90,850
Net	<u>\$ 44,540-</u>	<u>\$ 44,540-</u>	<u>\$ 49,215-</u>
<u>ADMINISTRATIVE &amp; GENERAL</u>			
Revenue	\$ 4,050	\$ 4,050	\$ 4,650
Expense	115,445	117,545	126,190
Net	<u>\$111,393-</u>	<u>\$113,495-</u>	<u>\$121,540-</u>
<u>MAINTENANCE</u>			
Revenue	\$ -	\$ -	\$ -
Expense	77,192	77,192	78,740
Net	<u>\$ 77,192-</u>	<u>\$ 77,192-</u>	<u>\$ 78,740-</u>
<u>OPERATING DEPARTMENTS</u>			
Revenue	\$110,200	\$110,200	\$111,650
Expense	94,410	97,010	98,330
Net	<u>\$ 15,790</u>	<u>\$ 13,190</u>	<u>\$ 13,320</u>
<u>MISCELLANEOUS REVENUE</u>			
Revenue	\$ 17,750	\$ 21,000	\$ 23,650
Expense	-	-	-
Net	<u>\$ 17,750</u>	<u>\$ 21,000</u>	<u>\$ 23,650</u>
<u>TOTALS</u>			
Revenue	\$884,075	\$890,785	\$917,485
Expense	947,362	952,965	978,605
Net	<u>\$ 63,287-</u>	<u>\$ 62,180-</u>	<u>\$ 61,120-</u>
<u>GRANTS FROM UNIVERSITY OF TORONTO</u>	<u>\$ 63,850</u>	<u>\$ 63,850</u>	<u>\$ 63,850</u>
<u>NET PROFIT FOR YEAR</u>	<u>\$ 563</u>	<u>\$ 1,670</u>	<u>\$ 2,730</u>

The meeting adjourned at 6:25 p.m.

All of which is respectfully submitted.

(Sgd) Edward Johnson,  
Chairman of Committee  
(Sgd) C. E. Higginbottom,  
Secretary"

April 15, 1955.



55-4-5  
Press  
Commit-  
tee  
Report

Report Number 33 of the Press Committee

was presented as follows, and -

On motion of Mr. Dalglish,  
Seconded by Mr. Burns,  
And unanimously carried,

the report was adopted:-

"To the Board of Governors,  
University of Toronto.

Gentlemen:-

Your Committee reports that it held a meeting in the Board Room, Simcoe Hall, on Thursday, April 21st, 1955, at 4 p.m., at which the following were present:-

Mr. Oakley H. Dalglish  
(in the Chair)  
The President  
The Chancellor  
Mr. C. F. W. Burns  
Mr. Arthur Kelly

From the University Press:  
Mr. Marsh Jeanneret,  
Director  
Mr. J. G. Garden,  
Chief Accountant

Mr. A. G. Rankin,  
Comptroller  
Mr. C. E. Higginbottom,  
Secretary

1. Report of previous meeting

The report of the previous meeting held on February 21st, 1955, which had been submitted to and approved by the Board of Governors on February 24th, was presented, and -

Upon motion of Mr. Burns,  
Seconded by the President,

was confirmed.

2. Director's Report and Estimates for 1955-56

The Director presented a detailed report dealing with the various situations existing at the Press, including the following:-

(a) Report on Union arrangements

In accordance with the recommendation of the Committee made at its last meeting on February 21st, and approved by the Board, in connection with membership in the Toronto Typographical Union, the Director informed your Committee that all of the conditions of a proposed agreement with the Union had been satisfied, that all employees of the Composing Room were now Union members, and that completion of the agreement was now possible.

(b) Proposed revisions in staffing of Pressroom

This matter has been closely studied and provision of additional equipment will reduce the number of operators without interfering with productive capacity.

(c) Report on proposed incentive bonus to Manager of Book Store

In this connection the Director presented the following recommendation:-

It is recommended that for the year 1955-56, a bonus be payable to the Manager of the Book Store of ten per cent of any increase in net profit, to be calculated before charges for administration, the base period to be the year ended June 30, 1955, subject to the following conditions:-

- (a) That the base year profit be adjusted, for bonus purposes only, to allow for any unusual, non-recurring items. (It is noted, for example, that a special reserve is being carried re stationery overstocks, which might result in an increased profit during the current year.)

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Press  
Commit-  
tee  
Report  
(Cont'd)

- (b) That the basic inventory be established as at June 30, 1955; in calculating future profits, any increase in this inventory shall be considered as overstock and added to the normal depreciation charge at 100 per cent of cost, except that if the sales increase the basic inventory shall be increased in the same percentage.
- (c) That the normal charge for depreciation of inventory shall be taken at a minimum of one per cent of the total sales figure, subject to any increase necessitated by the writing off of obsolete and/or damaged books.
- (d) That should the present provision for bonus payment not operate in the mutual interests of the University of Toronto Press and the Manager of the Book Store, it may be cancelled without notice by either party.

In considering this matter the Director pointed out that the above proposals would improve the mutual interests of both the Press and the Manager of the Book Store. Your Committee recommends that the Director be authorized to discuss the matter with the Manager of the Book Store, and to implement the proposed incentive bonus if the parties concerned are satisfied that it represents an attainable premium for improved operations of this department.

- (d) Revisions in clerical procedures re printing dockets  
Notwithstanding a large number of high dollar value orders, often amounting to several thousand dollars each, the typical printing order is found, on analysis, to be extremely small. Dockets for the year ended June 30th last totalled approximately \$607,800 in value, and 5,354 in number. This would indicate an average value of printing orders of \$116 each. However, a further analysis indicates that the docket of median value, i.e., when half the dockets are of higher and half of lesser value, was merely \$17.79.
- (e) Interim report re printing sales analysis  
From the foregoing paragraph it will be seen that extreme versatility is demanded of the Printing Department; it also points up the necessity of our simplifying the clerical routines to the utmost. The latter project is under way at the present time.
- (f) Report re Position Analysis Survey  
The Director informed your Committee that in accordance with the Job Analysis Survey which had been carried on at the University, he had chosen to proceed with the same at the University Press for use by the administrative department of the Press. The full co-operation of the Personnel Department in this project was acknowledged.
- (g) Preliminary research re Dictionary of Canadian Biography

In connection with the J. Nicholson Bequest, Mr. Jeanneret and Professor Brown had visited the life tenant, Mrs. J. Nicholson, by invitation. They obtained a great deal of information concerning the origin of the bequest, and it appears likely that the income from the estate, when it becomes available to the University, will be some tens of thousands of dollars annually in perpetuity. The life tenant is 78 years of age and keenly interested in the project envisaged by her late husband. There are practical reasons why the Press should set in motion some pre-

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Press  
Commit-  
tee  
Report  
(Cont'd)

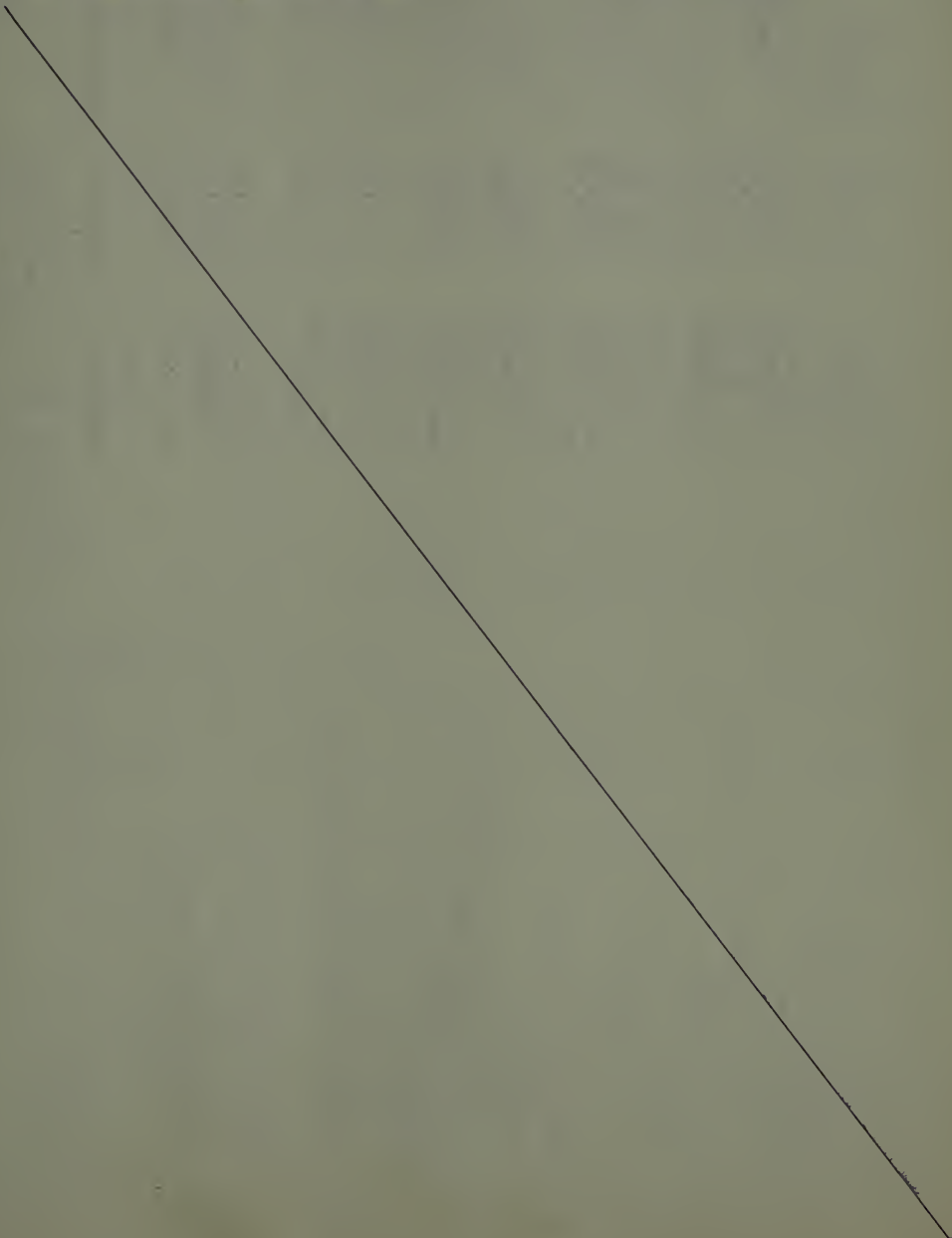
liminary editorial work on the Dictionary of Canadian Biography, for which the residue of the estate is to be held in trust, while the life tenant is still living.

Your Committee was very pleased with the report made by the Director in this connection and recommends that the Director be authorized to proceed with necessary advance work on the Dictionary of Canadian Biography at a cost not to exceed \$5,000 per year, and that such charges as may be incurred in this way be considered as prepaid expenses re the Dictionary of Canadian Biography.

(h) Detailed Review of Estimates for 1955-56

In presenting the Estimates for the University Press for 1955-56, the Director pointed out that the Estimates for this period carry forward the policy of basing estimated sales and operating surpluses on the most realistic information available.

A summary of the Estimates for 1955-56, and comparison with prior years, are set out below:-





	Actual 1952-43	Actual 1953-54	Estimates 1954-55	Estimated Actual 1954-55	Estimates 1955-56
<u>PRINTING DEPARTMENT</u>					
Income	\$ 562,664	\$ 601,232	\$ 559,300	\$ 610,000	\$ 570,000
Expenditure	469,566	500,771	481,300	520,425	490,900
Gross Surplus	93,098	100,461	78,000	89,575	79,100
Prorated Administrative Expenses	20,383	22,898	24,604	24,556	26,577
Net Surplus	72,715	77,563	53,396	65,019	52,523
<u>BOOK DEPARTMENT</u>					
Income	\$ 313,701	\$ 317,718	\$ 308,300	\$ 330,000	\$ 330,000
Expenditure	298,206	295,362	293,600	309,520	311,250
Gross Surplus	15,495	22,356	14,700	20,480	18,750
Prorated Administrative Expenses	11,362	12,124	13,563	13,284	15,387
Net Surplus	4,042	10,232	1,137	7,196	3,363
<u>PUBLISHING DEPARTMENT</u>					
Income	\$ 113,118	\$ 148,624	\$ 148,000	\$ 185,500	\$ 188,500
Expenditure	154,467	169,377	179,165	204,740	209,285
Gross Deficit	41,349	20,753	31,165	19,240	20,785
Prorated Administrative Expenses	4,099	5,653	6,511	7,467	8,788
Net Deficit	45,448	26,406	37,676	26,707	29,573
<u>ADDRESSOGRAPH DEPARTMENT</u>					
Income	\$ 10,046	\$ 7,861	\$ 8,000	\$ 9,500	\$ 9,000
Expenditure	8,171	6,247	7,000	8,300	8,100
Gross Surplus	1,875	1,614	1,000	1,200	900
Prorated Administrative Expenses	366	287	352	383	420
Net Surplus	1,509	1,327	648	817	480
<u>SUMMARY OF ALL OPERATIONS</u>					
Total Income	\$ 999,529	\$1,075,435	\$1,023,600	\$1,135,000	\$1,097,500
Total Direct Expenditures	930,500	971,757	961,065	1,042,985	1,019,535
Gross Surplus	69,029	103,678	62,535	92,015	77,965
Administrative Expenses	36,211	40,962	45,030	45,690	51,172
Net Surplus	\$ 32,818	\$ 62,716	\$ 17,505	\$ 46,325	\$ 26,793
Repairs and alterations not allocated to Departments		3,127			
		<u>\$ 59,589</u>			
% of Administrative Expenses to Income	3.62	3.81	4.40	4.03	4.66

55-4-5  
Press  
Commit-  
tee  
Report  
(Cont'd)

The total net surplus of \$26,793 shows a \$9,000 increase over the estimates entered a year ago, but is somewhat more conservative than the \$46,325 surplus currently estimated for the present year on the basis of operations. The latter differential is mainly due to the slightly conservative budgeting of Printing Department operations, whose net profit is - for budget purposes - being forecast at \$52,523 instead of \$65,019 as estimated for the current year. In addition, approximately \$5,500 of office equipment purchases are being included in the operating budgets instead of being charged to surplus, pursuant to the revised policy introduced this past year.

It is proposed to make some changes in staffing in the Pressroom Department in particular which may result in substantial cuts in productive wages without affecting sales. For example, the Press is recommending the acquisition of a Heidelberg Rotary Press and a mechanical feeder. The introduction of these two pieces of equipment and the elimination of an old two-man cylinder press, disposal of which was previously authorized, should make possible maintenance of full or even increased capacity of the Pressroom with three fewer operators.

The Director concluded by stating that they anticipated another year of working close to overall capacity as conditioned by the capacity of certain departments, notably the Bibliographic and Research Department.

After considering these matters at length your Committee recommends to the Board for approval the Estimates of the University Press for 1955-56 as presented.

### 3. Financial Statements for period ending March 31, 1955

Financial Statements for the Press were presented, showing the estimated actual for the year ending June 30, 1955, as of March 31, 1955, as follows:-

Department	Income	Expenditure	Gross Surplus or (Deficit)	Administration Expense	Surplus or (Deficit)
Printing	\$ 610,000	\$ 520,425	\$ 89,575	\$ 24,556	\$ 65,019
Book	330,000	309,520	20,480	13,284	7,196
Publications	185,500	204,740	(19,240)	7,467	(26,707)
Addressograph	9,500	8,300	1,200	183	817
	<u>\$1,135,000</u>	<u>\$1,042,985</u>	<u>\$ 92,015</u>	<u>\$ 45,690</u>	<u>\$ 46,325</u>

### 4. Equipment Purchases

Upon motion of Mr. Burns,  
Seconded by Mr. Kelly,  
your Committee recommends the purchase of the following equipment requested by the Director:-

<u>To be charged to Reserve for Building Depreciation</u>	
Repairs to elevator, not including new gates	<u>\$ 800.00</u>

#### New equipment to be charged to Surplus

To purchase of Heidelberg Automatic Cylinder Press 21 1/4 x 28 3/8, including accessories, motor, and wiring	\$13,500.00
To purchase of used Cross-Feed on No. 8 Miehle Cylinder Press	\$2,300.00
Less turn-in value of Babcock Press (previously authorized)	500.00
Mats, moulds, and type accessories as required, being additions and not replacements	2,000.00
Blatchford Base and equipment for printing electroplates	863.97
New gates for elevator per regulations	1,400.00
	<u>\$19,563.97</u>

55-4-5  
Press  
Commit-  
tee  
Report  
(Cont'd)

Note: Above purchases will be subject to normal depreciation charge either for equipment or building.

New equipment to be charged to Operating  
(Printing Department)

Spirit Duplicating Machine for duplicating  
sockets

\$ 550.00

Your Committee also recommends that authority be given for the purchase in 1955-56 of the following equipment:-

Mats, moulds, and type accessories as required  
for 1955-56

\$5,000.00

Miscellaneous small factory equipment, not  
properly chargeable to reserve for major  
repairs and replacements

1,000.00

\$6,000.00

Note: Above purchases subject to normal depreciation charge, and chargeable to Surplus.

#### 5. Recommendation re Miss Eva M. Walker

The Director informed your Committee that consideration had been given to the question of the retirement of Miss Eva M. Walker, Secretary at the Press, as of June 30, 1955. Miss Walker has been on the staff of the Press for 39 years and will be 68 years of age for pension purposes on June 30 of this year.

After considering the matter at length your Committee recommends -

Upon motion of Mr. Burns,

Seconded by Mr. Kelly,

that in appreciation of Miss Walker's services the University of Toronto Press buy her a pension from the Canada Life Assurance Company representing the differential between the pension payable to her at June 30, 1955, of \$1,784.64 and her deferred pension as of June 30, 1957, of \$2,006.40. The amount payable to her would be \$18.48 per month from July 1, 1955, the cost of same to be chargeable against the University Press Surplus Account, the Press to pay \$2,693.88.

#### 6. Expressions of appreciation

Upon motion of Mr. Kelly,

Seconded by the President,

your Committee expressed pleasure and gratification to Mr. Dalglish in his acceptance of the Chairmanship of the Press Committee, and pledged its co-operation.

An expression of commendation to the Director and his staff was also made.

The meeting adjourned at 5:35 p.m.

All of which is respectfully submitted.

(Sgd) O. H. Dalglish,  
Chairman of Committee

(Sgd) C. E. Higginbottom,  
Secretary"

April 21, 1955

55-4-6  
Finance  
Commit-  
tee  
Report

Finance Committee Report Number 193

was presented as follows:-

"To the Board of Governors,  
University of Toronto.

Gentlemen:-

Your Committee reports that it held a meeting at the York Club on Friday, April 22nd, 1955, at 12:30 p.m., at



55-4-6  
Finance  
Commit-  
tee  
Report  
(Cont'd)

which the following were present:-

Mr. Walter L. Gordon  
(in the Chair)  
The President  
Mr. Henry Borden  
Mr. C. F. W. Burns  
Mr. Beverley Matthews

Mr. A. G. Rankin,  
Comptroller  
Mr. G. L. Court,  
Assistant Comptroller  
Mr. C. E. Higginbottom,  
Secretary

# 1. Estimates for 1955-56

Your Committee recommends the approval of the Estimates for 1955-56 as now submitted and represented by detailed statements 1 to 10, copies of which have been included in the agenda papers for each member of the Board.

The Chairman of the Finance Committee, Mr. Gordon, pointed out that the Target Budget for 1955-56 as approved by the Governors on January 27, 1955, was based on provincial assistance of \$5,100,000., and that same figure has been adhered to in the Estimates as now presented.

In the official estimates of the Province of Ontario for its fiscal year ending March 31, 1956, provision is made within the Department of Education for the University of Toronto as follows:-

Statutory Grant	\$ 507,000
Annual Vote	<u>4,193,000</u>
	<u>\$4,700,000</u>

Special Grant for Capital Purposes and	
Deferred Maintenance	1,800,000

Special Grant for extension of facilities of	
the Faculty of Dentistry	1,000,000

It has been indicated by the Provincial Government that the University will continue to receive the same sum of \$4,700,000 by way of annual vote and statutory grant, for the next three years commencing July 1, 1955. Our 1955-56 Estimates call for the utilization of \$400,000 of the Special Grant for Capital Purposes and Deferred Maintenance of \$1,800,000. The remaining \$1,400,000 will be available to assist in budgeting for the fiscal years 1956-57 to 1957-58.

In summary form, the relationship between the last two completed years, the current year's estimates and the proposed estimates for 1955-56 is as follows:-

	A C T U A L		E S T I M A T E S	
	1952-53	1953-54	1954-55	1955-56
Enrolment	10,251	10,038	9,817	10,553
Expenditure	\$10,373,483	\$11,053,389	\$10,665,566	\$11,352,180
Income	<u>4,697,655</u>	<u>5,268,775</u>	<u>4,822,750</u>	<u>5,162,180</u>
Balance to be covered	5,675,828	5,784,614	5,842,816	6,190,000
Less: Federal Grant	<u>942,019</u>	<u>1,038,539</u>	<u>1,010,000</u>	<u>1,090,000</u>
Balance to be covered by Provincial Grants	\$ 4,733,809	\$ 4,746,075	\$ 4,832,816	\$ 5,100,000
Provincial Grants - annual	4,702,500	4,700,000	4,700,000	4,700,000
special	181,032			400,000
applied to (-) or from prior years	<u>\$ 4,779,884</u>	<u>46,075</u> <u>\$ 4,746,075</u>	<u>\$ 4,700,000</u>	<u>\$ 5,100,000</u>
Final Surplus or Deficit (-)	\$ 46,075	-	\$ 132,816-	-

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With respect to the current year the Comptroller pointed out there would be an improvement of about \$240,000. Whereas the current year's estimates forecast a deficit of \$132,816., present indications are that we will finish the year with a surplus of approximately \$108,000 assuming that no additional appropriations are made. The financial improvement in the current year is attributable chiefly to the fact that actual enrolment exceeded estimated enrolment by approximately 700 students and may be summarized as follows:-

Deficit as forecast in original estimates for 1954-55		\$132,816-
Increases in Income from:		
Fees, inclusive of Extension	\$281,000	
Department	45,000	
Federal Grants	<u>\$326,000</u>	
Less increases in Expenditures as authorized	<u>85,000</u>	
Total Improvement		241,000
Estimated Surplus at June 30, 1955		<u>\$108,184</u>

The 1955-56 Estimates when compared with the 1954-55 estimates show the following changes:-

#### Increases in Expenditures

Academic departments:		
Salaries & Pension Costs	\$444,192	
Apparatus, Supplies, etc.	<u>122,064</u>	\$566,256
Building and Superintendent's Expenses		89,093
Royal Ontario Museum		28,573
Administrative Expenses		14,560
Other changes (net)		<u>11,868-</u>
		<u>\$686,614</u>

#### Deduct: Increases in Income:

Fees	\$198,951	
Special funds for Academic Purposes	86,579	
Sundry Income	53,000	
Other changes (net)	<u>900</u>	\$339,430
Increase in Balance to be covered		<u>\$347,184</u>
Deduct anticipated increase in Federal Grant		80,000
Increase in Provincial assistance required		<u>\$267,184</u>

#### Increase in Provincial Monies to be

Utilized:		
Special Grant (part of \$1,800,000)	\$400,000	
Less: Deficit in 1954-55 budget not covered by Grants	<u>132,816</u>	<u>\$267,184</u>

Your Committee transmits these Estimates to the Board for approval.

#### 2. Investment Transactions

Upon motion of Mr. Borden,  
Seconded by Mr. Burns,  
your Committee recommends to the Board for confirmation the following investment transactions not previously approved:-

(a) Purchased for -

<u>Specific Investments - (Samuel Beatty Fund)</u>	
\$ 3,500	3½%
Ontario Hydro-Electric Power Commission	
	due Mar. 1, 1975-77 @ \$101
<u>Trust Pool</u>	
\$ 50,000	4½%
do.	
	due Nov. 1, 1964-67 @ 108-1/8
<u>Trust Endowment</u>	
\$ 50,000	4½%
do.	
	due Nov. 1, 1964-67 @ 108-1/8
<u>Sinking Fund</u>	
\$ 11,000	3%
1,000	
University of Toronto	
Ontario Hydro-Electric Power Commission	
	due Aug. 15, 1970 @ 96-7/8
	due Jan. 1, 1970 @ 114

(b) Sold for -

<u>Trust Pool</u>	
\$ 66,000	2-5/8%
Province of Ontario	
	due Jan. 15, 1962 @ 98.62
<u>Trust Endowment</u>	
\$ 34,000	2-5/8%
34,000	2-5/8%
do.	
	due Jan. 15, 1961 @ 98.81
	due Jan. 15, 1962 @ 98.62
<u>Sinking Fund</u>	
Ontario Hydro-Electric Power Commission	
	due Dec. 15, 1963-65 @ 100



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### 3. Investment Report for Quarter ending March 31, 1955

There was presented to your Committee the Investment Report for the Quarter ending March 31, 1955, prepared by Mr. R. K. Martin, Investment Counsel.

There was also presented to your Committee a list of Corporations in the senior obligations of some of which the University is already authorized to invest its funds, and your Committee concurs in the recommendation of the Investment Counsel, and requests the authority of the Board to invest the University's funds in First Mortgage Bonds to a maximum of \$300,000 in any one corporation (or other similar obligations however described) of the following corporations:-

(In the following list, corporations which were included in the original approved list of October 1952 are indicated as "A", and other corporations whose bonds have been purchased and later approved as "B". "H" indicates present holdings of bonds)

- Abitibi Power & Paper Co. Ltd.
- A Alaska Pine & Cellulose Ltd.
- A Aluminum Co. of Canada Ltd. (1st Mortgage & General Mortgage Bonds)
- Anglo-Canadian Pulp & Paper Mills Ltd.
- A Atlas Steels Ltd.
- B H Bell Telephone Co. of Canada
- B H British American Oil Co. Ltd.
- A H British Columbia Electric Co. Ltd.
- B H British Columbia Telephone Ltd.
- Calgary Power Ltd.
- Canada Packers Ltd.
- A Canada Steamship Lines Ltd.
- B H Canadian Industries (1954) Ltd.
- B H Canadian Pacific Railway Co.
- A Columbia Cellulose Co. Ltd.
- A Consumers' Gas Co. of Toronto
- B H Dominion Foundries & Steel Ltd.
- A Dominion Stores Ltd.
- H Dryden Paper Co. Ltd.
- Dupont Co. of Canada Ltd.
- B H T. Eaton Acceptance Co. Ltd.
- B H T. Eaton Realty Co. Ltd.
- A H E. B. Eddy Co.
- Gatineau Power Co.
- B H General Motors Acceptance Corporation of Canada Ltd.
- Goodyear Tire & Rubber Co. of Canada Ltd.
- A Great Lakes Power Corporation Ltd.
- Howard Smith Paper Mills Ltd.
- Hudson Bay Oil & Gas Co. Ltd.
- H Imperial Oil Ltd.
- A Imperial Tobacco Co. of Canada Ltd.
- Industrial Acceptance Corporation Ltd.
- International Bank for Reconstruction
- Interprovincial Pipe Line Co.
- B H Loblaw Groceries Co. Ltd.
- A MacLaren-Quebec Power Co.
- A Massey-Harris-Ferguson Ltd.
- McColl-Frontenac Oil Co. Ltd.
- Noranda Mines Ltd.
- Power River Co. Ltd.
- Price Brothers & Co. Ltd.
- Quebec Power Co.
- A H Russell Industries Ltd.
- B H Saguenay Electric Co.
- Saguenay Power Co. Ltd.

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A H St. Lawrence Corporation Ltd.  
Shawinigan Water & Power Co.  
A Simpsons Ltd.  
B H Simpsons-Sears Ltd.  
Steel Co. of Canada Ltd.  
Traders' Finance Corporation Ltd.  
A H United Fuel Investments Ltd.  
A H Union Gas Co. of Canada Ltd.  
B H George Weston Ltd.  
A H Winnipeg Electric Co.

Your Committee also concurs in the recommendation of Mr. Martin that the names of all Ontario Mortgage Companies and Ontario Trust Companies whose Debentures and Guaranteed Investment Certificates respectively are Trustee Investments in the Province of Ontario be considered as forming part of the list of approved corporations, and transmits the same for the approval of the Board.

4. Claim for Loss from Theft

There was reported to your Committee the theft of a silver plated Flute, the property of the Faculty of Music at the Royal Conservatory of Music of Toronto, valued at \$84.00 and fully covered by insurance, the claim for which has been paid.

5. Academic Staff

The President reported that the ratio of distribution among the ranks of full-time members of the teaching staff for 1955-56 will be as follows:-

<u>Professors</u>	<u>Associate Professors</u>	<u>Assistant Professors</u>	<u>Lecturers</u>
3	2.3	3.2	3
as compared with the following ratio proposed in 1951 by the Board of Governors:-			
3	2	3	4

The meeting adjourned at 2 p.m.

All of which is respectfully submitted.

(Sgd) W. L. Gordon  
Chairman of Committee  
(Sgd) C. E. Higginbottom  
Secretary"

April 22, 1955

Following an explanation by the Chairman of the Finance Committee, Mr. Walter Gordon, of the main items in the budget of the University for 1955-56 -

It was moved by Mr. Gordon,  
Seconded by Mr. Duncan,  
And unanimously carried,

that the Estimates for 1955-56 be approved.

The Board then discussed the other matters in the report and -

On motion of Mr. Gordon,  
Seconded by Mr. Duncan,  
And unanimously carried,

Finance Committee Report Number 193 was adopted.

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In connection with Clause 4 of the foregoing report - Claim for Loss from Theft, Mr. Gordon informed the Board that in future only substantial amounts would be reported to the Board.

Regarding Clause 2 - Investment Transactions, Mr. Bryce enquired as to what the current average return on University investments was, and the Comptroller stated that at the present time the average return was 3.4%. Mr. Duncan then raised the question of the University's policy regarding its investment programme and stated that he thought consideration might be given to a small percentage of investments being made in common stocks. The Comptroller pointed out that most of the investments held at the present time by the University were for trust funds and not for providing income for general University purposes. The question of investment in common stocks was referred to the Finance Committee for its consideration and report.

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Property  
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Report

In presenting Property Committee Report Number 270 the Chairman of the Committee, Mr. Vaughan, explained that the report had not been sent out to the members in view of the fact that the Committee meeting was held on the Monday previous to the Board meeting and as a result it was not possible to have it completed and in the mail by Tuesday.

On motion of Mr. Vaughan,  
Seconded by Mr. Bryce,  
And unanimously carried,

Property Committee Report Number 270 was adopted as follows:-

"To the Board of Governors,  
University of Toronto.

Gentlemen:-

Your Committee reports that it held a meeting at the York Club on Monday, April 25th, 1955, at 12:15 p.m., at which the following were present:-



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Mr. O. D. Vaughan  
(in the Chair)  
The Chairman of the Board  
(Colonel Phillips)  
The President  
The Chancellor  
Mr. James S. Duncan  
Mr. Arthur Kelly

Mr. A. G. Rankin,  
Comptroller  
Mr. A. D. LePan,  
Superintendent  
Mr. C. E. Higginbottom,  
Secretary

The University Solicitor, Mr. Hamilton Cassels, Q.C.,  
attended the meeting on request.

1. Report of previous meeting

The report of the previous meeting held on January 21,  
1955, which had been submitted to and approved by the Board on Janu-  
ary 27, was presented, and -

Upon motion of Mr. Duncan,  
Seconded by Mr. Kelly,

was confirmed.

2. Institute of Child Study - Construction of Annex

(a) Letter from University Solicitor to Mayor Phillips

The Comptroller read the following letter, dated April  
22, 1955, which he had instructed Mr. Cassels to send to Mayor  
Phillips regarding an article which appeared in the 'Globe & Mail'  
on April 21 last:-

'Delivered

Toronto, April 22, 1955

His Worship Mayor Nathan Phillips, Q.C.,  
City Hall,  
Toronto, Ontario.

Dear Sir:-

We act for the Governors of the University of Toronto  
and have been asked to call to your attention an article which  
appeared in the Globe & Mail of April 21 last headed 'Claim  
Breach of Faith, Board Moves to Block New U. of T. Building'.

The article in question has to do with the proposed  
addition to the University of Toronto's Institute of Child Study  
at 45 Walmer Road. It quotes Alderman Allan Grossman as stating  
that the University had been granted an exemption from the zoning  
By-Law in 1953 on the understanding it would not attempt to make  
any extensions to the building. It goes on to quote Alderman  
Grossman as stating that the University has no intention of carry-  
ing out its moral obligation and then refers to an undertaking  
signed by the Comptroller of the University. Only an extract  
from the undertaking is embodied in the report and this taken out  
of its context gives a completely wrong impression of the Univer-  
sity's position in the matter.

The undertaking in question was contained in a letter  
dated October 14, 1953, addressed by the Comptroller to His Wor-  
ship the Mayor and Members of the City Council and it reads as  
follows:-

On behalf of the University of Toronto I hereby confirm the  
undertaking requested by the Board of Control that the Uni-  
versity has no present intention of expanding its operations  
at 45 Walmer Road by acquiring additional property adjoining  
these premises or of acquiring other properties in this imme-  
diate area for any purposes of the University.

The allegations of bad faith on the part of the Gover-  
nors of the University are, of course, completely unwarranted and  
we would ask that the situation be made clear to the City Council.

Yours very truly,

(Sgd) Hamilton Cassels'

(b) Letter from the City Clerk

There was also presented a letter from the City Clerk  
addressed to the Chairman and Members of the Board of Governors,  
under date of April 22, 1955, as follows:-

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'City of Toronto  
Board of Control

Toronto 1  
Apr. 22, 1955

W. E. Phillips, Esq.,  
Chairman, and Members of the Board of Governors,  
University of Toronto,  
Toronto.

Dear Sir:-

On April 20, 1955, Alderman Grossman appeared before the Board of Control and pointed out that the University of Toronto was contemplating an extension to its Institute of Child Study at No. 45 Walmer Road. The Alderman explained that this proposed extension was contrary to the understanding given to City Council on September 22, 1953, when it consented to the Ontario Municipal Board excepting these premises from the provisions of the Zoning By-Law, as amended, in order to permit the establishment of an Institute of Child Study. The Alderman stated that at that time there was opposition expressed on behalf of the Annex Ratepayers' Association and the West Annex Neighbourhood Association against the establishment of this Institute at its present location, and it was contended on behalf of the residents that they should have the assurance that there would be no extension of the operations of the University at this location and that no further properties would be acquired in the Annex area for the purposes of the University.

It was pointed out to the Board that the consent of the City to the Ontario Municipal Board for the exception of the premises in question from the provisions of the By-Law was subject to a written undertaking being given on behalf of the University of Toronto that the University will not expand its operations at this location and will not acquire any other properties in the immediate area for any purposes of the University.

Alderman Grossman further pointed out that the undertaking given to the City by the University in this regard was not adequate to cover the condition imposed by City Council when its consent was given to the establishment of this Institute.

The Board decided to advise the University of Toronto that it is expected that the University will fully comply with the condition stipulated by City Council when its consent was given to permit the establishment of this Institute at its present location.

The Board directed that the Commissioner of Buildings withhold granting of a building permit for any structural addition at the premises of this Institute.

Yours truly,

(Sgd) Geo. Weale  
City Clerk'

W. E. Phillips, Chairman, and Members of  
the Board of Governors, University  
of Toronto  
Commissioner of Buildings (2)  
Commissioner of Property (2)

The Comptroller recounted the steps and circumstances leading to the exemption of 45 Walmer Road from the Zoning By-Law as follows:-

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1. In February 1953 the University was given possession of premises known as 45 Walmer Road, same having been devised to the University in the Will of the late Senator McCarthy.
2. It was the Board's decision that this property be placed at the disposal of the Institute of Child Study.
3. The City Zoning By-Laws for this immediate area would permit the construction of a new building for school purposes but would not permit the conversion of an old building to school purposes.
4. The Comptroller, Mr. Rankin, and the University Solicitor, Mr. Cassels, appeared successively before the following:-
  - (a) Property Committee of City Council
  - (b) Board of Control of City Council
  - (c) Ontario Municipal Board
 and pleaded the proposal that 45 Walmer Road be excluded from the City Zoning By-Laws.
5. The property known as 45 Walmer Road was exempted from the provisions of the City Zoning By-Law without qualification by the Ontario Municipal Board upon the application of the City Council.
6. Prior to the hearing before the Ontario Municipal Board the City Solicitor requested an undertaking from the Board of Governors. This undertaking was approved by the Governors and was satisfactory to the Mayor and the City Solicitor as Mr. Cassels cleared it with them. The undertaking has been quoted above.
7. Therefore the University is legally entitled to proceed with the construction of an annex on this property. This action is legally and morally in keeping with the undertaking given to the City.
8. However, Alderman Grossman now contends that the written undertaking given by the Comptroller on behalf of the Board of Governors under date of October 14, 1953, is not adequate to cover the conditions imposed by City Council when its consent was given to the application to exclude 45 Walmer Road from the Zoning By-Law. The Board of Control has therefore directed the City Commissioner of Buildings not to issue a building permit for any structural addition at 45 Walmer Road, according to the letter from the City Clerk dated April 22, 1955.
9. The University never applies for building permits.

The question as to whether the University should obtain a permit for alteration or construction of buildings was raised, and Mr. Cassels was requested to give his opinion in this connection. Mr. Cassels stated that there was nothing in the University Act which exempted the University from having to obtain permits for this purpose.

The Chairman of the Board, Colonel Phillips, pointed out that it apparently had been a traditional practice not to take out permits from the City of Toronto where alteration or construction had been proceeded with by the University, and it was agreed that no further communication should be sent on behalf of the University until Colonel Phillips, Mr. O. D. Vaughan and Mr. Cassels had had an opportunity of discussing the matter with the Mayor and endeavour to explain the University's position.

#### (c) Tenders

Your Committee considered the tenders submitted for the alterations and additions to the Institute of Child Study, and -  
Upon motion of Colonel Phillips,

Seconded by Mr. Kelly,  
recommends that the Board approve of the Superintendent's recommendation that the tender of Anderson-Smythe Limited, in the amount of



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\$116,900.00, be accepted, and that the work be proceeded with as soon as arrangements with the City had been satisfactorily completed.

Your Committee was informed that in connection with tenders for construction of University buildings, it had been the practice of some Architects to discourage certain contractors from bidding, and your Committee recommends that the Architects be informed that the University, and not the Architect, will decide what contractors, if any, should be restricted from submitting tenders.

### 3. Payment to City in lieu of Taxes

Mr. Cassels presented the following draft agreement between The Governors of the University and the City of Toronto, following instructions that the Governors were prepared to enter into an agreement to make annual payments, in lieu of taxes, for the years 1949 to 1965 inclusive in respect of properties used for non-University purposes which yield a fair rental, on the basis of 77.54% of what the taxes would amount to if the properties were not exempt:-

THIS AGREEMENT made in triplicate the                      day of  
May, 1955.

B E T W E E N:

THE GOVERNORS OF THE UNIVERSITY OF TORONTO  
hereinafter called "the University"

OF THE FIRST PART

- and -

THE CORPORATION OF THE CITY OF TORONTO  
hereinafter called "the City"

OF THE SECOND PART

WHEREAS by virtue of the University of Toronto Act, 1947, being Chapter 112 of the Statutes of Ontario, 1947, the property, real and personal, vested in the University is not liable to taxation for provincial, municipal or school purposes, and is exempt from every description of taxation;

AND WHEREAS without prejudice to the aforesaid exemption and upon the express understanding and agreement on the part of the City that this agreement is entered into without prejudice to the rights of the University in respect of the aforesaid exemption and that the said rights of the University remain in full force and effect except for the purpose of giving effect to this agreement;

AND WHEREAS subject to the conditions aforesaid the University has agreed to pay the City a yearly sum for the years 1949 to 1965 inclusive in respect of the real property in the City of Toronto vested in the University and hereinafter described;

WITNESSETH that in consideration of the premises and the covenants and agreements hereinafter set forth on the part of the University and the City to be respectively fulfilled, observed and performed, and subject to the conditions above recited, the University and the City covenant and agree with each other as follows:-

1. The University will pay to the City by way of grant the sum of \$6,819.90 in respect of properties described as 23 Scott Street, 188 Yonge Street, and part of Block A, King Street West (formerly owned by the University, but sold on January 7th, 1950) which sum represents 77.54 per centum of the taxes for 1949 which would be assessable against the owner of the said properties if they were not exempt from taxation.

2. The University will pay to the City by way of grants the following sums in respect of properties described as 23 Scott Street and 188 Yonge Street, which sums represent 77.54 per centum of the taxes for the years 1950 to 1954 inclusive which would be assessable against the owner of the said properties if they were not exempt from taxation:-

55-4-7	<u>Year</u>		<u>Amount of Grant</u>
Property	1950	-	\$6,508.40
Commit-	1951	-	7,681.08
tee	1952	-	8,169.70
Report	1953	-	8,071.98
(Cont'd)	1954	-	8,501.97

3. The University will pay to the City by way of grants sums equivalent to 77.54 per centum of the taxes for the years 1955 to 1965 inclusive which would be assessable against the owner of the said properties 23 Scott Street and 188 Yonge Street if they were not exempt from taxation.

4. In the event of the University disposing of either or both the said properties, grants on the basis aforesaid shall be payable only up to the date or dates respectively on which the University disposes of the said property or properties.

5. In the event of the University acquiring as owner additional real property in the City of Toronto which is not used for University purposes but from which it receives a fair rental based on the value of the property, the University will pay to the City by way of grants a sum equal to 77.54 per centum of the taxes which would be assessable against the owner of such additional real property for the period from the date on which the same is acquired until the University disposes of the said additional real property or the 31st day of December, 1965, whichever is the earlier.

6. The City covenants and agrees that during the term of this agreement no steps will be taken by it to attempt to compel the University to pay taxes in respect of the said real property.

7. The City further covenants and agrees that during the currency of this agreement no steps will be taken by it to attempt to compel the tenant of 188 Yonge Street to pay taxes other than business tax and that no steps will be taken by it to attempt to compel the tenant of 23 Scott Street to pay taxes, other than taxes in respect of the building on the said site, and on the same basis, subject to variation in assessment and tax rate, as the tenant of 23 Scott Street is now assessed and taxed in respect of the said building.

8. The City further covenants and agrees that in the event of the University acquiring additional real property which comes under the provisions of section 5 of this agreement, it will not assess or tax the tenant or tenants thereof for anything except business tax.

9. The City further covenants and agrees that this agreement is entered into subject to and upon the conditions mentioned in the recitals to this agreement.

IN WITNESS WHEREOF the University and the City have hereunto affixed their respective corporate seals attested to by the hands of their proper officers in that behalf duly authorized.

THE GOVERNORS OF THE UNIVERSITY OF TORONTO

.....  
Chairman

.....  
Bursar

THE CORPORATION OF THE CITY OF TORONTO

.....  
Mayor

.....

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Mr. Kelly suggested that provision should be made in the agreement to the effect that if any properties are converted to use for University purposes, payments to the City will immediately cease.

Your Committee recommends the draft agreement to the Board for approval.

#### 4. David Dunlap Observatory

Mr. Cassels informed the Committee that he had discussed with Dr. D. M. Tanner, Chairman of the Township of Markham Planning Board, the question of providing regulations in connection with lighting in the Township of Markham, as apparently the Vaughan Council was opposed to the provision which Markham was considering.

Upon motion of Colonel Phillips, your Committee recommends that the University Comptroller and Mr. Cassels prepare a letter to be sent in this connection.

#### 5. Royal Ontario Museum

There was presented to your Committee a letter from the Secretary of the Museum Board, stating that at the last meeting of the Board a suggestion was raised about improving the terrace outside the Coffee Shop, at an estimated cost of \$830.00, and requesting that this matter be brought to the attention of the Property Committee for consideration.

Upon motion of Colonel Phillips,

Seconded by the President, your Committee recommends that this matter be referred to the University Superintendent for a report, and that the Museum Board be informed that it should have been discussed with the Superintendent and then presented to the Property Committee for consideration.

#### 6. Statement of Claims for Fire Losses

The following statement of claims for Fire Losses was presented:-

	<u>Date of Fire</u>	<u>Total Claim</u>
(a) Banting Institute - Dept. of Surgical Pathology	Mar. 27, 1954	\$331.75
(b) University Press - Chimney and exhaust fan, Casting Room	June 24, 1954	93.50
(c) 86 Queen's Park - Maid's Room, waste basket	Apr. 14, 1954	32.70
(d) Wallberg Bldg. - Room 1064	Feb. 21, 1955	72.60
(e) Wallberg Bldg. - Room 63	Apr. 14, 1955	12.10

The Comptroller stated that in future such claims would be reported to the Board once a year.

#### 7. Use of Aura Lee Grounds

A letter was presented from the Staff Association of The Canada Life Assurance Company, making application for the use of the Aura Lee Grounds again this summer for tennis and baseball. Your Committee recommends that this application be approved and that the use of the grounds be granted at the same rental as last year, \$1,200., and on the same conditions.

#### 8. Connaught Medical Research Laboratories - New Construction

Your Committee was informed of a request from the Connaught Medical Research Laboratories for approval of the construction of the following new buildings:

- (a) Polio Vaccine Building
- (b) Storage Building

The estimated cost of the Polio Vaccine Building is as follows:-

Building - \$400,000 to \$450,000  
Equipment - \$100,000 to \$125,000

or an approximate total of \$575,000. The need for proceeding with the construction of this building immediately was emphasized, in order to enable the Laboratories to proceed with production of the vaccine.



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Upon motion of Colonel Phillips,

Seconded by Mr. Duncan,

your Committee recommends the appointment of Marani & Morris as Architects, and in order that construction may be started as soon as possible has requested the University Superintendent to get in touch with the Architects and notify them to proceed with plans for the building at the earliest possible moment.

In connection with the proposed Storage Building, your Committee recommends that the Superintendent's Office be authorized to proceed with plans and construction at an estimated cost of between \$60,000 and \$70,000.

9. Women's Athletic Building

Your Committee gave consideration to sketch plans for the Women's Athletic Building, which had been prepared by Fleury & Arthur, Architects.

Upon motion of Colonel Phillips, your Committee recommends these drawings to the Board for consideration, and that a model of the same be prepared by the Architects at the earliest possible date, indicating the suggested type of material to be used on the exterior walls, with any alternatives and price differentials. It is understood that written concurrence in the proposed plans would be obtained from the Women's Building Committee.

10. Tennis Court - Offer of Money

The President informed your Committee that Mrs. Don Hogarth had spoken to him in connection with offering to provide money for a tennis court for male students only, and that the Bursar had received a letter from Barclays Trust Company indicating that a client of theirs was desirous of providing money for this purpose.

Your Committee transmits this information to the Board with the recommendation that Barclays Trust Company be informed that the University appreciates this offer but that in view of the fact that there is no land available for this purpose, regrets that it is unable to accept this very generous gift at the present time.

11. Fire Insurance

The Comptroller informed your Committee that arrangements had been completed for the renewal of the Fire Insurance Schedule and that coverage had been arranged for the next three years as follows:-



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The meeting adjourned at 3 p.m.

All of which is respectfully submitted.

(Sgd) O. D. Vaughan  
Chairman of Committee  
(Sgd) C. E. Higginbottom  
Secretary"

April 25, 1955

With reference to Clause 2 of the foregoing report - Institute of Child Study - Construction of Annex, the Chairman informed the Board that arrangements had been made for the conference with the Mayor on Friday, April 29th, at 10:30 a.m.

In connection with Clause 3 - Payment to City in lieu of Taxes, the Board, in approving of the draft agreement prepared by the University Solicitor, agreed with Mr. Kelly's suggestion that provision should be made in the agreement to the effect that if any properties are converted to use for University purposes, payments to the City will immediately cease.

With reference to Clause 8 - Connaught Medical Research Laboratories - New Construction, at the request of the Chairman of the Board, the Chairman of the Connaught Committee, Dr. Tory, gave a 'resumé' of the participation of the Laboratories in the production of the Salk polio vaccine. He referred to the establishment of a commercial price for the vaccine, and also explained that every effort would be made to minimize the cost of production.

In connection with the estimated cost of \$575,000 for the Polio Vaccine Building referred to in the report, Dr. Tory stated that this figure would have to be increased to approximately \$750,000., and -

On motion of Mr. Vaughan,  
Seconded by Mr. Bryce,  
And unanimously carried,

the Board gave authority for increasing the estimated amount of \$575,000 to \$750,000., it being understood that at a later date final estimates would be submitted to the Board. Dr. Tory explained that the necessary funds for the capital expenditure would be derived from the sale of the product.



55-4-8  
1955  
Amend-  
ments  
to  
Acts

The Chairman presented copies of the Bills enacted by the Legislature respecting the 1955 Amendments to the following Acts, copies of which had previously been mailed to the members of the Board:-

1. The University of Toronto Act, 1947
2. The Royal Ontario Museum Act, 1947

55-4-9  
Death of  
Sir Lyman  
P. Duff

The Chairman reported the death of Sir Lyman P. Duff, who was a member of the Board of Governors from 1925 to 1945, and the following resolution was passed in this connection:-

Sir Lyman Poore Duff, who graduated from the University of Toronto in 1887, was one of this University's most illustrious sons. Like so many Canadians who have helped to mould our national life, he came from a minister's home in a small town, and his early career was spent in rural Ontario - first in Barrie, where he taught mathematics in the Collegiate Institute, and then in Fergus, where he began his career in law.

At an early age he was appointed to the Supreme Court of Canada; he was a member of this body for thirty-eight years, during eleven of which he was the Chief Justice. To his high office he brought immense learning, acuteness of judgment, and a broad philosophical grasp of legal and constitutional problems. He takes his place with men like Sir Wilfrid Laurier, Sir Robert Borden, and The Honourable Mackenzie King as one of the architects of the modern Canadian nation.

In both his professional and private life, Sir Lyman bore constant witness to the power of the disinterested human mind. He was throughout his life a student who pursued knowledge with unrelenting zeal and curiosity. It was characteristic of him that he found time, amid his busy round of duties, to serve his University as a member of its Board of Governors from 1925 to 1945.

The members of the Board of Governors recall with gratitude the service that Sir Lyman gave to his University, and join with thousands throughout the country who sadly but proudly mourn the passing of a great Canadian.

Be it resolved that a copy of this resolution be sent to Sir Lyman's sister, Miss Anne I. Duff.

55-4-10  
Enter-  
tainment  
of Amba-  
sador of  
Soviet  
Union

There was presented a letter received by the Bursar from Mr. J. M. Smith, Secretary, Toronto Branch, Class of 1923 Applied Science, objecting to the Warden of Hart House entertaining the Ambassador of the Soviet Union. The President explained that the invitation had not been extended by the Warden but by a group of graduates who are members of Hart House who had had many previous meetings which

guest speakers attended. The Board decided that the letter should be tabled and a proper reply sent to the writer by the Bursar.

A letter of thanks and appreciation was presented from Mrs. D. Y. Solandt for the resolution passed by the Board in connection with the late Dr. Solandt.

ON MOTION DULY MADE, SECONDED AND UNANIMOUSLY CARRIED, recommendations of the President were approved as follows:-

(a) Appointments

Re-Appointment for one year from July 1st, 1955, of the following members of the staff:

	Age as at July 1, 1955
Professor E. Goggio	69
Professor J. C. B. Grant	69
Professor D. A. F. Robinson	69
Professor J. C. Watt	69
Professor E. A. Bott	68
Professor B. Fairley	68
Professor J. R. Dymond	67
Professor R. S. Knox	67
Professor W. J. McAndrew	67
Professor E. A. Allcut	67
Professor A. F. Coventry	66
Professor H. H. Madill	66
Professor H. B. Sifton	66
Professor T. W. Dwight	66
Professor F. H. Underhill	65
Professor W. G. McIntosh	65
Dr. G. V. Morton	65
Dean A. C. Lewis	65
Professor I. R. Pounder	65

Professors and Director Emeriti

H. K. Box	- Professor Emeritus of Periodontology from July 1, 1955
R. Flenley	- Professor Emeritus of History from July 1, 1955
J. R. Gilley	- Director Emeritus of University Extension from July 1, 1955

Faculty of Arts:

A. MacLean	- Special Lecturer in Geological Sciences, Mar. 1 to Apr. 7, 1955	\$300
D. G. Creighton	- Acting Chairman of the Department of History, Jan. 1 to June 30, 1955	\$300
Mathematics:		
P. G. Rooney	- Assistant Professor from July 1, 1955	\$5,500 a year
H. Rund	- Assistant Professor from July 1, 1954	\$300 (plus salary)
Psychology - Mental Health Grant:		
M. R. King	- Senior Research Assistant, April to June, 1955	\$500
V. Cervinka	- Research Associate, Apr. 1, 1955 to Mar. 31, 1956	\$4,400

55-4-11  
Letter  
from  
Mrs. D.  
Y. Sol-  
andt

55-4-12  
Appoint-  
ments

55-4-12  
Appoint-  
ments  
(Cont'd)

Psychology - Mental Health Grant (Cont'd):

		Total Allo- cated	Total Recom- mended
D. C. Williams,	- Professor full-time Apr. 1, 1955 to Mar. 31, 1956	\$ 7,700	\$ 7,700
Lecturer, research techniques,	6 mos. @ \$225 (to be appointed later)	1,350	-
Miss E. Stapleford	- Lecturer, 8 mos. @ \$100 (balance to be recommended later)	800	200
Miss D. Keschner	- Instructor, 8 mos. @ \$125 (balance later)	1,000	250
Lecturer, projective testing,	6 mos. @ \$100 (to be appointed later)	600	-
Instructor, projective testing,	6 mos. @ \$125 (to be appointed later)	750	-
Librarian	- 12 mos. @ \$108.33 (to be appointed later)	1,300	-
Miss B. Darling	- Secretary, 12 mos.	2,400	2,400
Fees for special lecturers -	recommend later	600	-
Fees for field supervision, -	recommend later	600	-
Total salaries recommended			<u>\$10,550.00</u>
Employer's contribution toward pension (including arrears)			1,283.63
For D. C. Williams			67.00
Workmen's Compensation			<u>\$ 1,350.63</u>

Faculty of Medicine:

Psychiatry - Mental Health Grant:

Mrs. M. R. Rushton	- Secretary, Apr. 7, 1955 to Mar. 31, 1956	\$2,000 a year
Marta Salna	- Technician, Apr. 7, 1955 to Mar. 31, 1956	\$3,000 a year

Faculty of Applied Science and Engineering:

Z. Szekely	- Research Assistant in Electrical Engineering, May 1 to Sept. 30, 1955	\$275 a month
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55-4-12  
Appoint-  
ments  
(Cont'd)

Ontario College of Education:

J. Thorup - Instructor in the University Schools,  
July 1 1955 to June 30, 1956 \$4,000

Faculty of Dentistry:

P. G. Anderson - Acting Dean, July 15, 1955 to  
Jan. 1, 1956 2,500

School of Social Work:

D. Donnison - Research Fellow, July 1, 1954 to  
June 30, 1955 (\$625 - plus salary)

Payments from Mental Health Grant:

M. I. Teicher - Assistant Professor, April 1, 1955 to  
Mar. 31, 1956 \$7,200

W. A. Bourke - Supervisor, Apr. 1, 1955 to  
May 31, 1955 \$3,855 a year

Miss N. Bitton - Stenographer, Apr. 24, 1955 to Mar. 31,  
1956 \$1,080 a year

School of Hygiene:

Physiological Hygiene:

A. Ma - Research Assistant, Apr. 1, 1955 to Mar.  
31, 1956 \$1,200 a year

W. Petschke - Technician, Apr. 1, 1955 to Sept. 30,  
1955 \$2,200 a year

J. Slovik - Technician, Apr. 1, 1955 to Mar. 31,  
1956 \$2,200 a year

Public Health Nutrition:

Mrs. H. M. Drane - Research Associate, Apr. 1, 1955 to Mar.  
31, 1956 \$250 a month

Mrs. J. L. Forbes - Laboratory Technician, Apr. 1, 1955 to  
Mar. 31, 1956 \$200 a month

Miss A. M. Haufschild - Laboratory Assistant, Apr. 1, 1955 to  
Mar. 31, 1956 \$185 a month

University College:

C. T. Bissell - Acting Principal, Feb. 1, 1955 to June  
30, 1955 \$700

Advisory Committee on Scientific Research:

H. J. C. Ireton - Secretary, 1954-55 \$500

Institute of Child Study:

Payments from Public Health Grant: Apr. 1, 1955 to Mar. 31, 1956 -

W. E. Blatz - Director \$2,200

K. S. Bernhardt ) Assistant Directors 800

Miss D. A. Millichamp ) 4,200

Miss M. Fletcher - Supervisor Nursery School 3,700

Miss D. McKenzie ) Lecturers 3,000

Miss E. Brown ) 2,600

Miss E. Hamilton ) 2,800

Miss J. Motyer ) Instructors 2,300

Miss D. Williams ) 2,000

Mrs. R. Minkler - Supervisor, Elementary School 3,600

D. Bain ) 3,000

Miss I. Fast ) Instructors 3,000

Mrs. M. Warburton ) 3,000

Miss C. Schmidt ) 2,800

Miss F. Morrison - Instructor, Kindergarten 3,000

Mrs. G. Daly - Instructor, French 1,000

Miss A. Davidson - Instructor, Music 1,100

Mrs. J. Ferrie - Assistant, Kindergarten 1,000

Parent Education -

Mrs. F. Johnston ) 2,400

Mrs. A. Foster ) Instructors 2,200

Mrs. M. Brown ) 1,500

M. F. Grapko ) Lecturers 3,800

Dr. Mary Northway ) 2,700

M. D. Simonoff - Clinical Psychologist 3,000

55-4-12  
Appoint-  
ments  
(Cont'd)

Institute of Child Study (Cont'd):

Payments from Public Health Grant (Cont'd)		
Miss B. Butler	)	\$2,400
Mrs. C. Davis	)	1,300
Mrs. B. Flint	)	1,100
Miss L. Weld	)	1,000
Miss H. Shepherd	- Social Work Visitor	2,400
Mrs. M. Kirkpatrick	- Instructor-Dietitian	3,000
Secretaries:		
Miss M. Findley	- School	2,900
Miss C. Magder	- Institute	2,400
Miss M. R. McKeown	- Administrative	2,500
Mrs. M. Wilsom	- Parent Education	2,200
Mrs. C. Grant	- Research & Publicity	2,100
Mrs. E. Bolton	- Librarian	700
H. Majury	- Caretaker	3,000

55-4-13  
Resigna-  
tions

(b) Resignations:

Faculty of Medicine:

Pathology:

Mrs. M. Brownley	- Autopsy Recorder (salary \$1,968)	Apr. 30, 1955
O. T. George	- Senior Technician (salary \$2,736)	Apr. 30, 1955

Mental Health Grant:

W. T. Lawson	- Group Social Worker (salary \$3,000)	Mar. 31, 1955
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Faculty of Applied Science and Engineering:

Chemical Engineering:

P. H. Calderbank	- Assistant Professor (salary \$5,700)	May 31, 1955
H. T. Wallis	- Assistant Supervisor of Stores (salary \$2,863)	Apr. 2, 1955

Faculty of Dentistry:

G. E. Sparrow	- Demonstrator in Dental Radiology (salary \$1,000)	Apr. 30, 1955
Miss D. MacRae	- Dental Assistant in Faculty Clinic (salary \$1,600)	Apr. 30, 1955
Mrs. B.J. Richardson	- Dental Nurse in Faculty Clinic (salary \$152 a month)	Apr. 9, 1955

University Library

Miss E. Cook	- Assistant (salary \$3,500)	June 30, 1955
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55-4-14  
Leave of  
Absence

(c) Leave of Absence:

Faculty of Forestry:

A. D. Hall	- Lecturer, July 1, 1955 to June 30, 1956 (half salary)
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55-4-15  
Univer-  
sity  
Exten-  
sion  
Courses

(d) University Extension Courses:

Evening Tutorial Classes - Refresher Course for Nurses:

Mrs. D. Gammon	- 1 demonstration	\$20
Mrs. J. Good	)	10
W. Mosley	)	10
Miss M. Palk	- 1 lecture each	10
A. Thomas	)	10
Miss M. Winter	- 2 demonstrations	20

55-4-16  
Appropriations

(e) Additional appropriations and deductions in appropriations:

Zoology:

An additional appropriation of \$500 for "Secretarial and Technical Assistance"; and a deduction of \$500 from "Salaries".

Chemical Engineering:

An additional appropriation of \$533.69 for "Laboratory Attendants"; and a deduction of \$533.69 from "Salaries".

School of Law:

An additional appropriation of \$300 for "Office Supplies"; and a deduction of \$300 from "Salaries".

University College:

An additional appropriation of \$700 for "Principal's Office - Salaries".

University Library:

An additional appropriation of \$601.64 for "Supplies"; and a deduction of \$601.64 from "Equipment".

Chemical Engineering:

An additional appropriation of \$1,000 for "Supplies"; and a deduction of \$1,000 from "Salaries".

Faculty of Applied Science and Engineering:

An additional appropriation of \$850 for "Secretary's Office, Supplies"; and a deduction of \$850 from "Applied Physics, Salaries".

University Extension:

An additional appropriation of \$1,500 for "Business and Industry Courses"; and a deduction of \$1,500 from "Evening Tutorial Classes".

55-4-17  
Statutes  
of Senate

- (f) Statutes of Senate Nos. 2358 respecting the Aluminium Laboratories Limited Fellowship  
2359 respecting the Ontario Chapter of the American Society of Heating and Air Conditioning Engineers' Prize  
2360 respecting the Bill Fairley Prize in Anthropology  
2361 respecting the James L. Morris Memorial Prize  
2362 respecting the Gordon S. Murray Bursary  
2363 respecting the Oral Anatomy Scholarship  
2364 respecting the Starkman Prize  
2365 respecting the Waterloo Music Company Limited Scholarship  
2366 respecting the Price Waterhouse and Company Scholarship  
2368 respecting the Faculty of Law of the University of Toronto  
2369 respecting a Diploma for Town and Regional Planning.

55-4-18  
Mr. J. R.  
Gilley  
unable  
to continue

In connection with the appointment of Mr. J.

R. Gilley as Director Emeritus of University Extension from July 1, 1955, the President reported that Mr. Gilley had informed him that on his doctor's advice he would be unable to continue after June 30th, and that he was recommending this appointment in recognition of Mr. Gilley's valuable service to the University.



ON MOTION DULY MADE, SECONDED AND  
UNANIMOUSLY CARRIED, other recommendations of the President  
were approved as follows:-

55-4-19  
Payments  
from the  
Foster  
Bequest

(a) That the following amounts be paid from the Foster Bequest, beginning July 1st, 1955:

From the Income for 1955-56

Dr. K. C. Fisher - Department of Zoology - Relation between respiratory metabolism and growth - Salaries	\$2,400	
Materials and equipment	<u>600</u>	\$ 3,000

Dr. C. H. Best - Department of Physiology -

Salary for Dr. Franks	\$1,800	
Part-time pathologist	<u>2,500</u>	\$4,300
To study production of malignant tumours by dietary deficiencies.		

Full-time technician -	2,500	
To investigate effects of hormonal imbalance on transplantable tumours		

Total grant requested -	6,800	
Balance remaining from last year -	<u>1,500</u>	\$ 5,300

Dr. A. W. Ham - Department of Anatomy -

For Dr. Howatson's salary	\$6,000	
Pension contribution	<u>190</u>	\$ 6,190
Total	-	<u>\$14,490</u>

55-4-20  
Payments  
from the  
Allan F.S.  
Robertson  
Estate

(b) That the following amount be paid from the Allan F. S. Robertson Estate, beginning from July 1st, 1955:

From the Income for 1955-56

Dr. R. C. Ritchie - Department of Pathology -	\$ 600
For the purchase of recording thermometers and water mixing valves used in the study of sarcoma of maskinonge.	

Dr. V. E. Engelbert - Department of Zoology -	\$ 200
Towards the purchase of an anoptral modification of the phase contrast microscope. Balance of funds required to come from the Dr. John P. Mitchell Trust.	

Total	-	<u>\$ 800</u>
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55-4-21  
Aeronau-  
tical  
Engin-  
eering

(c) That the Department of Aeronautical Engineering in the Faculty of Applied Science and Engineering, as from July 1st, 1955, be absorbed into the Institute of Aerophysics of that Faculty.

55-4-22  
Women's  
College  
Hospital

The President informed the Board that negotiations for the recognition of the Women's College Hospital as a Teaching Hospital in Obstetrics and Gynae-

55-4-22  
Women's  
College  
Hospital  
(Cont'd)

cology, effective June 30, 1956, have been started. Authority was given for the establishment of the Women's College Hospital Relations Committee, the University to have the same representation as on the other Hospital Committees, viz:-

The Chairman of the Board  
The President  
Dr. J. S. D. Tory  
Hon. Dr. H. A. Bruce

This Committee is empowered to consider the proposal and to prepare an agreement with the Women's College Hospital for presentation to the Board.

55-4-23  
Alumni  
Associ-  
ation  
- Grad-  
uate  
Activ-  
ities

The President informed the Board of the effort being made by the University of Toronto Alumni Association to raise funds for Bursaries, and referred to the grants which had been made to the Association by the University. Following a discussion of the financial position of the Alumni Association -

It was moved by Mr. Matthews,  
Seconded by Mr. Dalglish,  
And unanimously carried,

that the arrangements between the Alumni Association and the University for the payment and cross-payment of funds will terminate as at June 30th, 1955.

The President referred to a letter from the Alumni Association relating to a Committee to review the organization of graduate activities. He had suggested the following names which he thought would be acceptable to the various groups of the Alumni and knew that the Directorate would be delighted, honoured and encouraged by the news that the Chancellor will accept the chairmanship of the Committee:-

Dr. R. Gordon Romans  
Sydney Hermant, Esq.  
Warwick H. Noble, Esq., Q.C.  
Dr. W. J. Deadman  
Henry Langford, Esq.  
Dr. David L. Selby  
R. A. Bell, Esq., Q.C.

C. A. Morrison, Esq.  
Miss Mary Macaulay  
Dean M. St.A. Woodside  
G. A. LaBine, Esq.  
P. A. C. Ketchum, Esq.  
L. Gilchrist

The Chancellor will write these persons to become members of his Committee.

55-4-24  
Date of  
May  
Meeting

In view of the early Convocations  
this year it was decided to hold the next Board meeting on  
Thursday, May 19th.

55-4-25  
Booklet  
entitled  
"The Im-  
pending  
Tidal  
Wave of  
Students"

The President presented to the  
Board an interesting booklet by the American Association of  
Collegiate Registrars and Admissions Officers entitled "The  
Impending Tidal Wave of Students", prepared by Ronald B.  
Thompson, the Ohio State University, assisted by Thomas  
Crane, University Chart and Graph Service, and Mary Bean,  
College of Education. The President suggested that the mem-  
bers of the Board take copies of the booklet with them.

ON MOTION DULY MADE, SECONDED  
AND UNANIMOUSLY CARRIED, administrative matters were approved  
as follows:-

55-4-26  
Appropri-  
ations

- (a) Additional appropriations and deductions in appropria-  
tions:
- Hart House Theatre:  
An additional appropriation of \$850 for "Sundry  
Wages"; and a deduction of \$850 from "Productions".
  - Institute of Aerophysics:  
An additional appropriation of \$2,400 for "Transpor-  
tation & Travelling Expenses"; and a deduction of  
\$2,400 from "Building Maintenance".
  - Faculty of Dentistry:  
An additional appropriation of \$1,200 for "Repairs  
and Renewals"; and an additional appropriation of  
\$2,100 for "Clinic Supplies".

55-4-27  
Invest-  
ment  
transac-  
tion

- (b) Confirmation of the following investment transaction  
not previously approved:-  
Purchased for -  
Sinking Fund  
\$2,000 @ 3% University of  
Toronto Bonds due Aug.15,1970 @ \$97

55-4-28  
Estimates  
of S.A.C.

- (c) Estimates of the Students' Administrative Council for  
1955-56, showing the following details:-



55-4-28  
Estimates of  
S.A.C.  
(Cont'd)

REVENUE

Fees	\$ 33,800
Interest	520
Commission on Sales of Rings & Blazers	600
Sale of Crests	600
Unclaimed Proceeds of Book Sales	1,200
Publications	29,200

TOTAL REVENUE \$ 65,920

EXPENSE

Administration & General	\$ 17,256
Services & Activities	8,901
Publications	39,319

TOTAL EXPENSE \$ 65,476

Excess of Revenue over Expense \$ 444

55-4-29  
Donations

Donations were reported as follows and

ON MOTION DULY MADE, SECONDED AND UNANIMOUSLY CARRIED were gratefully accepted:-

From -

- ✓ An anonymous donor, an offer received of his residuary estate for the general purposes of the University but with the request and in the confidence that both the capital and income of the estate will be applied for the use of the Faculty of Medicine for physiological research. Request that if the gift is to be given any title it shall be entitled "in memory of Sir John Thompson at one time Premier of Canada". The Bursar is appointed Executor and Trustee under the Will, but if at the time of the donor's death there is no person holding the office of Bursar or if the person holding such office at that time is unable or unwilling to act in such capacity, the Governors may appoint an Executor and Trustee.
- ✓ W. K. Kellogg Foundation, an offer received of a grant to strengthen the graduate programme in Hospital Administration through the development of case teaching materials, for the two year period April 1, 1955 to March 31, 1957, in an amount not to exceed a total commitment of \$23,950.
- Canadian Cancer Society, an offer received from the Ontario Division of a grant of \$15,000 to be made available to take care of unexpected research projects which may have developed after a time when requests might have been submitted to either the National Cancer Institute or the Ontario Cancer Treatment and Research Foundation.
- ✓ Canadian Life Insurance Officers' Association, an offer received of a grant of \$8,000 for research on the prevention of dental disease, for the year ending March 31, 1956.
- ✓ Canada Bread Company Limited, an offer received of a Fellowship of \$1,800 for a graduate student in the Department of Household Science, plus \$700 for expenses in relation to research in this Department, to be available each year for 5 years. The general purpose of the research Fellowship is to improve the nutritive value of bread.
- ✓ Mr. A. P. Leslie, an offer received to establish the "P. D. Leslie Scholarship" in the Faculty of Forestry in the amount of \$100, to be awarded to the student in the final year of the undergraduate course who obtains highest standing in the subject "Forest Management Project".
- ✓ Friends of Miss Marjorie Jarvis, the sum of \$25 received for the "Marjorie Jarvis Reference Prize", to be awarded in the Library School to the student obtaining the highest marks in the subject "Bibliography and Reference Materials" in the course

55-4-29  
Donations  
(Cont'd)

leading to the degree of Bachelor of Library Science. Funds have been collected to cover the Prize for at least 8 years. Canadian Legion Branch No. 514, the sum of \$10 received for an award at the University.

^ The Italian Government, a gift of 42 books received, to be placed in the new Library Building.

^ Miss Joan Beverley Robinson, a gift of 2 large scrapbooks of "Robinson Family Papers" received for the University Library.

National Cancer Institute of Canada, the following grants received:-

- ^ \$ 2,625 - Fellowship to Dr. Roy Bather, Sept. 1, 1955 to Mar. 31, 1956
- ^ 2,500 - Fellowship to Dr. E. A. McCulloch, Apr. 1, 1955 to Mar. 31, 1956
- ^ 2,250 - Fellowship to Mrs. Rose Sheinin, Apr. 1, 1955 to Mar. 31, 1956
- ^ 7,000 - Project entitled "A Study of Smoked Tobacco Tar", under direction of Dr. G. F. Wright, Apr. 1, 1955 to Mar. 31, 1956
- ^ 2,830 - Project under direction of Dr. Roy Bather, Apr. 1, 1955 to Mar. 31, 1956
- ^ 1,800 - Project under direction of Dr. W. G. Casselman, Apr. 1, 1955 to Mar. 31, 1956
- ^ 500 - Project entitled "Preparation of cross-indexed file of abstracts of neoplasms of wild animals" under direction of Dr. R. C. Ritchie, Apr. 1, 1955 to Mar. 31, 1956.

\$19,505

^ Leah May Samuel Estate, the sum of \$8,472.79 received, being the balance of revenue on hand as at Apr. 12, 1955, to be placed to the credit of The Royal Ontario Museum and/or The Canadiana Gallery.

^ Dr. W. B. Boyd Estate, the sum of \$6,100 received, being payment on account of income from the estate to be paid to Connaught Medical Research Laboratories for research work.

^ Canadian Kodak Co. Ltd., an offer received of a fellowship for 1955-56 in the field of chemistry or physics, instead of only in the field of Chemistry as was done for the Session 1954-55. It is to be awarded to a male Canadian student in his final year of study for the Ph.D. degree. The award is to be of the value of \$1,400 plus any tuition fees not otherwise allowed by special University exemptions or Veterans' benefits. If the recipient is a married student with one or more dependent children, the basic stipend will be \$2,100 rather than \$1,400. An additional \$1,000 will be made available to the University to assist in defraying the cost incurred by it in providing facilities and materials for the research of the Fellowship student. The donor will also assist the recipient to attend one of the important scientific or professional meetings appropriate to his field of study, this assistance amounting to reimbursement for reasonable expenses for travel, meals, hotel, etc.

^ Alcoholism Research Foundation, the sum of \$1,050 received for a research project entitled "Development of a substitute for Disulfiram in the treatment of Alcoholism" under the direction of Dr. J. K. W. Ferguson. This grant is a continuance of the project entitled "Blood levels of Disulfiram and its end products", which was started in June 1953 and renewed in June 1954.

55-4-29  
Donations  
(Cont'd)

From -

- ^ Electric Reduction Co. of Canada Ltd., the sum of \$880 received for the grant in Chemical Engineering, as follows:-
 

2nd quarterly payment of grant	\$780
Payment to cover 1st six months of increased grant of \$200	<u>100</u> <u>\$880</u>

^ Academy of Dentistry Ladies' Auxiliary, the sum of \$854.31 received as a further donation to augment the Fund for the treatment of needy children with serious dental abnormalities.

- ^ Miss Elsie Watt, the sum of \$667.50 received to cover payments on the following awards of the Kathleen Russell Scholarship in the School of Nursing:-
 

3rd payment on Fourth Scholarship	- \$187.50
2nd payment on Fifth Scholarship	- 230.00
1st payment on Sixth Scholarship	- <u>250.00</u> <u>\$667.50</u>

^ College of Physicians and Surgeons of Ontario, the sum of \$200 received to be used in purchasing medical books, pamphlets, etc., that may be recommended by the Library Committee of the Faculty of Medicine.

- ^ Mr. Robert Charlebois, the sum of \$75 received to be added to the Neurosurgical Fund, Faculty of Medicine, for use by Dr. E. H. Botterell.
  - ^ Mrs. Warwick H. Noble, the sum of \$25 received to cover the first awards of the George Warwick Noble Award at the University of Toronto Schools.
  - ^ Mr. W. R. Sherrick, the sum of \$25 received for the Frank S. Hogg Memorial Fellowship, bringing the total of the fund to \$8,701.41.
  - ^ Mr. F. C. Foley, the sum of \$10 received for the Alexander MacLean Scholarship Fund, bringing the total to \$3,131.
  - ^ Various donors, the sum of \$81.12 received to be added to the University College Alumni, Alumnae Giving Fund. \$6.12 of this amount was received from graduates of University College who have taken out insurance policies and assigned to the College the dividends only thereon, these dividends being payable until the graduate reaches age 65, when the policy matures in his or her favour.
- Various donors, the following amounts received:-
- ^ 100.00 - Dr. Benjamin Cohen Prize in Obstetrics
  - ^ 40.00 - The Samuel Beatty Fund, bringing the total to \$24,928
  - ^ 525.00 - H. M. Cassidy Memorial Research Fund, bringing the total to \$86,192.
  - ^ 1,600.00 - Canadian Exporters' Association Fund, bringing the total to \$2,500
  - ^ 350.00 - Ernest Dale Memorial Fund, bringing the total to \$1,083.95
  - ^ 172.00 - Mrs. Percival Foster Fellowship, for first award payable in 1955-56
  - ^ 35.00 - Garnet W. McKee-Lachlan Gilchrist Scholarship Fund
  - ^ 23.00 - Garnet W. McKee-Lachlan Gilchrist Loan and Scholarship Fund
  - ^ 2,785.00 - University of Toronto Dental Research Fund, bringing the total to \$79,906.66

55-4-30  
Estate of  
the late  
Mrs.  
Minnie  
Wegman

The Board was reminded that an appeal had been filed in connection with succession duties in the Estate of the late Mrs. Minnie Wegman. Judgment has now been given by the Exchequer Court in connection with another Estate, with regard to the question



55-4-30  
Estate of  
the late  
Mrs.  
Minnie  
Wegman  
(Cont'd)

as to whether the provision in a Will that a legacy be paid free of succession duty constitutes an additional gift to the legatee of the amount of duty that would otherwise be charged against the legatee, to the effect that duty can be imposed only once. The University Solicitor has asked if the University is prepared to accept this decision, and states that he does not think the amount involved in the Estate which was left to the University, namely \$43,701.88, would warrant the cost of pursuing an appeal. The Board decided that it was prepared to accept the Exchequer Court judgment as the basis on which duty in the Wegman Estate is to be assessed.

ON MOTION DULY MADE, SECONDED AND UNANIMOUSLY CARRIED, the Board confirmed the execution of the following documents:-

55-4-31  
National  
Film  
Board  
Agreement

(a) Agreement with the National Film Board renewing for a three month period, April 1 to June 30, 1955, the contract of September 17, 1954, regarding Psychological Research.

55-4-32  
U.S. Air  
Force  
Agreement

(b) Agreement with the United States Air Force for research in the Institute of Aerophysics entitled "Non-Linear Waves in Rarified Gases".

ON MOTION DULY MADE, SECONDED AND UNANIMOUSLY CARRIED, the Board approved of the execution of a trust agreement with the Ukrainian Canadian Committee, Toronto Branch, covering the gift of \$10,000 by the Committee for the establishment of "The Tara Schevchenko Memorial Scholarship Fund".

55-4-33  
Schev-  
chenko  
Scholar-  
ship  
Fund  
agree-  
ment

55-4-34  
Atomic  
Energy  
of  
Canada  
agree-  
ment

There was also presented for the Board's approval the execution of an agreement with Atomic Energy of Canada, Limited, renewing the grant for research in Metallurgy to Professor L. M. Pidgeon for one year from April 1, 1955 to April 1, 1956. In this connection the Comptroller informed the Board that of the grant of \$8,000., only \$200 was provided for University administration, and he thought that

55-4-34  
Atomic  
Energy  
agree-  
ment  
(Cont'd)

representations should be made for an increase in the \$200. At the suggestion of the Comptroller the Board deferred the execution of the agreement and referred the matter to the Comptroller.

55-4-35  
Financial  
State-  
ments

There were presented the Financial State-ments of the University for the month of March, 1955.

55-4-36  
Summary  
of oper-  
ating  
results  
of sub-  
sidiar-  
ies

There was tabled the operating results of units for the nine months ended March 31, 1955, except where indicated, as follows:-

	Actual Surplus or Deficit (-)
Frederick Harris Music Co. Limited (Oakville)	\$14,960
Hart House	1,096
Royal Conservatory of Music (before University Grant)	30,922 (-)
Students' Administrative Council	2,028
University of Toronto Athletic Association (before repayments on University loan)	54,757
University of Toronto Press	58,339
Connaught Medical Research Laboratories (6 months to Dec. 31, 1954)	383,661
Insulin Committee (9 months to Dec. 31, 1954)	333,141

This financial report, supported by detailed statements, is the second such report presented this year by the Comptroller. Similar statements will be presented to the Board on a quarterly basis.

The meeting adjourned at 6:30 p.m.

*Indeped  
m. B.*

Minutes confirmed.

*May 19, 1955*

*Elgin*

Secretary

*Robert A. Bayne*  
Acting Chairman





Minutes of the meeting of the Board of Governors held in the Board Room, Simcoe Hall, on Thursday, May 19th, 1955, at 4 p.m.

Present -

Mr. Bryce  
(in the Chair)  
The President  
Dr. Samuel  
Mr. Kelly  
Mr. Burns  
Mr. Dalgleish  
Mr. Ketchum  
Mr. Clarke  
Hon. Mr. Justice Mackay  
Mr. LaBine  
Mr. Urquhart  
Dr. Sullivan

Mr. Matthews  
Mr. Duncan  
Mr. Gordon  
Dr. Tory  
  
Mr. F. R. Stone,  
Vice-President  
(Administration)  
Mr. A. G. Rankin,  
Comptroller  
Mr. C. E. Higginbottom,  
Secretary

Dr. Bissell, Vice-President, in attendance

Mr. Hamilton Cassels, Q.C., the University

Solicitor, attended the meeting.

In the absence of the Chairman and the Vice-

55-5-1  
Mr. R. A.  
Bryce in the  
Chair

Chairman of the Board, Mr. Robert A. Bryce took the Chair.

The minutes of the previous meeting were

55-5-2  
Minutes  
confirmed

presented and -

On motion of Mr. Matthews,  
Seconded by Dr. Sullivan,  
And unanimously carried,

were confirmed.

ON MOTION DULY MADE, SECONDED AND UNAN-

55-5-3  
Leaves of  
Absence

IMOUSLY CARRIED, leave was granted to the following members of the Board absent from the previous meeting:-

Hon. Dr. Bruce  
Mr. Fennell  
Dr. Johnson  
Mr. Ketchum  
Mr. LaBine  
Rt. Hon. Vincent Massey  
Mr. Osbourne

55-5-4  
Report of  
Committee on  
Undergraduate  
Activities  
(Hart House)

Report Number 25 of the Committee on

Undergraduate Activities, in connection with Hart House, was presented as follows, and -

On motion of Mr. Burns,  
Seconded by Dr. Sullivan,  
And unanimously carried,

was adopted:-

"To the Board of Governors,  
University of Toronto.

Gentlemen:-

Your Committee reports that it held a meeting in the Board Room, Simcoe Hall, on Monday, May 2nd, 1955, at 3:30 p.m., in connection with Hart House, at which the following were present:-

Mr. Robert A. Bryce  
(in the Chair)  
The President  
Dr. J. T. A. Sullivan  
Mr. C. F. W. Burns  
Mr. Arthur Kelly

From Hart House:  
Mr. Joseph McCulley, Warden  
Mr. W. R. Cowan, Comptroller  
Mr. A. G. Rankin, Comptroller  
Mr. F. R. Stone, Vice-  
President (Administration)  
Mr. C. E. Higginbottom, Secretary  
Mr. G. L. Court, Assistant  
Comptroller

### 1. Report of previous meeting

The report of the previous meeting held on May 7th, 1954, which had been presented to and approved by the Board on May 14th, was -

On motion of the President,  
Seconded by Dr. Sullivan,  
taken as read.

### 2. Estimates for 1955-56

In presenting the Estimates for Hart House for 1955-56, the Warden drew attention to the successful operation of the new Arbor Room and its increasing popularity. After considering these estimates, the details of which are submitted for the information of the Board and which predict a net surplus in the 1955-56 year's operation of \$4,602.00, your Committee -

On motion of Dr. Sullivan,  
Seconded by Mr. Bryce,  
recommends the Estimates of Hart House for 1955-56 for the approval of the Board.

The Comptroller drew the Committee's attention to the fact that the estimates included an expenditure of \$5,928.00 which will be charged directly to Contingency Reserve. The estimated surplus of \$4,602.00 does not include this expenditure. This account has not been shown heretofore in the Main Estimates of Hart House. In its origin it was a supplementary account.

### 3. Memorandum from the Warden

The Warden presented to your Committee a Memorandum on the following activities of Hart House, which is also presented for the Board's consideration:-

- (a) The Arbor Room
- (b) The Hart House Glee Club
- (c) The Hart House Orchestra
- (d) The Camera Club
- (e) Finnish Student Work-Study Seminar
- (f) Caledon Hills Farm
- (g) Art Collection Book
- (h) University Religious Services
- (i) Refurnishing and Redecoration - Reading Room.

55-5-4  
Committee on  
Undergraduate  
Activities  
(Hart House)  
Report  
(Cont'd)

Attached to the Memorandum is a list of awards won by members of the Hart House Camera Club.

In connection with item (i) Refurnishing and Re-decoration - Reading Room, the Warden pointed out the necessity for this work, and -

On motion of Mr. Burns,

Seconded by Dr. Sullivan,  
your Committee recommends that an appropriation of \$5,000 be authorized to proceed with this work, the funds to be provided from the Hart House Reserve.

#### 4. Sale of Investments

In view of the expenditures made from current working funds in connection with the creation of the Arbor Room, your Committee recommends that approval be given for the sale of \$25,000 of investments held by Hart House.

#### 5. Expression of appreciation

At the President's suggestion your Committee recommends that the Board commend the Warden, the Comptroller and the other members of the staff of Hart House for the splendid work they have done during the past year.

The meeting adjourned at 4:35 p.m.

All of which is respectfully submitted.

(Sgd) Robt. A. Bryce,  
Chairman of Committee

(Sgd) C. E. Higginbottom,  
Secretary"

May 2, 1955

In connection with Item No. 3 - Memorandum from the Warden - the Chairman stated that the Warden's Report was extremely interesting and suggested that the members of the Board take copies of the memorandum with them.

#### Report Number 26 of the Committee on

55-5-5  
Report of  
Committee on  
Undergraduate  
Activities  
(Athletic  
Association)

Undergraduate Activities, in connection with the Athletic Association, was presented as follows, and -

On motion of Mr. Matthews,

Seconded by Mr. Burns,

And unanimously carried,

was adopted:-

"To the Board of Governors,  
University of Toronto.

Gentlemen:-

Your Committee reports that it held a meeting in the Board Room, Simcoe Hall, on Monday, May 2nd, 1955, at 4:30 p.m., in connection with the Athletic Association, at which the following were present:-

Mr. Robert A. Bryce  
(in the Chair)

The President

Dr. J. T. A. Sullivan

Mr. C. F. W. Burns

Mr. Arthur Kelly

Professor E. A. Allcut,  
President, Athletic Association

Mr. Warren Stevens,  
Director of Athletics

Mr. J. P. Loosemore,  
Secretary, Athletic Association

Mr. A. G. Rankin, Comptroller  
Mr. F. R. Stone, Vice-President  
(Administration)

Mr. C. E. Higginbottom, Secretary  
Mr. G. L. Court, Assistant  
Comptroller



55-5-5  
Committee on  
Undergraduate  
Activities  
(Athletic  
Association)  
Report  
(Cont'd)

### 1. Report of previous meeting

The report of the previous meeting held on May 7th, 1954, which had been presented to and approved by the Board on May 14th, was -

On motion of Mr. Burns,  
Seconded by Dr. Sullivan,  
taken as read.

### 2. Estimates for 1955-56

In considering the Estimates of the Athletic Association for 1955-56 there was presented to your Committee a chart showing a considerable decrease in attendance and in revenue at the Stadium. The Secretary of the Athletic Association, Mr. Loosemore, explained in detail the various items of revenue and expenditure, which are transmitted for the Board's consideration and which show a net surplus in the year's operation of \$1,080.00.

On motion of Mr. Burns,  
Seconded by Dr. Sullivan,

your Committee recommends the Estimates of the Athletic Association for 1955-56 to the Board for approval.

It was pointed out that there was repaid on the Stadium Loan during the year 1954-55 the amount of \$20,000.00, leaving a balance due of \$255,000.00. There is no provision in the Estimates for 1955-56 for any repayment on the loan. It is quite possible that if unexpected revenue is received in connection with play-off games a further payment may be made.

### 3. Repairs to Swimming Pool

Your Committee was informed that certain repairs were necessary to the Swimming Pool in Hart House, and in this connection the Superintendent has estimated that the work would cost \$11,325.00. Your Committee recommends that authority be given for these necessary repairs.

In view of the unusual nature of this work and the fact that there are three sources from which funds could be drawn, viz: Hart House Reserve, Athletic Association funds, and University Repairs and Renewals, your Committee recommends that the Board decide to which account the payment is to be charged.

### 4. Accommodation at Varsity Stadium

There was presented to your Committee the following letter from the Secretary of the Athletic Association, dated April 27th, 1955, dealing with figures relating to accommodation at the Varsity Stadium:-

'University of Toronto Athletic Association  
Toronto

April 27, 1955

Mr. R. A. Bryce,  
Chairman,  
Committee on Undergraduate Activities,  
85 Richmond Street West,  
Toronto, Ontario.

Dear Mr. Bryce:-

At last night's meeting of the Athletic Directorate there was a serious discussion on the various proposals regarding a Civic Stadium which have received publicity recently in the Daily Press. In all of the proposals partial or total financing with taxpayers' money has been assumed.

The Athletic Directorate felt that there were a number of points of view that had not been brought out in the newspaper reports, and that possibly your Committee might think it advisable to inform City Council on certain relevant matters. I am listing below specific items that were discussed at our meeting.

55-5-5  
Committee on  
Undergraduate  
Activities  
(Athletic  
Association)  
Report  
(Cont'd)

(a) In 1950 the University of Toronto spent almost \$700,000 to enlarge its seating capacity to 27,300, one of the objects being to be able to accommodate the Grey Cup Final. We believe this is the only reason the Grey Cup Game has been played in Toronto for five consecutive years. The University still owes \$255,000 for the new construction.

(b) Outside of the five Grey Cup Games played in that period, the Stadium has been sold out only twice, viz: Argonauts vs Hamilton, Nov. 22nd, 1952, and Varsity vs Western, October 21st, 1950.

(c) For six of the seven Argonaut Games played in 1954 (last seas on), there were at least 10,000 unsold seats; and the only reason the seventh game did not follow suit was because almost 5,000 free tickets were issued in an attempt to stimulate more interest.

(d) The complete loss of revenue from Stadium Rentals would affect in a most serious manner the Athletic programme of the University of Toronto; and would certainly curtail the present Intercollegiate and Intramural programme which exists to foster amateur sport for some 8,000 students at our University.

This information is set out for the use of your Committee as may be seen fit, either by informing City Council or through other channels. In any case, the Directorate feels that publicity should be given some or all of these points through the medium of the Daily Press.

Yours faithfully,

(Sgd) J. P. Loosemore  
Secretary

JPL/bp.

Professor Allcut, President of the Athletic Association, stated that they were desirous of ascertaining what, if anything, should be done in the matter.

Your Committee discussed at length the question as to whether in view of past history the enlarging of the present Stadium would be justified and also in view of the effort which was being made to increase accommodation at the Canadian National Exhibition Grandstand, the Toronto Baseball Club Stadium, and the possible erection of a new Stadium to accommodate the Olympic Games, etc.

Your Committee recommends that the firm of Proctor, Redfern and Laughlin, Consulting Engineers, who were in charge of the construction of the last addition to the Varsity Stadium, be consulted in order to ascertain whether it would be possible to improve the situation by the addition of accommodation for, say, 3,000 to 5,000 people.

In view of the amount of publicity given to the Grey Cup Games and other Stadium information, Mr. Burns stated that he would make an effort to emphasize in the Press the University's position in the matter.

The meeting adjourned at 5:40 p.m.

All of which is respectfully submitted.

(Sgd) Robt. A. Bryce,  
Chairman of Committee  
(Sgd) C. E. Higginbottom,  
Secretary"

May 2, 1955

In connection with Item No. 3 - Repairs to Swimming Pool - the question as to whether the repairs would be charged against Hart House Reserve, Athletic Association funds or University Repairs and Renewals was discussed, and upon motion of Mr. Gordon authority was given for an additional appropriation for University Repairs and Renewals in the amount of \$11,325.00 to cover the cost of the same.

In connection with Item No. 4 - Accommod-

55-5-5  
Committee on  
Undergraduate  
Activities  
(Athletic  
Association)  
Report  
(Cont'd)

ation at Varsity Stadium - Mr. Bryce informed the Board that consideration had been given to the question of enlarging the Stadium and that it did not appear that it would be possible to make any substantial addition without considerable expense. He stated that the most satisfactory solution to the enlargement of the Stadium would be an addition of a maximum of 1,600 seats which might be placed at the north end of the Stadium which, at an estimated cost obtained from the Sarnia Bridge Company of \$13.00 per seat, would amount to approximately \$20,000.00. The Board did not feel that any enlargement should be made at this time.

Consideration was also given to the question of whether arrangements could be made with the Argonaut Football Club for an agreement in connection with their use of the Stadium, and -

On motion of Mr. Matthews,  
Seconded by Mr. Burns,  
And unanimously carried,

the Board approved of the suggestion that an effort be made to see what plans could be made and what arrangements for a period say of five years could be entered into for the use of the Stadium by the Argonaut Football Club.

55-5-6  
Notice of  
Motion

Notice of motion was given in connection with the following:-

- (a) A proposed by-law governing the duties of the Vice-President (Administration)
- (b) Amendment of the by-laws in order to incorporate a Board Resolution concerning the control of subsidiaries, to make provision for the office of Vice-President (Administration), and to amend, modify and revise the by-laws, where necessary.

55-5-7  
Negotiations  
with City  
Council re  
Institute of  
Child Study,  
45 Walmer  
Road

In connection with the negotiations with City Council regarding the proposed addition to the Institute of Child Study at 45 Walmer Road, the Chairman requested the University Solicitor, Mr. Hamilton Cassels, Q.C., to explain the University's position in this matter, and Mr. Cassels read a letter to the City Solicitor which he had



55-5-7  
Negotiations  
with City  
Council re  
Institute of  
Child Study,  
45 Walmer  
Road  
(Cont'd)

prepared in this regard, and the Board gave authority for the University Solicitor to negotiate with the City on the basis of giving an undertaking that the University would not purchase or expropriate additional adjoining property or in the immediate area, or make any extensions, other than the alterations proposed at the present time, for a period of five years. The Board authorized Mr. Cassels, if necessary, to give an undertaking for a period up to ten years.

55-5-8  
Letter of  
appreciation  
from  
American  
Oriental  
Society

A letter of thanks and appreciation was presented from the American Oriental Society for hospitality extended by the University to its members during its 165th meeting, which was held in Toronto.

ON MOTION DULY MADE, SECONDED AND UNANIMOUSLY CARRIED, recommendations of the President were approved as follows:-

55-5-9  
Appointments

(a) Appointments

Sessional Appointments - 1955-56

Faculty of Arts:		Sessional
		Salary
<hr/>		
Anthropology:		
Mrs. M. C. Pirie	) Instructors	\$3,050
Mrs. D. W. Samuels		2,300
Art and Archaeology:		
P. Haworth	) Special Lecturers	800
J. A. Hall		700
F. E. Winter	) Lecturers	4,000
I. S. McNairn		3,600
D. G. Cleaver	) Instructor	4,000
E. F. Cooke		3,000
Mrs. Z. Haworth	Assistant	400
Miss E. M. Burson	Secretary-Librarian	2,208
Special Lecturers without salary:		
Mrs. K. B. Brett		
Miss W. Needler		
F. St.G. Spendlove		
Astronomy:		
Dr. J. B. Oke	) Lecturers	4,200
Dr. Peter Wellmann		4,200
F. Hawker	) Technical Assistants	2,736
G. F. Longworth		4,320
Miss C. Mader	Secretary-Librarian	2,384
Botany:		
H. M. Dale	Lecturer	4,900
Dr. Kathleen Hull	Lecturer and Librarian	4,300
J. Reid	Lecturer	3,500

55-5-9  
Appointments  
(Cont'd)

Chemistry:		
Dr. A. G. Brook	)	Lecturers \$4,800
Dr. J. A. Page	)	4,200
Mrs. G. A. Sleep		Demonstrator (8 mos) 1,800
Demonstrators - part time:		
A. Antoniou		1,000
R. E. Beals		1,000
J. Beeckmans		1,000
O. W. Berg		1,000
R. Berisford		1,000
Ning-Jo Chu		1,000
E. J. Diefendorf		1,000
E. J. Halbert		1,000
C. S. Kell		1,000
R. J. Mauris		1,000
E. E. Nishizawa		1,000
J. A. Pinder		1,000
M. E. Plummer		1,000
R. Atherley		Junior Technician 2,376
East Asiatic Studies:		
R. Robinson	)	Lecturers 4,400
R. M. Smith	)	4,000
Geography:		
Lecturers:		
J. H. Richards		4,700
G. Potvin		4,150
Ali Tayyeb		4,150
J. A. Crosby		4,150
Mrs. S. van Patot		Instructor and Map Curator 2,100
B. Shindman	)	750
D. Erskine	)	Teaching Fellows 750
Geological Sciences:		
W. M. Tovell	)	Lecturers 3,570
D. H. Gorman	)	4,000
Class Assistants:		
A. B. Baldwin		400
D. J. Colquhoun		400
W. J. Matthews		400
G. M. Anderson		400
A. F. Gregory		400
R. M. Quigley		400
T. Z. Zoltai		400
History:		
Lecturers:		
J. C. Cairns		4,100
M. Zaslou		3,900
W. W. Piepenburg		3,900
P. C. T. White		3,900
J. T. Saywell		3,600
E. E. Rose		3,500
A. Feuerwerker		Special Lecturer 3,500
Miss F. C. Hahn		Secretary 2,133
Italian, Spanish and Portuguese:		
Dr. U. Leo	)	Special Lecturers 4,750
L. C. Dawson	)	3,950
Lecturers:		
D. Marin		4,800
T. B. Barclay		3,750
M. W. Ukas		3,500
Miss E. Rugg		Instructor and Clerical Assistant 2,792
Mathematics:		
Lecturers:		
J. A. Skelton		4,500
R. O. A. Robinson		4,300
R. Wormleighton		4,300

55-5-9  
Appointments  
(Cont'd)

Mathematics (Cont'd.):			
Special Lecturers without salary:			
D. B. DeLury			
D. B. W. Reid			
W. A. Skirrow	) Assistants, part-time	\$1,100	
Dr. J. T. Jenkins		1,100	
Teaching Fellows:			
D. W. T. Bean		600	
H. A. Eliopoulos		600	
F. Handest		600	
D. A. Lyon		600	
E. M. Mitchell		400	
C. A. J. Pegis		600	
F. A. Skerk		400	
J. R. Vanstone		400	
R. L. Wilson		600	
J. Abramowich		400	
Mrs. V. C. Collegg	Secretarial Assistant	600	
Philosophy:			
F. M. Doan	) Special Lecturer	4,200	
J. Hunter		4,350	
C. R. Evans	) Lecturers	4,000	
Political Economy:			
Lecturers:			
J. G. Eayrs		4,300	
L. Zakuta		4,000	
D. H. Wrong		4,500	
S. G. Triantis		4,900	
H. M. C. Eastman		4,300	
J. N. Wolfe		3,800	
E. P. Neufeld		3,750	
I. Macdonald		3,500	
W. Baker	Instructor	2,500	
To be paid from Rockefeller Grant:			
Research Associates:			
S. S. Stykolt		4,000	
M. P. O'Connell		4,000	
R. E. L. Watson		3,000	
Psychology:			
R. C. Joyner	Lecturer	4,400	
G. B. Thornton	Instructor	1,500	
Miss D. Millichamp	Special Lecturer	600	
Teaching Fellows:			
Miss M. Laurence		600	
R. W. Ross		500	
Mrs. H. Porter		200	
Class Assistants:			
J. N. Agnew		400	
D. M. Graham		400	
E. P. Peacock		400	
Miss J. Stewart		400	
D. W. Carment		250	
G. E. MacDonald		250	
L. C. Yeats		250	
A. G. Slemon		250	
D. Paitich		250	
Miss S. Eckel		250	
N. F. Fletcher	Instructor for Pharmacy students, to be paid by Faculty of Pharmacy		
Slavic Studies:			
L. I. Strakhovsky	Associate Professor	7,000	
Lecturers:			
W. N. Vickery		4,900	
C. N. Bedford		3,500	



55-5-9  
Appointments  
(Cont'd)

<u>Zoology:</u>		
Lecturers:		
Dr. C. Sullivan		\$4,750
Dr. J. B. Falls		4,100
A. H. Lawrie		4,100
Special Lecturers:		
J. H. Morrison		3,200
Miss A. McGregor		800
Technical Assistants:		
A. Quantrill		3,252
Miss E. F. Cook		2,760
Mrs. A. Shortt		2,400
Miss M. Gow		2,172
Miss V. Jackson		2,508
R. Weaver		2,592
A. Prince	Chief Laboratory	
	Assistant	3,500
W. Smith	Stores Manager	2,820
Miss R. E. Jenkins	Secretary	2,916
Secretarial Assistants:		
Miss J. Cassels		1,992
Mrs. I. Paré		2,124
To be paid from Ontario Fisheries		
Research Laboratory:		
Dr. J. M. Speirs	Librarian and	
	Bibliographer	5,000
Miss L. Smith	Secretary	2,244
L. Baur	Technician	2,376
Royal Ontario Museum of Zoology and		
Palaeontology, without salary:		
F. A. Urquhart	Director	
L. L. Snyder	Associate Director	
R. L. Peterson	Curator	
W. B. Scott	Curator	
<u>Faculty of Medicine:</u>		
Pharmacology:		
R. G. Bell	Special Lecturer	100
<u>Faculty of Forestry:</u>		
Lecturers:		
A. D. Hall		2,300
K. A. Armson		4,200
<u>Athletics and Physical Education - Men:</u>		
Lecturers:		
A. D. White		4,850
J. R. Kennedy		4,325
K. A. W. Wipper		4,325
C. A. McCatty		4,025
J. S. McManus		4,025
Mrs. M. Penny	Secretary	1,400
P. Robb	Locker Room	
	Attendant	1,725
Instructors, part time:		
J. Primeau		100
A. R. T. Chetwynd		25
J. W. Cutts		25
L. B. Smith		25
Instructors, part time, without salary:		
D. M. Graham		
R. P. Masterson		
<u>School of Nursing:</u>		
Lecturers:		
Miss J. E. Watson		4,875
Miss M. M. MacLachlan		3,750
Miss K. King		3,600
Miss J. MacPhail		3,600
Miss C. Cavell		3,500
Miss M. M. Allemang	- for July, August	1,000
	and September, 1955	

55-5-9  
Appointments  
(Cont'd)

School of Nursing (Cont'd.):

Mrs. J. Devlin	Librarian	\$2,820
Miss N. Press	Secretary to the Director and the School of Nursing	2,700
Miss B. Mortimer	Accountant	2,772
Secretarial Assistants:		
Miss M. MacTavish		2,100
Mrs. J. Jacquemin		2,100
Miss A. Bitzkal		2,100

Ontario College of Education:

J. Thorup	Instructor in the University Schools	4,000
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From July 1, 1955 -

Faculty of Arts:

Astronomy:		
D. A. MacRae	Professor	8,000
Mrs. H. B. S. Hogg	Associate Professor	5,500
Chemistry:		
H. V. C. Parish	Laboratory Assistant	2,124
Classics:		
L. E. Woodbury	Associate Professor	6,500
R. M. H. Shepherd	Assistant Professor	5,000
English:		
C. W. Dunn	Associate Professor	6,500
French:		
M. Sanouillet	Assistant Professor	5,000
Geological Sciences:		
R. E. Deane	Associate Professor	6,500
Assistant Professors:		
W. H. Gross		5,000
P. A. Peach		5,000
History:		
Assistant Professors:		
H. I. Nelson		5,000
R. A. Spencer		5,000
Italian, Spanish and Portuguese:		
Assistant Professors:		
K. L. Levy		5,000
J. A. Molinaro		5,000
Mathematics:		
W. P. Brown	Assistant Professor	5,000
Oriental Languages:		
R. J. Williams	Associate Professor	6,500
Physics:		
C. C. Gotlieb	Associate Professor without salary	
R. R. Doell	Lecturer	4,000
Political Economy:		
Assistant Professors:		
P. J. Giffen		5,000
Miss M. E. Wallace		5,000
Slavic Studies:		
G. Luckyj	Associate Professor and Acting Chair- man of Department	6,500
Zoology:		
L. Baur	Junior Technician in Ontario Fisheries Research Laboratory, May 1, 1955 to June 30, 1955	2,376

Faculty of Medicine:

Banting and Best Department of Medical Research:		
O. T. George	Technician	3,000
Pathology:		
Miss G. E. Haller	Autopsy Recorder May 1 to June 30, 1955, @ \$160 a month; from July 1, 1955 - \$165 a month	

55-5-9  
Appointments  
(Cont'd)

Faculty of Applied Science and Engineering:

Aerophysics:

Research Associates and Lecturers:

J. G. Hall	\$5,000
G. K. Korbacher	4,600
H. S. Ribner	5,000

Electrical Engineering:

G. R. Slemon	Assistant Professor	5,700
P. P. Biringer	Research Associate, May 1, 1955 to March 31, 1956	4,950

Research Assistants:

R. M. Chisholm	May 1, 1955 to Sept. 15, 1955	800
T-S. Chu	Oct. 1, 1955 to April 30, 1956	700
J. H. Courcoulas	April 21, 1955 to Sept. 1, 1955, per month	275
I. R. Dalton	May 1, 1955 to July 31, 1955	900
D. J. Leonard	May 1, 1955 to Sept. 15, 1955	800
R. Mittra	May 1, 1955 to Sept. 15, 1955	800
J. N. Reid	May 1, 1955 to Sept. 15, 1955	800
D. A. Sprott	April 15, 1955 to Sept. 15, 1955, per month	300
J. Yen	April 15, 1955 to Sept. 15, 1955, per month	300
D. D. Tang	Demonstrator, Sept. 19, 1955 to April 19, 1956	1,000

School of Architecture:

G. Stephenson	Head of Division of Town and Regional Planning	8,200
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Royal Conservatory of Music of Toronto:

A. Uninsky	Piano Teacher from Sept. 6, 1955	6,000
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School of Social Work:

Miss J. McCreary	Stenographer, from May 9, 1955	1,968
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School of Hygiene:

A. M. Fisher	Associate Professor of Physiological Hygiene, an additional payment for 1954-55	1,000
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University Extension:

P. Guttman	Assistant Director (Correspondence Courses)	4,560
Miss D. Milner	Assistant Director (Evening Tutorial Classes)	4,548
Miss M. Pratt	Secretary	3,500
<u>Secretary-Stenographers:</u>		
Miss J. Gibson		2,122
Miss E. W. Green		1,566
Miss N. Hooke		2,088
Mrs. B. Horton		2,304
Mrs. I. Kassbaum		2,304
Miss P. Wilkinson	Clerk-Typist	2,088

\* A. Uninsky - Piano Teacher Academic Session  
from Sept. 6, 1955 to June 22, 1956 \$6,000.00  
under terms as recommended by the Dean and approved by the President.



55-5-10  
Resignations

(b) Resignations:

Faculty of Arts:

Zoology:

W. L. Sanderson - Technician in Ontario Fisheries  
Research Laboratory (salary -  
\$2,220) Apr. 30, 1955

Faculty of Medicine:

Art as Applied to Medicine:

Miss J. Seaton - Frosst Fellow (salary - \$225 a  
month) May 31, 1955

Faculty of Applied Science and Engineering:

Engineering Drawing:

W. G. Stinson - Assistant Professor (salary -  
\$4,800) June 30, 1955

University Library:

Miss N. Clark - Assistant (salary - \$2,700)  
June 30, 1955

Miss J. Jarvis - Secretary to the Chief Librarian  
(salary - \$3,400) June 30, 1955

School of Law:

W. G. Friedmann - Professor (salary - \$10,500)  
June 30, 1955

University Extension:

J. R. Gilley - Director (salary \$8,700) June 30, 1955

55-5-11  
Leaves of  
Absence

(c) Leaves of Absence:

Faculty of Arts:

Art and Archaeology:

C. F. Comfort - Associate Professor, July 1, 1955 to  
June 30, 1956 (with part salary)

Chemistry:

G. E. McCasland - Assistant Professor, July 1, 1955 to  
June 30, 1956 (with half salary)

History:

J. M. S. Careless - Associate Professor, July 1, 1955 to  
June 30, 1956 (with half salary)

Philosophy:

H. Mehlberg - Assistant Professor, July 1, 1955 to  
June 30, 1956 (without salary)

Political Economy:

W. T. Easterbrook - Associate Professor, July 1, 1955 to  
June 30, 1956 (without salary)

Miss J. R. Burnet - Assistant Professor, July 1, 1955 to  
June 30, 1956 (with half salary)

Psychology:

K. S. Bernhardt - Professor, from January 1, 1956 to  
June 30, 1956 (with salary)

55-5-12  
University  
Extension  
Courses

(d) University Extension Courses:

Evening Tutorial Classes - Examinations of College of

Physicians and Surgeons of Ontario:

Anatomy:

Dr. J. W. A. Duckworth - Examiner \$118.17

Dr. J. C. Watt - Examiner 48.17

Biochemistry:

Dr. A. M. Wynne - Examiner 86.83

Dr. J. C. Butler - Examiner 84.83

Dr. B. F. Crocker - Examiner 84.83

Physiology:

Dr. R. E. Haist - Examiner and  
Invigilator 210.50

Dr. E. A. Sellers - Examiner 102.00

55-5-12	English:		
University	Dr. B. Casselman	-	Examiner \$102.00
Extension	Dr. J. V. Basmajian	-	Examiner 68.00
Courses	Dr. H. Kalant	-	Examiner 51.00
(Cont'd)	Mrs. Helen Tucker	-	Examiner 102.00
	Mrs. Florence Aymong-	-	Examiner 25.50
	Biochemistry:		
	R. Holmes	-	Invigilator 10.00
	Anatomy:		
	Dr. M. M. Erenst	-	Invigilator 10.00

55-5-13  
Appropriations

(e) Additional appropriations and deductions in appropriations:

French:

An additional appropriation of \$400 for "Phonetics Laboratory"; and a deduction of \$400 from "Academic Alterations".

School of Law:

An additional appropriation of \$600 for a special account for "Furnishings"; and a deduction of \$600 from "Law Library".

Epidemiology and Biometrics:

An additional appropriation of \$250 for "Equipment"; and a deduction of \$250 from "Salaries".

Parasitology:

An additional appropriation of \$250 for "Equipment"; and a deduction of \$250 from "Salaries".

Institute of Child Study:

An additional appropriation of \$275 for "Parent Education"; and a deduction of \$275 from "Evening Correspondence Income".

55-5-14  
Statutes of  
Senate

- (f) Statutes of Senate Nos. 2374 respecting the P. D. Leslie Scholarship  
2375 respecting the William R. Worthington Memorial Scholarship  
2376 respecting the Sigmund Samuel Prizes in East Asiatic Studies.

55-5-15  
Convocations  
and  
Honorary  
Degrees

The President informed the Board of the dates of Convocations and that honorary degrees would be conferred as follows:-

- (a) May 27th, 1955 - Dr. W. J. Bennett  
The Hon. L. O. Breithaupt  
Dr. C. L. Burton  
Miss Frances Loring  
Professor H. J. Paton  
Dr. C. R. Young

- (b) June 17th, 1955 - Dr. Stanley Graham  
Dr. E. A. Gregg  
Sir John W. McNee  
Dr. T. C. Routley  
Dr. G. F. Strong  
Dr. W. P. Warner.

55-5-16  
Physical  
Education

The President informed the Board of the conditions which led to the establishment of the Physical Education regulations that have been carried out for several years at the University, and -

55-5-16  
Physical  
Education  
(Cont'd)

On motion of Dr. Sullivan  
Seconded by Mr. Matthews,  
And unanimously carried,

the Board approved of the regulations being changed to read as follows:-

1. Every full-time student enrolled in any undergraduate course is required to take the programme of Physical Education during the first year of his or her attendance.
2. Any student who fails to complete satisfactorily the programme of Physical Education in the first year of his attendance is required to take the programme in the second year of his attendance and to pay a special fee of \$50.00.
3. Any student taking the Physical Education programme must undergo a medical examination according to regulations laid down by the University Health Service.
4. There shall be appointed annually by the Board of Governors a sub-committee of the Committee on Undergraduate Activities to be composed of members of the academic staff of the University, and this sub-committee will have the responsibility of advising the Committee on Undergraduate Activities and the Board on the content and requirements of the programme of Physical Education, and the sub-committee will have the power to administer those requirements as established from time to time by the Board.

In connection with this matter, the Board approved of the President's recommendation that the following sub-committee on Physical Education be appointed:-

Dr. J. H. Ebbs, Chairman  
Professor E. A. Allcut  
Professor E. A. Bott  
Dean A. C. Lewis  
Professor Barbara McLaren  
Dean J. W. B. Sisam  
Miss Zorada Slack  
Mr. Warren Stevens  
Professor F. E. W. Wetmore  
Professor M. J. Wilson  
Mr. J. C. Evans  
The President (ex officio).

55-5-17  
Gift of books  
to Korean  
universities

The President informed the Board that a letter had been received last winter from UNESCO asking for donations of books for the universities of Korea, and stated that the Chief Librarian of the University had advised him that there were about 1,500 volumes for which there were duplicate copies, chiefly in medicine and the other sciences. These books are to be sent to Korea at the expense of UNESCO, and the Board gave its approval to the gift of these volumes to the Korean universities. No more than that number for which shipping expenses are available will be sent.



55-5-18  
Ontario  
Veterinary  
College -  
Division of  
Tuition Fees  
for Graduate  
Students

The Board approved of the President's recommendation that arrangements be made for the Ontario Veterinary College similar to those that prevail in connection with the Ontario Agricultural College, for the division of tuition fees for graduate students, whereby a total fee of \$250.00 will be collected, and \$185.00 will be forwarded to the Bursar of the Ontario Veterinary College, effective in 1955-56.

55-5-19  
Invitation  
to Moscow  
State  
University

The President informed the Board that an invitation had been received to attend the 200 years celebration of the Moscow State University, and that he had sent regrets that owing to business pressure at this time of the year and the short notice given, it was not possible to send a representative to the celebration, and the Board approved of the President's action in this connection.

ON MOTION DULY MADE, SECONDED AND  
UNANIMOUSLY CARRIED, administrative matters were approved as follows:-

55-5-20  
Promotion

(a) Promotion:

Office of the Comptroller:  
William Walter Small

- from Assistant to the  
Comptroller at \$5,600 a  
year, to Assistant  
Comptroller at \$6,200 a  
year, effective July 1,  
1955

55-5-21  
Resignation

(b) Resignation:

Superintendent's Office:  
Ernest Charles Cummins

- Assistant Customs Clerk  
(salary - \$2,304)

June 17, 1955

55-5-22  
Appropriations

(c) Additional Appropriations:

Office of the Bursar:

An additional appropriation of \$360 for "Salaries".

Superintendent:

An additional appropriation of \$11,700 for alterations to the sixth floor of the Banting Institute, to be financed as follows:-

Banting and Best Funds - \$ 5,300

Canadian Cancer Society, Ontario - 6,400

Division Grant - 11,700

55-5-23  
Investment  
transactions

(d) Confirmation of the following investment transactions not previously approved:-

(a) Purchased for -

Sinking Fund

\$ 4,000 3% University of Toronto due Aug. 15, 1970 @ \$ 97

Trust Pool

\$25,000 4% City of Sarnia due Feb. 15, 1966 @ \$104.42  
25,000 4 1/2% Ontario Hydro-Electric due July 15, 1966-69 @ \$109  
Power Commission

(b) Sold for -

Trust Pool

\$25,000 3% Ontario Hydro-Electric due Nov. 1, 1967-69 @ \$98.375  
Power Commission

Investments held in Safekeeping - Hart House

\$15,000 3% Province of Ontario due Nov. 1, 1963-65 @ par

55-5-24  
Donations

Donations were reported as follows and

ON MOTION DULY MADE, SECONDED AND UNANIMOUSLY CARRIED, were gratefully accepted:-

From -

^ The McLean Foundation, the sum of \$4,950 received for a travelling fellowship in Penology for Mr. Gordon Watson.

^ Mr. J. A. McFadyen, the sum of \$2,000 received to be used at the discretion of Dr. W. G. Bigelow in the treatment of patients suffering from surgical diseases of the cardiovascular system and to promote study and research in that field.

^ The American Philosophical Society, the sum of \$175 (U.S. funds) received, representing the first quarterly payment on a grant of \$600 to Dr. W. G. Bruce Casselman of the Banting and Best Department of Medical Research, for histochemical and cytological investigation of the pancreatic islet cells.

^ Mr. Harry Hooke, the sum of \$50 received, in appreciation of a \$50 bursary received by him in 1953-54 while a student in the final year of the Faculty of Forestry.

National Cancer Institute of Canada, the following grants received:-

- ^ \$ 7,492.90 - Project No. 12 - Ham & Howatson, being first half of grant of \$15,870 for 1955-56 less balance of \$442.10 carried forward from 1954-55
- ^ 1,506.27 - Project No. 150 - Hamilton, being the balance of grant of \$2,500 for 1955-56 less balance of \$993.73 carried forward from 1954-55
- ^ 1,941.17 - Project No. 98 - Sellers, being the balance of grant of \$2,000 for 1955-56 less balance of \$58.83 carried forward from 1954-55
- ^ 1,628.30 - Project No. 20 - Wynne, being first half of grant of \$3,400 for 1955-56 less balance of \$71.70 carried forward from 1954-55
- ^ 4,955.03 - Project No. 92 - McHenry, being first half of grant of \$10,300 for 1955-56 less balance of \$194.97 carried forward from 1954-55
- ^ 9,000.00 - Project No. 2 - Franks, being first half of grant of \$18,000 for 1955-56
- ^ 3,750.00 - Project No. 128 - Hamilton & Ritchie, being first half of grant of \$7,500 for 1955-56
- ^ 2,350.00 - Project No. 170 - Ham, being first half of grant of \$4,700 for 1955-56
- ^ 3,000.00 - Project No. 172 - Johns & Bruce, being first half of grant of \$6,000 for 1955-56 for use of electric computer, the grantees being from the Department of Physics, University of Saskatchewan.

\$35,023.67

55-5-24  
Donations  
(Cont'd)

From -

The J. P. Bickell Foundation, the sum of \$12,750 received to continue the following grants in the Faculty of Medicine:-

Dr. W. T. Mustard	-	\$4,200	
Dr. I. B. Macdonald	-	500	
Dr. James A. Key	-	1,000	
Dr. Charles S. Hanes	-	<u>3,300</u>	\$ 9,000

and for the first instalment of a two-year grant of \$7,500 to give pioneer support to Dr. W. G. Bigelow in training surgeons in cardiovascular surgery

3,750  
\$12,750

The Associates of the University of Toronto, Inc., \$18,200

(U.S. funds) received for the following Funds:-

✓ Samuel Beatty Fund	-	\$ 500	
✓ Elizabeth Speller Memorial Fund	-	300	
✓ Mary and Wallace Duncan Fund	-	11,000	
✓ Gordon Ferrie Hull Fellowship Fund	-	500	
✓ Woodrow Wilson Fellowship Fund	-	3,000	
✓ Class of 1904 in Arts Scholarship			
✓ Fund (for atomic & nuclear physics research fellowships)	-	1,000	
✓ Dr. Mendel Nevin Fellowship	-	1,000	
✓ University College Alumni, Alumnae Giving Fund (Sir Daniel Wilson Bursary Fund)	-	900	<u>\$18,200</u>

Various donors, the following amounts received:-

✓ \$ 510.00 - The Samuel Beatty Fund, bringing the total to \$25,438

✓ 650.00 - Canadian Exporters' Association Fund, bringing the total received for this purpose to \$3,150

✓ 10.00 - H. M. Cassidy Memorial Research Fund, bringing the total to \$86,202

✓ 150.00 - Ernest Dale Memorial Fund, bringing the total to \$1,233.95

✓ 10.00 - Mrs. Percival Foster Fellowship, bringing the total to \$522. Notification received that the Fellowship is to be changed from the School of Graduate Studies to the Department of Political Economy, for the advancement of Scholarship and Research in Sociology.

✓ 5.00 - Garnet W. McKee-Lachlan Gilchrist Loan and Scholarship Fund

✓ 3,527.00 - University of Toronto Dental Research Fund, bringing the total to \$83,433.66

2,960.03 - University College Alumni Alumnae Giving Fund, for the following purposes:-

✓ Faculty Chairs for West Hall	-	\$ 35.00
✓ Sir Daniel Wilson Bursary Fund	-	2,922.00
✓ From a graduate of the College who assigned the dividends on an insurance policy to the College	-	<u>3.03</u>
		<u>\$2,960.03</u>

✓ Mr. A. P. Leslie, the sum of \$200 received, to cover the first two awards of "The P. D. Leslie Scholarship" in the Faculty of Forestry, the first award of which is to be made on the results of the examinations of the final year in 1954-55, in the amount of \$100.

✓ Mrs. J. Home Cameron, the sum of \$50 received, being the second donation of similar amount from her during the present session, to be added to the "J. Home Cameron Prize" fund. Offer from Mrs. Cameron to donate \$50 per annum for the Prize as long as she lives.



55-5-24  
Donations  
(Cont'd)

From -

The Canadian Kodak Co., Limited, notification received that their offer of a Fellowship for 1955-56 in the School of Graduate Studies should be allowed to stand over until early in 1956, or at least until their 1957 Fellowship plans are finalized, since it was too late to appoint an outstanding Fellow for the Session 1955-56 when the offer to donate the award was received.

55-5-25  
Eroica  
Industries  
Limited  
Agreement

ON MOTION DULY MADE, SECONDED AND UNANIMOUSLY

CARRIED, the Board approved of the execution of an agreement with Eroica Industries Limited, to provide for the installation of automatic food service facilities in certain locations on the campus.

55-5-26  
Financial  
Statements

There were presented the financial statements of the University for the month of April, 1955.

55-5-27  
Signing  
Authorities  
and  
Fidelity  
Insurance

The Board agreed to provision being made for the inclusion of the Vice-President (Administration) in the signing authority, and that the position of Vice-President (Administration) be added to the Fidelity Bond, but suggested that a review be made of the fidelity insurance. After discussing the matter, the question of signing authorities and fidelity insurance were referred by the Board to the Comptroller of the University and the University Auditors for further consideration.

55-5-28  
Receipt of  
funds from  
the Province  
of Ontario

The receipt of the following amounts from the Province of Ontario was reported:-

- (a) \$2,000,000 as a special grant for a new site and building for the Faculty of Dentistry
- (b) \$1,800,000 as a special grant
- (c) \$923,250, being the first instalment of a grant of \$4,193,000 for 1955-56, for ordinary purposes, including the Institute of Child Study.

In view of the fact that approximately \$400,000 would be required in 1955-56, from the special grant of \$1,800,000, the Board gave authority for the investment of \$400,000 in maturities of less than one year, the balance in whatever would be satisfactory for University operations, recognizing that the funds will be required in part in 1956-57 and the balance in 1957-58.

55-5-29  
Report on  
University  
Pension  
Contracts  
with The  
Canada Life  
Assurance Co.

The Comptroller presented a history of the University pension contracts with the Canada Life Assurance Company. In this connection, he stated that he had a cheque from the Canada

55-5-29  
Report on  
University  
Pension  
Contracts  
with The  
Canada Life  
Assurance  
Company  
(Cont'd)

Life for \$49,000 which had been forwarded by the company in settlement of the University's claim for adjustment of premiums paid. Mr. Matthews suggested that the Canada Life should receive a copy of the Comptroller's report, and the Board approved of this report being referred to the Finance Committee, in order that it may be considered before Mr. Rankin leaves the University.

55-5-30  
Report on  
the  
Personnel  
Office

In view of the establishment last year of the Personnel Office, there was presented a report on the operation of this Office, and at the suggestion of the Chairman, the members of the Board were requested to take copies home with them.

55-5-31  
Appointment  
of  
Successor  
to Mr.  
A.D. LePan

The Comptroller informed the Board that at the request of the Chairman, he had interviewed three or four persons in connection with the appointment of a successor to Mr. A. D. LePan, Superintendent of the University of Toronto, and the Board approved of the recommendation for the appointment of Mr. F. J. Hastie as Assistant Superintendent, effective September 1st, 1955, at a salary of \$10,500 per annum.

55-5-32  
Donation  
from the  
McLean  
Foundation,  
Royal Con-  
servatory  
of Music  
of Toronto

The Comptroller presented a letter which he had received from the Secretary-Treasurer of the Royal Conservatory of Music of Toronto, Mr. J. F. Brook, stating that the Conservatory had received a cheque from the McLean Foundation, representing a donation to the Hart House Orchestra, in the amount of \$4,000.00, and requesting a ruling as to whether it is permissible for the Conservatory to deposit this cheque in its bank and issue a cheque for \$4,000.00, payable to Boyd Neel Incorporated, and forward an official Conservatory receipt to the McLean Foundation. The Board decided that this money is to be held in trust, and is to be subject to requisition, as required from time to time, by Dr. Boyd Neel.

55-5-33  
Estimates of  
the Women's  
Athletic  
Association

The estimates of the Women's Athletic Association for the session 1955-56 were presented, and ON MOTION DULY MADE, SECONDED AND UNANIMOUSLY CARRIED, were approved.

55-5-34  
Estimates of  
Connaught  
Medical Re-  
search  
Laboratories

The estimates of the Connaught Medical Research Laboratories for the session 1955-56 were presented, and ON MOTION DULY MADE, SECONDED AND UNANIMOUSLY CARRIED, were approved.

55-5-35  
Statements  
of Connaught  
Medical Re-  
Search  
Laboratories

The statements of the Laboratories for the 9 months ended March 31st, 1955, were also presented.

55-5-36  
Polio  
Vaccine  
Building

Following the approval of the estimates of the Connaught Laboratories, Dr. Tory, Chairman of the Connaught Committee, stated that in connection with the authority which was given to proceed with the preparation of plans and the construction of a Polio Vaccine Building, it would appear at the present time that it would be necessary to increase the estimate of the cost to approximately \$1,000,000.00. Dr. Tory also stated that in order to expedite matters, it might be desirable to proceed without tenders, and appoint a satisfactory contractor without delay.

On motion of Mr. Duncan,  
Seconded by Mr. LaBine,  
And unanimously carried,

the Board approved in principle of proceeding with the construction of the building for this purpose, and Dr. Tory was authorized to make whatever arrangements he considered desirable and necessary.

55-5-37  
Budget for  
Hart House  
Theatre

The budget for Hart House Theatre for the session 1955-56 was presented, and ON MOTION DULY MADE, SECONDED AND UNANIMOUSLY CARRIED, was approved.

55-5-38  
Budget for  
Department  
of Art as  
Applied to  
Medicine

An amendment to the budget for 1955-56 for the Department of Art as Applied to Medicine in the Faculty of Medicine, was presented, and was approved as follows:-

Estimate of Income Account for 1955-56

Receipts for work done by the Department	<u>\$600.00</u>
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Expenditures

Payment of senior students for special assignments	\$400.00
Travel expenses for members of Departmental staff	200.00
	<u>\$600.00</u>



55-5-39

Continuation  
of services  
of certain  
members of  
Administrative  
Staff

ON MOTION DULY MADE, SECONDED AND

UNANIMOUSLY CARRIED, the Board approved of a recommendation that the following members of the Administrative Staff, who will have reached age 65 or over on June 30, 1955, be continued on the staff for the session 1955-56:-

<u>Name</u>	<u>Department or Office</u>	<u>Title</u>	<u>Age at July 1, 1955</u>	<u>Partici- pant in Pension Pl</u>
R.L. Derbyshire	Superintendent's	Assistant	72	No
H. Phelps	Medicine-Committee on Experimental Research	Laboratory Assistant	72	No
C. Hart	Medicine-T.G.H. Lecture Theatre	Attendant	71	Yes
G.B. Thompson	University Press- Pressroom	Foreman	71	No
Mrs. M.A. Lindsay	Banting & Best Department of Medical Research	Technical Assistant	70	No
P. Robb	Athletics & Physical Education - Men	Locker Room Attendant	70	No
A.S. Richmond	Anatomy	Laboratory Attendant	70	No
E.M. Tozer	Mining Engineering	Senior Mechanician	70	Yes
A.D. LePan	Superintendent's	Superintendent	69	Yes
T.H. McKenzie	Superintendent's	Caretaker	69	Yes
M.G. Gedeonoff	Royal Ontario Museum - Archaeology	Assistant Preparator	68	Yes
S.W. Morey	Civil Engineering	Laboratory Attendant	68	No
Mrs. L. Lumbard	Biochemistry	Animal Room Attendant	68	No
Miss H. C. Wrightman	Library	Assistant	68	Yes
H. McCormick	Anatomy	Chief Labor- atory Assistant	66	Yes
Miss M. Burns	Bursar's	Secretary	65	Yes
W. Cowan	Medicine-Committee on Experimental Research	Chief Technician	65	Yes
H. Hill	Superintendent's	Caretaker	65	Yes
Mrs. M. Sproul	Royal Ontario Museum	Switchboard Operator	65	Yes

The following members of the staff who will be 65 or over by June 30, 1955, are concluding their services on June 30, 1955:-

R. Prior	Athletic Association	Groundsman	70	Yes
C. C. Rous	Dentistry	Secretary of Faculty	70	Yes
Mrs. A. M. Marriott	U.C. Women's Residence	Assistant to Dean of Women	65	Yes

The meeting adjourned at 6:05 p.m.

*Indep. B.*

Minutes confirmed

*June 23, 1955*

*B. S. Phin*  
Chairman

*E. F. Higginbotham*

Secretary





Minutes of the meeting of the Board of Governors held in the Board Room, Simcoe Hall, on Thursday, June 23rd, 1955, at 4 p.m.

Present -

The Chairman (Colonel Phillips)  
The President  
The Chancellor  
Mr. Borden  
Mr. Osbourne  
Dr. Sullivan  
Mr. Urquhart  
Hon. Mr. Justice Mackay

Mr. Clarke  
Mr. Kelly  
Mr. Matthews  
Mr. Vaughan  
Mr. Bryce  
Hon. Dr. Bruce  
Dr. Samuel  
Mr. Dalglish

Mr. F. R. Stone, Vice-President (Administration)  
Mr. A. G. Rankin, Comptroller  
Mr. C. E. Higginbottom, Bursar

Dr. Bissell, Vice-President, in attendance

55-6-1  
Minutes  
confirmed

The minutes of the previous meeting, a résumé of which had previously been mailed to each member of the Board, were presented, and -

On motion of Mr. Vaughan,  
Seconded by Mr. Urquhart,  
And unanimously carried,

were confirmed.

55-6-2  
Leaves of  
absence

ON MOTION DULY MADE, SECONDED AND UNANIMOUSLY CARRIED, leave was granted to the following members of the Board absent from the previous meeting:-

The Chairman  
Mr. Borden  
The Chancellor  
Mr. Vaughan  
Hon. Dr. Bruce

Mr. Fennell  
Dr. Johnson  
Rt. Hon. Vincent Massey  
Mr. Osbourne

55-6-3  
Death of  
Chief  
Justice  
Robertson

The death of Chief Justice R. S. Robertson, a former member of the Board, who was appointed on June 20th, 1942, and resigned on March 25th, 1947, was reported to the Board, and it

55-6-3  
Death of  
Chief  
Justice  
Robertson  
(Cont'd)

was agreed that the following resolution of sympathy be sent to his family:-

"To name the members of the Bar and Bench who, as Governors of the University of Toronto, have given outstanding service to that institution, would account for much of its progress. To that select company Chief Justice Robert Spelman Robertson belonged.

From 1942 to 1947 he placed his talents of heart and mind at the service of the cause of higher education - the preparation of young men and women for their professions and for citizenship. Vision and wisdom characterized his utterances in discussions and his judgment in conclusions. He added lustre within University circles to the name of Robertson, always highly regarded by reason of the distinction and prestige of his brother, Professor J. C. Robertson.

In adopting a resolution of sympathy to Chief Justice Robertson's children, grandchildren and brothers, the Board of Governors recall his leadership in manifold ways which promoted the Commonwealth. They mourn his passing."

55-6-4  
Death of  
Mr. Robert  
Fennell

The death of Mr. Robert Fennell, a member of the Board who was also Chairman of the Board of the Royal Ontario Museum, and who was appointed to the Board of Governors on June 30th, 1946 and died on June 6th, 1955, was reported, and it was agreed that the following resolution of sympathy be sent to his family:-

"Our dynamic friend, Robert Fennell, is gone; our grief is personal and collective. His career was an index of Canadian development during the twentieth century. As a young man he worked and lived in the ranchlands of the west; he interrupted his education to serve overseas during the first world war; he studied for and was called to the Bar; he took an active part in the development of mining in our northlands; and he became a leading financier and industrialist during the years of Canada's greatest economic expansion.

His interest in the material development of Canada was at all times paralleled by a deep concern for the cultural life of the nation. The Art Gallery of Toronto, the University of Toronto, and, above all, the Royal Ontario Museum were his particular concerns, and each is today the stronger for his zealous support, his wise leadership, and his perceptive counsels. The Board of Governors, of which he became a member in 1948, is deeply indebted to him for his statesmanship in conducting the affairs of the Royal Ontario Museum and in bringing about closer relations between the Museum and the University.

Robert Fennell brought to his multifarious activities fixity of purpose and limitless energy. He has left an enduring mark on the economic and cultural life of this city, this province, and this nation. His name and his memory will be indissolubly associated with the many

55-6-4  
Death of  
Mr. Robert  
Fennell  
(Cont'd)

enterprises and institutions to which he devoted his talents. He made Canada a finer nation.

Be it resolved that the Board express its sympathy to his widow and the members of his family, and that a copy of this resolution be sent to Mrs. Fennell."

55-6-5  
Appointment of  
two new  
members  
of the  
Board

The Chairman informed the Board that he had been advised of the appointment by the Provincial Government of the following two new members of the Board of Governors of the University of Toronto:-

Mr. Harold Melvin Turner, B.S., M.S.  
Mr. J. Grant Glassco, O.B.E., F.C.A., B.Com.

Official notification of these appointments is to be forwarded as soon as the Order-in-Council has been signed.

55-6-6  
Appointment of  
Chairman  
of the  
Museum  
Board

In view of the death of the Chairman of the Museum Board, Mr. Fennell -

On motion of Dr. Samuel,  
Seconded by Mr. Bryce,  
And unanimously carried,

Mr. Harold Melvin Turner was appointed Chairman of the Museum Board.

55-6-7  
Appointment of  
Honorary  
Chairman  
of the  
Museum  
Board

In recognition of many years of valuable service and keen interest in the affairs of the Royal Ontario Museum, and of his many generous gifts to it, the Board agreed unanimously to the creation of the office of Honorary Chairman of the Museum Board, and to the appointment of Dr. Sigmund Samuel to that position. Dr. Samuel expressed great pleasure at the honour which had been accorded him.

55-6-8  
Appointment of  
the  
Museum  
Board

The Chairman stated that he was desirous of filling the existing vacancies on the Museum Board, and the Governors approved of his nominations as follows:-

Ex Officio Members

The Chairman of the Board  
The President  
The Chancellor

Governors of the University

Dr. Sigmund Samuel (Honorary Chairman)  
Mr. Harold M. Turner (Chairman)  
Mr. Henry Borden  
Mr. W. H. Clarke  
Mr. Justice Keiller Mackay  
Mr. Beverley Matthews  
Mr. J. Grant Glassco



55-6-8  
Appoint-  
ment of  
the  
Museum  
Board  
(Cont'd)

Non-Governors of the University

Mr. J. E. Hahn  
Dr. R. A. Laidlaw  
Mrs. O. D. Vaughan  
Mr. J. Harold Crang  
Mr. J. R. M. Wilson  
Mrs. H. A. Bruce  
Mr. J. A. McDougald

Appointed on the nomination of Queen's University

Professor M. B. Baker

Appointed on the nomination of the University of Western Ontario

Dean R. Allen

55-6-9  
Banting  
Research  
Foundation  
- Board  
represent-  
atives

On motion of Mr. Urquhart,  
Seconded by Mr. Bryce,  
And unanimously carried,

approval was given to the re-appointment of the following represen-  
tatives of the Board of Governors as Trustees of the Banting Re-  
search Foundation for three years from July 28th, 1955:-

The President, Dr. S. E. Smith  
Mr. Arthur Kelly  
Mr. Beverley Matthews

55-6-10  
Press  
Committee  
Report

Report Number 34 of the Press Committee

was presented as follows, and -

On motion of Mr. Dalglish,  
Seconded by Mr. Kelly,  
And unanimously carried,

was adopted:-

"To the Board of Governors,  
University of Toronto.

Gentlemen:-

Your Committee reports that it held a meeting in the Senate Chamber on Thursday, May 19th, 1955, at 3:45 p.m., prior to the meeting of the Board of Governors at 4 p.m., at which the following were present:-

Mr. Oakley H. Dalglish  
(in the Chair)  
The President  
Mr. G. A. LaBine  
Mr. P. A. C. Ketchum  
Mr. Arthur Kelly

From the University Press:  
Mr. Marsh Jeanneret, Director  
Mr. Hamilton Cassels, Q.C.  
Mr. F. R. Stone, Vice-President  
(Administration)  
Mr. A. G. Rankin,  
Comptroller  
Mr. C. E. Higginbottom,  
Secretary

Your Committee again considered the conditions con-  
tained in the Will of the late Henry Richard Astridge, which di-  
rected that 'the residue of his estate should be used for the  
promulgation of two books, entitled 'A Light shining in Dark  
Places', and 'Revelation Revealed', which had been discussed by

55-6-10  
Press  
Committee  
Report  
(Cont'd)

the Press Committee with Mr. W. Ralph Salter, Q.C., one of the Executors and Trustees of the Estate, at a meeting held on February 19th, 1954, which was reported to the Board of Governors at their meeting held on February 25th, 1954.

The Chairman of your Committee, Mr. Dalglish, stated that the University Solicitor, Mr. Hamilton Cassels, Q.C., had been invited to the meeting and requested him to give his opinion as to the most satisfactory position that the University could take in connection with this matter.

Your Committee considered a draft agreement which had been prepared by Mr. Salter's office on May 12th, 1955, and which it was understood would not be completed on behalf of the University of Toronto pending Court order that its provisions would constitute an effective discharge of the Will of the late Mr. Astridge.

Your Committee discussed the matter at length and -

On motion of Mr. Kelly,

Seconded by Mr. LaBine,  
your Committee recommends that the University Solicitor inform the Solicitor for the Trustees that if the Trustees apply to the Courts and the Courts approve of the University of Toronto entering into the agreement, then the University would favourably consider entering into this agreement.

The meeting adjourned at 4:05 p.m.

All of which is respectfully submitted.

(Sgd) O. H. Dalglish,  
Chairman of Committee  
(Sgd) C. E. Higginbottom,  
Secretary"

55-6-11  
Conservatory  
Committee  
Report

#### Report Number 8 of the Royal Conservatory

of Music of Toronto Committee was presented as follows, and -

On motion of the President,  
Seconded by Mr. Matthews,  
And unanimously carried,

was adopted:-

"To the Board of Governors,  
University of Toronto.

Gentlemen:-

Your Committee reports that it held a meeting in the Board Room, Simcoe Hall, on Friday, June 3rd, 1955, at 4 p.m., at which the following were present:-

Dr. Edward Johnson  
(in the Chair)  
The President  
Mr. James S. Duncan

From the Conservatory:  
Dr. Boyd Neel, Dean  
Mr. J. F. Brook, Secretary-Treasurer  
Mr. F. R. Stone, Vice-President  
(Administration)  
Mr. C. E. Higginbottom,  
Secretary

#### Chairman's Items

##### 1. Report of previous meeting

The report of the meeting held on April 15th, 1955, which had been submitted to and approved by the Board of Governors on April 28th, was presented, and -

On motion of Mr. Duncan,  
Seconded by the President,  
the report was adopted.

55-6-11  
Conservatory  
Committee  
Report  
(Cont'd)

# Dean's Items

## 1. Report on School of Music Guarantee System

In accordance with the request of your Committee, Dean Neel presented the following Report on the guarantee method of payment to School of Music teachers:-

'When the decision was made to introduce guaranteed payments to School of Music teachers at the commencement of the 1952-53 Session, the earnings of the teachers over the previous five years were taken into consideration and an approximate figure was decided upon. In certain cases the guaranteed amount turned out to be on the high side, as, during the first year under this system we lost the sum of \$6,890.00 on teachers who failed to make their guarantee.

At this point we should, of course, have reviewed the guarantees which had cost us money. Unfortunately, however, the teachers concerned were given identical guarantees for the following year and a loss of \$8,611.00 was incurred.

However, corrective action was taken before the start of the present session, whereby teachers who failed to make their guarantee in 1953-54 either reverted to a commission basis or received a lower guarantee. In the present year it is anticipated that our loss on guarantee teachers will be almost entirely eliminated, except for Mr. Temianka, whose entire salary of \$6,000.00 is being charged against the School of Music.

A review of teachers' earnings has recently been made for the first half of the 1954-55 session and the situation appears to have stabilized. Three teachers will revert to a commission basis next year but, on the other hand, five of our present commission teachers will qualify for a guarantee contract next year. This seems to indicate a halting of the former trend whereby we were increasing the number of commission teachers and reducing the number of guarantee teachers. As we know, the implementing of the Hutcheson Report was intended to achieve security for our teachers, largely by means of a guaranteed salary, and it now appears that we have reached the point where we have a permanent group of teachers on guarantee. We hope it will not be necessary to transfer any more teachers from guarantee back to commission after the start of the 1955-56 Session, but rather to increase the number on guarantees.

It must, of course, be remembered that a preponderance of commission teachers over guarantee teachers will be unavoidable as long as we continue to retain a large number of casual teachers whose earnings cannot possibly justify a guarantee contract.

As far as the Conservatory's share of teachers' earnings is concerned, we presently receive from 20% to 28%, depending upon the teacher's rate. Our average commission is about 22%. In addition, we charge all the Main Building teachers a flat rate of \$3.00 per month for use of telephone, plus long distance charges, and also for the use of grand pianos in their studios at the rate of \$15 per month.

I would not recommend any increase in the Conservatory's share of commissions at the present time, as this would severely penalize the many teachers whose earnings are relatively small.

June 3rd, 1955

(Sgd) Boyd Neel  
Dean'

From this Report it will be noted that a great deal of the loss previously sustained has been due to the large number of casual teachers, and -



55-6-11  
Conser-  
vatory  
Committee  
Report  
(Cont'd)

On motion of the President,  
Seconded by Mr. Duncan,  
your Committee recommends -

1. That the term 'Casual Teacher' be defined;
  2. That an effort be made to eliminate, as far as possible, a repetition of the losses sustained under the guarantee system, by minimizing the number of casual teachers;
  3. That notification be given in January 1956 to the members of the teaching staff, that effective on July 1, 1956, a complete revision of existing arrangements with regard to the guarantee system is to be made.
2. Appointments of Alexander Uninsky and Henri Temianka

The Dean reported that following the authority which he had been given at the meeting of the Board of Governors on April 28th, 1955, to consult with Alexander Uninsky with regard to the position of piano teacher, Mr. Uninsky had accepted the position at the Conservatory at a salary of \$6,000.00 a year from September 6th, 1955, under terms as recommended by the Dean and approved by the President.

The Dean also brought up for consideration the question of the renewal of the appointment of Henri Temianka, and -

On motion of the President,  
Seconded by Mr. Duncan,  
your Committee recommends that approval be given to the appointment of Henri Temianka as teacher of violin and chamber music at a salary of \$6,000.00 a year, under terms as recommended by the Dean and approved by the President.

3. Francina Klinkert Foundation of Rotterdam, Holland

The Dean informed your Committee of a very generous offer which he had received from Mr. Jan Roelof Klinkert on behalf of the Francina Klinkert Foundation of Rotterdam, Holland, to aid outstanding young Canadian musicians through the Royal Conservatory of Music of Toronto.

It was suggested that advantage might be taken of this generous offer for the encouragement of Strings, Quartette and the Development of Opera. This matter was referred to the Dean to be pursued further.

4. Directorship of Summer School

The Dean informed your Committee that Boris Berlin, the Director of the Summer School, had not met his teaching guarantee, but was desirous of being kept on the guarantee basis. Mr. Berlin claims that the time he had spent on other duties, especially as Director of the Summer School, had prevented him from keeping up with the guarantee basis.

In view of the existing situation, your Committee recommends that Boris Berlin be relieved of his duties as Director of the Summer School and be continued on the guarantee teaching basis, and that Ettore Mazzoleni be informed that he is to assume the direction of the Summer School for 1956.

5. Harp

Your Committee was informed by the Dean that Mr. L. Agostini was leaving for Hollywood and was prepared to sell to the Conservatory a harp made by 'John Duncan of Leaside', and that the Conservatory were desirous of obtaining one of these instruments. Dean Neel also stated that Mr. Agostini had a piano for which the Conservatory would like to submit an offer.

Your Committee recommends that the Dean be authorized to make a reasonable offer, after examination had been made of the harp and the piano, the offer to be within the \$2,000.00 amount authorized in the Budget.

6. Additional Branches

The Dean stated that the Director of Branches had raised the question of whether the Conservatory should expand into suburban areas, and your Committee recommends that this matter be explored and a report be submitted, area by area, in the form of a specific proposal for each area.

55-6-11  
Conser-  
vatory  
Committee  
Report  
(Cont'd)

### Secretary-Treasurer's Items

#### 1. Appointments and Resignations

On motion of the President,  
Seconded by Mr. Duncan,  
your Committee recommends confirmation of the following  
appointments and resignations at the Conservatory:-

<u>Appointments</u>				
Name	Position	Department	Salary p.a.	Effective Date
Miss M.V. McCartney	Secretary to Principal	School of Music	\$2,460	May 2/55
Miss H. Galbraith	Clerk-typist	Music Counter	1,920	May 2/55
Miss D.M. Rowcliffe	"	Examina- tion	1,920	May 16/55
Miss K. Smith	"	"	1,920	May 16/55
<u>Resignations</u>				
Mrs. M. Knight	Clerk-typist	Music Counter	1,920	Apr. 22/55
Mrs. M. Meyer	Secretary to Principal	School of Music	2,580	May 9/55

#### 2. Account Receivable from Bela Boszormenyi-Nagy

In connection with the indebtedness to the Conservatory of Mr. Bela Boszormenyi-Nagy, which had been previously considered by your Committee at its meeting on March 24th, 1955, when it was recommended that the whole matter be settled, provided Mr. Boszormenyi-Nagy paid the Conservatory the sum of \$500.00, your Committee was informed that the Board of Governors at their meeting on March 31st, 1955, had waived any claim for further payment by him. This matter was reported to your Committee for record purposes only.

#### 3. Proposed Rental Increases of Branch Accommodation

The Secretary-Treasurer informed your Committee of the Proposed increased rents which would be effective July 1, 1955, on the following branch properties:-

Runnymede Branch	- From \$130 to \$135, effective July 1/55
Eglinton West Branch	- " \$ 85 " \$ 90, " "
Leaside Branch	- " \$170 " \$180, " "

Your Committee recommends authority for payment of the increased rentals as set out above, and at the same time recommends that Mr. Brook be requested to make an effort to obtain a new location for the Leaside Branch.

#### 4. Travelling Grant for Director of the Faculty of Music

Your Committee was informed that Dr. Walter, who was making a trip to Europe in connection with UNESCO, had requested that consideration be given to making a payment to him on account of his expenses in this regard, there having been a balance remaining in the account for expenses which normally he would have been allowed for Conservatory purposes.

On motion of the President,

Seconded by Mr. Duncan,

your Committee recommends that Dr. Walter be paid the sum of \$150.00 to assist him in his travelling expenses, this payment to be made from the account for 'Administrative Travelling and Entertainment' in the 1954-55 budget.

#### 5. Canadian National Exhibition 1955 Recitals

The Secretary-Treasurer informed your Committee that he had received word from the Canadian National Exhibition that the usual payment of \$1,000.00 towards recitals at the Canadian National Exhibition would not be made, and Mr. Duncan very kindly agreed to take this matter up with the Exhibition

55-6-11  
Conser-  
vatory  
Committee  
Report  
(Cont'd)

authorities and see what could be done in order to have them continue their grant. If the Canadian National Exhibition does not renew the grant no recitals at the Exhibition will be given in 1955.

6. Rotary Club

In connection with the Rotary Club, the President stated that he had hoped a grant could be obtained from the Club.

Mr. Duncan kindly undertook to head up a delegation to inform the Opera Festival Association that the Royal Conservatory expects contributions to its budget for the large amount of time given for the Opera Festival by several members of the staff.

The meeting adjourned at 5:45 p.m.

All of which is respectfully submitted.

(Sgd) Edward Johnson,  
Chairman of Committee  
(Sgd) C. E. Higginbottom,  
Secretary"

In connection with Item No. 5 - Canadian National Exhibition 1955 Recitals, the President informed the Board that Mr. Duncan had arranged for continuation of the annual donation of \$1,000.00, and that the recitals at the Canadian National Exhibition would therefore be given in 1955.

55-6-12  
Insulin  
Committee  
Annual  
Statement  
and Dis-  
tribution  
of Funds

The Chairman of the Insulin Committee, Mr. Kelly, presented the Audited Financial Statements of the Insulin Committee for the year ended March 31st, 1955, and informed the Board that the Committee had met the day before, Wednesday, June 22, and as a result -

On motion of Mr. Kelly,  
Seconded by Mr. Bryce,  
And unanimously carried,

the Board approved of the following recommendations of the Insulin Committee being adopted:-

"In reviewing the statements, and particularly that portion of the statement which is noted as 'Amount unallocated', the Committee resolved as follows:-

WHEREAS the Insulin Committee adopted at its meeting of 22nd December, 1953, a motion presented by the President accepting an offer of funds from Dr. H. C. Hagedorn commencing late in 1956 and directed toward the establishment of an Insulin Committee Laboratory Fund,

AND WHEREAS at its meeting of 25th November, 1954 the Committee accepted an offer of a grant from Eli Lilly and Company for a similar purpose,

AND WHEREAS in consideration of the foregoing the Committee, with the approval of the Board, has set aside monies in an Insulin Committee Laboratory Fund,

NOW, THEREFORE, be it resolved that from the surplus designated 'Amount unallocated' and appearing in the Committee's



55-6-12  
Insulin  
Committee  
Annual  
Statement  
(Cont'd)

financial statements for the year ended March 31, 1955, the sum of \$104,000.00 be forwarded to the Board with the request that it be invested for the Insulin Committee Laboratory Fund.

In a further consideration of the 'Amount unallocated' the following resolution was discussed and approved by the Committee:

WHEREAS in the financial year ended March 31st, 1955, the Committee had a surplus in its accounts for which no disposition has been specifically provided by contract, which surplus was designated 'Amount unallocated' and totalled \$223,472.38,  
AND WHEREAS the sums available to Medical Research (Banting) and Medical Research (Best) by contract from this Committee are this year, as last year, approximately \$17,250 less than for the year ended March 31, 1951,  
AND WHEREAS the Committee desires to retain in its accounts, subject to approval by the Board, the sum of \$104,000 forming part of the 'Amount unallocated',  
NOW, THEREFORE, be it resolved that the sum of \$119,472.38 (being the above-mentioned 'Amount unallocated' less the above-mentioned sum of \$104,000.00) be transmitted by the Committee to the Board for purposes of medical research,  
AND THAT in disposing of this sum of \$119,472.38 the President and the Board be requested to give consideration to a plan whereby the sum of \$18,000.00 would be made available to each of Medical Research (Banting) and Medical Research (Best) to meet the deficiencies indicated above, with the sum of \$62,000.00 being credited to the Insulin Committee Trust Fund, and the balance of \$21,472.38 being made available for such purposes of medical research as may be deemed desirable by the President and the Board."

It was noted by the Board that in this connection certain monies are to be forwarded to the University by the Committee on June 30, 1955.

55-6-13  
Agreement  
with City  
for pay-  
ment in  
lieu of  
Taxes

In relation to the authority given by the Board at its meeting on April 28, 1955, to the University Solicitor, Mr. Hamilton Cassels, Q.C., when he read a draft agreement with the Corporation of the City of Toronto covering payment to the City in lieu of taxes, it was reported that this agreement had been prepared and Mr. Cassels had transmitted the same to the City for approval by the City.

On motion of Mr. Bryce,  
Seconded by Mr. Borden,  
And unanimously carried,

action in this matter was confirmed and authority was given for the execution of the agreement by the University.

55-6-14  
Agreement  
with City  
re 45  
Walmer  
Road

In connection with the proposed alterations and additions to the Institute of Child Study at 45 Walmer Road, the Chairman informed the Board that a proposed agreement had been submitted by the University Solicitor to the City, in which the University undertook for a period of 10 years not to expropriate or purchase additional land with R.2 zoning classification or higher classification adjacent to or in the immediate vicinity of 45 Walmer Road, and not to erect any additional buildings on the land at 45 Walmer Road during such 10 year period, except the building proposed to be erected at the present time. The proposed agreement included a stipulation that if a building permit were not issued to the University within two weeks of the submission of plans to the Building Commissioner the offer would be considered to have expired. The Chairman stated that the University's efforts in this regard to obtain a permit from the City had not been successful, and that the University Solicitor was now proceeding with a Writ of Mandamus, returnable by June 30, 1955, whereby the City might be required to grant a permit to the University to proceed with the alterations and additions.

Mr. Matthews suggested that the University pursue further its desire to receive zoning exemption, similar to that granted to the Board of Education.

55-6-15  
Polio  
Vaccine  
Building

With reference to the Polio Vaccine building, the Chairman explained that there were certain matters which would have to be considered before proceeding with the planning and construction of the new building.

On motion of Mr. Osbourne,  
Seconded by Mr. Borden,  
And unanimously carried,

the Board approved of the following resolution:-

1. THAT detailed plans and specifications for the proposed Polio Vaccine Building be obtained as quickly as possible, and
2. THAT a small group of reliable contractors selected by the Architects, Marani & Morris, and the Superintendent, A. D. LePan, be asked to quote for the prime contract on a fixed fee basis, and

55-6-15  
Polio  
Vaccine  
Building  
(Cont'd)

3. THAT the Chairman of the Board and the President or, in the absence of the President, the Chairman alone be authorized to place the prime contract with one of the contractors recommended by the Architects and the Superintendent, on a "cost plus fixed fee" basis, and to place any further contracts necessary in connection therewith, on a cost-plus basis or otherwise, and
4. THAT every effort be made to keep the total cost of the building and equipment below \$1,000,000.

It was agreed that the new building would be financed by funds of the Connaught Medical Research Laboratories.

55-6-16  
By-Law XI

Pursuant to the Notice of Motion which was given at the last meeting of the Board, the Chairman read a proposed By-Law which would repeal By-Law XI, and

On motion of Mr. Matthews,  
Seconded by Mr. Bryce,  
And unanimously carried,

the following By-Law was enacted:-

"BY-LAW XI should be repealed and the following substituted:

XI. (A) THE VICE-PRESIDENT (ADMINISTRATION)

- (1) There shall be a Vice-President (Administration) of the University.
- (2) He shall be responsible to the Chairman for the co-ordination and control of the executive and administrative functions of the University and all its subsidiaries other than in respect of academic matters.
- (3) He shall be responsible for both the application and supervision of the general administrative policy as now established and as from time to time established by the Board of Governors.
- (4) He shall be responsible for the integration of the administrative organization with the executive requirements of the office of President.
- (5) The Vice-President (Administration) shall perform such additional duties and have such additional authority as may from time to time be assigned to him by the Board or by the Chairman of the Board or by the President within their own powers of delegation.
- (6) He shall delegate to the Comptroller such responsibilities as are consistent with the By-Law relating to the Comptroller's duties.

XI.(B)

THE COMPTROLLER

- (1) There shall be a Comptroller of the University.
- (2) He shall be directly responsible to the Vice-President (Administration) and shall act as his chief executive assistant.
- (3) He shall have such responsibility and authority as the Vice-President (Administration) may, within his own powers, delegate to him.
- (4) The Comptroller shall perform such additional duties



55-6-16  
By-Law XI  
(Cont'd)

as may from time to time be assigned to him by the Board.

(Section 1 of the By-Law which refers to the above should also be amended)."

55-6-17  
Amendment  
of By-  
Laws

Pursuant to the Notice of Motion which was given at the last meeting of the Board with regard to the amendment of the By-laws, in order to incorporate a Board resolution concerning the control of subsidiaries, to make provision for the office of the Vice-President (Administration), and to amend, modify and revise the By-laws, where necessary, it was decided to continue the Notice of Motion and to defer consideration of this matter, with the exception of By-law XI (A) aforementioned and dealt with, to a later meeting of the Board.

55-6-18  
Governors'  
Report  
for  
1953-54

Copies of the printed Report of the Board of Governors for the year ended June 30, 1954, were distributed to the members of the Board at the meeting.

55-6-19  
Letters  
of appre-  
ciation

Letters of thanks and appreciation were presented from the following:-

- (a) Brigadier G. E. R. Smith for the use of the University Campus for their annual Garrison Church Parade;
- (b) The Humanities Association of Canada for hospitality extended during its annual meeting;
- (c) The Canadian Institute of International Affairs for hospitality extended during its annual meeting;
- (d) The University Counselling and Placement Association for hospitality extended during its annual conference;
- (e) The Royal Society of Canada for hospitality extended during its annual meeting;
- (f) The Canadian Political Science Association for hospitality extended during its annual meeting.

55-6-20  
Letter  
from  
Bloor  
Street  
United  
Church

The Chairman reported the receipt of a letter from the Rev. Ernest M. Howse, Minister of Bloor Street United Church, expressing to the Chairman and to the Board of Governors appreciation for the use of Convocation Hall for Sunday worship during the renovation of the Church building necessitated by a fire. It was stated in the letter that the Church would not require Convocation Hall for services during July and August, but that a request had been made to use it during September and October, and the Board were very pleased to grant this request.

ON MOTION DULY MADE, SECONDED AND  
UNANIMOUSLY CARRIED, recommendations of the President were  
approved as follows:-

55-6-21  
Appoint-  
ments

(a) Appointments - For the Session 1955-56

Faculty of Arts:

Physics:

R. D. Russell	- Lecturer	\$4,500
Miss E. Cohen	- Instructor & Reader	2,600
J. E. Currie	- Instructor	1,600

Demonstrators:

Mrs. G. Bem	\$ 900	F. E. J. Cariou	850
J. E. Crawford	850	Mrs. D. Elson	1,100
G. M. Ferguson	850	J. L. Hunt	850
Cheng-Chuan Lim	850	R. A. Olafson	850
Mrs. M. Rotenberg	850	Chang Show-Peng	850
A. J. Surkan	850	E. J. J. Truhlar	900

Political Economy:

A. E. Safarian	- Lecturer	4,800
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Slavic Studies:

G. Berner	- Lecturer	3,500
A. Dudarev	- Instructor	3,000

Zoology:

Mrs. Mae Brady	- Stenographer & Librarian	2,124
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University College:

Classics:

Mrs. F. M. Norwood	- Lecturer, Latin	3,600
M. St.A. Woodside	- Special Lecturer	-

English:

R. S. Harris	)	3,700
G. Cotter	) Lecturers	3,600
G. Seddon	)	3,500
R. Bates	)	3,100
W. K. Thomas	) Instructors	3,000
J. P. Matthews	)	3,000
R. McMaster	)	1,800
J. C. Wenk	) Instructors, part time	1,600

Teaching Fellows:

Miss S.J. Stevenson	\$ 800	H. Hamilton	800
G. P. Schultz	800	R. Woodman	800
R. S. Woof	800	I. Sowton	800
J. Nichol	800	V. S. Cowie	800

French:

Miss I.G. Balthazard	)	4,550
Miss M.D. MacDonald	) Lecturers	4,400
J. A. Walker	)	3,600
Miss J.L. Gillespie	)	3,000
Mrs. Pauline Joliat	) Instructors	1,000
Miss G.M.C. Jacquemin	)	1,000

German:

Miss L. Hofrichter	)	3,700
H. G. Wiebe	) Lecturers	3,600

Faculty of Medicine:

Dean's Office:

C. Hart	- Attendant, Toronto General Hospital Lecture Theatre	2,475
J. Hunter	- Enquiry Officer, Banting Institute	1,800

Clinical Departments:

Re-appointment for one year from July 1, 1955:

	Age as at July, 1955
Dr. M. A. Cox (also in Dentistry)	61
Dr. G. L. Boyd	61
Dr. Trevor Owen	61
Dr. R. M. Janes	60
Dr. G. M. Dale )	64
Dr. W. E. Brown )	64
Dr. J. D. Mills ) sessional	63
Dr. S. J. Evelyn )	62
Dr. A. R. Wilkins)	60

55-6-21  
Appoint-  
ments  
(Cont'd)

# Anaesthesia:

## Clinical Teachers:

G. R. Balfour	\$150	G. D. M. Boddington	\$150
H. W. Boyes	150	W. Easson Brown	150
W. A. Butt	150	N. S. Clark	150
A. J. Dunn	150	S. J. Evelyn	150
Dr. Shirley A. Fleming	150	I. M. MacKay	150
P. Marchant	150	R. H. Meredith	150
F. P. Rossiter	150	G. F. Smith	150
L. A. Stubensey	150	S. Vanderwater	150
J. A. F. Vining	150	R. A. Wilkins	150

## Clinical Assistants:

P. Bailey	-	G. W. Dix	-
G. D. Dixon	-	H. B. F. Fairley	-
F. L. Junkin	-	N. S. Park	-
Dr. Margaret Sheehan	-	C. Smith	-
F. V. V. Snell	-	J. S. Whalen	-
S. T. Zeglan	-		
I. S. H. Harper	-	Resident Fellow, Toronto General Hospital	300
J. G. Robinson	-	Resident Fellow, Hospital for Sick Children	300
Mrs. C. McMillan	-	Secretary - part time	600

## Anatomy:

G. F. Lewis	-	Lecturer, Anatomy	3,500
R. MacKenzie	-	Senior Demonstrator, Anatomy	1,300
Miss K. I. McMurrich	-	Lecturer in Anatomy, Extension Course	3,000
J. E. Anderson	)		2,800
J. D. Blaine	)	Demonstrators in Anatomy	1,400
F. J. Gerow	)		1,200
M. M. Erenst	)		560
W. Richardson	-	Demonstrator in Neuro-anatomy	260
Mrs. W. E. K. Brown	)	Demonstrators in Anatomy,	1,020
Miss D. Madgett	)	Extension Course	510
A. S. Richmond	-	Laboratory Attendant	900

## Art as Applied to Medicine:

Miss E. Blackstock	-	Assistant Medical Artist and Instructor	3,750
Mrs. Louise Gordon	)	Instructors in Medical Illus-	150
Miss M. Drummond	)	tration (50 hours each)	-

## Bacteriology:

G. H. Hawks	-	Lecturer (part time)	600
T. E. Roy	)		200
R. C. Ritchie	)	Demonstrators	200
Dr. Marion Ross	)		200
H. N. J. Boyd	-	Fellow	1,500

## Banting and Best Medical Research:

Miss Jessie M. Lang	)	Lecturers and Research Associates	2,800
Miss Jessie H. Ridout	)		3,700
R. J. Young	-	Research Associate	-
W. R. Feasby	-	Lecturer	2,000
L. C. Lax	)	Research Assistants	1,200
Miss Jean M. Patterson	)		2,400

## Fellows:

D. L. Anderson	-	I. Davidson	2,600
G. Koike (Sept. to May)	\$1,350	B. Lombardi (Sept-June)	1,125
P. F. Kraicer (Sept-June)	1,125		
E. Schonbaum	-	Research Associate (part time)	1,000
Mrs. Margaret G. Cornell	-	Librarian	2,600
Miss F. F. Herbert	-	Accountant & Secretarial Assistant	2,400
Mrs. Hazel Minhinick	-	Secretarial Assistant	2,340



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Appoint-  
ments  
(Cont'd)

Banting and Best Medical Research (Cont'd):			
K. Freund	- Project Technician		\$4,000
H. MacDonald	) Chief Technicians		3,200
W. Wilson	) Chief Technicians		1,650
H. M. Douglas	- Senior Technician		3,000
F. W. Nobles	- Senior Mechanician		3,504
Technicians:			
Mrs. Felicia Dyrkacz	\$2,200	O. George	3,000
Miss A. Hisaki	2,040	J. Turgeon	2,400
Miss Yana Hanus	2,100		
J. P. Paradis	- Storekeeper		2,800
Sub-Department of Synthetic Chemistry in relation to Medical Research:			
Hans-Helmut Flehmig	- Technician		2,450
National Research Council Consolidated Grant No. 2:			
Mrs. Anna Sirek	) Research Assistants		2,250
Miss M. J. Henderson	) July 1 to Mar. 31		2,025
J. F. K. W. Schult	- Senior Technician, July 1 to Mar. 31		1,950
W. Wilson	- Chief Technician, July 1 to Mar. 31		1,162.50
Mrs. Dorothy Shepherd	- Technical Assistant, July 1 to Mar. 31		1,575
Miss P. Dolan	- Junior Technician, July 1 to Mar. 31		1,350
National Research Council M.P.547:			
K. K. Govind	- Research Assistant, July 1 to Mar. 31		1,575
National Research Council D.R.22: (July 1 to Mar. 31)			
W. J. Linghorne	- Research Associate (part time)		1,500
Mrs. Margaret Hineman	- Technical Assistant (part time)		900
Nutrition Foundation, Inc:			
B. Rosenfeld	- Research Associate		4,800
R. J. Gillespie	- Research Assistant		2,700
Mrs. Catherine Hooper	- Technical Assistant		1,800
Connaught Medical Research Laboratories:			
J. M. Salter	- Lecturer and Research Associate		4,000
Foster Bequest:			
Mrs. Rosa Rappaport	- Research Associate (part time)		2,500
Mrs. Helja Viilup	- Technician		2,500
Canadian Life Insurance Medical Fellowship:			
G. F. Wilgram	- Fellow		2,000
James P. Rutherford Estate:			
G. F. Wilgram	- Fellow		1,250
N. Edwards	- Animal Caretaker		2,340
National Cancer Institute:			
Mrs. Marlene Wilbur	- Research Assistant, July 1 to Mar. 31		2,250
Public Health Grant 605-7-49:			
D. Buchnea	- Research Associate, July 1 to Mar. 31		2,850
Mrs. A. Doreen Ross	- Research Assistant, July 1 to Mar. 31		2,205
National Cancer Institute - Franks: - July 1 to Mar. 31			
G. A. Meek	- Research Associate (part time)		1,500
Miss A. McGregor	) Research Assistants		1,575
J. Skublics	) Research Assistants		1,950
Miss M. M. Shaw	- Research Assistant (part time)		1,200
W. Wilson	- Chief Technician (part time)		375
K. Wunderlich	- Technical Assistant (part time)		1,605

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Appoint-  
ments  
(Cont'd)

Banting and Best Medical Research (Cont'd):			
Defence Research Board No. 309:			
C. S. Lennox	- Research Associate, July 1 to Mar. 31		\$2,250
National Cancer Institute	- Bather: July 1 to Mar. 31		
Miss M. M. Shaw	- Research Assistant (part time)		600
G. A. Meek	- Research Associate (part time)		1,350
K. Wunderlich	- Technical Assistant (part time)		150
Biochemistry: Oct. 1 to May 31			
Mrs. M. A. Packham	- Senior Fellow		1,900
Fellows:			
C. K. Harris	\$1,200	G. H. Kinsman	1,100
A. T. Matheson	1,400	Miss D. M. L. Michener	1,100
Miss E. A. Robertson	1,100	Miss J. Taylor	200
Miss E. H. M. Wade	1,100		
Hygiene and Preventive Medicine:			
C. O. Siebenmann	)		100
Miss L. N. Farrell	) Lecturers		100
J. E. F. Hastings	)		-
R. J. P. Belcourt	)		1,200
G. J. Pawlowski	) Fellows		1,200
Rockefeller Foundation Project for Teaching in Medical Care:			
M. Young	- Clinical Associate		800
Medicine:			
W. R. Campbell	)		-
J. Hepburn	) Graduate Lecturers		-
Clinical Teachers:			
C. J. Bardawill	\$ 150	H. J. M. Barnett	1,050
B. Berris	150	J. R. Bingham	1,850
K. W. G. Brown	150	J. S. Crawford	150
C. Ezrin	600	J. M. Finlay	150
D. M. Finlayson	150	J. D. L. FitzGerald	150
D. C. Graham	150	J. P. Grant	-
R. W. Gunton	150	H. C. Hair	150
A. L. Hudson	-	J. A. Little	150
E. A. McCulloch	150	A. D. McKelvey	150
P. M. O'Sullivan	150	A. M. Park	2,000
S. Rogers	-	W. A. Rowland	150
R. H. Sheppard	4,500	G. W. Smith	150
E. J. Trow	150	J. G. Watt	600
J. K. Wilson	5,000	E. R. Yendt	4,500
Fellows:			
K. R. Butler	- Arch Hutchison		3,000
G. N. Chandler	- Goldie Endowment		5,000
A. M. Edwards	- N.R.C. and Goldie Endowment		-
G. W. FitzGerald	- Alexander McPhedran		1,500
H. J. Watt	- Vanderveer and MacKenzie		1,800
A. W. Chisholm	)		600
T. J. Kane	) Medicine		600
D. A. Stinson	)		1,800
H. Goldenberg	) Fellows & Demonstrators in		500
I. Rother	) Clinical Microscopy		500
Demonstrators:			
N. W. Simmons	- Clinical Microscopy		350
Clinical Techniques (Medicine):			
A. Bruce-Robertson	\$ 100	J. B. Firstbrook	100
W. O. Geisler	100	G. D. Hart	100
F. M. Hill	100	W. O. Jackson	100
I. C. Radde	100	P. S. Rosen	100
D. R. Smith	100		
Miss E. Denkert	- Research Technician		2,640
Miss M. Steifel	- Research Technician (N.R.C. and Laidlaw)		-
H. P. Wedeles	) Technicians		2,388
Miss N. Huber			2,736
Miss S. H. Clutton	- Secretary		3,000

55-6-21  
Appoint-  
ments  
(Cont'd)

# Obstetrics and Gynaecology:

## Clinical Teachers:

T. C. Jewell	\$ 150	E. S. Macdonald	\$150
J. W. Rogers	150	D. J. Van Wyck	650
J. G. Solmes	150	W. H. Allemang (Leitch Fd'n)	150
R. A. H. Kinch	150	R. H. Wesley	150
P. F. Beirne	150	J. L. M. Bean	150
W. M. Paul (Dom. Stores Fund)	-	\$5,000	
M. L. Bunker (6 mos.)	1,800		

## Fellows (Non-Resident):

J. R. Norris	6,000	J. D. M. Gillies	3,000
M. S. Hill	150	J. A. Low	3,600
G. Mario	1,800		
J. L. Harkins	)		1,400
G. A. Cram	) Residents		1,400
A. Cecutti	)		1,400
D. Kumar	- Senior Interne (Resident)		600
W. G. Cosbie	)		-
D. M. Low	) Graduate Lecturers		-
Miss M. E. Clarke	- Technician		2,640
Miss L. M. Smith	- Secretary		2,400

## Ophthalmology:

O. B. Richardson	- Clinical Teacher in charge of Eye Pathology		1,200
W. P. Callahan	)		200
J. C. Hill	) Clinical Teachers		200
D'Arcy Macdonald	)		200
R. K. MacDonald	)		200
G. A. Thompson	) Clinical Fellows		200
D. W. Harper	)		1,400
R. D. Lawton	) Hermant Fellows		1,400
M. Neveu	)		1,400
S. H. Witzel	)		1,500
J. A. Beswick	) Fellows		(Army)
Miss M. E. Gray	- Senior Technician		1,362
Mrs. L. Schubert	- Technician		1,065
Mrs. I. Munck	- Bacteriology Technician		2,288
Miss P. K. Pirrie	- Secretary		1,164

## Otolaryngology:

### Clinical Teachers:

G. A. Fee	\$200	G. A. Henry	200
K. McAskile	200	M. C. McLeod	200
G. C. Snell	200	F. H. Steele	200
H. O. Barber	150	R. D. Bell	150
D. P. Bryce	150	B. W. Fearon	150
P. Statten	150	B. Smith	150
W. B. Wallace	150		
J. T. Dixon	- Fellow		1,800
T. Molony	- " (O'Keefe)		1,800
Miss M. E. Gray	- Senior Technician		1,362
Mrs. L. Schubert	- Technician		1,065
Miss P. K. Pirrie	- Secretary		1,164
C. A. Rae	)		-
D. E. S. Wishart	) Graduate Lecturers		-

## Paediatrics:

### Clinical Teachers:

C. S. Anglin	\$150	H. W. Bain	150
C. Collins-Williams	150	R. Farber	150
R. Johnson	150	B. Laski	150
J. S. Pritchard	150	C. P. Rance	150
R. Rowe	150	E. C. Robertson	150
J. J. Slavens	150	J. A. Turner	150
M. J. O'Brien	150		



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Appoint-  
ments  
(Cont'd)

Paediatrics (Cont'd):

Clinical Teachers (without salary):

J. M. M. Darté	I. A. Fremes
Dr. Adelaide Flemming	J. H. Gardiner
J. B. J. McKendry	A. Sass-Kortsak
F. Weinberg	J. D. Bailey
D. Fraser (Markle)	
S. H. Jackson	

	- Research Associate & Associate in Pathological Chemistry	\$3,700
Dr. Alice Goodfellow	) Fellows in Paediatrics	without salary
E. G. Murphy	) Fellows in Paediatrics	1,500
R. J. Imrie	) Fellows in Paediatrics	1,500
P. Swyer	- Resident Fellow in Paediatrics	600
J. E. Boone	- Secretary	2,556
Miss J. C. Boron		
Pathological Chemistry:		
Miss A. Britton	- Biochemist	3,250
S. Klebanoff	- Lecturer	N.R.C.
J. S. Wilson	) Demonstrators	500
M. O. O'Sullivan	) Demonstrators	500
Mrs. T. Menon	) Teaching Fellows	1,500
H. Dempsey	) Teaching Fellows	1,500
Dr. Anna Patzauer	) Research Fellows	1,500
Dr. Annjane Carter	) Research Fellows	Arthritis
B. Eglitis	) Research Fellows	-
Miss J. Peppiatt	) Technicians	2,494
Mrs. H. Pavuls	) Technicians	2,470
Mrs. V. Reinholds		2,374
P. Stripinis	- Stores Assistant	2,160

Pathology:

C. Ezrin	- Research Associate	-
B. Balshin	) Senior Fellow	2,400
A. Sepp	) Senior Fellow	1,500
Mrs. I. R. Toews	) Senior Fellow	-
H. J. Watt	- Vanderveer & Mackenzie Fellowships	1,500
J. R. Hilliard	) Vanderveer & Mackenzie Fellowships	1,500
P. G. Urback	) Vanderveer & Mackenzie Fellowships	1,500
I. Urushizaki	) Fellows	C.C.S.
I. M. Cass	) Fellows	Voluntary
J. W. Dawson	) Fellows	N.R.C.
J. H. Mowbray	) Fellows	N.R.C.

Demonstrators:

J. L. Blaisdell	-	A. J. Blanchard	\$100
D. H. Bowden	-	J. M. M. E. Darté	-
H. H. Gunson	\$100	F. A. Jaffe	100
Mrs. V. Laughlen	100	R. J. MacKay	-
L. S. Mautner	100	Mrs. E. Morgan	100
J. B. Sherry	-	H. T. Van Patter	-
Mrs. T. Klosevych	- Attendant (part time)		936

Division of Neuropathology:

D. Venecek	- Fellow	1,500
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Physical and Occupational Therapy:

A. T. Jousse	- Director & Associate in Therapeutics	4,200
J. S. Crawford	- Assistant Director	1,000
B. H. Young	- Clinical Teacher in P. & O.T.	
	Sept. 15 to May 15	200

Miss H. P. LeVesconte	) Lecturers (Senior)	4,650
Miss L. Pollard	) Lecturers (Senior)	4,650
Mrs. T. Cardwell	) Lecturers	3,500
Miss M. Harland	) Lecturers	3,600
Miss I. Robinson	) Lecturers	3,500
Miss M. B. Spence	) Lecturers	3,600
Miss G. M. Watts	) Lecturers	3,500
Miss R. O. F. Bradshaw	) Lecturers	3,200

55-6-21  
Appoint-  
ments  
(Cont'd)

# Physiology:

## Salaries appropriation:

J. W. Scott	- Lecturer (part time)	\$1,000
Mrs. R. D. Hawkins	- Lecturer (formerly Research Assistant (part time)	3,500
L. N. Chaves	- Fellow, Sept. 12 to June 12	1,125
Miss P. Raghunath	- Research Assistant	-
C. R. Cowan	- Comptroller	1,000
Mrs. J. H. M. Morris	- Secretarial Assistant	2,412
L. A. Ferris	- Junior Technician	2,376
H. Smith	- Operating Room Attendant	2,640

## Medical Research Best Fund:

W. R. Feasby	- Lecturer (part time)	100
W. J. Linghorne	- Research Associate (part time)	1,000
Miss D. M. Secord	- Secretary	200
Mrs. M. A. Lindsay	- Technical Assistant	1,800

## National Research Council Grant No. 2:

Miss C. J. Merritt	- Research Assistant, Oct. 1 to Mar. 31	750
Mrs. V. Lazdins	- Technical Assistant, July 1 to Mar. 31	1,530
H. Senman	- Technical Assistant, Oct. 1 to Mar. 31	1,020
E. Schonbaum	- Research Associate, July 1 to Mar. 31	900

## Defence Research Board Grant, HQ/Dev/X9:

J. C. D. Barlow	- Assistant Professor, July 1 to Mar. 31	4,875
K. R. Bowler	- Junior Technician, July 1 to Mar. 31	1,800

## Defence Research Board Grant, 9310-07:

D. G. Baker	- Research Associate, July 1 to Mar. 31	3,450
Mrs. P. Barrow	- Research Assistant, Sept. 1 to Mar. 31	1,350
Mrs. J. Routley	- Technical Assistant, July 1 to Mar. 31	1,530

## Defence Research Board Grant 9310-27:

H. E. Roberts	) Research Associates, July 1 to Mar. 31	-
E. Schonbaum		1,650
Miss M. Moes		1,800

## Defence Research Board Grant 9310-31:

A. M. Rappaport	- Associate Professor, July 1 to Mar. 31	1,500
Miss G. Bambers	- Laboratory Assistant, July 1 to Mar. 31	1,500

# Psychiatry:

## Clinical Teachers (part time):

J. D. Armstrong	\$ 100	R. G. Arthurs	100
W. E. Boothroyd	3,600	A. Bonkalo	100
J. P. Grant	100	J. G. Hall	50
S. J. Holmes	50	A. M. Hood	100
D. J. McCulloch	100	Dr. Margaret McQuade	100
A. Miller	250	A. Parkin	100
J. M. Rae	100	E. Rosen	250
P. W. Rowsell	3,500	W. B. Spaulding	1,000
		(Markle Fellow)	

P. H. Melville	- Senior Fellow	4,000
B. Eglitis	- Research Assistant	2,950
Miss D. Leggett	- Secretary	800
Mental Health Project, 605-5-216:		
D. Cappen	- Clinical Teacher	-
J. D. Atcheson	- do.	-
Miss M. Burns	- Clinical supervisor	-
F. Toombs	- Associate	-
E. Douglass	- Clinical Teacher	-

55-6-21  
Appoint-  
ments  
(Cont'd)

## Radiology:

J. C. F. MacDonald	- Radiation Physicist	\$150
R. B. Holmes	)	150
R. A. Lobb	) Clinical Teachers	150
K. E. Hodge	)	150

## Surgery:

## Graduate Lecturers (without salary):

C. W. Harris	R. I. Harris
J. L. McDonald	D. W. G. Murray
K. G. McKenzie	H. W. Wookey

## Clinical Teachers:

C. B. Baker	\$1,500	L. T. Barclay	150
D. R. Bohnen	150	W. A. Brown	1,000
J. W. Brennan	150	H. H. Campbell	150
H. S. Coulthard	150	P. O. Crassweller	1,000
G. M. Dale	150	M. I. Davis	150
D. A. Duckworth	150	J. C. Gray	150
O. V. Gray	1,000	W. R. Harris	2,000
W. J. Horsey	1,500	G. H. C. Joynt	150
W. K. Kerr	500	J. A. Key	2,000
W. K. Lindsay	150	S. R. Lowrey	150
D. L. MacIntosh	150	I. Macnab	2,000
P. F. McGoe	150	J. D. Mills	150
T. P. Morley	OCTRF	H. R. C. Norman	150
G. F. Pennal	150	F. B. Plewes	150
G. R. Ranking	150	D. C. Robertson	150
H. F. Robertson	150	C. J. Robson	150
A. G. Shaw	150	H. V. Slemon	150
W. D. Smith	150	C. A. Stephens	150
R. Wilson	500		

## Fellows:

H. R. Gallie	1,800	R. O. Heimbecker	4,500
E. B. Hendrick	1,500	W. M. Loughheed	600
L. J. Mahoney	1,500	R. B. Salter	2,000
J. S. Simpson	200	N. A. Watters	2,000

## Resident Fellows:

C. M. Burns	1,500	D. J. Currie	-
F. R. Fleming	-	W. W. Kendrick	-
W. N. Lotto	1,000	S. Mercer	1,000
J. E. Mullens	-	E. H. Simmons	-
L. N. Chavez	-	Research Fellow (Physiology) Pd. by Dept.	
J. K. Murray	-	do. D.V.A.	
G. G. Dale	-	Research Fellow, Anatomy (pd. Anatomy and	
H. A. Hyde	-	Research Fellow, Pathology (Rotary Club)	
		gical Chemistry Mitchell Fund	
W. G. Waddell	-	Research Fellow, Pathology	
		gical Chemistry N.R.C	
J. A. Thompson	-	Research Fellow Bickell	
V. Comet	-	do. OCTRF	
J. A. Hopps	-	Research Assistant	-
K. Burley	-	O.R. Technician	D.R.B.
Miss D. A. Turpel	-	Secretary	\$2,460
W. G. de Haas	-	Clinical Assistant	N.R.C.

## Therapeutics:

Dr. Barbara Hazlett	- Research Fellow	1,800
A. Bruce-Robertson	)	75
G. D. Hart	) Assistants in Therapeutics	75
P. Rosen	)	75
Miss L. K. Snyder	- Secretary	2,250
A. T. Jousse	- Clinical Teacher in Physical Therapy	330

## Committee on Experimental Research:

R. C. Ritchie	- Supervisor	1,000
W. Cowan	- Chief Technician	3,276
A. H. Insley	- Technician	2,220
H. Phelps	) Laboratory Assistants	2,004
F. Gavin	)	2,004



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Appoint-  
ments  
(Cont'd)

# Faculty of Applied Science and Engineering:

## Special Lecturers:

W. O. C. Miller - Special Lecturer in Engineer-  
ing Law, First Term \$ 750

## Applied Physics:

P. A. Macpherson - Lecturer 4,000  
F. B. Friend ) Special Lecturers part-time 4,800  
J. Chisvin ) 2,000  
L. M. Steinberg - Instructor 3,900  
H. Anto - Instructor, Sept. 15 to  
Apr. 30 1,875  
J. Vlcek - Instructor, Oct. 1 to  
Apr. 30 1,225

## Chemical Engineering:

### Lecturers:

C-Y Lu ) Sept. 1 to June 30 4,166.70  
Z. May ) 4,166.70  
J. Walker - July 1 to Aug. 31 700

### Special Lecturers:

A. V. Delaporte - Sanitary Chemistry, Sept.  
21 to Apr. 7 300  
Mrs. H. Tucker - Oral Expression, Sept.  
21 to Dec. 16 300  
J. G. Duncan - Special Demonstrator in  
Sanitary Chemistry,  
Sept. 21 to Apr. 7 150

## Civil Engineering:

### Lecturers:

R. K. Cleverdon \$5,000 C. W. Dillane 4,700  
J. R. Larke 3,700 O. Lloyd 3,700  
J. D. Barber 3,600  
B. J. Haynes - Special Lecturer 4,650  
A. H. S. Adams ) Special Lecturers, Sept. 2,900  
A. E. Berry ) 20 to Apr. 20 1,000

### Instructors:

A. G. Davenport - Sept. 20 to Apr. 20 (Campus) 2,450  
A. G. Davenport - Aug. 15 to Sept. 17 (Gull  
Lake Camp) 375  
T. L. F. Rowe - Sept. 20 to Dec. 20 (Campus) 900  
T. L. F. Rowe - Aug. 15 to Sept. 17 (Gull  
Lake Camp) 375  
V. R. Davies - Demonstrator (part time)  
Sept. 20 to Apr. 20 1,100  
Mrs. E. Minto - Caretaker (Gull Lake Camp) 600

## Electrical Engineering:

W. H. Card - Lecturer, Aug. 1 to June  
30 3,942  
J. L. Yen - 12 mos.) Lecturers 3,800  
P. E. Burke - 12 mos.) 3,700  
I. R. Dalton - Lecturer, Sept. 1 to  
Apr. 30 3,500  
H. A. Courtice - Special Lecturer 4,800

### Instructors - Sept. 19 to Apr. 19:

S. F. Coolsma \$2,800 H. A. Rubinstein 2,590  
R. W. Curtis 1,855 D. L. Holmes 1,310  
F. Haiblen 875

### Demonstrators - Sept. 19 to Apr. 19:

W. Shepherd 2,400 Mrs. S. Mosher 2,205  
I. McCausland 2,225 C. K. Chao 1,000  
A. E. Hurd 1,225

## Engineering Drawing:

H. R. Frizzle - Lecturer 4,400

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Appoint-  
ments  
(Cont'd)

<b>Mechanical Engineering:</b>			
Special Lecturers - Sept. 15 to Apr. 14:			
R. O. King	\$ -	M. L. Vogel	\$3,500
Instructors - Sept. 15 to Apr. 14:			
T. L. Faul	\$3,200	Z. W. Dybczak	3,200
Mrs. M. F. Hoare	2,500	E. D. Dainty	2,500
Demonstrators - Sept. 15 to Apr. 14:			
G. Grodecki	2,300	A. Zabiuk	2,300
A. R. Le Feuvre	2,300	R. J. Kramarsic	2,300
W. S. M. Wong	2,100	D. J. Clough	2,100
L. T. Russell	2,100	R. K. Suutari	1,050
R. F. Robins	1,050	G. Pritchard	2,100
<b>Mining Engineering:</b>			
Mrs. H. Tucker	- Special Lecturer in Oral Expression, Jan. 3 to Apr. 7		360

#### Faculty of Dentistry:

Demonstrators in Dentistry -		Oct. to May:	
C. D. Beierl	\$	720	K. W. Davey 720
R. A. Erickson		450	J. A. Langmaid 150
R. D. Leuty		300	C. G. Monteith 600
P. A. Scott		720	H. W. Sorenson 1,400
R. M. Watson		720	M. Yasny 340
W. D. MacKay		405	R. O. Fisk 700
T. C. Turner		270	D. B. McAdam 720
G. L. Hannock		720	
Special Lecturers:			
H. M. Worth	-	Dental Radiology	1,000
W. E. Secord	-	Principles in Accounting	216
G. A. McMullen	-	Public Speaking	160
Faculty Clinic: (10 mos.)			
Miss W. M. Leask	-	Supervisor of Dental Nurses in Training	2,200
Miss J. Miller	-	Nurse in Surgery	2,300
Miss A. Harper	-	do. (9½ mos.)	1,663
Dental Nurses:			
Miss M. Graham	\$1,900	Miss R. A. E. Bone	1,575
Miss J. Kalthoff	1,600	Miss P. L. Saxby (8½ mos)	1,297
Miss L. Reid	1,525	Miss H. R. Curtis	1,525
Miss J. Helmer	1,525	Miss A. Kemp	1,525
Miss I. Duncan	)		1,600
Miss A. Schmid	)	Dental Assistants	1,550
Miss A. S. Kager	)		1,525
Miss S. Batchelor	-	Dental Assistant - Stenographer 12 mos.	2,088
Miss B. E. Bennett	-	Dental Nurse, 12 mos.	2,200
Faculty Office:			
Mrs. B. Aston	-	Clerk, Secretary's Office	2,088
Miss D. V. Blackman	-	Assistant to the Secretary	2,460
Mrs. C. Macfarlane	)	Secretarial-Stenographers	2,088
Miss J. M. T. Redman	)		2,320
Dental Hygiene:			
Miss B. E. Quinn	-	Demonstrator, Sept. 1 to June 30 (half time)	1,600
Miss C. J. Lukes	-	Secretarial Assistant	2,700
Faculty of Household Science:			
Mrs. E. B. Freeman	-	Lecturer (part time)	1,800
E. M. Meade	)	Special Lecturers	500
W. E. Parker	)		500
J. J. Kagan	)	Instructors	2,700
G. W. Fuller	)		300
Mrs. J. Scott	-	Demonstrator	1,700

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Appoint-  
ments  
(Cont'd)

Faculty of Pharmacy: - Sept. 12 to May 18

Special Lecturers:

Mrs. I. R. Stauffer	- Hospital Pharmacy Administra- tion	\$2,000
I. G. Walker	- Pharmaceutical Chemistry	1,700

Instructors:

<u>Pharmaceutical Chemistry:</u>		
Miss F. Yokoyama	\$2,700	D. M. Lucas 2,400
<u>Pharmacy:</u>		
P. I. Sun	2,400	Mrs. D. Cybulsky 2,400
W. R. Wensley	1,200	K. R. Preston 1,200
Miss L. Brown	1,200	
<u>Psychology:</u>		
N. C. Fletcher	2,300	

Faculty of Law:

Special Lecturers:

S. E. Edwards	- Taxation	1,200
B. Grossberg	- Civil Procedure	400
W. E. McLean	- Insurance	600
J. M. Tory	- Company Law	1,200
D. T. C. Pollock	- Special Examiner in Real Estate Transactions, Wills, and Trusts	300
D. W. Mundell	- Associate in Public Law	200
H. S. Parkinson	- Associate in Conveyancing	200
R. W. Macaulay	- Demonstrator in Conveyan- cing	50
R. M. Sedgewick	- Demonstrator in Companies	50

School of Architecture:

M. Bach	} Special Lecturers	4,750
A. Elken		4,600
J. Hall		4,500
R. Grooms	} Lecturers	4,450
E. Zeidler		3,500
F. Coates		- Instructor, 7 mos. from Sept. 15
G. A. McMullen	- Instructor, 6 mos. from Oct. 15	400
E. Cooper	- Attendant	2,675
Mrs. H. J. Ingram	- Secretary & Librarian	2,550
Miss L. McTavish	- Office Assistant	2,088

School of Social Work:

Mrs. M. N. Kirkpatrick	} Lecturers	4,000
Miss H. R. DeMarsh		4,000
Miss J. Dorgan	- Field Supervisor	4,500

School of Hygiene:

<u>Administration:</u>		
Mrs. J. M. Musson	- Secretarial Assistant	1,452
<u>Chemistry in Relation to Hygiene and Sanitation:</u>		
D. S. Caverly	- Demonstrator in Sanita- tion	300
Mrs. J. Baker	- Laboratory Assistant	-
<u>Epidemiology and Biometrics:</u>		
Mrs. M. R. Richardson	- Fellow	2,574
Miss P. Donovan	- Secretary	1,968
<u>Hospital Administration:</u>		
Miss E. M. Osbourne	- Secretary	2,328
<u>Parasitology:</u>		
R. G. Struthers	- Special Lecturer in Tropical Hygiene	200
<u>Physiological Hygiene:</u>		
F. M. R. Bulmer	} Special Lecturers, Indus- trial Hygiene	100
R. B. Sutherland		100
J. Horwood		- Senior Technician 3,214



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Appoint-  
ments  
(Cont'd)

School of Hygiene (Cont'd):

Public Health Administration:

Special Lecturers, Public Health Administration (part time):

Without salary:

A. R. J. Boyd		L. A. Pequegnat	
J. T. Phair		C. E. A. Robinson	
M. G. Taylor			
G. C. Brink	\$ 100	W. G. Brown	\$ 100
D. V. Currey	100	G.A. Edge	250
L. E. Elkerton	100	F. W. Jackson	150
G. W. O. Moss	250	D. S. Puffer	100
A. H. Sellers	100	L. W. C. Sturgeon	100
G. H. M. Hatcher	-	Special Lecturer in Medical Care, Admin- istration (part time)	500
J. E. F. Hastings	-	Fellow in Medical Care, Administration	-
Miss F. L. Czajka	-	Secretary	2,460
Sub-Department of Virus Infections:			
J. S. McAllister	-	Senior Technician	220

Institute of Business Administration:

Special Lecturers (without salary):

E. A. Allcutt		C. A. Ashley	
F. N. Beard		V. W. Bladen	
F. R. Crocombe		J. W. Harvey	
R. Joyner		B. Laskin	
W. Line		M. G. Taylor	
S. G. Chubb		B. Fergusson	
D. D. Irwin		P. J. Robinson	
P. Y. Walmsley		J. Finkelman	
E. M. Ballon			
R. Presgrave	-	Lecturer (part time) and Visiting Professor	\$2,000

University Library:

Librarians:

Miss M. E. Brown	-	Grade 4, Nov. 1 to June 30	4,000 a year
Grade I:			
Mrs. S. Smith	\$2,820	Miss J. Smith	2,760
Miss S. Micatek	2,700	Miss A. Rayman	2,700
V. Crittenden	2,700	V. Turek	2,700
Mrs. E. V. How	-	Senior Secretary	2,780
J. L. M. Craissati	-	Senior Library Assistant	2,460
Miss J. Campbell	-	Clerk Typist	1,944
Library Assistants, Grade 2:			
Mrs. J. Haynes	1,944	Mrs. L. Smits	1,944
Mrs. M. Waddington	1,944	Mrs. W. Widner	1,944
Mrs. F. B. Schumacher	1,944		

Department of Physical Education:

Miss K. Oswald	)		4,100
Miss J. E. Rogers	)	Lecturers	3,500
Miss G. VanderWalt	)		3,500

University Health Service:

Dr. Mary Atack	-	Staff Physician, Health Service (Women) 9 mos.	2,900
D. L. MacIntosh	-	Staff Surgeon, Hart House Surgery, 8 mos.	1,800
Mrs. J. Warner	-	Secretary, Health Service (Women) 9 mos.	1,000
P. Leitch	-	First Aid Attendant, Hart House Surgery, 8 mos.	600
Mrs. M. Jeffries	-	Nurse, Infirmary, 8 mos.	1,521
Mrs. M. Thomas	-	Housekeeper, Infirmary, 8 mos.	850

55-6-21  
Appoint-  
ments  
(Cont'd)

(a) <u>Appointments</u> - from July 1, 1955:		Annual Salary
<u>Dean Emeritus:</u>		
Miss M. B. Ferguson	- Dean Emeritus of Women, University College	-
<u>Faculty of Arts:</u>		
Mrs. Z. P. Loudon	- Clerical Assistant and Records Keeper in Physics	\$2,184
<u>Psychology:</u>		
Miss M. L. Northway	} Assistant Professors	-
B. J. Quarrington		-
<u>Faculty of Medicine:</u>		
<u>Anaesthesia:</u>		
R. A. Gordon	} Associates	\$ 250
C. I. Junkin		250
Miss M. Benninga	- Clerical Assistant & Librarian in Anatomy	2,200
W. G. B. Casselman	- Associate Professor in Banting & Best Medical Research	2,500
<u>Hygiene and Preventive Medicine:</u>		
M. H. Brown	- Professor and Head of the Department	6,620
R. J. Wilson	- Associate Professor	1,470
<u>Medicine:</u>		
<u>Assistant Professors:</u>		
C. R. Burton	\$ 250	C. C. Gray 250
W. F. Greenwood	1,200	W. E. Hall 250
D. B. Moran	250	M. A. Ogryzlo 6,000
W. A. Oille	250	
<u>Associates:</u>		
C. B. Brown	200	W. T. W. Clarke 1,050
R. L. MacMillan	200	D. P. Murnaghan 200
J. W. Scott	1,300	W. B. Spaulding 200
<u>Obstetrics and Gynaecology:</u>		
D. N. Henderson	} Associate Professors	300
H. W. Johnston		300
J. Mann	} Assistant Professors	300
G. L. Watt		300
Miss G. Maloney	} Associates	250
C. B. Shier		250
<u>Pathology:</u>		
T. C. Brown	- Associate	200
Miss E. K. Wilson	- Senior Technician from Aug. 1, 1955	2,736
<u>Physiology:</u>		
F. C. Monkhouse	} Associate Professors	6,500
A. M. Rappaport		6,000
<u>Psychiatry:</u>		
J. W. L. Doust	- Associate Professor	3,000
<u>Mental Health Grant:</u>		
T. J. Mallinson	- Research Assistant	4,000
H. Husdan	- Research Assistant, Apr. 1 to Mar. 31	4,200
Miss J. M. Cardwell	- Secretary, May 24 to Mar. 31	2,280
Miss U. A. Dicks	- Secretary, May 16 to Mar. 31	2,040
<u>Radiology:</u>		
K. F. MacEwan	} Associates	200
D. G. Wollin		200
<u>Surgery:</u>		
W. G. Bigelow	- Associate Professor	3,500

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Appoint-  
ments  
(Cont'd)

Surgery (Cont'd):

Assistant Professors:

W. G. Carscadden	\$ 250	J. T. T. Russell	\$ 250
C. M. Spooner	250	C. H. Watson	250
A. W. M. White	250		
I. B. Macdonald	)		200
R. A. Mustard	) Associates		500
J. W. Scott	)		1,300

Faculty of Applied Science and Engineering:

Chemical Engineering:

W. F. Graydon	) Associate Professors	6,600
W. G. MacElhinney	)	6,500
C. Hershfield	- Assistant Professor, Civil Eng'g	5,100
H. Anto	- Research Assistant in Electrical Engineering	
F. C. Hooper	) Assistant Professors	5,000
R. T. Waines	) Mechanical Engineering	5,000
W.A. M. Hewer	- Associate Professor of Mining Engineering	6,500

Royal Conservatory of Music of Toronto:

H. Temianka	- Teacher of Violin and Chamber Music, Sept. 6, 1955 to June 22, 1956	6,000
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Faculty of Dentistry:

C. C. Rous	- Secretary, July 1 to Dec. 31, 1955	2,340
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Associates:

K. F. Box	\$ 540	D. O. McIntyre	810
J. E. Speck	540	W. G. Woods	450
P. W. Millard	- Administrative Assistant	3,500	
J. R. Fletcher	- Associate Professor of Dental Materials	3,300	
M. N. Rockman	- Assistant Professor in charge of Department of Dental Radiology, 1955-56	3,000	
H. J. Mullett	- Supervisor of Admissions in the Faculty Clinic, July 1, 1955 to June 30, 1956	7,000	

Faculty Clinic:

G. V. Morton	- Assistant Professor	900
Associates:		
J. G. Chalmers	\$ 900 M. J. Crockford	810
Miss M. Jackson	970 W. W. Pressey	720
J. A. Chalmers	- Instructor, Aug. 15, 1955 to June 15, 1956	3,000
G. C. Hare	- Associate Professor of Operative Dentistry	2,400
D. G. Woodside	- Associate in Orthodontics	3,000
Periodontology:		
C. H. M. Williams	- Professor	5,000
W. G. McIntosh	- Associate Professor	2,300
R. L. Twible	- Associate Professor of Prosthodontics	4,130
H. F. Evoy	- Technician in the Technical Service Clinic	3,000

Faculty of Pharmacy:

H. J. Fuller	- Professor of Pharmacy Administration	8,000
	- Assistant Professor	5,200

D. R. Kennedy

Faculty of Law:

A. S. Abel	- Professor	10,000
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School of Social Work:

G. Spence	- Cassidy Senior Research Fellow, July 1, 1955 to June 30, 1956	3,600
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55-6-21  
Appoint-  
ments  
(Cont'd)

School of Nursing:

Miss M. Uprichard

School of Hygiene:

H. G. Dillon

Miss D. M. Curry

- Assistant Professor \$6,000

- Research Fellow in Hospital  
Administration, Apr. 1 to  
Mar. 31 5,200

- Research Fellow in Public  
Health Nutrition, June 1, 200 a  
1955 to Mar. 31, 1956 month

Connaught Medical Research Laboratories:

R. D. Defries - Director, July 1, 1955 to  
Sept. 30, 1955 13,000  
a year

R. D. Defries - Consultant, from Oct. 1,  
1955 5,000  
a year

J. K. W. Ferguson - Associate Director, July  
1, 1955 to Sept. 30, 13,000  
1955 a year

J. K. W. Ferguson - Director, from Oct. 1,  
1955 13,000  
a year

R. J. P. Belcourt - Colonel Sir Albert Gooderham  
Fellow, July 1, 1955 to  
June 30, 1956 3,600

J. E. F. Hastings - John Gerald FitzGerald  
Memorial Fellow, July 1,  
1955 to June 30, 1956 1,500

Institute of Business Administration:

G. A. Edwards - Associate Professor 6,700

D. D. Monieson - Assistant Professor 5,000

Mrs. N. Ignatieff - Secretarial Assistant,  
Aug. 1, 1955 to June 30, 200  
1956 a month

Royal Ontario Museum:

V. B. Meen - Head of the Museum of Geology  
& Mineralogy 3,629

F. A. Urquhart - Head of the Museum of Zoology  
& Palaeontology 8,600

University Library:

D. W. Foley - Assistant Librarian 5,300

Assistants:

R. Bregzis \$2,820 Miss J. S. Clarkson 2,820

Miss D. J. Cook 2,184 Miss L. D. Fraser 3,500

Miss H. Froech 1,944 Mrs. B. MacCallum 1,968

Miss E. M. McFadden 2,820 Miss F. E. MacLean 2,820

P. C. Moes 2,820 Miss E. Page 3,150

Mrs. M. Parke-Taylor 1,968 Miss B. Smythe 1,944

Mrs. F. W. Watt 1,944

Department of University Extension:

Miss H. G. Denne - Assistant 2,508

Office of the President:

C. T. Bissell - Vice-President of the Univer-  
sity, July 1, 1955 to  
June 30, 1956 9,000

University College:

Mrs. K. H. Deacon - Secretary in the Office of  
the Registrar, July 1, 1955  
to June 30, 1956 2,088

Miss V. M. MacMillan - Secretary in the Office of  
the Registrar, July 1, 1955  
to June 30, 1956 2,424

University of Toronto Residence:

T. H. B. Symons - Dean of Residence, July 1,  
1955 to June 30, 1956 - \$1,200  
plus free accommodation

55-6-22  
Re-ap-  
point-  
ments

(b) <u>Re-appointments:</u>		Annual
<u>Faculty of Arts:</u>		<u>Salary</u>
C. R. Parsons	- Assistant Professor in French, from July 1, 1955	\$5,250
German: - from July 1, 1955		
H. N. Milnes	) Assistant Professors	5,400
Miss M. Sinden		5,500
History: - from July 1, 1955		
J. B. Conacher	) Assistant Professors	5,500
M. R. Powicke		5,300
<u>Mathematics:</u>		
Assistant Professors from July 1, 1955:		
A. J. Coleman	\$5,400	G. F. D. Duff 5,500
R. G. Stanton	5,400	W. T. Tutte 5,400
A. C. H. Hallett	- Assistant Professor in Physics, from July 1, 1955	5,700
M. G. Taylor	- Assistant Professor in Political Economy, from July 1, 1955	5,800
<u>Faculty of Medicine:</u>		
Miss M. I. Tom	- Assistant Professor in Pathology from July 1, 1955	5,300
<u>Faculty of Applied Science and Engineering:</u>		
A. I. Johnson	- Assistant Professor in Chemical Engineering, from July 1, 1955	6,200
D. G. Huber	- Assistant Professor in Mechanical Engineering, from July 1, 1955	5,200
<u>School of Architecture:</u>		
S. R. Kent	- Assistant Professor, from July 1, 1955	5,275
<u>School of Social Work:</u>		
Miss E. R. Godfrey	- Assistant Professor, from July 1, 1955	5,200
<u>School of Nursing:</u>		
Miss H. M. Carpenter	- Assistant Professor, from July 1, 1955	5,400
<u>Faculty of Law:</u>		
D. G. Kilgour	) Assistant Professors from July 1, 1955	5,925
R. S. MacKay		5,825
<u>Institute of Business Administration:</u>		
J. C. Sawatsky	) Assistant Professors from July 1, 1955	6,000
W. S. Thomson		6,000

55-6-23  
Resigna-  
tions

(c) <u>Resignations:</u>	
<u>Faculty of Medicine:</u>	
M. G. Whillans	- Professor in Banting and Best Medical Research (no salary) June 30, 1955
Miss M. I. Hanna	- Senior Technician in Medicine (salary \$2,736) June 30, 1955
Miss B. Smith	- Secretary in Surgery (\$2,508) June 11, 1955
<u>Faculty of Applied Science and Engineering:</u>	
W. M. Walkinshaw	- Assistant Professor in Civil Engineering (salary \$4,900) June 30, 1955
<u>Faculty of Dentistry:</u>	
Miss A. Atkinson	- Dental Assistant in Faculty Clinic (salary \$2,340) June 30, 1955
Miss P. A. Hodder	- Assistant in Faculty Library (\$2,100) June 27, 1955
<u>Faculty of Law:</u>	
D. T. C. Pollock	- Assistant Professor (salary \$5,500) June 30, 1955
Miss E. L. Sealy	- Stenographer (salary \$2,250) May 14, 1955

55-6-23  
Resigna-  
tions  
(Cont'd)

Resignations (Cont'd):

School of Physical and Health Education:

Miss S. Gibson - Assistant (salary \$1,968)  
June 30, 1955

School of Nursing:

Miss E. Howard - Assistant Professor (salary  
\$5,100) June 30, 1955

School of Hygiene:

Mrs. L. Shier - Secretary in Public Health  
Nutrition (salary \$2,460)  
June 30, 1955

University Library:

Mrs. M. R. Finch - Assistant (salary \$2,850)  
June 30, 1955

Mrs. L. Manning - Assistant (salary \$1,968)  
June 30, 1955

Department of Physical and Health Education for Men:

H. A. LeGard - Locker Room Attendant  
(salary \$2,760) May 20, 1955

Office of the President:

Miss C. M. Fogg - Secretary to the Vice-  
President (salary \$2,950)  
July 31, 1955

University College:

T. M. Daly - Stenographer, Office of the  
Registrar (salary \$1,968)  
June 30, 1955

Mrs. R. M. H. Shepherd - Stenographer, Office of the  
Registrar (salary \$2,232)  
June 15, 1955

Office of the Comptroller:

A. G. Rankin - Comptroller of the University  
(salary \$13,000) June 30, 1955

University of Toronto Residence:

G. A. Kirk - Dean of Residence (salary  
\$750 plus free accommodation)  
June 30, 1955

55-6-24  
Leaves of  
Absence

(d) Leaves of Absence:

Faculty of Arts:

Mrs. H. S. Hogg - Associate Professor of Astron-  
omy, Oct. 1, 1955 to May  
31, 1956 - without salary

G. Bagnani - Associate Professor of  
Classics, 1955-56, half salary

J. R. MacGillivray - Professor of English, Jan. 1  
to June 30, 1956, with salary

C. Barnes - Professor of Physics, July 1  
1955 to June 30, 1956 -  
without salary

W. C. Hood - Assistant Professor in  
Political Economy, July 1,  
1955 to June 30, 1956 -  
without salary

Faculty of Dentistry:

W. M. Twible - Associate in Faculty Clinic  
July 1, 1955 to June 30,  
1956 - without salary

Mrs. M. Wolfe - Secretary in Dental Research,  
June 1 to Sept. 1, 1955 -  
without salary

Faculty of Law:

F. E. La Brie - Associate Professor, 1955-56 -  
part salary



55-6-24  
Leaves of  
Absence  
(Cont'd)

Leaves of Absence (Cont'd):

School of Nursing:

Miss M. M. Allemang - Lecturer, Oct. 1, 1955 to Sept.  
30, 1956 - without salary

University Library:

Miss M. Boyd - Assistant, Aug. 1 to Aug. 31,  
1955 - without salary  
Miss M. Slater - Assistant, July 4 to Aug. 3,  
1955 - without salary

55-6-25  
University  
Extension  
Courses

(e) University Extension Courses:

Evening Tutorial Classes - Examinations, College of Physicians  
and Surgeons of Ontario:

B. Casselman	)	\$102
J. V. Basmajian	)	68
Mrs. Helen Tucker	)	102
Mrs. Florence Aymong	)	25.50

Courses in Business and Industry:

J. C. Sawatsky	)	Third Annual Seminar	150
S. Stykolt	)	for Certified Public	35
H. M. McLuhan	)	Accountants	35
S. G. Hennessey	)		750

Correspondence Courses, Pass and General Course for Teachers:

I. S. McNairn	-	Art and Archaeology 3a	-
W. J. Ruddock	-	French 3a	-
Miss L. Hofrichter	-	German 3a	-
M. R. Powicke	-	History 2a	-

55-6-26  
Appropri-  
ations

(f) Additional appropriations and deductions in appropriations:

Physics:

An additional appropriation of \$500 for "Laboratory & Workshop  
Supplies"; and a deduction of \$500 from "Salaries".

Faculty of Applied Science and Engineering:

An additional appropriation of \$4,500 for "Wallberg Gull Lake  
Survey Camp"; and a deduction of \$4,500 from "Wallberg Fund".

Committee on Experimental Research:

An additional appropriation of \$316 for "Supplies"; and a  
deduction of \$316 from "Income".

Ontario College of Education: Vocational Guidance Centre

An additional appropriation of \$10,000 for "Office Supplies &  
Guidance Materials"; and a deduction of \$10,000 from  
"Receipts from Sales".

School of Hygiene:

An additional appropriation of \$422 for "Relighting Room 235";  
and a deduction of \$422 from "Physiological Hygiene Salaries".  
An additional appropriation of \$150 for "Relighting Room 235";  
and a deduction of \$150 from "Chemistry in Relation to Hygiene  
Supplies".

An additional appropriation of \$238 for "Relighting Room 235";  
and a deduction of \$238 from "Public Health Administration  
Salaries".

An additional appropriation of \$950 for "Physiological Hygiene  
Equipment"; and a deduction of \$950 from "Physiological  
Hygiene Salaries".

An additional appropriation of \$500 for "Public Health Adminis-  
tration Equipment"; and a deduction of \$500 from "Public  
Health Administration Salaries".

University of Toronto Men's Residences:

An additional appropriation of \$450 for "Dean's Salary" with  
free accommodation in a suite.

55-6-27  
Statutes  
of Senate

(g) Statutes of Senate:

- Nos. 2379 - respecting the General Motors Canadian College Scholarships  
2380 - respecting the Marjorie Jarvis Prize  
2381 - respecting the Jules F. Wegman Fellowship

55-6-28  
Re-appoint-  
ment of  
Dr. Janes  
and Dr.  
Owen

Included in the President's recommendations for re-appointments were those of Dr. R. M. Janes, Professor and Head of the Department of Surgery, and Dr. Trevor Owen, Associate Professor, Department of Medicine, both of whom are over 60 years of age, and for whom the President recommended an extension of appointment for another year, 1955-56.

55-6-29  
School of  
Hygiene  
Adminis-  
trative  
Committee

With reference to the retirement of Dr. R. D. Defries as Director of the Connaught Medical Research Laboratories on September 30, 1955, and his appointment as Consultant from October 1, 1955, the question of the dual capacity in which Dr. Defries had acted as Director of the Connaught Medical Research Laboratories and as Director of the School of Hygiene was discussed, and -

On motion of Dr. Sullivan,  
Seconded by Mr. Osbourne,  
And unanimously carried,

the Board approved of the President's recommendation that the affairs of the School of Hygiene be supervised for 1955-56 by an Administrative Committee of the School of Hygiene, effective July 1, 1955, as follows:-

Professor R. F. Farquharson (Chairman)  
Professor M. H. Brown  
Professor J. K. W. Ferguson  
Dean J. A. MacFarlane  
Dr. D. L. MacLean, Secretary of the School of Hygiene

55-6-30  
Appoint-  
ment of  
Dr. J.K.  
W. Ferguson  
in School  
of Hygiene  
and  
Connaught  
Labora-  
tories

ON MOTION DULY MADE, SECONDED AND UNANIMOUSLY CARRIED, the Board approved of the appointment of Dr. J. K. W. Ferguson as Associate Director of the Connaught Medical Research Laboratories from July 1 to September 30, 1955, at a salary of \$13,000 a year, and of his appointment as Director of the Connaught Medical Research

Laboratories from October 1, 1955, at a salary of \$13,000 a year.

The Board approved of a recommendation of the President for an additional appropriation of \$12,000.00 in the Department of University Extension, for entertainment of 21 Learned Societies.

ON MOTION DULY MADE, SECONDED AND UNANIMOUSLY CARRIED, other recommendations of the President were approved as follows:-

55-6-31  
Appropriation  
for  
entertainment of  
Learned  
Societies

55-6-32  
Budget  
for course  
in Business Administration

(a) That a course in Business Administration be given during the Summer in the School of Graduate Studies, and that the following be the budget therefor:-

Revenue	-	\$3,500
Expenses:		
Salaries	\$2,700	
Supplies	300	\$3,000

55-6-33  
Reciprocal  
arrange-  
ments with  
federated  
colleges  
for  
lectures

(b) That under Section 113 of The University of Toronto Act, 1947, the Board approve of reciprocal arrangements for attendance at lectures in federated universities and in University College as set out below for the Session 1955-56. The federated universities have consented to this arrangement for 1955-56:-

Memorandum of agreement between the heads of the four college departments of Classics (Professors Getty, Robertson, Grube and O'Toole) at meetings held on April 1 and 18, 1955, concerning courses in Classics which might profitably be shared for the Session 1955-56

1. That the co-operative arrangements which were in existence before 1953-54 be continued in the following courses:	Total hours weekly	Instructors
(a) Greek and Latin Literature 1a, 2a, 3a, 4a	2	Adams (T), Getty (C), Robson (V), Sheridan (M) respectively
(b) Greek 4a (lecture course only)	2	Woodbury (C), Tait (C) and Grube (T)
(c) Latin 4b (Literary Criticism)	1	Grube (T)
Total	5	
2. Classics in Translation:		
1a (Epic Poetry in First term)	3) 1 ½	Grube (T), Bennett (V)
(Ancient Historians in second term)	1) ½	Wallace (C) White (T)
2a (Dramatists in first term)	3) 1 ½	Shepherd (C)
(Philosophers in second term)	1) ½	Tait (C), Sparshott (V)
3a (Literary genres, etc., in first term) (Development of movements, etc.)	3) 1 ½	Sheridan (M)
	1) ½	Grube (T) and others whom he may invite to lecture on specific topics
Total	9	



55-6-33  
Reciprocal  
Arrange-  
ments with  
federated  
colleges  
for  
lectures  
(Cont'd)

	Total hours weekly	Instructors
3. Honour Courses (texts)		Shepherd (C)
(a) Greek 2f (Plato, Demos- thenes and Prose)	2	
(b) Greek 3c (Pindar and Theocritus)	1	Woodbury (C)
(c) Greek 4b	1 $\frac{1}{2}$	Adams (T)
(d) Latin 2c (Plautus and Terence)	1 $\frac{1}{2}$	Wey (M)
(e) Latin 3c (Horace, Ele- gists, Livy)	1 $\frac{1}{2}$	Bennett, Rob- son (V)
(f) Latin 4b (Horace and Juvenal)	$\frac{1}{2}$	Robson (V)
(g) Latin 4d	2	Getty (C)
Total	<u>10</u>	
4. Honour courses (general lectures)		
(a) Greek 1c (Epic)	$\frac{1}{2}$	Robertson (V)
(b) Greek 2e (Drama)	$\frac{1}{2}$	Adams or Grube (T)
(c) Latin 1b (Lyric Poets)	$\frac{1}{4}$	Sheridan (M)
(d) Latin 2c (Literature of the Republic)	1	Getty (C)
(e) Latin 3c (Literature of the Augustan Age)	$\frac{3}{4}$	Bennett (V)
Total	<u>3</u>	
5. That, with the addition of Latin 4d in section 3, the following courses within the General Course be taken in co-operation:		
(a) Latin 2a	3	To be appointed
(b) Latin 3a	3	Robson and de Montmollin (V)
Total	<u>6</u>	
6. That Greek 1b and 2b (Honour and General) be taught as follows:		
Greek 1b	3	Shepherd (C)
Greek 2b	3	Robertson or Montmollin (V)
Total	<u>6</u>	
7. When courses in the subjects of concentration (Greek and Latin) are required in one college only, that college should be responsible for giving them; but when they are required in more than one college, the colleges concerned should make <u>ad hoc</u> arrange- ments for co-operation.		
8. Co-operative arrangements may be made directly between two colleges where such arrangements are convenient and agreeable to these colleges. Such an arrangement has been made between C and V with respect to Greek, 3a, 3g (General and Honour) unless difficulties of time-table should prove to be insuperable	- 3	Shepherd (C)
Total	<u>3</u>	

#### Oriental Languages

The following arrangements for co-operative in-  
struction are proposed for the Session 1955-56:-

55-6-33	<u>University College will administer</u>	
Reciprocal	Oriental Languages 2e	- 3 hours
Arrange-	Near Eastern History 3c	- 1 hour
ments with	Near Eastern History 4a	- 2 hours
federated	Hebrew 4a	- 3 hours
colleges	Oriental Languages 4g	- 2 hours
for		<u>11 hours</u>
lectures	<u>Victoria College will administer</u>	
(Cont'd)	Oriental Languages 4d	- 2 hours
	<u>Trinity College will administer</u>	
	Oriental Languages 3e	- 2 hours
	Oriental Languages 4e	- 2 hours
		<u>4 hours</u>

55-6-34 Appointment of I. Urushizaki for Cancer Research

(c) That the following additional appointment for research be made, on the recommendation of the University Committee on Cancer Research, the funds therefor to be taken from the special grant of \$15,000 made by the Ontario Division of the Canadian Cancer Society:-  
 Dr. Ichiro Urushizaki - Pathology - \$1,500 a year for 1 year beginning July 1, 1955.

55-6-35 Eye Surgery Course

(d) That there be held a Refresher Course in Eye Surgery, from March 26 to 28, 1956, for a minimum of 15 students with a maximum registration of 50, the fee for the course to be \$35.

55-6-36 Business Administration Course

(e) That in the Institute of Business Administration, the fee for each subject in the Evening Conference Series be increased from \$30 to \$40; and that the fee for part-time students proceeding to the degree of Master of Commerce be \$60, and that the maximum fee of \$250 be abolished.

55-6-37 Payments from Wallberg Fund

(f) That the following appropriations be made from the Wallberg Fund for the Session 1955-56:-

2 research fellowships at \$1,500 each	\$ 3,000
6 undergraduate scholarships at \$500 each	3,000
Travelling expenses of teaching staff	5,000
Wallberg Lecture	2,000
Special Contingency Fund - for the use of the Dean	1,000
Staff leaves of absence and staff development	3,000

55-6-38 Discharge of all Women's Building Committees

In connection with the proposed Women's Building, the President presented a review of the establishment of the various Women's Committees with regard to the proposed Women's Building, and -

On motion of Mr. Urquhart,  
 Seconded by Mr. Vaughan,  
 And unanimously carried,

the Board approved of the dissolving and discharging of all of the Women's Committees which had been previously appointed, and expressed appreciation of their efforts.

ON MOTION DULY MADE, SECONDED AND UNANIMOUSLY CARRIED, further recommendations of the President were approved as follows:-

55-6-39  
Budget  
for Post-  
graduate  
Courses  
in  
Medicine

(a) Budget for the Medical Postgraduate Courses for the  
Session 1955-56, as follows:-

Receipts (fees):	
Graduate students registered in Faculty of Medicine, M.S. students in School of Graduate Studies, graduate students in Anaesthesia, Ophthalmology, Otolaryngology, etc.	\$ 6,000
Advanced Graduate Courses (Medicine, Surgery, Obstetrics & Gynaecology)	12,000
Otolaryngology and Ophthalmology - special refresher courses	6,000
Diploma Courses (Psychiatry and Medical Radiology)	5,000
B.Sc. (Med.) degree	1,000
	<u>\$30,000</u>
Less 15% overhead to University	4,500
	<u>\$25,500</u>

Expenditures:

Salaries:	
Director (Dickson)	\$ 3,000
Secretary (part time)	1,000
Honoraria for special courses	11,000
Honoraria for visiting lectures	1,000
Instruction in graduate courses	6,500
	<u>\$22,500</u>

Expenses:

Entertainment	1,200
Office expenses	800
Expenses of visiting lecturers	1,000
	<u>\$ 3,000</u>
Total	<u>\$25,500</u>

55-6-40  
Budget  
for the  
Division  
of  
Dental  
Research

(b) Budget for the Division of Dental Research, Faculty of  
Dentistry, for the Session 1955-56, as follows:-

Summary:	
Salaries	\$22,740
Office Supplies	1,500
Equipment, laboratory supplies, repairs and renewals	6,295
Total	<u>\$30,535</u>

Salaries:

Dr. K. J. Paynter, Associate Professor, @ \$7,600 per annum - \$3,800 provided under regular Faculty appropriations	\$ 3,800
Research associate - new appointment	-
Mrs. M. Wolfe, secretary	2,500
G. Pudymaitis, technician	3,000
Miss R. Sutton, technician	2,700
C. Reynolds, research associate	3,000
J. Heeley, technician	2,340
Dr. Margaret Hatton	400
Research assistants - part time	2,000
Stenographic service - part time	1,200
Animal attendant (W. Cleaver)	1,800
	<u>\$22,740</u>

Approval given for the above amount of \$30,535 to be taken from the University of Toronto Dental Research Fund, and to be placed in the following accounts:-

Salaries	\$22,740
Office Supplies	1,500
Equipment, laboratory supplies, etc.	6,295
	<u>\$30,535</u>



55-6-41  
Budget  
for the  
Graduate,  
Post-  
graduate  
& Contin-  
uation  
Courses  
in  
Dentistry

(c) Budget for the Graduate, Postgraduate and Continuation Courses in the Faculty of Dentistry for the Session 1955-56 as follows:-

	<u>Receipts</u>	<u>Expendi- tures</u>
1. Diploma Courses - Dental Public Health, Dental Oral Surgery and Anaesthesia, Orthodontics	\$ 3,100	\$ 4,680
2. Postgraduate Courses - e.g. B.Sc.D.	1,000	
3. Continuation Courses	4,100	2,900
4. Supplies, equipment for all courses		1,100
5. Secretarial-stenographer, full time		2,320
6. Dental Nurse, chairside (12 mos.)		2,200
7. Clinic Receipts	5,000	
	<u>\$13,200</u>	<u>\$13,200</u>

Approval was also given for the total item of \$13,200 for expenditures to be set up in the following two accounts:

1. Salaries and honoraria for graduate, postgraduate and continuation courses	\$12,100
2. Laboratory supplies, stationery and equipment for graduate, postgraduate and continuation courses	1,100
	<u>\$13,200</u>

55-6-42  
Budget  
for  
Evening  
Classes,  
Institute  
of  
Business  
Adminis-  
tration

(d) Budgets for the following courses:-

1. Evening Classes in Institute of Business Administration for 1955-56:

Revenue:	
Fees - Part-time Graduate Students	\$26,000
Evening Conference Series (now called Administrative Development Programme)	5,000
	<u>\$31,000</u>

Expenditures:

Salaries - Fees to Lecturers and Fees to Assistant Markers	\$21,500
Secretarial Assistants	2,800
Supplies - Room rent, advertising, printing, office supplies	2,000
Entertainment (including meals)	200
Equipment - transfer to library	500
	<u>\$27,000</u>

2. Graduate Summer Session 1955 - Courses in English:

Revenue:

(a) Prerequisite courses:	
13 applications for both courses	\$ 1,625.00
1 application for one course	62.50
(b) Graduate courses:	
11 applications for Victorian Poetry	935.00
3 applications for Chaucer	255.00
	<u>\$ 2,877.50</u>

Expenses:

Salaries:	
2 Prerequisite course instructors	\$ 1,200.00
2 graduate course instructors	1,500.00
	<u>\$ 2,700.00</u>

Budget  
for  
Courses  
in  
English -  
Graduate  
Summer  
Session

55-6-43  
Budget  
for the  
Cassidy  
Memorial  
Research  
Fund

(e) Budget for the H. M. Cassidy Memorial Research Fund for the Session 1955-56, as follows:-

Office Expenses, printing, etc.	\$ 650
Awards and salaries:	
Visiting Research Professor	6,700
Senior Research Fellow	3,600
Research Grant-in-Aid	1,200
Research Secretary	2,400
Stenographic (additional)	1,000

55-6-43  
Cassidy  
Memorial  
Research  
Fund  
(Cont'd)

Awards and Salaries (Cont'd):	
Visiting Research Professor	\$ 6,500
Senior Research Fellow	3,600
Research Grant-in-Aid	3,300
Travel, Consultation and Planning:	
Travel for Research Professor (including research materials)	400
Consultation and Planning	400
Other travel including candidates for interviews	250
Travel for Senior Research Fellow	100
Travel for Grant-in-Aid	100
Publication (Revolving Fund)	1,000
Contingencies	300
	<u>\$31,500</u>

55-6-44  
Report  
on the  
Canadiana  
Gallery  
for  
1954-55

The President presented a Report on the Canadiana Gallery for 1954-55, containing a very interesting review of the year's operations. It was reported that a large number of microfilm pictures of the collection were made for the publication YEAR for its illustrated History of the United States, and that two Krieghoff paintings had been reproduced by the Copp-Clark Co. Ltd., and that coloured prints of the same were being or would be sold at the Museum and the Gallery. Additions to the Gallery were mentioned, among them being a very fine piece of Louis XV Quebec furniture and a remarkable silver statue of the Virgin Mary, being the only known specimen of a silver statue made in the Province of Quebec.

55-6-45  
Proposed  
Committee  
to con-  
sider  
situation  
in  
Psychiatry

The President informed the Board of the situation which existed in connection with the Department of Psychiatry of the University and the Toronto Psychiatric Hospital, and reviewed some of the difficulties which Dr. A. Stokes was experiencing in this regard. The Board gave authority to the Chairman and the President to discuss this matter during the summer with two or three of the members of the Board with a view to establishing a Joint Committee composed of members of the Board, the Dean of the Faculty of Medicine, the Head of the Department of Psychiatry and other members of the staff of the Faculty of Medicine.

55-6-46  
Executive  
authority  
during  
Summer  
months

ON MOTION DULY MADE, SECONDED AND UNANIMOUSLY  
CARRIED, it was resolved that until the next regular meeting of the Board, the Chairman of the Board and the President and each of them shall possess and may exercise all or any of the powers, authorities and discretion vested in or exercisable by the Board, save and except only such acts as must by law be performed by the members of the Board themselves.

55-6-47  
Proposed  
extension  
of Univer-  
sity  
Press

The Chairman informed the Board that further consideration would have to be given to the extension of the University of Toronto Press, and its operations. This matter was deferred for consideration during the summer.

55-6-48  
Resigna-  
tion of  
Mr. A.G.  
Rankin,  
Comp-  
troller,  
and fin-  
ancial  
consider-  
ation  
for him

In connection with the resignation of Mr. A. G. Rankin, the Comptroller of the University, as of June 30, 1955, the Chairman requested Mr. Rankin to retire temporarily from the meeting. The Chairman stated that he thought that some financial consideration should be given to Mr. Rankin on leaving, in recognition of his services to the University, and in view of his salary for 1953-54 and 1954-55 which was lower than salaries now being paid for comparable positions in the University, and -

On motion of Mr. Bryce,  
Seconded by Dr. Sullivan,  
And unanimously carried,

the Board approved of the Chairman's recommendation that an amount of \$1,000 be paid to Mr. A. G. Rankin in recognition of his services to the University, and that an expense allowance of \$1,500 be granted to him to cover expenses properly incurred during his term of office.

ON MOTION DULY MADE, SECONDED AND UNANIMOUSLY  
CARRIED, administrative matters were approved as follows:-

55-6-49  
Appropri-  
ations

- (a) Additional appropriations and deductions in appropriations:  
University College Women's Residences and Union:  
An additional appropriation of \$250 for "Combined Charges, Men's Wages"; and a deduction of \$250 from "146 St. George St. - Wages".



55-6-49  
Appropriations  
(Cont'd)

University Health Service:

- An additional appropriation of \$300 for "Salaries - Occasional Staff"; and a deduction of \$300 from "Relief Nurses".
- An additional appropriation of \$200 for "Salaries - Occasional Staff"; and a deduction of \$200 from "Infirmary Rentals & Subsistence".
- An additional appropriation of \$100 for "Salaries - Occasional Staff"; and a deduction of \$100 from "Rebates to Colleges".
- An additional appropriation of \$1,000 for "Athletic Injury Care".

Royal Ontario Museum:

- An additional appropriation of \$300 for "Supplies - Archaeology"; and a deduction of \$300 from "Salaries - Archaeology".
- An additional appropriation of \$310 for "Equipment - Archaeology"; and a deduction of \$310 from "Salaries - Archaeology".
- An additional appropriation of \$150 for "Occasional Lecturers - Division of Education"; and a deduction of \$150 from "Supplies & Expenses - Division of Education".
- An additional appropriation of \$496 for "Salaries - Zoology & Palaeontology"; and a deduction of \$496 from "Apparatus - Zoology & Palaeontology".
- An additional appropriation of \$115 for "Salaries - Zoology & Palaeontology"; and a deduction of \$115 from "Library - Zoology & Palaeontology".
- An additional appropriation of \$38 for "Salaries" - Zoology & Palaeontology"; and a deduction of \$38 from "Supplies & Sundries - Zoology & Palaeontology".
- An additional appropriation of \$500 for "Maintenance & Supplies - Geology & Mineralogy"; and a deduction of \$500 from "Salaries - Geology & Mineralogy".
- An additional appropriation of \$150 for "Maintenance & Supplies - Geology & Mineralogy"; and a deduction of \$150 from "Temporary Assistance - Geology & Mineralogy".

55-6-50  
Confirmation of  
investments

(b) Confirmation of the following investment transactions not previously approved:-



55-6-51  
Donations -

Donations were reported as follows and

ON MOTION DULY MADE, SECONDED AND UNANIMOUSLY CARRIED were gratefully accepted:-

From -

Mrs. S. M. W. FitzGerald, who is the widow of a Canadian citizen, an offer received to set up a fund to be administered by the University for proficiency in French by Canadian students of British origin, by transferring Canadian dollar securities to Canada to a value of \$41,000.00. The Atkinson Charitable Foundation, amounts received as follows for the funds specified:-

- ^ \$ 5,000 - 1955 payment on a total grant of \$35,000 to the Department of Educational Research for the purpose of carrying out a Scholastic Aptitude Test, the grant to be paid as follows:-
 

1955	-	\$ 5,000	
1956	-	25,000	
1957	-	5,000	\$35,000
- ^ 4,000 - payment of the grant for the Foundation's general Bursary Aid Programme for 1955-56.
- ^ 17,250 - 1955 payment on the total grant of \$96,250 for research in clinical applications of Radio-active Isotopes.
- ^ 4,750 - 1955 payment on the total grant of \$17,950 for research dealing with the study of the application of hypothermia in operative treatment of severe Cerebro-vascular Lesions.
- ^ 500 - 1955 portion of the total grant of \$1,500 for purchase of the Sky Atlas prepared by the Palomar Observatory in California.
- ^ 12,500 - Payment for Fellowships for 1955-56 for post-graduate research and teaching in the Department of Reform Institutions of the Province of Ontario

\$44,000

Rotary Club of Toronto, the following offers received of grants in the Faculty of Medicine:-

- \$ 100 - Honorarium, plus travel expenses, the total not to exceed \$500, for a lecture by a prominent physician on some aspect of Crippling Diseases.
- 3,500 - Post-graduate study in a research programme proposed by Dr. F. P. Dewar, Surgery, under the technical term of Slipped Upper Femoral Epiphyses, to cover the period July 1, 1955 to June 30, 1956.
- 3,600 - Post-graduate work through the Department of Obstetrics and Gynaecology in the field of possible brain damage in the new-born infant.
- ^ Toronto Anglers' & Hunters' Association, the sum of \$3,000 received for Forest Insect Research under the direction of Professor C. E. Atwood.
- ^ Kennco Explorations (Canada) Limited, the sum of \$2,800 received for the Geophysics laboratory of the Department of Physics, for the research of Professor J. T. Wilson.
- ^ Wenner-Gren Foundation, the sum of \$1,475.12 received, being the proceeds of \$1,500 (U.S. funds), for a grant to Mr. Walter Kenyon to aid ethnological research among the Padlermiut Eskimo from the Northwest Territories, under the supervision of Professor T. F. McIlwraith of the Department of Anthropology.



Rho Pi Phi Fraternity, the sum of \$200 received in payment of the award of their Bursary in the Faculty of Pharmacy.

Rockefeller Foundation, the sum of \$20,000 (Can. funds) received, being the first semi-annual instalment for the year beginning July 1, 1955, under the grant for a programme of research on the Problems of Canadian Development, this being the third annual grant made for this project.

Canadian Cancer Society, Ontario Division, the sum of \$15,000 received to take care of unexpected research projects on Cancer which may develop during the year.

The Gordon C. Leitch Estate, the sum of \$12,500 received, representing dividends payable under 50,000 First Preference Shares of the capital stock of Leitch Transport Ltd. on and for the quarters respectively ended Sept. 30, 1954 and Dec. 31, 1954, and to be applied to the Gordon C. Leitch Chair of Obstetrics and Gynaecology Fund.

W. K. Kellogg Foundation, the sum of \$11,925 (Can. funds) received being payment of the initial year's expenses for the grant totalling \$23,950 to the Department of Hospital Administration for the strengthening of its graduate programme in hospital administration through the development of case teaching materials.

Miss Grace Dempster, \$200 of Sao Paulo Light & Power Co. Ltd.  
5% Perpetual Consolidated Debenture stock offered by her to  
be added to the Arthur Jeffrey Dempster-Lachlan Gilchrist  
Scholarship Fund.

3. Dominion Stores Limited, the sum of \$5,000 received to cover the 1955 instalment on their research fund for Gynaecology and Obstetrics totalling \$25,000, this being the third annual grant made for this project.

Estate of the late Mrs. W. T. Jackman, notification received of a bequest under her Will of a sum of money, not exceeding \$3,000, for the William T. Jackman Scholarship in the Department of Political Economy, which she established in memory of her late husband in 1953.

Department of Education, Province of Ontario, the sum of \$3,000 received for Archaeological research under the direction of Professor T. F. McIlwraith, for the year 1955-56.

Aluminium Laboratories Limited, the sum of \$2,380 (Can. funds) received for the first award of their Fellowship, tenable in 1955-56, as set out below:-

Fellowship payment (including tuition fees)	\$1,380
Grant to the department in which the Fellow is registered for the purchase of apparatus, supplies, equipment, etc.	<u>1,000</u>

Kennecott Copper Corporation, the sum of \$2,000 (Can. funds) received for the award of their Scholarship, tenable in 1955-56, as set out below:-

Scholarship award in Mining Engineering	\$1,000
Grant to University in recognition of the fact that tuition fees cover only a part of the costs of education	<u>1,000</u>

National Cancer Institute of Canada, notification received of a grant of \$3,450 for Project No. 152 - Wightman & McCulloch, for the fiscal year 1955-56 as follows:-

Salaries	\$2,400
Expendable Supplies	<u>1,050</u>
	<u>\$3,450</u>

\$1,713.63 received from the Institute to cover the first half of the grant, less a balance of \$11.37 as at March 31, 1955, being carried forward from 1954-55.

55-6-51  
Donations  
(Cont'd)

From -

- Estate of the late Mrs. Eva F. Young, the sum of \$1,502.26 received under her Will for the purpose of founding in the University (in the Drama Department of the Royal Conservatory of Music of Toronto) as a memorial to her son, Roland T. Young, one or more university scholarships or bursaries, the net annual income from the fund to be awarded annually.
- Lederle Laboratories Division, American Cynamid Co., the sum of \$1,200 (U.S. funds) received to cover the Lederle Medical Student Research Fellowships in the Faculty of Medicine awarded to J. Kraicer and M. Marguillies.
- Charles E. Frosst & Co., the sum of \$1,000 received to cover their Fellowship in the Department of Art as Applied to Medicine, which is of the value of \$2,000, for the period July 1 to Dec. 31, 1955.
- Hydro-Electric Power Commission of Ontario, the sum of \$900 received to cover their Scholarships awards in Engineering, Faculty of Applied Science and Engineering, which were made on the results of 1954-55 and which will be paid to the recipients in 1955-56.
- American Society of Tool Engineers, the sum of \$700 received to cover an award for 1955-56 made by its National Education Committee to Karlis Murnieks, a student at the University of Toronto.
- Scottish Rite Masons of Toronto, the sum of \$500 received for their 5 Bursaries of \$100 each provided at the University, to be payable to the recipients in 1955-56.
- Imperial Oil Limited, the sum of \$500 received to cover the R. V. LeSueur Fellowship payable to the recipient in 1955-56 in the School of Graduate Studies.
- University of Toronto Engineering Alumni Association, a notification received that it will continue its award of a Scholarship, payable to the recipient in 1955-56 in the amount of \$400.
- Mr. George Putnam, the sum of \$300 (U.S. funds) received, representing the second William Lowell Putnam Mathematical Prize won by the University of Toronto team in their Mathematical Competition.
- Mr. Harvey Harnick, the sum of \$200 received to cover the award of his Scholarship in the Faculty of Medicine, payable in 1955-56.
- Mrs. Archie B. Crealock, the sum of \$50 received to cover the Archie B. Crealock Memorial Prize in the Faculty of Applied Science and Engineering, payable to the recipient in 1955-56.
- Mr. Jasper E. Moore, the sum of \$25 received for the Samuel Beatty Fund, bringing the total to \$25,463.00.
- Dr. John Romanko, the sum of \$10 received to be applied towards the cost of framing and placing the portrait of the late Mr. Garnet W. McKee in one of the buildings of the Faculty of Applied Science and Engineering.
- Mr. William Paul, the sum of \$10 received for the W. R. Taylor Memorial Fund, bringing the total to \$8,026.00.
- Shell Oil Company, a request received to amend the terms of reference for their Fellowship to embody the idea that the award be made to a Canadian student attending a Canadian university, or at least to young men who intend to make their future in Canada.
- The T. Eaton Company, Limited, a request received that the terms of the Margaret Eaton Scholarships be altered for 1955-56 and be granted under the following conditions:-

~1,220 - Mrs. Percival Foster Fellowship Fund, bringing the total to \$1,742.00.

55-6-52  
Agreement  
with  
Atomic  
Energy  
of  
Canada  
Ltd.

ON MOTION DULY MADE, SECONDED AND UNANIMOUSLY

CARRIED, the Board confirmed the execution of an agreement with Atomic Energy of Canada, Limited, renewing the grant for research in Metallurgy to Professor L. M. Pidgeon for a period of one year from April 1, 1955 to April 1, 1956, in the amount of \$8,000.00.

ON MOTION DULY MADE, SECONDED AND UNANIMOUSLY

## Agreements -

CARRIED, the Board approved of the execution of the following agreements with -

55-6-53  
Toronto  
55-6-54  
Residence  
accommo-  
dation

- (a) The Corporation of the City of Toronto covering payment to the City in lieu of Taxes.
- (b) Department of National Defence relating to accommodation being provided in the Sir Daniel Wilson Residence from June 27 to July 31, 1955, for potential Canadian Army Officers, at the rate of \$3.00 per day per man.



55-6-55  
Meals in  
Ferguson  
Hall

(c) Department of Defence Production relating to meals being provided in Howard Ferguson Hall from June 27 to July 30, 1955, for potential Canadian Army Officers, at the rate of \$2.25 per day per man.

55-6-56  
Financial  
State-  
ments

Financial Statements of the University for the month of May 1955 were presented.

55-6-57  
Estimates  
of the  
Computation  
Centre

The Estimates of the Computation Centre for the session 1955-56 were presented, and ON MOTION DULY MADE, SECONDED AND UNANIMOUSLY CARRIED were approved.

55-6-58  
Estimates  
of Harris  
Music Co.

The Estimates of the Frederick Harris Music Company, Ltd., for the session 1955-56 were presented, and ON MOTION DULY MADE, SECONDED AND UNANIMOUSLY CARRIED were approved.

55-6-59  
Water-  
proofing  
work at  
Varsity  
Stadium

A letter was presented from the Financial Secretary of the Athletic Association, Mr. J. P. Loosemore, outlining a waterproofing programme to stop major leaks in the Argonaut and Varsity Team dressing rooms at the Stadium, and ON MOTION DULY MADE, SECONDED AND UNANIMOUSLY CARRIED the Board approved of the waterproofing programme being proceeded with at an estimated cost of \$4,010.00, to be paid for from the surplus of the Athletic Association for the current year 1954-55.

55-6-60  
Payment to  
Ontario  
Department  
of Lands  
& Forests  
re University  
Forest  
operations

ON MOTION DULY MADE, SECONDED AND UNANIMOUSLY CARRIED, approval was given to a recommendation that the sum of \$906.23, representing one half of the money received in connection with operations undertaken on the University Forest, be paid to the Department of Lands and Forests of the Province of Ontario, in accordance with the Agreement between the University and the Ontario Government.

55-6-61  
Purchase  
of a  
Bassoon  
by the  
Conser-  
vatory

The Comptroller presented a letter he had received from the Secretary-Treasurer of the Royal Conservatory of Music of Toronto, Mr. J. F. Brook, request-

55-6-61  
Purchase  
of a  
Bassoon  
by the  
Conser-  
vatory  
(Cont'd)

ing an additional appropriation of \$800.00 for the purchase of a  
bassoon. ON MOTION DULY MADE, SECONDED AND UNANIMOUSLY CARRIED, the  
Board approved of the following changes in the appropriations of the  
Conservatory for the session 1954-55, for the purchase of a bassoon:-

<u>Additional appropriation:</u>	
"Sundry Musical Instruments"	<u>\$800.00</u>
<u>Deduction in appropriation:</u>	
"Free Advantages - Miscellaneous Expenses"	<u>\$800.00</u>

55-6-62  
Additional  
appropri-  
ation for  
alterations  
in Bio-  
chemistry

ON MOTION DULY MADE, SECONDED AND UNANIMOUSLY  
CARRIED, approval was given to an additional appropriation of \$15,000  
to be taken from the Estimated Surplus of the current year 1954-55  
and to be added to the balance of \$34,584 remaining in the appropria-  
tion set up two years ago to provide alterations and renovations for  
the Department of Biochemistry in the Medical Building. In addition  
to these amounts the Board approved of the sum of \$8,000 being trans-  
ferred from Current Appropriations in the Faculty of Medicine, as  
follows, for alterations and renovations in Biochemistry:-

<u>Deductions in appropriations:</u>	
"Medical Postgraduate Courses - Salaries"	\$7,900.00
"Medical Postgraduate Courses - Expenses"	100.00
	<u>\$8,000.00</u>

55-6-63  
Banking  
resolu-  
tions -

Banking resolutions were presented for the  
following:-

- (a) University of Toronto
- (b) University of Toronto Press
- (c) Royal Conservatory of Music of Toronto

and -

55-6-63  
Banking  
resolu-  
tion for  
University  
accounts

On motion of Mr. Borden,  
Seconded by Mr. Osbourne,  
And unanimously carried,

the Board approved of the banking resolution for the University of  
Toronto as follows:-

55-6-63  
Banking  
Resolu-  
tion for  
University  
accounts  
(Cont'd)

Banking Resolution for the University of Toronto

"1. All cheques, drafts and orders for the payment of money drawn on any bank account operated in the name of the Governors of the University of Toronto shall be signed by -

- (a) any two of: the Chairman of the Board, the President, the Vice-President (Administration) and the Comptroller of the University, OR
- (b) any one of (a) above when countersigned by a member of the Board of Governors, OR
- (c) the Assistant Comptroller, the Bursar or the Chief Accountant of the University when countersigned by any one in (a) above or by a member of the Board of Governors,

EXCEPT THAT -

- (d) cheques, drafts and orders for the payment of money drawn on
  - (1) the "Payroll Account" (including payments to banks of lists of employees) where the amount of the payment for any individual does not exceed \$2,500.,
  - (2) the "Current Expenditure Account" in amounts not exceeding \$4,000.,
  - (3) the "Trust Account" in amounts not exceeding \$1,000.,
 may be signed by any two of: the Assistant Comptroller, the Chief Accountant, the Accountant, and the Accounting Assistant - General.
- (e) cheques, drafts and orders for the payment of money drawn on the "Superintendent's Account" may be signed by any two of the Superintendent, the Executive Assistant Superintendent, the Assistant Superintendent - Engineering and Development, the Assistant Superintendent - Construction, and the Chief Clerk, or any one of the foregoing when countersigned by any one of (a) above.

- 2. The Comptroller or the Bursar of the University shall inform the banks or trust companies concerned of the names of those persons who are holders, from time to time, of the positions authorized as signing officers in the preceding section.
- 3. The Comptroller or the Chief Accountant of the University shall designate to the banks or trust companies concerned the persons who, from time to time, shall be authorized to make deposits or to sign the necessary receipt form upon the collection of the monthly statements and paid vouchers.
- 4. The monthly verification form of the bank or trust company shall be signed by any two signing officers as listed in 1 above.
- 5. Nothing in this resolution shall be construed as authorizing any person or persons to overdraw any bank account of the University or on behalf of the University to arrange for any loan from any bank or other lender. Sole authority for borrowing funds in any manner whatsoever is vested in the Board of Governors of the University of Toronto and may be exercised only by authorization of the Board.
- 6. All banking accounts of the University existing as of the date of this resolution are hereby continued and shall be subject to the terms of this resolution. The Vice-President (Administration) or the Comptroller of the University, upon his own signature when countersigned by another of the signing officers listed in 1 (a) above, may open such additional bank accounts or close any bank account as may be deemed expedient without further resolution of the Board. He shall, however, be required to report such action to the next meeting of the Board of Governors."



55-6-64  
Banking  
resolu-  
tion for  
Univer-  
sity  
Press  
accounts

On motion of Mr. Borden,  
Seconded by Mr. Osbourne,  
And unanimously carried,

the Board approved of the banking resolution for the University of  
Toronto Press as follows:-

Banking Resolution for the University of Toronto Press

- "1. All cheques, drafts and orders for the payment of money drawn on bank accounts of the University of Toronto Press (hereinafter called the "Press") of the University of Toronto (hereinafter called the "University") shall be signed by -
  - (a) any two of the Chairman of the Board, the President, the Vice-President (Administration) and the Comptroller of the University, OR
  - (b) any one of (a) above when countersigned by a member of the Board of Governors, OR
  - (c) the Director, Chief Accountant, Accountant of the Press when countersigned by any one of (a) above, or a member of the Board of Governors,
 EXCEPT THAT -
  - (d) cheques, drafts and orders for the payment of money in amounts -
    - (1) not exceeding \$4,000 may be signed by the Director and the Chief Accountant of the Press, and
    - (2) not exceeding \$1,000 may be signed by the Accountant of the Press when countersigned by the Director or the Chief Accountant of the Press, and
  - (e) transfers in any amount between bank accounts of the Press may be signed by any two of the Director, the Chief Accountant, and any one in (a) above.
2. The Comptroller or the Bursar of the University shall inform the banks or trust companies concerned of the names of those persons who are holders, from time to time, of the positions authorized as signing officers in the preceding section.
3. The Comptroller of the University or the Chief Accountant of the Press shall designate to the banks or trust companies concerned the persons who, from time to time, shall be authorized to make deposits or to sign the necessary receipt form upon the collection of the monthly statements and paid vouchers.
4. The monthly verification form of the bank or trust company shall be signed by any two signing officers as listed in 1 above.
5. Nothing in this resolution shall be construed as authorizing any person or persons to overdraw any bank account of the Press or on behalf of the Press to arrange for any loan from any bank or other lender. Sole authority for borrowing funds in any manner whatsoever is vested in the Board of Governors of the University of Toronto and may be exercised only by authorization of the Board.
6. All banking accounts of the Press existing as of the date of this resolution are hereby continued and shall be subject to the terms of this resolution. The Vice-President (Administration) or the Comptroller of the University, upon his own signature when countersigned by another of the signing officers listed in 1 (a) above, may open such additional bank accounts or close any bank account as may be deemed expedient without further resolution of the Board. He shall, however, be required to report such action to the next meeting of the Board of Governors or of the Press Committee of the Board."

55-6-65  
Banking  
resolution  
for  
Conser-  
vatory  
accounts

On motion of Mr. Borden,  
Seconded by Mr. Osbourne,  
And unanimously carried,

the Board approved of the banking resolution for the Royal  
Conservatory of Music of Toronto as follows:-

Banking Resolution of the Royal Conservatory of  
Music of Toronto

- "1. All cheques, drafts and orders for the payment of money drawn on any bank account of the Royal Conservatory of Music of Toronto (hereinafter called the "Conservatory") of the University of Toronto (hereinafter called the "University") shall be signed by -
  - (a) any two of the Chairman of the Board, the President, the Vice-President (Administration) and the Comptroller of the University, OR
  - (b) any one of (a) above when countersigned by a member of the Board of Governors, OR
  - (c) the Dean, the Secretary-Treasurer or the Accountant of the Conservatory, when countersigned by any one in (a) above or a member of the Board of Governors,
- EXCEPT THAT -
  - (d) cheques, drafts and orders for the payment of money in amounts -
    - (1) not exceeding \$4,000 may be signed by the Dean and Secretary-Treasurer of the Conservatory, and
    - (2) not exceeding \$1,000 may be signed by the Accountant or the Assistant Accountant of the Conservatory when countersigned by the Dean or the Secretary-Treasurer of the Conservatory, and
  - (e) transfers in any amount between bank accounts of the Conservatory may be signed by any two of the Dean, the Secretary-Treasurer, the Accountant and any one in (a) above.
2. The Comptroller or the Bursar of the University shall inform the banks or trust companies concerned of the names of those persons who are holders, from time to time, of the positions authorized as signing officers in the preceding section.
3. The Comptroller of the University or the Secretary-Treasurer of the Conservatory shall designate to the banks or trust companies concerned the persons who, from time to time, shall be authorized to make deposits or to sign the necessary receipt form upon the collection of the monthly statements and paid vouchers.
4. The monthly verification form of the bank or trust company shall be signed by any two signing officers as listed in 1 above.
5. Nothing in this resolution shall be construed as authorizing any person or persons to overdraw any bank account of the Conservatory or on behalf of the Conservatory to arrange for any loan from any bank or other lender. Sole authority for borrowing funds in any manner whatsoever is vested in the Board of Governors of the University of Toronto and may be exercised only by authorization of the Board.
6. All banking accounts of the Conservatory existing as of the date of this resolution are hereby continued and

55-6-65  
Banking  
resolution for  
Conservatory  
accounts  
(Cont'd)

shall be subject to the terms of this resolution. The Vice-President (Administration) or the Comptroller of the University, upon his own signature when countersigned by another of the signing officers listed in 1 (a) above, may open such additional bank accounts or close any bank account as may be deemed expedient without further resolution of the Board. He shall, however, be required to report such action to the next meeting of the Board of Governors or the Conservatory Committee of the Board."

55-6-66  
Payment  
by the  
Athletic  
Association  
on  
Stadium  
Loan

The Board was very pleased to be informed by the Comptroller of the receipt of a cheque from the Athletic Association in the amount of \$12,534.24, covering payment made out of the operating surplus for 1954-55, on account of the Stadium Loan, as follows:-

Payment on Principal	\$10,000.00
Interest on Loan:	
Apr. 1 - June 22, 83 days @ 4% on	
\$255,000.00	2,319.45
June 23 - June 30, 8 days @ 4% on	
\$245,000.00	214.79
	<u>\$12,534.24</u>

It was reported that this payment makes a total of \$30,000.00 paid on account of the Loan from this year's operations, thereby reducing the amount owing to \$245,000.00.

55-6-67  
Financial  
Statements  
of the  
Subsidiaries  
as of May 31,  
1955

In presenting the financial statements of Subsidiaries as of May 31, 1955, the Chairman suggested to the members of the Board that they take these statements with them and consider them, and any questions they wished to bring up in this regard could be considered at the next meeting of the Board.

55-6-68  
Board  
Room  
Table

The Chairman requested the members of the Board to express themselves in connection with any suggestions they might have regarding the design of the Board Room table, especially in view of the fact that additional members had been appointed to the Board. The Vice-President (Administration), Mr. F. R. Stone,



55-6-68  
Board  
Room  
Table  
(Cont'd)

informed the meeting that the T. Eaton Company, Ltd., which had made the present table, had been requested to make their suggestions. Further consideration of this matter was deferred until the Fall.

The meeting adjourned at 5:40 p.m.

*Indesed  
H. B.*

Minutes confirmed.

*September 29<sup>th</sup> 1955*

*[Signature]*

Secretary

*[Signature]*  
Chairman

Minutes of the meeting of the Board of Governors held in the Board Room, Simcoe Hall, on Thursday, September 29th, 1955, at 4 p. m.

Present -

The Chairman (Colonel Phillips)	Dr. Ketchum
Mr. Borden	Dr. Tory
Hon. Dr. Bruce	Mr. Kelly
Mr. Urquhart	Mr. Matthews
Mr. Turner	The Chancellor
Mr. Glassco	Mr. Duncan
Dr. Samuel	Dr. Sullivan
Hon. Mr. Justice Mackay	
	Mr. F. R. Stone, Vice-President (Administration)
	Mr. C. E. Higginbottom, Secretary

Dr. Bissell, Vice-President, in attendance

55-9-1  
Minutes  
confirmed

The minutes of the previous meeting, a 'résumé' of which had previously been mailed to each member of the Board, were presented, and -

On motion of Mr. Urquhart,  
Seconded by Dr. Sullivan,  
And unanimously carried,

were confirmed.

55-9-2  
Orders-  
in-Council

The Chairman informed the Board of the receipt of Orders-in-Council covering the following appointments to the Board of Governors:-

- (a) Mr. J. Grant Glassco, for the unexpired portion of the term of the late Robert Fennell, ending June 20, 1958
- (b) Mr. Harold M. Turner, for a period of six years commencing June 20, 1955
- (c) Re-appointment of the following for six years commencing June 20, 1955:-
  - Mr. Robt. A. Bryce
  - Mr. Oakley H. Dalgleish
  - Mr. Norman C. Urquhart

Note: Mr. Turner (see above) succeeds the late Mr. Morrow formerly in this group.

55-9-3  
Welcome  
to new  
Members

The Chairman, on behalf of the Governors, then extended a welcome to the two new members of the Board, Mr. Turner and Mr. Glassco, and also referred briefly to those members who had been re-appointed.

55-9-4  
Illness  
of the  
President

The Chairman then informed the Board of the illness of President Smith and expressed sincere regret on behalf of the Governors. The Chairman stated that the President would likely be confined to hospital until the end of the month.

55-9-5  
Death of  
Mr. W.H.  
Clarke

The Chairman referred to the death, on July 31st, 1955, of a member of the Board, Mr. W. H. Clarke, and a resolution read by the Vice-President, Dr. Bissell, in the absence of the President, expressing the sympathy of the Board, was adopted as follows:-

"A graduate of the University of Toronto, William Henry Clarke retained throughout his career a deep interest in, and a warm affection for, his Alma Mater. He served his University as a President of the Alumni Association, as a member of the Museum Board, and as a member, from 1949 until his death, of the Board of Governors.

Few men were better fitted for leadership in the University community, for his personal and professional interests lay in the republic of letters, and he held lively and well considered views on the nature and function of education.

Although his career embraced service in a great many different organizations, it had unity and a commanding centrality of purpose: he strove to quicken the intellectual and cultural life of Canada.

As the result of his vision and insight as a publisher, Canadian literature is the richer, and Canadian writers more widely known and esteemed.

With his intellectual vigour went a fine moral sensibility. He would have agreed with the Arnoldean dictum that the function of culture is 'to make reason and the will of God prevail'.

William Henry Clarke's death at the very height of his career was a grievous loss to Canada and a shock and sorrow to his friends. The members of the Board of Governors extend to Mrs. Clarke, and to Garry, Martha and Bill, their deepest and sincerest sympathy."

55-9-6  
Death  
of Mr.  
Graham  
Campbell

The Board was also informed of the death of Mr. Graham Campbell, former Superintendent of Buildings and Grounds of the University, and Dr. Bruce was requested to prepare a suitable letter to be sent to Mrs. Campbell, expressing the sympathy of the Board.



55-9-7  
Honour  
bestowed  
on Dr.  
Sullivan

Upon motion of Dr. Bruce the Chairman extended congratulations to Dr. Sullivan who was to be honoured by the presentation of a gold key by the American Society of Oto-Laryngology at their meeting to be held in Chicago in October.

55-9-8  
Leaves of  
absence

ON MOTION DULY MADE, SECONDED AND UNANIMOUSLY CARRIED, leave was granted to the following members of the Board absent from the previous meeting:-

Mr. Burns  
Mr. Duncan  
Mr. Gordon  
Dr. Johnson

Dr. Ketchum  
Mr. LaBine  
Rt. Hon. Vincent Massey  
Dr. Tory

55-9-9  
Record  
of  
attend-  
ance

There was presented a record of attendance at meetings of the Board of Governors for the fiscal year ended June 30, 1955.

55-9-10  
Striking  
of Com-  
mittees  
for  
1955-56

Consideration was then given to the striking of Committees, and the appointment of representatives of the Board on other bodies for the Session 1955-56.

On motion of Mr. Urquhart,  
Seconded by Dr. Sullivan,  
And unanimously carried,

Mr. Henry Borden was appointed Vice-Chairman of the Board for 1955-56.

The Chairman then called for nominations, and the various Committees and representatives on other bodies were appointed as follows, the mover and seconder in each case being set out below:-

Moved by Dr. Bruce,  
Seconded by Mr. Urquhart -

EXECUTIVE COMMITTEE

The Chairman of the Board  
The President

Mr. H. Borden  
Mr. C. F. W. Burns  
Mr. J. S. Duncan  
Mr. O. D. Vaughan  
Mr. J. G. Glassco  
Mr. H. M. Turner  
Mr. A. Kelly

55-9-10  
Striking  
of Com-  
mittees  
(Cont'd)

Moved by Dr. Bruce,  
Seconded by Dr. Sullivan -

CONNAUGHT COMMITTEE

The Chairman of the Board	Mr. A. Kelly (Chairman of Committee)
The President	Mr. W. A. Osbourne (Vice-Chairman)
	Mr. O. H. Dalgleish
	Mr. N. C. Urquhart
	Hon. Dr. H. A. Bruce
	Dr. J. T. A. Sullivan
	Mr. H. M. Turner

Moved by Dr. Bruce,  
Seconded by Dr. Sullivan -

INSULIN COMMITTEE

The Chairman of the Board	Mr. A. Kelly (Chairman of Committee)
The President	Mr. W. A. Osbourne (Vice-Chairman)
	The Chancellor
	Mr. R. A. Bryce
	Mr. G. A. LaBine
	Mr. O. H. Dalgleish

Moved by Hon. Mr. Justice Mackay,  
Seconded by Mr. Kelly -

FINANCE COMMITTEE

The Chairman of the Board	Mr. J. G. Glassco (Chairman of Committee)
The President	Mr. B. Matthews (Vice-Chairman)
The Chancellor	Mr. H. Borden
	Mr. C. F. W. Burns
	Mr. W. A. Osbourne
	Mr. N. C. Urquhart

Moved by Hon. Mr. Justice Mackay,  
Seconded by Mr. Kelly -

PROPERTY COMMITTEE

The Chairman of the Board	Mr. O. D. Vaughan (Chairman of Committee)
The President	Mr. J. S. Duncan (Vice-Chairman)
The Chancellor	Mr. A. Kelly
	Mr. C. F. W. Burns
	Mr. W. A. Osbourne
	Mr. H. M. Turner

Moved by Hon. Mr. Justice Mackay,  
Seconded by Mr. Kelly -

PRESS COMMITTEE

The Chairman of the Board	Mr. O. H. Dalgleish (Chairman of Committee)
The President	Mr. C. F. W. Burns (Vice-Chairman)
The Chancellor	The Hon. J. K. Mackay
	Mr. A. Kelly
	Dr. J. S. D. Tory
	Mr. J. G. Glassco
	Mr. G. A. LaBine
	Dr. P. A. C. Ketchum

55-9-10  
Striking  
of Com-  
mittees  
(Cont'd)

Moved by Mr. Borden,  
Seconded by Dr. Sullivan -

UNDERGRADUATE ACTIVITIES COMMITTEE

The Chairman of the Board	Mr. R. A. Bryce
The President	(Chairman of Committee)
The Chancellor	Mr. B. Matthews
	(Vice-Chairman)
	Mr. A. Kelly
	Mr. C. F. W. Burns
	The Hon. J. K. Mackay
	Dr. J. T. A. Sullivan
	Dr. P. A. C. Ketchum

Moved by Mr. Borden,  
Seconded by Dr. Sullivan -

ROYAL CONSERVATORY OF MUSIC OF  
TORONTO COMMITTEE

The Chairman of the Board	Dr. Edward Johnson
The President	(Chairman)
The Chancellor	Mr. J. S. Duncan
	(Vice-Chairman)
	Mr. B. Matthews
	Dr. J. T. A. Sullivan

Moved by Mr. Borden,  
Seconded by Dr. Sullivan -

UNIVERSITY COLLEGE COMMITTEE      Board Members

The Chairman of the Board	Mr. B. Matthews
The President	(Vice-Chairman)
The Chancellor	Mr. J. S. Duncan
(Chairman of Committee)	Dr. J. S. D. Tory
	The Principal of University College
	<u>U.C. Alumni and Alumnae Representatives</u>
	The Hon. F. H. Barlow
	Mr. R. O. Daly
	Mr. Sydney Hermant
	Mrs. A. G. Walwyn
	Mrs. Brian S. McCool
	The President of U.C. Alumni, 1955-56 (Mr. E. Hardy)

Moved by Mr. Borden,  
Seconded by Dr. Sullivan -

COMMITTEE ON HONORARY DEGREES

The Chairman of the Board	Hon. Dr. H. A. Bruce
The President	Dr. P. A. C. Ketchum
The Chancellor	Mr. H. Borden
	Mr. A. Kelly
	Mr. B. Matthews
	Mr. W. A. Osbourne



55-9-10  
Striking  
of Com-  
mittees  
(Cont'd)

Moved by Mr. Borden,  
Seconded by Dr. Sullivan -

ADVISORY COMMITTEE ON SCIENTIFIC RESEARCH

The Chairman of the Board	<u>Board Members</u>
(Convener)	Mr. J. S. Duncan
The President	Mr. O. D. Vaughan
(Vice-Chairman of Committee)	Mr. R. A. Bryce

Mr. G. A. LaBine  
Dr. J. T. A. Sullivan  
Mr. H. M. Turner

Faculty Members

Dean M. St.A. Woodside  
Professor W. H. Watson  
Professor H.J.C. Ireton  
(Secretary)  
Dean R. R. McLaughlin  
Professor J.G. Breckenridge  
Professor L.M. Pidgeon  
Dean A. R. Gordon  
Professor J. R. Dymond  
Professor G. H. Duff  
Dr. J. K. W. Ferguson  
Dean R. G. Ellis  
Professor C. S. Hanes  
Dean J. W. B. Sisam  
Dean J. A. MacFarlane  
Professor W. R. Franks  
Professor E. W. Nuffield

Moved by Mr. Borden,  
Seconded by Dr. Sullivan -

ADVISORY COMMITTEE ON PUBLICATIONS

The President (Chairman)	Principal F.C.A. Jeanneret
Dean A. R. Gordon	Professor T. A. Goudge
Professor D. G. Creighton	Principal H. Bennett
Professor E. H. Craigie	Professor A.S.P. Woodhouse
Professor H. S. M. Coxeter	Professor G. W. Brown
Dean R. R. McLaughlin	Dean C. A. Wright
Dean J. A. MacFarlane	Professor V. W. Bladen
Professor C. E. Phillips	Mr. Marsh Jeanneret

Moved by Dr. Ketchum,  
Seconded by Dr. Bruce -

INSULIN ADVISORY COMMITTEE

Dr. C. H. Best	Dr. R. F. Farquharson
Dr. W. R. Campbell	Dr. A. M. Fisher
Dr. J. K. W. Ferguson	Mr. A. H. Lacey

Moved by Dr. Ketchum,  
Seconded by Dr. Bruce -

COMMITTEE APPOINTED UNDER AGREEMENT WITH T. EATON  
COMPANY RE EATON CHAIR IN MEDICINE

The Dean of the Faculty of Medicine (Chairman)	Mr. John David Eaton
The Head of the Department of Medicine	Mr. O. D. Vaughan
Dr. Duncan Graham	

55-9-10  
Striking  
of Com-  
mittees  
(Cont'd)

Moved by Dr. Ketchum,  
Seconded by Dr. Bruce -

BOARD OF SYNDICS OF HART HOUSE THEATRE

The President	Professor C. C. Love
The Vice-President	(Chairman)
(Administration)	Dr. C. T. Bissell
The Warden of Hart House	Brig. Eric Haldenby
The Comptroller of Hart	Professor R. K. Hicks
House	Mr. Edgar Stone
	Miss Agatha Leonard
	Mr. Lionel Massey
	Mrs. M. Woodside
	Mr. Duncan Green
	Mr. Victor Barnett
	Rev. J. B. Dorsey
	Professor R. D. C. Finch
	Professor N. J. Endicott
	Professor W. J. Ruddock

Moved by Dr. Tory,  
Seconded by Mr. Matthews -

McCHARLES PRIZE COMMITTEE

Special Committee of Award

Expert in Physics	-	Professor W. H. Watson
Expert in Electricity	-	Dr. W. P. Dobson
Expert in Mineralogy	-	Mr. R. A. Bryce

Dean R. R. McLaughlin  
(Chairman)  
Mr. N. F. Parkinson  
Professor H.E.T. Haultain  
Mr. W. E. Phillips  
Mr. C. E. Higginbottom,  
Bursar (Secretary)

Moved by Dr. Tory,  
Seconded by Mr. Matthews -

COMMITTEE ON PLANNING

Professor E. R. Arthur	Mr. A. P. C. Adamson
(Chairman)	Mr. J. A. Murray
Mr. A. S. Mathers	Mr. R. J. K. Barker

Moved by Dr. Tory,  
Seconded by Mr. Matthews -

MUSEUM BOARD

Ex officio Members

The Chairman of the Board  
The President  
The Chancellor

Governors of the University

Dr. Sigmund Samuel  
(Honorary Chairman)  
Mr. Harold M. Turner  
(Chairman)  
Mr. Henry Borden  
Mr. Arthur Kelly  
Mr. Justice Keiller Mackay  
Mr. Beverley Matthews  
Mr. J. Grant Glassco

Non-Governors of the University

Dr. R. A. Laidlaw  
Mrs. O. D. Vaughan  
Mr. J. Harold Crang  
Mr. J. R. M. Wilson  
Mrs. H. A. Bruce  
Mr. J. A. McDougald  
Appointed on nomination  
of Queen's University  
Professor M. B. Baker  
Appointed on nomination of  
University of Western  
Ontario  
Dean R. Allen

55-9-10  
Striking  
of Com-  
mittees  
(Cont'd)

Moved by Mr. Kelly,  
Seconded by Mr. Turner -

FINANCE COMMITTEE OF THE UNIVERSITY OF TORONTO ATHLETIC  
ASSOCIATION

Board of Governors' Nominations: Mr. R. A. Bryce

The President of the Athletic  
Association (ex officio)

President's Nominations:

Mr. Warren A. Stevens

Mr. J. P. Loosemore

Professor E. A. Allcut

Dean J. W. B. Sisam

Professor W. L. Sagar

- Director of Athletics and  
Physical Education - Men

- Financial Secretary,  
Athletic Association

Moved by Mr. Kelly,  
Seconded by Mr. Turner -

HART HOUSE FINANCE COMMITTEE

Appointed by Board of

Governors:

Appointed by the President:

Appointed by the Stewards of

Hart House:

Mr. B. Matthews

Professor K. B. Jackson

Professor N. E. Sheppard  
(Chairman)

Mr. A. E. J. Thompson

Professor S. G. Hennessey

Others:

The Warden (Vice-Chairman)

Dr. W. H. T. Baillie

The Comptroller of Hart House  
(Secretary)

The Assistant Comptroller of  
Hart House

Moved by Mr. Kelly,  
Seconded by Mr. Turner -

BOARD OF STEWARDS OF HART HOUSE

The Chancellor of the University

Moved by Mr. Kelly,  
Seconded by Mr. Turner -

UNIVERSITY OF TORONTO ENGINEERING ALUMNI SCHOLARSHIP  
COMMITTEE

Mr. R. J. Marshall  
(Chairman)

Dean R. R. McLaughlin

Mr. G. A. LaBine (representing  
the Board of Governors)

Mr. M. W. Sparling

Dr. Otto Holden

Mr. M. B. Hastings

Mr. C. N. Danks

Moved by Dr. Sullivan,  
Seconded by Mr. Borden -

COMMITTEE TO ADMINISTER LOANS IN THE FACULTY OF  
APPLIED SCIENCE AND ENGINEERING

Professor C. F. Morrison

Professor I. W. Smith

Professor W. J. T. Wright

Mr. W. S. Wilson

Mr. M. C. Stafford

For consideration of loans to be made from the

Engineering Society Loan Fund:-

The President of the Engineering Society (ex officio)



55-9-10  
Striking  
of Com-  
mittees  
(Cont'd)

Moved by Dr. Sullivan,  
Seconded by Mr. Borden -

BANTING RESEARCH FOUNDATION (1955-1958)

Dr. Sidney Smith  
Mr. A. Kelly  
Mr. B. Matthews

Moved by Dr. Sullivan,  
Seconded by Mr. Borden -

TORONTO GENERAL HOSPITAL TRUSTEES (1955-58)

Mr. W. E. Phillips  
Dr. Sidney Smith  
Dr. J. S. D. Tory  
Mr. O. D. Vaughan  
Mr. C. F. W. Burns

Moved by Mr. Matthews,  
Seconded by Mr. Urquhart -

TORONTO WESTERN HOSPITAL RELATIONS COMMITTEE

Mr. W. E. Phillips  
Dr. Sidney Smith  
The Hon. J. K. Mackay  
Dr. J. T. A. Sullivan

Moved by Mr. Matthews,  
Seconded by Mr. Urquhart -

ST. MICHAEL'S HOSPITAL RELATIONS COMMITTEE

Mr. W. E. Phillips  
Dr. Sidney Smith  
The Hon. J. K. Mackay  
Dr. J. T. A. Sullivan

Moved by Mr. Matthews,  
Seconded by Mr. Urquhart -

JOINT HOSPITAL RELATIONS COMMITTEE

Mr. W. E. Phillips  
Dr. Sidney Smith  
The Hon. J. K. Mackay  
Dr. J. R. A. Sullivan

Moved by Mr. Matthews,  
Seconded by Mr. Urquhart -

WOMEN'S COLLEGE HOSPITAL RELATIONS COMMITTEE

Mr. W. E. Phillips  
Dr. Sidney Smith  
The Hon. J. K. Mackay  
Dr. J. T. A. Sullivan

ONTARIO CANCER INSTITUTE

Mr. W. E. Phillips  
Dr. Sidney Smith

55-9-11  
Duties of  
Adminis-  
trative  
Commit-  
tees

On motion of Mr. Borden,  
Seconded by Mr. Duncan,  
And unanimously carried,

the Terms of Reference setting forth the duties and responsibilities  
of each of the Administrative Committees were re-enacted.

55-9-12  
Psychiatric  
Committee

The Chairman informed the Board that during the Summer a Psychiatric Committee had been appointed to -

"enquire into the problems common to the Faculty of Medicine and the Department of Psychiatry, and to report thereon, with such recommendations as they deem desirable".

Mr. Borden explained certain conditions in connection with the same and -

On motion of Mr. Turner,  
Seconded by Dr. Bruce,  
And unanimously carried,

the Board confirmed the following appointments to the Committee:-

The President	} ex officio members
The Chairman of the Board	
Mr. Henry Borden (Chairman of Committee)	
The Dean of Medicine	
The Professor of Psychiatry	
The Professor of Medicine	
Mr. Arthur Kelly	
Mr. Beverley Matthews	
Mr. Grant Glassco	

55-9-13  
Royal  
Ontario  
Museum  
By-Law

The Chairman presented to the Board a draft By-Law of the Royal Ontario Museum, and

On motion of Mr. Duncan,  
Seconded by Mr. Urquhart,  
And unanimously carried,

approval was given to the Royal Ontario Museum By-Law as amended.

The Chairman stated that Mr. Turner, the new Chairman of the Museum Board, would give consideration to the selection of a successor to the late Mr. J. E. Hahn, who had been a member of the Museum Board for some time.

55-9-14  
Continuation of  
Notice of  
Motion  
to amend  
By-Laws

It was decided to continue the notice of motion for the amendment of the General By-Laws of the Governors of the University.

A draft revision of the General By-Laws was distributed to the members for their information, consideration to be given the same at a subsequent meeting.

55-9-15  
Women's  
Athletic  
Building

Colour sketches of the proposed Women's Athletic Building were presented but it was decided to defer consideration of the same until a later date.

55-9-16  
President's  
House

The Chairman stated that in view of the proximity of the Women's Athletic Building to the President's House, he had given some thought to the question of making provision for the President's house in another location, and -

On motion of Mr. Duncan,  
Seconded by Dr. Bruce,  
And unanimously carried,

the Chairman was authorized to negotiate for the purchase of a house for the President of the University satisfactory to the President, at a cost not to exceed \$100,000.00.

Mr. Matthews suggested that consideration might be given to a location not too far from the University.

Dr. Samuel requested that in view of these proposals consideration be given to the need for extending the Royal Ontario Museum in this area.

55-9-17  
Board  
Room  
Table

The Vice-President (Administration), Mr. Stone, presented plans for a Board Room table which would accommodate a larger number than the present one, firstly in a horseshoe form, and secondly circular, with provision for expansion.

On motion of Mr. Duncan,  
Seconded by Dr. Ketchum,  
And unanimously carried,

authority was given for the purchase of a circular table designed to accommodate 26 persons, with provision for expansion to 30 persons, at an estimated cost of \$5,942.00.

Dr. Samuel suggested that Canadian labour and material be used for the new table where available, and also suggested that the present table could be utilized to great advantage in the new Library.

55-9-18  
Polio  
Vaccine  
Building

In connection with the Connaught Laboratories' Polio Vaccine Building, the Chairman stated that the Ontario Government would underwrite the cost of the new building but that the amount was not to exceed \$1,000,000.00.



55-9-19  
45 Walmer  
Road

The Chairman also informed the Board that in connection with the difficulties and objections which had been raised relating to the zoning regulations with regard to the proposed alterations and addition to 45 Walmer Road, a permit had now been issued by the City and the building was being proceeded with.

55-9-20  
Library  
in Sir  
Daniel  
Wilson  
Residence

The Chairman stated that work in connection with the Library in the Sir Daniel Wilson Residence had commenced, and that a donation of \$10,000 had been received from the McLean Foundation for the construction of the Library and provision for a limited number of books.

55-9-21  
Acknow-  
ledg-  
ments of  
appoint-  
ments

Acknowledgments of appointments to the Board of Governors and to the Museum Board were presented.

55-9-22  
Letters  
of thanks  
and ap-  
preciation

Letters of thanks and appreciation were presented as follows:-

From -

- (a) Mrs. W. H. Clarke for flowers and messages of sympathy on the death of Mr. Clarke
- (b) Mr. J. F. Robertson for resolution of sympathy on the death of his father, Chief Justice Robertson
- (c) The following organizations for hospitality afforded by the University for their Toronto meetings:-
  1. NATO Journalists
  2. Canadian Historical Association
  3. Canadian Association of Physicists
  4. American Physical Society
  5. Fifth World Convention of Churches of Christ

ON MOTION DULY MADE, SECONDED AND UNANIMOUSLY CARRIED, recommendations of the President, as presented by Dr. Bissell, were approved as follows:-

55-9-23  
Appoint-  
ments

(a) Appointments - Session 1955-56:

Faculty of Arts:

Botany:

Demonstrators:

C. A. Best	\$670	P. S. Y. Chang	\$1,000
S. Landi	\$1,000	Mrs. E.R. Luck-Allen	670
Miss R. Quinn	1,000	B. V. Rao	335
Miss L. Weresub	335		
F. S. Cook	- Oct. 1 to Dec. 31		335

55-9-23  
Appoint-  
ments  
(Cont'd)

# Chemistry:

M. Spiro

- Research Associate, Sept. 1, 1955 to Aug. 31, 1956 without salary

## Demonstrators:

G. A. Dauphinee

- Sept. 21 to May 21 \$1,000 a year

R. C. Garvie

\$1,000 a year

E. J. Halbert

2,000 " "

Mrs. A. G. Sleep

2,000 " "

## English:

Miss A. Bolgan

- } Teaching Fellows \$800  
800

J. Sheriff

## Instructors:

M. G. Parks

\$1,600 G. P. Schultz 1,600

Miss S.J. Stevenson

1,600 R. S. Woof 1,600

Sir Frank E. Adcock

- Visiting Professor of Classics - Michaelmas Term 1955 4,000

- Teaching Fellow in French 800

Miss L. Berman

## Geography:

R. M. Irving

- } Teaching Fellows 750

O. Jones

- } 750

Mrs. J. E. Rider

- Secretary, from Aug. 1, 1955 \$2,424 a year

Miss B. Tobias

- Secretary-Librarian in Geological Sciences, Sept. 1 to June 30 \$2,050

## Mathematics:

B. A. Griffith

- Associate Professor, from July 1, 1955 \$2,700 a year

Mrs. S. Gamble

- Secretary, from Sept. 1, 1955 \$2,460 a year

## Philosophy:

D. Gallop

- } \$4,200 a year

C. W. Webb

- } Lecturers \$3,800

## Physics:

J. C. Strijland

- Professor, from June 30, 1955 \$8,000 a year

L. Doyle

- Laboratory Assistant, from July 1, 1955 \$2,004 a year

## Demonstrators:

R. E. Barrington

\$850 J. R. Burrows \$850

J. Klukach

850 J. A. Mair 850

A. J. Nanassy

850 M. G. Rochester 850

Mrs. M. M. Shepherd

850 D. M. C. Sweeney 850

Miss A. Cran

- Clerical Assistant, from Sept. 6, 1955 \$1,968 a year

## Political Economy:

Mrs. S. B. Eastman

- } Research Assistants, \$1,200

Mrs. E. G. Wrong

- } July 1 to Feb. 29 1,200

Mrs. M. Tolnai

- Secretary, from July 25, 1955 \$2,640 a year

## Zoology:

C. D. Fowle

- } Special Lecturers \$600

D. J. McCallion

- } 6,250

Miss N. Simpson

- Laboratory Assistant, Sept. 1 to June 30 \$2,136 a year

Miss M. Jardine

- Supervisor of Maintenance and Furnishings, University College Women's Residence and Union, from July 1, 1955 - \$3,000, and living valued at \$400.

## Faculty of Medicine:

N. E. Mackovak

- Frosst Fellow in Art as Applied to Medicine, Sept. 15 to June 15 \$2,000

## Banting and Best Medical Research:

O. Sirek

- Research Associate - without salary

Miss M. Bates

- Fellow do.

55-9-23  
Appoint-  
ments  
(Cont'd)

W. G. Grant	- Fellow in Medicine	\$4,500 a year
R. J. Slater	- Fellow in Paediatrics	without salary
Pharmacology:		
J. K. W. Ferguson	- Professor, from July 1, 1955	without salary
W. Kalow	- Associate Professor, from Jan. 1, 1956	\$6,600 a year
Physiology:		
L. Chaikof	- Fellow, July 1 to Sept. 30,	\$200 a month
J. MacDougall	- Fellow	\$750
J. R. Hamilton	- Research Assistant, Sept. 15 to May 15	\$125 a month
Psychiatry:		
W. R. Mitchell	- Fellow	\$100
J. Rich	- Research Associate, July 1 to Mar. 31	\$3,600 a year
J. C. Lanskill	- Fellow in Surgery	\$5,000
Medical Jurisprudence:		
K. G. Gray	- Senior Special Lecturer	200
C. R. McLean	- Special Lecturer	100
W. Boyd	- Special Lecturer in the Development of Modern Medicine	\$350
W. G. Cosbie	- Special Lecturer in Medical Ethics and Economics	\$100
Miss E. A. Shaw	- Lecturer in Physical & Occupational Therapy, Aug. 1 to June 30	\$3,500 a year
<u>Faculty of Applied Science and Engineering:</u>		
Mrs. M. Lettner	- Secretary in the Institute of Aerophysics, from Sept. 1, 1955	\$2,460 a year
Applied Physics:		
F. G. Berry	) Instructors	\$100 a month
C. Boot		\$3,000
Chemical Engineering:		
A. W. Gnyp	) Special Lecturers	\$1,200
K. A. Shelstad		600
Mrs. H. Tucker	- Special Lecturer, Sept. 21 to Dec. 16	\$360
Demonstrators:		
K. Astravas	\$1,200	D. Basmadjian 720
H. J. Bixler	1,200	L. Braida 1,110
D. E. Bury	245	H. Cross 1,095
J. Downie	1,200	E. Dutkewych 1,200
J. D. Ford	1,200	B. I. Friedlander 280
J. M. Hay	480	V. Hovnanian 1,050
W. Kozicki	1,105	N. S. Macrakis
J. A. Madonis	1,200	(Sept. 1 to Dec. 31) 600
J. Marangozis	1,200	L. A. Pogorski
J. D. Raal	1,200	(Sept. 1 to Dec. 31) 600
J. A. Ciric		A. Spais 687
(Sept. 1 to Dec. 31)	140	Mrs. D.M. Stankiewicz 2,100
C. Sykes	2,400	A.S. Tombalakian 2,400
B. E. Williams	1,200	M. Worsley 280
R. Bibb (fr. July 1, 1955)	2,436	W. H. Card 4,300
	a year	P. H. Kevill 2,400
A. Paganoni	1,600	
Electrical Engineering:		
D. L. Sengupta	) Demonstrators	1,200
H. Van Den Ende		2,400
Mrs. S. W. B. Black	- Laboratory Attendant	1,025
Mrs. J. Reoch	- do.	1,025



55-9-23  
Appoint-  
ments  
(Cont'd)

<u>Engineering Drawing:</u>		
H. J. Leutheusser	)	\$2,200
J. H. T. Morgan	) Instructors	2,100
W. D. Thorpe	)	2,100
<u>Mechanical Engineering:</u>		
E. M. Bauder	- Instructor	2,975
J. J. Traill	- Special Lecturer	2,800
L. Geller	) Demonstrators	2,100
A. J. Nechi	)	2,300
Miss S. Keyser	- Office Assistant, from July 1, 1955	\$2,080 a year
C. J. B. Fincham	- Lecturer in Metallurgical Engineering	5,000
<u>Mining Engineering:</u>		
W. W. Moffat	)	\$400 a month
E. F. Whitlock	) Instructors	350 " "
Miss G. B. Huffman	- Stenographer in the Faculty Office, from July 1, 1955 -	\$2,250 a year

Faculty of Household Science:

<u>Household Science:</u>			
<u>Lecturers:</u>			
Miss H. R. Coatsworth	\$4,500	Miss M. A. Morrison	\$4,500
Miss T. G. Winaker	4,500	Miss R. Winter	3,700
Miss M. Eames	)	Special Lecturers	1,000
C. E. Stauffer	)		2,000
<u>Research Assistants:</u>			
Mrs. I. Gillespie	\$1,800	Miss R. MacIntosh	1,200
Miss A. Matthews	1,300	Miss E. Upton	500
<u>Food Chemistry:</u>			
Mrs. W. Strangway	- Research Associate	without salary	
B. E. Brown	- Class Assistant		1,300
Miss M. Harper	- Laboratory Technician		2,400

Ontario College of Education:

Mrs. H. B. Forbes	- Clerical Assistant, University of Toronto Schools, from Aug. 1, 1955	\$2,800 a year
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Faculty of Dentistry:

F. T. Pearson	- Associate in Dentistry, from July 1, 1955	\$1,365 " "
J. Pettigrew	- Instructor in English	\$1,450
J. E. Speck	- Associate in Periodontology, from July 1, 1955	\$945 a year
R. W. Marshall	- Associate in Dental Radiology	\$1,800
R. S. Bain	- Technician in Dental Radiology	2,800
Mrs. D. Hercus	- Assistant in Dental Library, Sept. 1 to June 30	\$2,200 a year
Miss G. E. Lorimer	- Dental Nurse, Aug. 15 to June 30	\$160 a month
Miss A. Bongiorno	- Assistant to the Secretary in the Faculty Office, Sept. 1 to June 30	\$2,280 a year
Miss M. McGlynn	- Secretary-Stenographer in the Faculty Office, Sept. 12 to June 30	\$196.80 a month

Faculty of Pharmacy:

W. R. Gillap	)	\$600
A. M. Goodeve	) Demonstrators	600
T. M. McKennel	)	600

Faculty of Law:

E. McWhinney	- Associate Professor, from July 1, 1955	\$6,700 a year
A. B. Weston	- Assistant Professor, from July 1, 1955	\$6,500 a year

55-9-23  
Appoint-  
ments  
(Cont'd)

Faculty of Law (Cont'd):

F. C. Auld  
Miss N. Konvalinka

- Special Lecturer \$2,000
- Stenographer, from Aug. 1, 1955 \$2,400 a year

School of Architecture:

W. S. Goulding  
F. H. Watts  
Miss E. A. French

- ) Lecturers \$4,000
- ) 4,000
- Secretary, Division of Town and Regional Planning, Sept. 14 to June 30 \$2,000 a year

School of Physical and Health Education:

R. J. Wilson  
  
A. D. White  
  
Miss S. Scott-Duggan

- Lecturer in Hygiene and Preventive Medicine \$500
- Assistant Professor, from July 1, 1955 without salary
- Assistant, Sept. 6 to June 30 \$2,088 a year
- Secretary, from Sept. 1, 1955 \$2,784 " "

School of Social Work:

Miss O. Boynton  
  
Mrs. J. Safarian  
Field Supervisors:  
Miss J. Dorgan  
Mrs. F. Warriner  
Miss J. Dunlop

- Assistant Professor, from July 1, 1955 \$5,250 a year
- Lecturer \$3,000
- \$4,500 J. Gripton 3,300
- 3,111
- Mental Health, Sept. 12 to Mar. 31 \$321.25 a month
- Secretary, from Aug. 1, 1955 \$2,650 a year
- Secretary-Stenographer, from Aug. 23, 1955 \$2,088 " "

School of Nursing:

Secretary-Stenographers:  
Miss R. J. McWhirter  
Miss M. A. Shindler

- July 14 to June 30 \$2,088 " "
- July 11 to June 30 2,088 " "

School of Hygiene:

W. Mosley

- Associate Professor and Acting Head of Department of Public Health Administration, July 1 to Dec. 31 \$10,000 a year
- Associate Professor in Epidemiology and Biometrics, from July 1, 1955 \$1,780 a year

D. R. E. MacLeod

Public Health Nutrition:

Mrs. J. W. Maur  
  
Miss M. J. Veen  
  
Miss I. D. Wautier  
  
Miss J. E. Winacott

- Research Associate, Aug. 1 to Mar. 31 \$340 a month
- Research Assistant, July 1 to Mar. 31 \$200 a month
- Secretary, from July 1, 1955 \$2,460 a year
- Laboratory Assistant in Physiological Hygiene, July 1 to Sept. 15 \$150 a month

Institute of Child Study:

Mental Health Grants:

Mrs. D. Coates  
  
Mrs. C. D. Grant  
  
Miss L. Weld

- Lecturer, Sept. 1 to Mar. 31 - \$2,600 a year
- Psychologist (part time - 7 half-days), Sept. 1 to Mar. 31 \$1,400 a year
- Psychologist, Sept. 1 to Mar. 31 \$3,000 a year

55-9-23  
Appoint-  
ments  
(Cont'd)

Institute of Child Study (Cont'd)

Miss J. Motyer	- Instructor, Nursery School, Sept. 1 to Mar. 31	\$2,000 a year
Mrs. J. Esson	- Instructor, Nursery School, Aug. 1 to Mar. 31	\$2,300 " "
Miss C. Veith	- Instructor, Elementary School, Sept. 1 to Mar. 31	\$3,000 " "
Miss J. Gianelli	- Instructor, Elementary School, Aug. 1 to Mar. 31	\$2,800 " "
Miss M. Milton	- Secretary, Aug. 1 to Mar. 31,	\$2,100 a year

University Library:

Mrs. M. M. Millman	)	\$2,304 " "
Mrs. P. W. Hart	) Assistants, Oct. 1	3,000 " "
Mrs. D. L. Mott-Trille	) to June 30	1,944 " "
M. H. Rutteman	)	1,968 " "

Royal Ontario Museum:

G. Brett	- Curator of the Modern European De- partment of the Museum of Archae- ology, from July 1, 1955	\$4,500 a year
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Athletics and Physical Education - Men:

A. D. White	- Lecturer	\$5,000 " "
J. Heald	- Locker Room Clerk, from Sept. 6, 1955	\$2,760 " "

Athletics and Physical Education - Women:

J. A. Alpar	- Instructor in Fencing	\$500
Miss M. Mitchele	- Instructor, Sept. 1 to Oct. 31	150
Mrs. O. Moore	- Secretary, Sept. 1 to Apr. 30	\$110 a month

Department of University Extension:

J. R. Coulter	- Director, from July 1, 1955	\$7,400 a year
Miss G. F. Pearce	- Assistant, from Sept. 12, 1955	\$2,808 " "

The Sir Daniel Wilson Residence:

J. C. Cairns	- Senior Don - without salary (living valued at \$400 a year)	
W. Filipiuk	)	
I. MacDonald	) Dons - without salary	
R. D. C. Finch	) (living valued at \$400	
R. S. Woof	) a year)	
G. Seddon	)	

Office of the President:

Miss F. R. J. Hamilton	- Secretary to the Vice-President, from Aug. 18, 1955	\$2,784 a year
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55-9-24 (b) Re-appointments:  
Re-appoint-  
ments

Miss S. E. Rhinewine	- Assistant Professor of Social Work, from July 1, 1955	\$5,200 a year
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55-9-25 (c) Resignations:  
Resigna-  
tions

Faculty of Arts:

F. H. Underhill	- Professor of History (salary \$8,300) Oct. 15	
H. A. Thom	- Laboratory Attendant in Chemistry (salary \$1,920) Aug. 13, 1955	
Mrs. M. E. Barber	- Secretary in Geography (salary \$2,424) July 31, 1955	
Miss M. E. Clark	- Clerical Assistant in Physics (salary \$1,968) Sept. 5, 1955	
Mrs. J. E. Rider	- Secretarial Assistant in Political Economy, (salary \$2,244) July 31, 1955	



55-9-25  
Resigna-  
tions  
(Cont'd)

Miss I. McTaggart	- Secretary in Political Economy (salary \$2,640) July 24, 1955
<u>Zoology:</u>	
Miss E. Cook	- Technician (salary \$2,760) Sept. 30, 1955
Mrs. M. Brady	- Stenographer and Librarian (salary \$2,124) Aug. 31, 1955
<u>Faculty of Medicine:</u>	
Miss G. Bambers	- Laboratory Assistant in Physi- ology (salary \$2,000) Sept. 17, 1955
Miss D. Turpel	- Secretary in Surgery (salary \$2,460) Aug. 13, 1955
<u>Faculty of Household Science:</u>	
Miss M. Paston	- Secretary in Household Science (salary \$2,562) July 15, 1955
<u>Ontario College of Education:</u>	
Mrs. J. Robinson	- Clerical Assistant and Switch- board Operator (salary \$2,350) July 31, 1955
<u>University Library:</u>	
<u>Assistants:</u>	
Mrs. J. L. Craissati	- (salary \$2,470) July 31, 1955
Miss P. George	- (salary \$1,968) Sept. 2, 1955
Mrs. B. MacCallum	- (salary \$1,968) Aug. 25, 1955
<u>Department of University Extension:</u>	
Miss L. B. Alexander	- Assistant (salary \$3,084) Oct. 30, 1955
<u>University Library:</u>	
Miss A. Rayman	- Assistant (salary \$2,700) Sept. 15, 1955
Miss J. Campbell	- Typist in Catalogue Department (salary \$1,944) Sept. 16, 1955
<u>Faculty of Dentistry:</u>	
G. V. Fisk	- Associate Professor in Ortho- dontics (salary \$1,200) June 30, 1955
Miss D. V. Blackman	- Assistant to the Secretary (salary \$2,460) Sept. 15, 1955
<u>School of Physical and Health Education:</u>	
Miss M. A. MacLennan	- Secretary (salary \$2,784) Oct. 31, 1955
<u>School of Social Work:</u>	
Miss R. E. Choate	- Associate Professor (salary \$6,900) June 30, 1955
A. F. Klein	- Associate Professor (salary \$7,000) Aug. 31, 1955
Miss J. McCreary	- Stenographer (salary \$2,088) Aug. 12, 1955
Mrs. E. Shaw	- Secretary (salary \$2,808) June 30, 1955
<u>School of Nursing:</u>	
Miss A. Bitzkal	- Secretarial Assistant (salary \$1,980) June 30, 1955
<u>School of Hygiene:</u>	
G. Dempster	- Associate in Virus Infections (salary \$100) Aug. 31, 1955
<u>Institute of Child Study:</u>	
<u>Mental Health Grants:</u>	
Miss E. C. Brown	- Lecturer (salary \$2,600) Aug. 31, 1955
Miss D. Williams	- Instructor (salary \$2,000) Aug. 31, 1955
Miss I. Fast	- Instructor (salary \$3,000) Aug. 31, 1955
M. D. Simonoff	- Psychologist (salary \$3,000) Aug. 31, 1955

55-9-26  
Leaves of  
Absence

(d) Leaves of Absence:

Faculty of Arts:

D. M. Hayne

- Assistant Professor of French,  
Jan. 1 to June 30, 1956 (with  
salary)

H. Boeschstein

- Professor of German, Nov. 7 to Dec.  
5, 1955 (with salary)

R. A. Spencer

- Assistant Professor in History,  
November to December, 1955 (with  
salary)

C. A. Ashley

- Professor of Political Economy,  
Sept. 16 to Dec. 31, 1955 (with  
salary)

F. E. J. Fry

- Associate Professor of Zoology,  
Oct. 1, 1955 to May 31, 1956  
(without salary)

Faculty of Medicine:

E. A. Sellers

- Professor of Physiology, July 1,  
1955 to June 30, 1956 (without  
salary)

Ontario College of Education:

Miss H. Dickin

- Lecturer in Home Economics, July 1,  
1955 to June 30, 1956 (without  
salary)

Mrs. V. Vitols

- Assistant in Library School, Oct. 1,  
1955 to May 12, 1956 (without  
salary)

55-9-27  
University  
Extension  
Classes

(e) University Extension Courses:

Pass and General Courses for Teachers:

Mrs. D. W. Samuels

- Anthropology 1a \$500

I. S. McNairn

- Art and Archaeology 3a 500

Miss E. M. Burson

- Art and Archaeology  
(lantern operator) 45

J. B. Oke

- Astronomy 1b 500

J. H. Dales

- Economics 1a 500

M. H. Watkins

- Economics 2a 500

F. M. Salter

- English 1a, 1b 500

Travel expenses 168.35

E. Rhodes

- English 2a, 2b 500

Reader 65

F. E. L. Priestley

- English 2c 500

C. F. MacRae

- English 3a, 3b 500

Travel expenses 81.50

R. D. McMaster

- English 1a, 3a (Reader) 125

E. A. Joliat

- French 1a 500

R. W. Jeanes

- French 2a 500

J. Spelt

- Geography 2a 500

Assistant 100

M. R. Powicke

) History 1a 333.33

H. I. Nelson

) 166.67

G. M. Craig

) History 3a 250

M. Zaslow

) 250

Sister M. St. John

) Latin 1a 125

Sister M. Blandina

) 125

Sister M. St. John

) Latin 2a 210

Sister M. Blandina

) 210

A. J. Coleman

- Mathematics 2a 500

T. J. F. Lang

- Philosophy (M) 1b 500

R. F. McRae

- Philosophy 2f 500

A. H. Shephard

- Psychology 1a 500

R. Teghtsoonian

- Psychology 1a (Assistant) 100

M. F. Grapko

- Psychology 2a 500

J. N. Agnew

- Psychology 2a, 2b (Assistant) 100

55-9-27	H. O. Steer	- Psychology 2b	\$500
University	Miss M. E. Allen	- Psychology 2b (Assistant)	100
Extension	R. C. Joyner	- Psychology 3a	500
Classes	D. H. Wrong	)	250
(Cont'd)	S. D. Clark	) Sociology 1a	250
	E. Goggio	- Spanish 1a	500
	Miss E. Rugg	- Spanish 2a	480

55-9-28  
Appropriations -  
Additions  
and  
Deductions

(f) Appropriations - Additions and Deductions:

For 1954-55:

University Library:

An additional appropriation of \$486.94 for "Supplies";  
and a deduction of \$486.94 from "Graduates' Deposits".

For 1955-56:

Chemistry:

An additional appropriation of \$1,692.91 for "Laboratory  
Attendants"; and a deduction of \$1,692.91 from  
"Salaries".

Mathematics:

An additional appropriation of \$400 for "Salaries"; and  
a deduction of \$400 from "Secretarial Assistance".

Hart House:

An additional appropriation of \$700 for "Salary of the  
Chaplain".

University Extension:

An additional appropriation of \$778 for "Special Cler-  
ical Assistance".

55-9-29  
Budget for  
1955-56  
for the  
Carnegie  
Grant in  
Comparative  
Law

(g) Budget for 1955-56 for the Carnegie Grant for Comparative

Law, Faculty of Law:-

Salaries and Travelling Expenses:

Secretary	\$ 2,400.00	
Exchange Lecturers and Visiting		
Lecturers	1,200.00	
Comparative Law Conferences,		
Associations, etc.	400.00	
Research Studentship	1,200.00	\$ 5,200.00
Office Supplies		222.17
Publications		7,400.00
Library		250.00
Essay Prizes		300.00
Total		<u>\$13,372.17</u>

55-9-30  
Adjustment  
in budget  
for  
Slavic  
Studies

(h) Adjustment in the budget of the Department of Slavic

Studies for 1955-56:-

The unexpended balance of \$1,000 in the Salaries account  
to be used for -

1. the establishment of an additional teaching fellow-  
ship of the value of \$500.
2. the establishment of a visiting lecturers fund of  
\$500.

55-9-31  
Appoint-  
ments to  
Faculty  
Councils

(i) Appointments to Faculty Councils for the Session 1955-56:-

To the Council of the Faculty of Arts:

Professor R. E. Haist	)	
Professor C. S. Hanes	) Medicine	
Professor W. F. Graydon	- Applied Science	
Professor B. A. McLaren	)	
Professor M. D. Smith	) Household Science	
Dr. A. Walter	)	
Professor H. J. Olmick	) Music	
Professor E. R. Arthur	- Architecture	
Professor A. F. Skinner	- Ontario College of Education	



55-9-31  
Appoint-  
ments to  
Faculty  
Councils  
(Cont'd)

- To the Council of the Faculty of Arts (Cont'd):  
 Professor A. S. Michell - Forestry  
 Dean R. G. Ellis - Dentistry  
 Professor H. J. Fuller - Pharmacy  
 Professor J. H. Ebbs - Physical & Health Education  
 Professor S. K. Jaffary - Social Work  
 Professor N. D. Fidler - Nursing
- To the Council of the Faculty of Applied Science and Engineering:  
 Dr. C. T. Bissell Professor F. N. Beard  
 Professor H. J. C. Ireton Professor G. B. Langford  
 Professor R. L. McIntosh Professor W. W. Moorhouse  
 Professor I. R. Pounder Professor W. H. Watson  
 Professor W. J. Webber Professor A. S. P. Woodhouse  
 Dean M. St. A. Woodside
- To the Council of the School of Architecture:  
 Professor C. Hersfield - Civil Engineering
- To the Council of the Faculty of Forestry:  
 Professor V. W. Bladen - Political Economy  
 Professor G. H. Duff - Botany  
 Professor J. R. Dymond - Zoology  
 Dean R. R. McLaughlin - Chemical Engineering  
 Professor C. F. Morrison - Civil Engineering
- To the Council of the Faculty of Pharmacy:  
 Professor F. E. Beamish ) Chemistry  
 Professor F. R. Lorriman )  
 Professor J. R. Dymond - Zoology  
 Professor J. N. Emerson - Anthropology  
 Professor T. A. Goudge - Philosophy  
 Professor D. M. Hayne - French  
 Professor H. J. C. Ireton - Physics  
 Professor A. J. V. Lehmann ) Botany  
 Professor H. B. Sifton )  
 Professor G. H. W. Lucas - Pharmacology  
 Professor J. R. MacGillivray - English  
 Professor F. O. Wishart - Hygiene  
 Lt.-Col. R. W. Meikleham ) Ontario College of Pharmacy  
 Mr. H. M. Corbett )

Other recommendations of the President were presented, and ON MOTION DULY MADE, SECONDED AND UNANIMOUSLY CARRIED, were approved as follows:-

55-9-32  
Wallberg  
Fund

- (a) An additional appropriation of \$13,600 to be made from the Wallberg Fund and to be used for alterations in the Department of Civil Engineering in the Mining Building.

55-9-33  
Insulin  
Fund  
alloca-  
tions

- (b) Recommendations of the committee for the allocation of grants from the Insulin Fund, as follows:-

That the balance of the funds granted previously be retained by the Grantees for the continuation of their research;

That additional funds be granted as follows:-

Department of Biochemistry

for research under the direction of Dr. J. M. Fisher:	
Salaries	\$2,653.20
Supplies and apparatus	400.00
Total	\$ 3,053.20

Department of Medicine

for research under the direction of Dr. R. F. Farquharson:	
Salaries	\$3,000.00
Laboratory Services	1,903.18
Total	\$ 4,903.18

55-9-33  
Insulin  
Fund  
Alloca-  
tions  
(Cont'd)

<u>Department of Obstetrics and Gynaecology:</u>		
for research under the direction of Dr. D. E. Cannell:		
Salaries	\$1,000.00	
Laboratory services	2,900.00	
Total		\$ 3,900.00
<u>Department of Pathological Chemistry:</u>		
for research under the direction of Dr. A. G. Gornall:		
Apparatus	\$1,000.00	
Supplies	200.00	
Total		\$ 1,200.00
<u>Department of Paediatrics:</u>		
for research under the direction of Dr. A. L. Chute:		
Salaries	\$4,716.00	
Supplies	400.00	
Total		\$ 5,116.00
<u>Department of Pharmacology:</u>		
for research under the direction of Dr. W. Kalow:		
Salary	\$ 1,800.00	
for research under the direction of Dr. G.H.W. Lucas:		
Salary	\$ 1,500.00	
Grand Total		<u>\$21,472.38</u>

55-9-34  
Report on  
Regis-  
tration

There was presented a Preliminary Report on Registration for the Session 1955-56 showing a total as of September 28th of 10,169 as compared with 9,832 at the same date last year.

55-9-35  
Dr. J.A.  
MacFarlane  
and Armed  
Forces  
Medical  
Council

In the absence of the President, the Chairman presented a recommendation of the President that permission be granted to Dr. J. A. MacFarlane, Dean of the Faculty of Medicine, to continue as Chairman of the Armed Forces Medical Council under the Department of National Defence, for another year, until June 30, 1956. The Board approved of this recommendation.

ON MOTION DULY MADE, SECONDED AND UNANIMOUSLY CARRIED, the following administrative matters approved during the Summer were confirmed:-

55-9-36  
Appoint-  
ments

- (a) Appointments:  
Men's Residences:  
 Miss F. R. J. Hamilton - Secretary, July 1 to Aug. 18, 1955 \$2,460 a year  
 Miss M. E. Mason - Secretary, from Aug. 18, 1955 at \$2,460 a year (replacing Miss Hamilton who transferred to position of Secretary to the Vice-President)

55-9-36  
Appoint-  
ments  
(Cont'd)

(a) Appointments (Cont'd):

Superintendent's Office:

R. M. Bremner

- Assistant to Superintendent,  
from Sept. 2, 1955 \$5,000 a year
- Stenographer, from July 1,  
1955 \$2,200 a year

University College Women's Residences & Union:

Miss E. M. Jardine

- Supervisor of Maintenance and Fur-  
nishing (Resident), from July 1,  
1955 at \$3,000 a year with living  
valued at \$400

Personnel Department:

Mrs. B. Lawrence

- Secretary, from Aug. 1, 1955  
\$2,460 a year

55-9-37  
Resigna-  
tions

(b) Resignations:

Personnel Department:

Mrs. M. Currie

- Secretary (salary \$2,556)  
July 31, 1955

Superintendent's Office:

P. R. Pettit

- Assistant to Superintendent  
(salary \$5,300) Aug. 31, 1955

55-9-38  
Appropri-  
ations

(c) Appropriations - Additions and Deductions:

Miscellaneous:

An additional appropriation of \$800 for "Board of Governors -  
Sundry Expenses".

The following appropriations are taken from "Special Grant -  
Provincial Government:-

University Residences, Devonshire Place - \$ 15,000

Alterations and Repairs

Geological Sciences - Improvements of lighting 5,000

President's Office - Repainting President's suite  
and replacing carpet 2,000

Physical & Occupational Therapy Building - Altera-  
tions and repairs 900

Engineering Drawing - Replacement of obsolete draft-  
ing tables, etc. 6,000

Banting Institute - Renovation of lighting, room 222 1,500

5 Willcocks Street:

Town & Regional Planning - Redecorating rooms 370

Town & Regional Planning - Supply and installation  
of fluorescent lighting 370

East Asiatic Studies - redecorating rooms 141

East Asiatic Studies - standard office desk, etc. 130

Placement Service - redecorating rooms 214

Re-arranging, moving furniture, etc. 75



55-9-39  
Invest-  
ment  
Transac-  
tions

(d) Investment Transactions:

1. Purchased for -

<u>Sinking Fund</u>					
\$235,000	4½%	Ontario Hydro-Electric Power Commission	due July 15, 1966-69	@	\$108
25,000	4%	Province of Ontario	due June 30, 1969-72	@	107½
5,000	3%	University of Toronto	due Aug. 15, 1970	@	96.47
20,000	3%	do.	due Aug. 15, 1970	@	95.75
76,000	3%	do.	due Aug. 15, 1970	@	95.25
<u>Trust Pool</u>					
\$17,000	4%	City of Hamilton	due July 2, 1970	@	105.77
19,000	4%	do.	due July 2, 1971	@	106.06
17,000	3½%	City of Belleville	due July 15, 1973	@	100.67
17,000	3½%	do.	due July 15, 1974	@	100.69
50,000	3½%	Province of Quebec	due July 1, 1970-73	@	99.00
5,000	4%	Province of Ontario	due June 30, 1969-72	@	108½
25,000	3½%	City of London	due Dec. 31, 1970	@	98.25
25,000	3½%	City of Peterborough	due June 30, 1969	@	102.77
10,000	3½%	City of Kingston	due June 1, 1968	@	102.55
15,000	3½%	do.	due June 1, 1969	@	102.16
20,000	3½%	do.	due June 1, 1969	@	102.50
<u>Specific Investments for Special Government Grant</u>					
\$798,000	2½%	Government of Canada	due July 1, 1956	@	100.10
<u>Safekeeping - Conservatory - M. Ferguson Foundation</u>					
\$500	4½%	Ontario Hydro-Electric Power Commission	due July 15, 1966-69	@	108
<u>Investments held in Safekeeping - Insulin Committee Laboratory Fund</u>					
\$36,000	3%	Ontario Hydro-Electric Power Commission	due Mar. 1, 1961-63	@	100 7/8
18,000	4½%	do.	due Mar. 15, 1964-67	@	108½
25,000	3½%	Chartered Trust Company	due June 30, 1960	@	100
25,000	3½%	Canada Trust Company	due June 30, 1960	@	100

55-9-39  
Invest-  
ment  
Transac-  
tions  
(Cont'd)

(d) Investment Transactions (Cont'd):

1. Purchased for (Cont'd) -

<u>Trust Endowment</u>				
\$ 14,000	3%	Ontario Hydro-Electric Power Commission	due Mar. 1, 1961-63	\$100 7/8
100,000	3 1/4%	do.	due Mar. 1, 1975-77	101 3/8
79,000	3 1/4%	do.	due May 15, 1975-79	101 1/4
50,000	3 1/2%	Province of Ontario	due Apr. 15, 1962-65	100 5/8
100,000	4%	do.	due June 30, 1969-72	106.50
25,000	3 1/4%	Canada Permanent Mortgage Corporation	due June 30, 1961	100
50,000	3 1/2%	City of Kitchener	due Oct. 15, 1966-70	98.46

2. Sold for -

<u>Sinking Fund</u>				
\$ 20,000	3%	Ontario Hydro-Electric Power Commission	due Dec. 15, 1963-65	98.25
74,000	3%	do.	due Dec. 15, 1963-65	98.00
<u>Trust Fund</u>				
\$ 25,000	3%	Government of Canada	due Oct. 1, 1959-63	100.35

3. Transfers

<u>From Trust Endowment to Capital Funds</u>				
\$ 150,000	3%	Government of Canada	due Jan. 1, 1956-59	100.10
90,000	3%	Province of Ontario	due Nov. 1, 1957-59	100.50
<u>From Trust Pool to Capital Funds</u>				
\$ 60,000	3%	Government of Canada	due June 1, 1957-60	100.30

55-9-40  
University  
of Toronto  
Men's Re-  
sidence  
Dues for  
1955-56

(e) University of Toronto Men's Residence Dues for the  
Session 1955-56:-

	Weeks in session (approx)	Rate
Applied Science	29	\$175
Architecture	29	175
Dentistry (other than 3rd year)	30	180
Forestry	28	170
Medicine	34	200
Music	31	185
Pharmacy	31	185
Physical & Health Education	30	180
Pre-medicine	32	190

55-9-41  
Leah May  
Samuel  
Estate

- (f) An arrangement whereby 50% of the income from the Leah May Samuel Estate accruing subsequent to June 30, 1955, is to be made available to the Royal Ontario Museum for special purchases; the remaining 50% to be used for general purposes of the Museum.

55-9-42  
Execution  
of docu-  
ments

ON MOTION DULY MADE, SECONDED AND  
UNANIMOUSLY CARRIED, the Board confirmed the execution of the  
following documents:-

- (a) Agreement with the National Film Board, renewing the grant for research on the utilization of films under the direction of Professor E. W. Bovard, for the period July 1, 1955 to March 31, 1956, in the amount of \$4,939.92.
- (b) Agreement with Mrs. S. M. W. FitzGerald covering her donation of \$41,000.00 for the establishment of "The Augustine FitzGerald Fund".
- (c) Agreement with A. E. Rule Co., regarding the Polio Vaccine Building at the Dufferin Division of the Connaught Medical Research Laboratories.

55-9-43  
Donations -

Donations were presented as follows,

and ON MOTION DULY MADE, SECONDED AND UNANIMOUSLY CARRIED were gratefully accepted:-

From -

Ontario Heart Foundation, an offer received of a grant of \$25,000 for Dr. Farquharson and Dr. Janes to create a Cardiovascular Unit at the Toronto General Hospital for one year as of July 1955. The work will be of long-term duration and it is expected it will be supported, as to salaries, for some time to come. Three doctors are to be employed under the grant as follows:-

Dr. Ramsay Gunton	-	\$ 8,000	per annum
Dr. R. Heimbecker	-	8,000	" "
Dr. C. R. Woolf	-	5,000	" "
		<u>\$21,000</u>	

It is planned to add a secretary and also a technician to the personnel in October, if possible.  
McLean Foundation, the sum of \$10,000 received as a contribution towards the Library for the Sir Daniel Wilson Residence



55-9-43  
Donations  
(Cont'd)

From -

Dr. Sigmund Samuel, the sum of \$5,076.18 received as a donation to cover the cost of the brochure issued on completion of the new Library Building at the University, called "The Sigmund Samuel Library".

Mr. James H. Rattray, the sum of \$5,000 received, representing a gift for cancer research under the direction of Dr. W. R. Franks.

Department of Agriculture, Government of Canada, the sum of \$4,000 received for a grant to Professor G. H. Duff, Department of Botany, for research on the growth and morphogenesis in Canadian forest species.

Alcoholism Research Foundation, the sum of \$3,960 received to cover a grant to Dr. Bruce Quarrington for research on "The Differential Substitutive Learning Capacity in Alcoholics, Neurotics and Normals". the equipment purchased under the grant to become part of the assets of the Foundation but to remain in the Department of Psychiatry while this research project is being carried out.

Muscular Dystrophy Associations of Canada, the sum of \$1,875 received, being the first quarterly payment on account of a research grant for a project to be carried on under the direction of Dr. C.H. Best in the total amount of \$7,500.

The Estate of the late Leza Augusta Rachel Horne, notification received of a bequest of one half the residue, two-thirds of which is to be used for medical research and one-third for the advancement of Art (painting).

The Estate of the late Mrs. Hannah Franckel, notification received of a bequest of \$1,000 under her Will to found a scholarship in the Faculty of Medicine as a memorial to her late husband, Mr. Moise Franckel, and herself.

Nicholas Fodor & Associates Limited, the sum of \$500 received, this amount, as suggested by the President, to be used to assist in the work of the organization at the University known as "Friendly Relations with Overseas Students", in accordance with the donor's idea that the gift might be used to assist students who come to the University from other lands.

Falconbridge Nickel Mines Limited, the loan of a 40 K.W. Ajax-Northrup Induction Furnace for the Department of Chemistry, to be used by Professor F. E. Beamish in connection with his research on platinum metals; and an offer of the sum of \$646.00 from the Company to cover the installation of power and other services required in the use of this furnace.

Mrs. S. T. Blackwood, approximately 500 volumes, valued at \$350., in memory of her father, the late Professor Irving H. Cameron of the Department of Surgery.

Dr. Franc R. Joubin, the sum of \$300 received towards the expenses of a project on "The Round Table on the Impact of Industrial Technology on Human Well-being in Canada", in the School of Social Work. The project is to be held annually for 3 years, commencing in October 1956, and it is hoped to interest from 100 to 120 key persons in Canada who will pay a \$300 fee to cover participation in the series.

R. Teslia Real Estate Co., the sum of \$200 received to cover the first award of a scholarship to be donated annually and to be awarded to a member of the Ukrainian Students' Club in any of the undergraduate courses whose ability is considered to be outstanding.

J. M. Greene Music Co. Ltd., an offer received to donate a scholarship of \$100 a year to be awarded annually in 1956, 1957, 1958, 1959 and 1960, in the Music Education Course, Faculty of Music, to a student who proposes to enter the teaching profession in the schools. The award is to be made to the student receiving the highest aggregate standing in the annual

55-9-43  
Donations  
(Cont'd)

examinations of the 2nd year in "Instrumental Class 2b" and "Band and Orchestral Technique 2b"; and in the event of a tie preference is to be given to a performer on a band or orchestral instrument who is a member of the University of Toronto Symphony Orchestra.

Mrs. Sybil M. W. FitzGerald, the sum of \$41,000 received, representing a donation, the income from which is to be used for a scholarship to be awarded annually to a Canadian-born English-speaking postgraduate student, whose native tongue is not French, at the University of Toronto, who has already shown proficiency in French, for further study of or research in the French language or literature, whether at the University of Toronto or elsewhere.

John and Mary R. Markle Foundation, the sum of \$18,000 (U.S. funds) received to continue the following grants in the Faculty of Medicine:-

Dr. Donald Fraser	Department of Paediatrics	\$6,000
Dr. W. B. Spaulding	Department of Medicine	6,000
Dr. John C. Laidlaw	do.	6,000
		<u>\$18,000</u>

Leitch Transport Limited, the sum of \$12,500 received, being a dividend in respect of 50,000 first preference shares of the Company, on and for the quarters respectively ended March 31 and June 30, 1955, to be credited to the Gordon C. Leitch Chair of Obstetrics and Gynaecology.

Canadian Life Insurance Officers' Association, the sum of \$12,500 received to cover the following Fellowships in the Faculty of Medicine for the year ending June 30, 1956:-

Dr. C. Ezrin	\$ 5,000
Mr. A. E. Dyer	3,500
Dr. G. F. Wilgram	2,000
Dr. W. J. Horsey	2,000
	<u>\$12,500</u>

J. P. Bickell Foundation, the sum of \$11,690 received for the following awards:-

7 scholarships of the value of \$1,200 each	- \$8,400
Bursaries	- 3,290
	<u>\$11,690</u>

Carnegie Corporation of New York, the sum of \$10,000 (U.S. funds) received, being the fourth payment of a similar amount towards its grant of \$50,000 for the development of studies in Comparative Law in the Faculty of Law.

Union Carbide Canada Ltd., the sum of \$7,500 received for the awards payable in 1955-56 as follows:-

	Award	Apparatus, etc.	Total
Mr. G. F. Bolling	\$1,500	\$500	\$ 2,000
Mr. E. W. Channen	1,500	500	2,000
Mr. A. D. Maynes	1,500	500	2,000
Mr. G. R. Cook	1,500	-	1,500
	<u>\$6,000</u>	<u>\$1,500</u>	<u>\$ 7,500</u>

Anonymous donors, the sum of \$10,000 received to establish the Taras Schevchenko Memorial Scholarship in Ukrainian language and literature.

Leah May Samuel Estate, the sum of \$5,224.68 received, being the balance of revenue on hand in the Estate as at June 30, 1955.

Nutrition Foundation Inc. of U.S., the sum of \$5,000 received (U.S. funds) to continue the grant to Dr. C. H. Best entitled "The Lipotropic factors: choline, betains, methionine and inositol".

Tennessee Eastman Company, the sum of \$4,500 (U.S. funds) received to be used to cover the expense of employing technical assistance for the year Aug. 1, 1955 to Aug. 1, 1956, in the Department of Chemistry.

55-9-43  
Donations  
(Cont'd)

From -

The Estate of the late Mrs. Vera T. Jackman, 58 shares received of the capital stock of Bell Telephone Company of Canada under her Will, being a donation to the capital of the William T. Jackman Scholarship in the Department of Political Economy.

Rotary Club of Toronto, the sum of \$3,550 received to cover the first half of each of the following grants for 1955-56 in the Faculty of Medicine:-

Surgery	- One half of total grant of \$3,500 for investigation of slipped upper femoral epiphyses	\$1,750
Obstetrics and Gynaecology	- One half of total grant of \$3,600 for investigation in the field of possible brain damage in the new-born infant	1,800

\$3,550

Canadian Industries (1954) Limited, the sum of \$4,000 received to cover 2 Fellowships payable in 1955-56 in Chemistry or Chemical Engineering. The value of each of the 2 awards was raised from \$1,200 to \$1,700 for the student, with a maintenance grant to the University of \$300 for each award, making each Fellowship of the value of \$2,000, or a total of \$4,000.

Central Mortgage & Housing Corporation, the sum of \$3,000 received to maintain on the University staff a full-time member engaged on community planning work during the session 1955-56, which will be used to assist in the appointment of a full-time professor in the Division of Town and Regional Planning in the School of Architecture.

Department of Labour, Government of Canada, the sum of \$2,650 received for the following grants:-

Mrs. E. G. Wrong	- Study to examine the decisions of conciliators and arbitrators in relation to their socio-economic background and training	\$1,200
Professor H. A. Logan	- assistance to carry out revisions in his research project on the effects of third-party intervention on the process of bargaining	250
Mrs. S. B. Eastman	- For a study of industrial relations problems in the agricultural implements industry	1,200

\$2,650

City of Toronto, the sum of \$2,000 received for the salaries and wages of personnel engaged in the technical assistance required during the remainder of 1955 in connection with the continuation and extension of an Atmospheric Pollution Survey being conducted in the City of Toronto by the University.

Community Chest of Greater Toronto, the sum of \$2,500 received to cover the award of their scholarships in the School of Social Work payable to the recipients in 1955-56.

Canada Bread Company Limited, the sum of \$2,500 received to cover the first award of their Fellowship in Household Science, the funds to be divided as follows:-

Fellowship award	\$1,800
Expenses in relation to research in the Department of Household Science	700

\$2,500

Parke, Davis & Company, the sum of \$2,000 (U.S.funds) received as the second instalment on a grant for research on deafness under the direction of Dr. P. E. Ireland, for the period July 1 to Dec. 31, 1955.



55-9-43  
Donations  
(Cont'd)

From -

O'Keefe's Brewing Co. Ltd., the sum of \$1,800 received for their Fellowship in Otolaryngology to cover the award payable to the recipient, Dr. Terence Moloney, in 1955-56.  
Central Mortgage & Housing Corporation, the sum of \$1,200 received for a Fellowship for the study of community planning which has been awarded to Mr. G. R. D. Fryer for the Session 1955-56.

Canadian Lumbermen's Association, an offer received to continue the award of their Timber Research Fellowship payable to the recipient in 1955-56.

Alcoholism Research Foundation, the sum of \$1,000 received to continue the grant for research on "Development and Testing of Substitutes for Disulfirma in the Treatment of Alcoholics" under the direction of Dr. J. K. W. Ferguson.

Shell Oil Company, a notification received that their Fellowship for Research will be continued during 1956-57 in the amount of \$1,800 or \$1,200, depending on whether the Fellow works for the full calendar year or the normal academic year; also an offer to provide, in addition to the award, the sum of \$500 for the University to cover administration expenses incurred.

Electric Reduction Company of Canada Limited, the sum of \$830 received, being the 3rd instalment on the grant of \$3,320 to the Department of Chemical Engineering.

Ontario College of Pharmacy for the following awards, the sum of \$1,590 received:-

John Roberts Scholarship	\$	150	
Major F. A. Tilston Scholarship		50	
Lieut. George R. Parke Memorial Scholarship		75	
John H. H. Jury Scholarship		60	
War Memorial Scholarships		1,230	
Joseph Senelnick Rho Pi Phi Memorial Prize		25	\$1,590

The following donors the sum of \$600 received for the advancement of Neurosurgery:-

Mr. F. A. Boylen	\$	500	
Mr. N. L. MacDonald		100	\$ 600

Society of Automotive Engineers - Canadian Section Loan Fund the sum of \$600 received to be added to the Loan Fund in the Faculty of Applied Science and Engineering, bringing the total amount contributed over a period of several years to \$1,200.

An anonymous donor, £200 Sao Paulo Light & Power Co. Ltd. 5% Perpetual Consolidated Debenture Stock Certificate received for the Arthur Jeffrey Dempster-Lachlan Gilchrist Scholarship.

Dr. W. Cecil Leggett, the sum of \$500 received as a further donation towards the research programme in the Faculty of Dentistry.

American Society for Metals Foundation, the sum of \$400 (U.S. funds) received to cover an undergraduate scholarship in the Department of Metallurgical Engineering.

The Sun Life Assurance Company Limited, the sum of \$320 received for the Maritime Provinces Trade Relations Fellowship payable to the recipient in 1955-56, under an agreement with the Trade Relations Committee.

The Borden Company Limited, the sum of \$300 received for the award of their scholarships in the Faculty of Pharmacy which are payable to the recipients in 1955-56.

School of Social Work Alumni Association, the sum of \$300 received to cover the award of their scholarship payable to the recipient in 1955-56.

Mr. George L. Gray, the sum of \$300 received, to be applied to the John Fraser Gray Scholarship fund.

55-9-43  
Donations  
(Cont'd)

From -

The Estate of the late Janet Colquhoun, the sum of \$250 received being the University of Toronto's portion of a further distribution of \$750 from the income of the Estate.

Mr. Harry S. Parkinson, the sum of \$200 received, to be used at the discretion of the Dean of the Faculty of Law as a bursary for needy students pursuing the course of study in the Faculty of Law.

An anonymous donor, the sum of \$150 received for the Psychiatry Advancement Fund, Faculty of Medicine.

American Society for Metals, Ontario Chapter, the sum of \$100 received to cover their Prize in the Department of Metallurgical Engineering payable to the recipient in 1954-55.

Waterloo Music Company Limited, the sum of \$100 received to cover the first award of their Scholarship in the Music Education Course, payable to the recipient in 1955-56.

Estate of the late Mrs. Minnie Wegman, the sum of \$61.65 received representing refund in respect of Dominion Succession Duty already paid in connection with the Estate, making a total of \$43,763.52 received for the Jules F. Wegman Scholarship in the School of Architecture.

Alpha Omega Fraternity, the sum of \$50 received to cover the award of the Julius J. Levine Memorial Bursary in the Faculty of Dentistry, payable to the recipient in 1955-56.

The Toronto General Trusts Corporation, the sum of \$45.75 received, being the University's one-half share of the royalties payable in connection with the publication of Mr. C. L. Burton's book entitled "A Sense of Urgency".

Mrs. Benjamin W. Appleton, the sum of \$40.49 received as a donation to bring the amount of the fund for the Dr. Benjamin W. Appleton Prize in Psychiatry, payable in 1955-56, to \$50.

Household Science Alumnae Association, the sum of \$25.00 received as an additional donation to the Annie L. Laird Prize fund.

Dr. Alice Willard, the sum of \$10.00 received as a donation to the Household Science Fiftieth Anniversary Alumnae Prize Fund.

School of Social Work, a request received to change the name of the fund entitled "Liquor Control Board of Ontario Fund - Social Work" to "Alcoholism Research Foundation Fund - Social Work", in view of the fact that the research functions of the Liquor Control Board have been transferred to the Foundation since the fund was started in the School of Social Work in 1951.

R. S. Henderson & Company, the sum of \$50 received for the Canadian Exporters' Association Fund, bringing the total to \$5,100.

Rev. Dr. George C. Pidgeon, the sum of \$25 received for the W. R. Taylor Memorial Fund, bringing the total to \$8,051.

Various donors, the following amounts received:-

\$ 125.00	-	The Samuel Beatty Fund, bringing the total to \$25,588.	
1,231.00	-	H. M. Cassidy Memorial Research Fund, bringing the total to \$88,898.	
155.00	-	Ernest Dale Memorial Fund, bringing the total to \$1,443.95.	
45.00	-	Garnet W. McKee-Lachlan Gilchrist Loan and Scholarship Fund.	
706.83	-	Sir Daniel Wilson Bursary Fund	\$356.83
		Class of 1924 Bursary Fund	350.00
		(U.C. Alumni, Alumnae Giving Fund)	
28,802.50	-	University of Toronto Dental Research Fund, bringing the total to \$128,751.16.	

55-9-44  
Insulin  
Commit-  
tee  
funds

There was reported the receipt of a cheque for \$408,551.51 from the Insulin Committee, made up as follows from funds of the Committee for the year ended March 31, 1955:-

55-9-44  
Insulin  
Committee  
Funds  
(Cont'd)

<u>By Contract</u>			
For Insulin Committee Trust Fund	\$105,047.47		
For Medical Research (Banting)	35,015.83		
For Medical Research (Best)	35,015.83		
For Research Account - Department of Medicine	<u>10,000.00</u>	\$185,079.13	
<u>By Resolution</u>			
For Insulin Committee Trust Fund	\$ 62,000.00		
For Insulin Committee Laboratory Fund	104,000.00		
For Medical Research (Banting)	18,000.00		
For Medical Research (Best)	18,000.00		
For President's Committee on Medical Research	<u>21,472.38</u>	<u>\$223,472.38</u>	
		<u>\$408,551.51</u>	

55-9-45  
Revision  
of Univer-  
sity  
Pension  
Plans

The Vice-President (Administration)

informed the Board that consideration had been given to a revision of the University Pension Plans and that the Chairman and the President had agreed to proceeding with this matter during the Summer. Mr. Stone stated that details of the proposed new plan were now being drafted, and that the matter would be presented to the Finance Committee as soon as it was completed.

ON MOTION DULY MADE, SECONDED AND UNANIMOUSLY CARRIED, the Board approved the execution of amendments to the University and Connaught Pension Plan contracts to give effect to the following changes:-

1. An amendment to the present Connaught Pension Plan contract to comply with requirements of the Department of National Revenue with respect to the disposition of refunds or surrender values on contracts under which premiums are no longer being paid.
2. Amendments under both the present University and Connaught plans to provide for certain additional settlement options which have recently become available to spouses or dependents of members who die before reaching retirement.

55-9-46  
Mr. F. J.  
Hastie  
takes  
office

The Chairman informed the Board that

Mr. F. J. Hastie, the new Assistant Superintendent who would be



succeeding Mr. LePan at the end of this fiscal year, had taken office.

The meeting adjourned at 5:35 p. m.

*Indep. A.*  
Minutes confirmed.

October 27<sup>\*#</sup> 1955

*C. Higginbotham*

Secretary

*W. B. LePan*

Chairman



Minutes of the meeting of the Board of Governors held in the Board Room, Simcoe Hall, on Thursday, October 27th, 1955, at 4 p. m.

Present -

The Chairman (Colonel Phillips)  
The President  
The Chancellor  
Dr. Tory  
Dr. Sullivan  
Mr. LaBine  
Hon. Mr. Justice Mackay  
Dr. Ketchum

Mr. Vaughan  
Dr. Samuel  
Mr. Burns  
Mr. Bryce  
Mr. Glassco  
Mr. Turner  
Mr. Kelly

Mr. F. R. Stone, Vice-  
President (Administration)  
Mr. C. E. Higginbottom,  
Secretary

Dr. Bissell, Vice-President, in attendance

55-10-1  
Minutes  
confirmed

The minutes of the previous meeting, a résumé of which had previously been mailed to each member of the Board, were presented, and -

Upon motion of Mr. LaBine,  
Seconded by Dr. Sullivan,  
And unanimously carried,

were confirmed.

55-10-2  
Leaves of  
absence

ON MOTION DULY MADE, SECONDED AND UNANIMOUSLY CARRIED, leave was granted to the following members of the Board absent from the previous meeting:-

The President  
Mr. Bryce  
Mr. Burns  
Mr. Dalgleish  
Mr. Gordon

Dr. Johnson  
Mr. LaBine  
Rt. Hon. Vincent Massey  
Mr. Osbourne  
Mr. Vaughan

The Board granted a request from Mr. Duncan for leave of absence from October 19 to December 1 while on a business trip to Europe.



55-10-3  
Confirmation  
of  
Committee  
appoint-  
ments

In connection with the striking of the Committees for 1955-56 approved at the September meeting, certain appointments were approved which under the By-Laws then existing should not have been made until the October meeting of the Board, and

Upon motion of Mr. Bryce,  
Seconded by Dr. Sullivan,  
And unanimously carried,

the Board confirmed these appointments as follows:-

- (a) Vice-Chairman of the Board
- (b) Chairman and Vice-Chairman, Connaught Committee
- (c) Chairman and Vice-Chairman, Conservatory Committee
- (d) Insulin Committee, and Chairman and Vice-Chairman thereof

55-10-4  
Adoption  
of  
General  
By-Laws  
as  
revised

In accordance with the notice of motion previously given regarding the proposed revision of the General By-Laws, a draft of which had been presented to the Board for its consideration, certain changes made subsequent to the draft dated September 29, 1955, were presented, and -

Upon motion of Mr. Kelly,  
Seconded by Mr. Vaughan,  
And unanimously carried,

the Board approved the adoption of the General By-Laws of the Governors of the University of Toronto, as revised, including changes presented at today's meeting, subject only to final editing of phrasing without changing the substance of the By-Laws as now drafted.

55-10-5  
University  
and Museum  
Acts

Printed copies of new Office Consolidations of the following Acts, which had just been received from the University Press, were distributed to the members present:-

1. The University of Toronto Act, 1947, with amendments of 1953 and 1955.
2. The Royal Ontario Museum Act, 1947, with amendment of 1955.

55-10-6  
Conservatory  
Report

In the absence of the Chairman of the Royal Conservatory of Music Committee, Dr. Johnson, the President presented the Committee's Report Number 9, and -

55-10-6  
Conser-  
vatory  
Report  
(Cont'd)

Upon motion of the President,  
Seconded by Dr. Sullivan,  
And unanimously carried,  
the report was adopted as follows:-

"To the Board of Governors,  
University of Toronto.

Gentlemen:-

Your Committee reports that it held a meeting in the Board Room, Simcoe Hall, on Monday, October 17th, 1955, at 4 p.m., at which the following were present:-

Dr. Edward Johnson  
(in the Chair)  
The President

From the Conservatory:  
Dr. Boyd Neel, Dean  
Mr. J. F. Brook,  
Secretary-Treasurer

Mr. F. R. Stone,  
Vice-President (Administration)  
Mr. C. E. Higginbottom,  
Secretary

#### Chairman's Items

##### 1. Report of previous meeting

The report of the meeting held on June 3, 1955, which had been submitted to and approved by the Board of Governors on June 23, 1955, was presented and adopted.

##### 2. General

Arising from the report of the last meeting Dean Neel informed your Committee that the appointment of the piano teacher, Mr. Alexander Uninsky, had proved a success as far as the Conservatory was concerned.

With reference to the decision at the last meeting that Ettore Mazzoleni be informed that he was to assume the direction of the Summer School for 1956, Mr. Mazzoleni had told the Dean that he did not think this would be possible if he is to conduct the usual examination tour of Western Canada. The President stated that he will discuss the matter with Mr. Mazzoleni and inform him of the Committee's views in this connection.

Dean Neel informed your Committee that satisfactory arrangements had been made in connection with acquiring the Harp from Mr. L. Agostini for the Conservatory.

The President informed your Committee that through the efforts of Mr. James Duncan the Canadian National Exhibition again undertook to make the usual payment of \$1,000 towards recitals at the Exhibition.

The President also informed your Committee that in view of the grants made in connection with the Faculty of Medicine by the Rotary Club, they were not prepared to make any grant this year for the Conservatory of Music.

Your Committee was also informed that due to the absence of Mr. Duncan and the President, representation had not been made to the Opera Festival Association, but the President stated that this matter would receive his immediate attention.

#### Dean's Items

##### 1. Summer School

There was presented to your Committee a statement in connection with the Summer School, from which it was estimated that a loss would be sustained in the operations of the current Session. Your Committee discussed the matter at length, and the Dean stated that in order to balance the budget he would recommend a three-year basis which would make it possible to obtain outstanding talent. It was suggested that the Dean prepare separate budgets for Toronto and Stratford and project a balanced budget for two years with an

55-10-6  
Conser-  
vatory  
Report  
(Cont'd)

option for a third year, the whole matter to be considered at a later meeting.

## 2. Branch Policy

The question of reduced registration in the Forest Hill Branch and the possibility of extending Conservatory branches to the outlying districts, was considered. Your Committee recommends that Mr. Brook, the Secretary-Treasurer, be requested to make an investigation into outside areas and report on the same.

## 3. Frederick Harris Music Co. Limited

Dean Neel stated that he felt the need for closer liaison between the Frederick Harris Music Co. Limited and the Royal Conservatory of Music in connection with the printing of music by this company, and also the present policy of the awarding of scholarships by the Frederick Harris Music Co. Limited to individuals. The Committee recommends that this matter be referred to the Vice-President (Administration), Mr. Stone, for consideration and report.

## 4. Co-ordination of Appeals for Funds

The Dean stated that certain donations had been solicited and obtained by the staff for various purposes at the Conservatory and suggested the co-ordination of these efforts. Your Committee recommends that this matter be referred to the Dean for discussion with the staff of the Conservatory.

## 5. Dean's Classes in Conducting

The Dean requested the Committee's views as to whether he should accept extra payment, in addition to his salary, for teaching at the Conservatory. The President explained that no emolument was paid other Deans in addition to their salary and that he did not think any exception should be made to this practice.

## 6. Appointment of Mr. Aksel Schiotz

The Dean informed your Committee that there was a possibility of obtaining the services of Mr. Aksel Schiotz, who had met with considerable success in the Summer School as a singing teacher, and suggested that consideration might be given to his appointment next year on a commission basis. Your Committee recommends that the Dean be authorized to approach Mr. Schiotz and negotiate with him, the appointment, on commission without any guarantee, to be within the Conservatory budget for next year.

## 7. Library of the late Mr. Ernest Dainty

The Dean informed your Committee that Mrs. Dainty had offered to the Conservatory the library of the late Mr. Ernest Dainty but that after reviewing the same and in view of the limited accommodation at the Conservatory he felt reluctant to recommend the acceptance of the library. The Bursar, Mr. Higginbottom, suggested that the Dean might consult Mr. Brian McCool of the Department of Education, Province of Ontario, who is in very close touch with music in the schools, with a view to the use of the library in High Schools.

## Secretary-Treasurer's Items

### 1. Audited Financial Statements of the Conservatory for the year ended June 30, 1955

Your Committee considered the Audited Financial Statements of the Conservatory for the year ended June 30, 1955, and is very pleased to transmit the statement to the Board for approval, which shows an improved situation from the year 1953-54. After taking into consideration the grants received from the University of Toronto the result shows an amount to be transferred to the General Reserve of \$9,368. There was, however, a loss in the operations of the cafeteria, under the direction of Industrial Food Services, of \$1,557. This matter was referred to Mr. Stone and Mr. Brook for consideration.



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Conser-  
vatory  
Report  
(Cont'd)

## 2. Roly Young Scholarship

Your Committee was informed of the following bequest under the Will of the late Mrs. Eva F. Young:-

'To pay the whole of the rest and residue of my estate to the Governors of the University of Toronto (hereinafter in this clause referred to as 'The Board') for the purpose of founding in the said University, (in the Drama Department of The Royal Conservatory of Music of Toronto) as a memorial to my son, Roland T. Young, one or more university scholarships or bursaries to be known as the Roly Young Scholarship or Bursary as the case may be, the net annual income from this fund to be awarded annually; the amounts, conditions and recipients of such scholarships or bursaries to be determined from time to time by the Scholarship Committee of The Royal Conservatory of Music of Toronto, subject to the usual confirmation of the Board.'

Your Committee was informed that a cheque had been received by the Bursar, Mr. Higginbottom, for \$1,502.26, representing the University's interest in the above Estate, and that the same had been deposited to the credit of the University. In view of the conditions of award your Committee recommends that this amount be held by the University and the annual income on the same paid annually to the Conservatory for payment to the recipient of the award.

## 3. School of Music Teachers on Guarantee 1955-56

Your Committee considered the matter of School of Music Teachers on Guarantee 1955-56, and reviewed the situation as shown in the statement submitted in this connection.

## 4. Appointments, Resignations and Salary Adjustments

Your Committee recommends confirmation of the following appointments, resignations and salary adjustments at the Conservatory:-

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Conser-  
vatory  
Report  
(Cont'd)

<u>Appointments</u>			Salary	Effective Date
Name	Position	Department		
Miss Grace Bontaine	Clerk Typist	Public Relations	\$1,980	July 4, 1955
Miss Geraldine Coope	Secretary to Registrar	School of Music	2,520	Sept. 12, 1955
Miss Frances Douglas	Secretary to Director	Public Relations	2,520	Oct. 1, 1955
Miss Gloria Evans	Clerk Typist	Music Sales	1,980	June 27, 1955
Miss Margaret Lovell	Secretary	Faculty of Music	2,400	Oct. 17, 1955
Miss Gertrud Mascher	Secretary	Faculty of Music	2,160	Sept. 19, 1955
Mrs. E. M. McKinnon	Superintendent	Women's Residence	2,300	Aug. 1, 1955
Miss Bernadette Murray	Clerk Typist	Music Sales	1,980	Aug. 30, 1955
Mrs. Beverly Porter	do. (temporary)	Music Sales	1,980	Sept. 12, 1955
Miss Laura Watt	do.	Public Relations	1,980	Sept. 6, 1955

The above employees have been appointed to replace others who resigned, with two exceptions:

(a) Miss Laura Watt is an addition to the Public Relations Dept., provided for in this year's Budget Estimates.

(b) Mrs. Beverly Porter was hired for one month during the illness and convalescence of one of our regular staff members.

<u>Resignations</u>			Salary	Effective Date
Name	Position	Department		
Miss M. Banfield	Secretary to Director	Public Relations	\$2,650	Oct. 7, 1955
Miss Grace Bontaine	Clerk Typist	do.	1,980	Sept. 2, 1955
Mrs. N. I. Bosworth	Superintendent	Women's Residence	2,400	Aug. 30, 1955
Miss Elizabeth Callow	Clerk Typist	Examination Dept.	2,100	Sept. 23, 1955
Mrs. Esther Campbell	Cashier	General Office	2,420	Sept. 30, 1955
Miss Gloria Evans	Clerk Typist	Music Sales	1,980	Aug. 6, 1955
Mrs. Ruth Extence	Secretary to Registrar	School of Music	2,520	July 30, 1955
Miss Isabel Johnson	Secretary	Faculty of Music	2,150	Sept. 23, 1955
Mrs. Gertrud Mascher	Secretary	do.	2,160	Oct. 12, 1955

Miss Elizabeth Callow and Mrs. Esther Campbell have not yet been replaced, but we hope to make appointments shortly.

<u>Staff Salary Adjustments</u>				
Name	Position	Department	Present Salary	Recommended Salary
Miss Margaret Bull	Cashier	General Office	\$2,150	\$2,400
Mrs. Dorinda Excell	Clerk Typist	Examination Dept.	2,100	2,160
Miss Margaret McCormick	do.	do.	2,380	2,440
				Oct. 1, 1955
				Oct. 1, 1955
				Oct. 1, 1955

These salary increases are all within the Budget.

Miss Margaret Bull has been promoted and the two Examination Department clerk typists are sharing the saving of \$120 per annum resulting from the resignation of Miss Callow, whose salary was \$2,100, and her successor to be appointed at a salary of \$1,980.

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Conser-  
vatory  
Report  
(Cont'd)

#### 5. Freight Elevator

Your Committee was informed that the freight elevator at the Conservatory appeared to be beyond repair and Mr. Stone stated that in view of its dangerous condition he had ordered it locked up. Estimates were received for the cost of a new elevator amounting to \$10,834, \$9,385 and \$8,297. Mr. Brook informed the Committee that the elevator is not absolutely necessary. Your Committee recommends confirmation of the action of the Vice-President (Administration) in ordering the elevator closed until further notice.

#### 6. Branch Rental Adjustments

Your Committee recommends that authority be given for adjusting the accommodation rates at the following branches:-

	<u>Present Rate</u>	<u>New Rate</u>
Danforth Branch (Victoria Park United Church Room)	4 days @ \$20	5 days at \$25
471 Woburn Avenue	1 day @ \$8.50	2 days at \$15

#### 7. Investments

Your Committee recommends confirmation of the following investments:-

##### For Marion Ferguson Foundation:

\$500 Hydro-Electric Power Commission of Ontario 1969, @ \$108	4½% Bonds, due July 15,	\$540.00
Plus interest from July 15 to Sept. 15 for 62 days @ 4½%		3.61
		<u>\$543.61</u>

#### 8. Delegation of Signing Authority

Your Committee gave consideration to the question of obtaining from the Board of Governors a delegation of signing authority for officials of the Conservatory in special cases where contracts for performances were involved and also relating to Musicians' Union arrangements. Your Committee recommends that the Vice-President (Administration), Mr. Stone, be requested to prepare a report on this matter.

In presenting this report to the Board for approval, your Committee regrets that it has to draw attention again to the fact that there was not a quorum present.

The meeting adjourned at 6 p.m.

All of which is respectfully submitted.

(Sgd) Edward Johnson  
Chairman of Committee  
(Sgd) C. E. Higginbottom  
Secretary"

55-10-7  
Report of  
Committee  
on Under-  
graduate  
Activi-  
ties -  
Athletic  
Associa-  
tion

Report Number 27 of the Committee on Under-graduate Activities, in connection with the Athletic Association, was presented as follows, and -

Upon motion of Mr. Bryce,  
Seconded by Dr. Tory,  
And unanimously carried,

was adopted:-



55-10-7  
Report of  
Committee  
on Under-  
graduate  
Activi-  
ties -  
Athletic  
Associa-  
tion  
(Cont'd)

"To the Board of Governors,  
University of Toronto.

Gentlemen:-

Your Committee reports that it held a meeting in the Board Room, Simcoe Hall, on Wednesday, October 19, 1955, at 4 p.m., in connection with the Athletic Association, at which the following were present:-

Mr. Robert A. Bryce	From the Athletic Association:
(in the Chair)	Professor E. A. Allcut,
The President	President
The Hon. J. K. Mackay	Mr. J. P. Loosemore,
Mr. Arthur Kelly	Secretary
Dr. J. T. A. Sullivan	
	Mr. F. R. Stone, Vice-President
	(Administration)
	Mr. C. E. Higginbottom,
	Secretary

1. Report of previous meeting

The report of the previous meeting held on May 2, 1955, which had been presented to and approved by the Board on May 19, was read by the Chairman, Mr. Bryce, and -

Upon motion of Dr. Sullivan,  
Seconded by Mr. Kelly,

was confirmed.

2. Grey Cup Games

In connection with the reference in the previous report to efforts being made by the University to have the Grey Cup Games held at Varsity Stadium, Mr. Bryce informed your Committee that after considering the matter he felt it advisable to refrain from making any representations in this connection on behalf of the University.

3. Audited Financial Statements for the year ended June 30, 1955

The Chairman, Mr. Bryce, and the Financial Secretary of the Athletic Association, Mr. J. P. Loosemore, gave an explanation of the details of the Audited Financial Statements for the year ended June 30, 1955, showing the following results:-

Revenue	- \$260,738.00
Expenditure	- 214,492.00
Excess of revenue over expenditure	- \$ 46,246.00

Reference is made in the audited report to the following special expenditures for the year ended June 30, 1955:-

Interest on loan from University of Toronto	- \$ 10,583.00
Amortization of stadium extension cost	- 30,000.00
New dryer - laundry	- 1,436.00
Water-proofing bleachers	- 4,014.00
Hockey lockers - arena	- 298.00
	<u>\$ 46,331.00</u>

It is noted that the amount of \$30,000.00 was paid to the University on account of the stadium loan, reducing the outstanding amount to \$245,000.00.

In transmitting to the Board for its approval the Athletic Association's Audited Financial Statements for the year ended June 30, 1955, your Committee commends the Athletic Directorate and the officers of the Athletic Association for the splendid results of the past year.

4. Illness of Mr. Warren Stevens

The Director of Athletics, Mr. Warren Stevens, was unable to attend the meeting as he had just returned home from the hospital, and -

55-10-7  
Report of  
Committee  
on Under-  
graduate  
Activi-  
ties -  
Athletic  
Associa-  
tion  
(Cont'd)

On motion of the President,  
Seconded by Mr. Kelly,  
the President was requested to write a letter expressing to Mr.  
Stevens the best wishes of the Committee, and its hope for a speedy  
recovery.

The meeting adjourned at 4:30 p.m.

All of which is respectfully submitted.

(Sgd) Robt. A. Bryce  
Chairman of Committee  
(Sgd) C. E. Higginbottom  
Secretary"

The President informed the Board of the re-  
ceipt of a cheque by the Athletic Directorate for \$475.00 from Queen's  
Alma Mater Society in connection with damages which had been incurred  
at the Varsity Stadium on the last visit of Queen's Football Team.

55-10-8  
Report of  
Committee  
on Under-  
graduate  
Activi-  
ties -  
Hart  
House

Report Number 28 of the Committee on Under-  
graduate Activities, in connection with Hart House, was presented as  
follows and -

Upon motion of Mr. Bryce,  
Seconded by Dr. Sullivan,  
And unanimously carried,

was adopted:-

"To the Board of Governors,  
University of Toronto.

Gentlemen:-

Your Committee reports that it held a meeting in the  
Board Room, Simcoe Hall, on Wednesday, October 19, 1955, at 4:30  
p.m., in connection with Hart House, at which the following were  
present:-

Mr. Robert A. Bryce  
(in the Chair)  
The President  
The Hon. J. K. Mackay  
Mr. Arthur Kelly  
Dr. J. T. A. Sullivan  
Mr. Beverley Matthews

From Hart House:  
Mr. Joseph McCulley, Warden  
Mr. W. R. Cowan, Comptroller  
Mr. F. R. Stone, Vice-President  
(Administration)  
Mr. C. E. Higginbottom  
Secretary

### 1. Report of previous meeting

The report of the previous meeting held on May 2, 1955,  
which had been presented to and approved by the Board on May 19,  
was read by the Chairman, Mr. Bryce, and -

Upon motion of Dr. Sullivan,  
Seconded by Mr. Kelly,

was confirmed.

### 2. Reading Room

In connection with the authority given for refurnishing  
and redecorating the Reading Room, as recommended in the previous re-  
port, the Warden informed your Committee that this work was nearing  
completion.

### 3. Audited Financial Statements for the year ended June 30, 1955

Your Committee considered the Audited Financial State-  
ments of Hart House for the year ended June 30, 1955, which show the  
following results:-

55-10-8  
Report of  
Committee  
on Under-  
graduate  
Activi-  
ties -  
Hart  
House  
(Cont'd)

	<u>Expenses</u>	<u>Revenue</u>
General House	\$155,884.00	\$121,553.00
Operating Departments:		
Dining Room	219,239.00	205,851.00
Tuck Shop	51,505.00	57,524.00
Arbor Room	46,800.00	48,999.00
Barber Shop	15,362.00	16,966.00
Guest and Staff Rooms	3,966.00	5,953.00
	<u>\$492,756.00</u>	<u>\$456,846.00</u>
Loss for year before grant	<u>\$155,884.00</u>	
Grant from University of Toronto	36,998.00	
Net revenue for year	<u>\$ 1,088.00</u>	

Additional expenses totalling \$4,455.00, including the Chaplain's salary, net operating cost of the Caledon Farm, and a grant to the Student Christian Movement were not included therein but were charged directly to the Contingency Reserve.

Your Committee recommends the Financial Statements for approval by the Board.

In discussing the financial situation of Hart House, the Warden stated that there had been some effect on the revenue of the dining hall probably due to the opening of the new Sir Daniel Wilson Residence, but it was the opinion of the Committee that this would be only a temporary situation. He explained also that while the opening of the Arbor Room had taken business away from the Tuck Shop it had had virtually no effect on the main dining hall.

#### 4. Memorandum of the Warden

##### (a) Staff Re-arrangement

The Warden presented a Memorandum to the Board of Governors, in which he explained the desirability of a re-arrangement of the staff of Hart House. He also informed your Committee that he had received the resignation of Mr. Carman Guild from the position of Graduate Secretary. The Warden pointed out, therefore, that the proposed re-arrangement could be made without additional funds being provided.

Upon motion of Mr. Matthews,

Seconded by Dr. Sullivan,  
your Committee recommends to the Board for approval the following proposed new staff arrangement:-

#### WARDEN

(Administration)  
Assistant Warden:  
    W. R. Cowan  
Treasurer:  
    D. Claringbold  
Accountant:  
    J. Heaven  
Administrative Assistant:  
    W. I. Perry

(Activities)  
Assistant Warden:  
    E. A. Wilkinson  
Undergraduate Secretary:  
    John Becker  
Reservations Secretary:  
    P. McClory

#### Secretarial Staff

Secretary-Receptionists:  
    Warden's Office

Mrs. M. MacDougall  
Miss M. Imrie

Assistant Warden (Administration)  
Assistant Warden (Activities)

Mrs. K. Bowley

Activities (Graduate)  
Activities (Undergraduate)

Mrs. A. Hozack  
Mrs. P. Mottershead

Reservations Office

Miss O. Petro



55-10-8  
Report of  
Committee  
on Under-  
graduate  
Activi-  
ties -  
Hart  
House  
(Cont'd)

(b) Salary Increases

Your Committee also recommends that following approval of the above recommendation, salary increases be authorized as follows, both recommendations to be retroactive, and effective as of September 19, 1955, it being understood that the adjustments would be within the existing budget:-

<u>Position changed</u> <u>from</u>	<u>Name</u>	<u>Salary</u> <u>Increased</u>	<u>Increase</u> <u>per year</u>
Bookkeeper	Mrs. K. Bowley	\$2,230	
TO		TO \$2,460	\$230
Secretary-Receptionist			
Accountant	D. Claringbold	\$5,200	
TO		TO \$5,500	\$300
Treasurer			
Assistant Accountant	J. Heaven	\$3,700	
TO		TO \$4,000	\$300
Accountant			
Secretary to Assistant	Mrs. P. Mottershead	\$2,230	
to the Warden		TO \$2,460	\$230
TO			
Secretary-Receptionist			
Secretary to the	Mrs. A. Hozack	\$2,170 (10 mos.)	
Graduate Secretary		TO	
TO		\$2,560 (12 mos.)	
Secretary-Receptionist			\$390

5. Welcome to the President

Your Committee wishes to record its pleasure at seeing the President again after his return to the office.

The meeting adjourned at 5:20 p. m.

All of which is respectfully submitted.

(Sgd) Robt. A. Bryce  
Chairman of Committee

(Sgd) C. E. Higginbottom  
Secretary"

In Clause 3 of the above report - Audited Financial Statements for the year ended June 30, 1955, it is stated that additional expenses totalling \$4,455.00, including the Chaplain's salary, net operating cost of the Caledon Farm, and a grant to the Student Christian Movement were not included in the statement of revenue and expenses but were charged directly to the Contingency Reserve, and the Chairman of the Board stated that items of this nature should be shown in future in the operating expenditures.

55-10-9  
Press  
Committee  
Report

In the absence of Mr. Dalgleish, Chairman of the Press Committee, the President presented the Committee's Report Number 35 and -

Upon motion of the President  
Seconded by Mr. Glassco,  
And unanimously carried,

the report was adopted as follows:-

55-10-9  
Press  
Committee  
Report  
(Cont'd)

"To the Board of Governors,  
University of Toronto.

Gentlemen:-

Your Committee reports that it held a meeting in the Board Room, Simcoe Hall, on Friday, October 21, 1955, at 4 p.m., at which the following were present:-

Mr. Oakley H. Dalglish (in the Chair)	From the University Press:
The President	Mr. Marsh Jeanneret, Director
Mr. J. Grant Glassco	Mr. J. G. Garden, Chief Accountant

Mr. F. R. Stone, Vice-President  
(Administration)

Mr. C. E. Higginbottom,  
Secretary

Mr. G. L. Court, Comptroller,  
was requested to attend.

1. Report of previous meeting

The report of the previous meeting held on May 19, 1955, which had been submitted to and approved by the Board of Governors on June 23, was taken as read and confirmed.

2. Director's Report and Audited Financial Statements for the Year ended June 30, 1955

The Director of the Press, Mr. Jeanneret, in presenting the Audited Financial Statements of the Press for the year ended June 30, 1955, gave a comprehensive review of the operations and operating results. He emphasized the following points:-

1. Sales and net profits were both substantially greater than in 1954:-

	1955	1954	Increase or (Decrease)
Sales and Revenue	\$1,035,211.	\$929,871.	\$105,340.
Operating Expense	915,956.	829,320.	86,636.
Operating Profit	\$ 119,255.	\$100,551.	\$ 18,704.
Administrative Expenses	49,046.	40,962.	8,084.
Net Profit	<u>\$ 70,209</u>	<u>\$ 59,589.</u>	<u>\$ 10,620.</u>

2. This improvement is a continuation of the trend shown in the previous two years:-

Year ended June 30	Student Enrol- ment	Sales	Net Profit
1952	12,021	\$ 770,346.	\$ 15,520.
1953	10,852	872,098.	32,818.
1954	11,127	929,871.	59,589.
1955	11,729	1,035,211.	70,209.

3. All departments of the Press showed improved operating results in 1955 over the year 1954.

4. Successful operations are reflected in an improved cash, liquid asset and net working capital position:-

	1955	1954	1953
Cash	\$113,055.	\$105,450.	\$ 70,600.
Investments	40,372.	-	-
Liquid Assets	<u>153,427.</u>	<u>\$105,450.</u>	<u>\$ 70,600.</u>
Net Working Capital	<u>\$343,590.</u>	<u>\$296,771.</u>	<u>\$238,686.</u>

55-10-9  
Press  
Committee  
Report  
(Cont'd)

5. Inventories, which two years ago included excessive quantities of obsolete books and supplies, have been reduced, despite the increased sales volume handled:-

	1955	1954	1953
Total Inventories	\$211,907.	\$218,446.	\$224,078.
<u>Less</u> Reserves for obsolescence considered necessary	35,399.	37,180.	41,233.
Net Inventories	<u>\$176,508.</u>	<u>\$181,266.</u>	<u>\$182,845.</u>

Book Store Inventories in particular had shown important improvement:

	1955	1954	1953
Total Book Store Inventories	\$ 48,795.	\$ 66,183.	\$ 87,734.
<u>Less</u> Reserve for obsolescence	4,000.	9,500.	18,525.
Net Book Store Inventory	<u>\$ 44,795.</u>	<u>\$ 56,683.</u>	<u>\$ 69,209.</u>

Upon motion of the President,

Seconded by Mr. Glassco,  
your Committee recommends the Audited Financial Statements for the year ended June 30, 1955, to the Board for approval.

Your Committee recommends to the Board that the Director of the Press and his staff be commended for the splendid results achieved in the year ended June 30, 1955, especially in view of the number of difficulties which had to be overcome.

### 3. Appointment of Mr. S. Redhill

The Director suggested that he be given authority for certain re-organization within the Press, including the appointment of Mr. S. Redhill, and -

Upon motion of the President,

Seconded by Mr. Glassco,  
your Committee recommends that Mr. S. Redhill, formerly Acting Accountant, be appointed as Accountant, effective as of November 1, 1955.

### 4. Increase in Administrative Budget

The Director pointed out the desirability of relieving the Chief Accountant, Mr. Garden, of some of his routine duties, with the purpose of making him available for supervising special projects relating to accounting procedures in the manufacturing departments and in the Book Store particularly. To this end, it was proposed that the duties of Mr. Redhill be expanded to include many of the duties of the Chief Accountant, and that a junior employee be appointed, if necessary, to provide additional assistance in the Accounting Department as a result of this change, and -

Upon motion of the President,

Seconded by Mr. Glassco,  
your Committee recommends that authority be given to increase the administrative budget during the remainder of the present fiscal year by an amount of \$2,000.00.

### 5. Equipment Purchases

There was also considered by your Committee a request by the Director for certain equipment which he considered necessary for the operations of the Press, and your Committee recommends the following equipment purchases for approval:-

#### New Printing Equipment to be charged to Surplus

Linotype Fairfield, designed by Rudolph Ruzicka, (Roman, italics, small caps, special accents) 3 fonts and 3 magazines	\$2,010.
Weiss italics (Bauer), 2 sizes	500.
Hamilton wood type for posters, one font of Brush and one of Gothic	115.
Twentieth Century foundry type, assorted sizes	300.
	<u>\$2,925.</u>



55-10-9  
Press  
Committee  
Report  
(Cont'd)

New Office Equipment

(If addition is made to Accounting Department as proposed)

Desk, chair, filing cabinet, adding machine, typewriter.  
Total cost not to exceed - \$1,000.

6. Quarterly Financial Statements for period ended September 30, 1955

Your Committee considered the financial statements of the Press for the period ended September 30, 1955. Particular note was taken of the statement of Profit and Loss.

The Printing Department Net Profit of \$18,772 is well ahead of both last year's profit and also the estimates to September 30, 1955, but the possibility of losing certain contracts during the year appears to make it advisable to hesitate to increase the estimated actual for the year.

The Book Department shows a large increase in net profit over last year's figure and the estimate, and in view of the increase in sales, particularly microscopes, the estimated actuals have been adjusted upwards.

The Publications Department while still showing a Net Loss, shows continued improvement.

Overall operations show a Net Profit of \$31,536., compared to \$19,737 in the same period last year.

7. Clarification of Policy on Joint Publications

The Director brought up for consideration the question of the decision of the Board at its meeting on May 28, 1953, as follows:-

'Report Number 27 of the Press Committee was approved.

In connection with Paragraph 3 (c) - Joint Publications, Mr. Clarke expressed disapproval of such action in principle. After some discussion it was decided that no action should be taken to publish jointly with other publishers any specific works without reference to the Board.'

Your Committee discussed this matter at length, and at the suggestion of the President recommends to the Board that it give consideration to the clarification and possibly the revision of the above decision, having regard to normal publishing practice in such matters.

The meeting adjourned at 5:30 p.m.

All of which is respectfully submitted.

(Sgd) O. H. Dalgleish  
Chairman of Committee  
(Sgd) C. E. Higginbottom  
Secretary"

In Clause 7 of the Press Committee's report - Clarification of Policy on Joint Publications, reference is made to the decision of the Board at its meeting on May 28, 1953, that no action should be taken to publish jointly with other publishers any specific works without reference to the Board.

Upon motion of Mr. Glassco,  
Seconded by Mr. Bryce,  
And unanimously carried,

the Board rescinded its previous decision and agreed that the Press be permitted to publish jointly with other publishers without reference to the Board.

55-10-10  
Connaught  
Committee  
Annual  
Report

The Board considered the following reports as transmitted by Mr. K. E. Allen, Financial Administrator of the Connaught Medical Research Laboratories:-

1. Annual Report of the Chairman of the Connaught Committee for the year ended June 30, 1955
2. Annual Report of the Director of the Connaught Laboratories for the year ended June 30, 1955

Upon motion of Mr. Kelly, the Audited Financial Statements, accompanied by the Director's Report, which constitute the Annual Report of the Connaught Committee for the year ended June 30, 1955, were approved, ratified and confirmed.

55-10-11  
Connaught  
Labora-  
tories  
Capital  
Expendi-  
tures  
confirmed

Following the presentation of the Connaught Committee Report -

It was moved by Mr. LaBine,  
Seconded by Dr. Tory,  
And unanimously carried,

that the Board confirm the approval of the Connaught Committee at its meeting held on October 24, 1955, of the following capital expenditure authorizations:-

- (a) Awarding of the contract for the construction of the Polio Vaccine building at the Dufferin Division to A. E. Rule Ltd., on the basis of cost plus a fixed fee of \$18,000. The fixed fee is subject to increase only if the scope of the work is increased, and the extra fee is 5% of the value of work added to the project. In addition, Architects' fees will be 6% of total cost, including the Contractor's fees.
- (b) The construction of additional refrigeration space at the Spadina Division of the Laboratories (as an "addition" to the Rule contract), at an estimated cost of \$14,000 including the 5% Contractor's fee. Architects' fees will be an additional 6% of cost.
- (c) Fencing of the eastern boundary of the Dufferin Division, \$8,500. Other boundaries should also be fenced and after investigation further authorization may be requested at a later date.
- (d) Portion of cost of installing 8" water main to Dufferin Division by Township of North York, \$4,400. If investigation shows that a larger pipe will be required, an increase in this authorization will be requested at a later date.
- (e) Increasing water filtering capacity at Dufferin Division, \$3,500.

55-10-12  
Polio  
Programme  
at  
Connaught  
Labora-  
tories  
Farm

The Chairman informed the Board of the development at the Connaught Laboratories Farm of the Polio programme and the processing of the Salk vaccine, and the expense involved in these operations. He stated that provision would have to be made in the near future for establishment of credit of \$1,500,000 or \$2,000,000 to carry the programme through 1957. The Chairman stated that he would inform the Provincial Government and obtain the necessary consent for these borrowings.

55-10-13  
Finance  
Committee  
Report

Finance Committee Report Number 194 was presented as follows:-

"To the Board of Governors,  
University of Toronto.

Gentlemen:-

Your Committee reports that it held a meeting in the Board Room, Simcoe Hall, on Tuesday, October 25, 1955, at 4 p.m., at which the following were present:-

Mr. J. Grant Glassco	Mr. F. R. Stone, Vice-
(in the Chair)	President (Administration)
The President	Mr. C. E. Higginbottom,
Mr. Beverley Matthews	Secretary

Mr. G. L. Court, Comptroller,  
attended on request

1. Report of previous meeting

The report of the previous meeting held on April 22, 1955, which had been submitted to and approved by the Board on April 28, was presented and confirmed.

2. Confirmation of Investment Transactions

Your Committee confirmed the following investment transactions:-

(a) Purchased for -

Trust Endowment

\$ 20,000	4½%	Hydro-Electric Power Commission of Ontario,	due July 15, 1966-69 @ \$106.75
10,000	4½%	do.	due Nov. 1, 1964-67 @ 105.75
40,000	3½%	City of Kingston	due Jan. 1, 1966-70 @ 99.02

Sinking Fund

\$ 1,000	3%	University of Toronto	due Aug. 15, 1970 @ 94.25
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(b) Transactions in September 1954 not previously reported:-

Sold for -

Capital Funds Investments

\$ 4,500	3%	Government of Canada	due June 1, 1958 @ \$100.40
7,500	3%	do.	due Jan. 1, 1959 @ 101.15
324,650	3%	do.	due Oct. 1, 1963 @ 1015/8

3. Audited Financial Statements of the University for the year ended June 30, 1955

Your Committee considered the Audited Financial Statements of the University for the year ended June 30, 1955. The statement of Income and Expenditure provided for major repairs, alterations and special equipment amounting to \$208,000., and shows a balance of supplementary grants carried forward of \$9,013.00.



55-10-13  
Finance  
Committee  
Report  
(Cont'd)

Upon motion of the President,  
Seconded by Mr. Matthews,  
your Committee recommends these Financial Statements to the Board  
for approval.

4. Report of Investment Counsel

There was presented a Report of the Investment Counsel,  
Mr. R. K. Martin, for the quarter ending September 30, 1955,  
which your Committee transmits to the Board for its information.

5. Investment Policy

Your Committee gave consideration to the possibility  
of extending the types of securities approved for investment of  
University funds, to include selected preferred and common stocks,  
and after discussing this matter at length is of the opinion that  
University policy rather than Finance Committee policy is involved.  
Your Committee makes no recommendation, but passes the matter on  
to the Board for consideration.

In presenting this report to the Board for approval,  
your Committee regrets that it has to draw attention to the fact  
that there was not a quorum present.

The meeting adjourned at 5 p.m.

All of which is respectfully submitted.

(Sgd) J. Grant Glassco,  
Chairman of Committee

(Sgd) C. E. Higginbottom,  
Secretary"

Upon motion of Mr. Glassco,  
Seconded by Mr. Justice Mackay,  
And unanimously carried,

the Audited Financial Statements of the University for the year ended  
June 30, 1955, referred to in Clause 3 of the Finance Committee re-  
port, were approved.

Upon motion of Mr. Glassco,  
Seconded by Mr. Burns,  
And unanimously carried,

Finance Committee Report Number 194 was adopted as presented.

55-10-14  
Investment  
Policy

In Clause 5 of its report regarding  
Investment Policy, the Finance Committee stated that consideration  
had been given to the possibility of extending the types of securi-  
ties approved for investment of University funds, to include selected  
preferred and common stocks, and that the matter was referred to the  
Board for consideration. The Chairman of the Committee stated that  
Mr. Duncan had written to him, favouring this proposal. After dis-  
cussing the matter at length it was decided to defer consideration  
until a later meeting.

55-10-15  
Use of Con-  
vocation  
Hall by  
Bloor  
St. United  
Church

The Board confirmed the extension of the  
use of Convocation Hall for Sunday service of the Bloor Street United  
Church until the opening of the church some time around the turn of

the year, and there was presented a letter of thanks from the Rev. Dr. Howse for this privilege.

55-10-16  
Letter of  
thanks  
from Mr.  
Garry  
Clarke

There was also presented a letter of thanks and appreciation from Mr. Garry Clarke for the resolution of sympathy on the death of his father, Mr. W. H. Clarke.

ON MOTION DULY MADE, SECONDED AND UNANIMOUSLY CARRIED, recommendations of the President were approved as follows:-

55-10-17  
Appoint-  
ments

(a) Appointments - Session 1955-56:

Faculty of Arts:

J. K. Kettlewell - Lecturer in Art and Archaeology \$3,600

Chemistry:

N. M. Chopra - Research Associate, Sept. 5, 1955 to Sept. 4, 1956 without salary

Mrs. M. E. Milton - Research Associate, Aug. 1, 1955 to July 31, 1956 without salary

Demonstrators:

D.D.-K. Chiu \$500 J. R. Graham \$250

J. B. Moffat 250 Mrs. S. E. Petrie 250

H. W. Quinn 250 H. Sawatzky 250

Geological Sciences:

W. H. Jackson - Instructor \$1,000

R. M. Ginn ) 400

J. R. Loudon ) Assistants 400

H. R. Norris ) 400

E. W. Mountjoy ) 400

History:

Instructors:

H. B. Attin \$200 T. F. J. Kendrick 200

Miss M. Prang 400 L. A. H. Smith 400

T. H. B. Symons 400 Mrs. M. Watson 400

J. A. Leith 400 (also Reader)

Mrs. M. A. Bassett - Reader 600

Mathematics:

J. Abramowich ) Teaching Fellows 600

C. F. Templin ) 500

W. M. Kahan - Assistant 600

Miss D. C. Walker - Secretary in Philosophy 1,600

Physics:

S. Chandra ) 850

W. J. D. Dinniwell ) Demonstrators 850

P. J. Hood ) 850

Assistants:

G. Duwalo \$250 K. M. Eisele 250

E. O. Gadamer 250 W. E. Gravelle 250

J. R. Stevens 250 M. A. Thomas 250

A. D. B. Woods 250

Political Economy:

Miss D. J. Armstrong ) 500

G. E. Julian ) Assistants 500

J. W. Moore ) 500

55-10-17  
Appoint-  
ments  
(Cont'd)

Psychology:

Teaching Fellows:

E. T. Alderdice	\$250	Mrs. H. Porter	\$250
R. W. Ross	600	H. Wideman	600

Assistants:

J.N. Agnew	600	M. F. Grapko	250
H. Kirby	250	W. Lawrence	250
D. Paitich	450		

Slavic Studies:

Mrs. M. Jenkins	) Teaching Fellows	800
A. Sterbenk	)	500

Zoology:

Miss I. Uchida	- Lecturer	without salary
J. M. Anderson	)	\$1,000
Mrs. M. Hatton	) Instructors	1,200
R. L. Hepburn	)	1,200

Demonstrators:

R. G. Christie	\$700	E. T. Garside	600
G. G. Gibson	600	D. B. McMillan	800
P. M. G. Mann	600	Miss M. Needler	600
T. K. Pitt	600	Mrs. J. B. Sprague	700

Assistants:

S. Dales	500	J. C. Duffield	500
A. M. McCombie	400	E. Slastenenko	400
J. B. Sprague	400	Miss J. Stenger	600
C. C. Steward	600	J. S. Tait	500
N. Weston	400		

Miss J. Shortt - Technician, Oct. 1 to June 30, \$2,760 a year

R. Jones - Technician, from Oct. 1, 1955 \$2,376 a year

Miss S. Sanders - Stenographer and Librarian, Sept. 26 to June 30 \$2,088 a year

Assistants:

Miss A. C. Innis	\$350	N. H. F. Watson	\$300
Dr. J. L. Price	200	H. C. Soltan	200
C. S. Churcher	150	N. F. Bourne	150
J. M. B. Foster	150	D. A. Hurley	150
Mrs. D. J. Gibson	150	E. T. V. Pengelley	150
D. M. Wood	150	J. S. Kenny	100
Miss J. Shortt	75		

University College Women's Residences:

Miss D. Edwards - Assistant Dietitian, Sept. 15 to June 15 @ \$180 a month and meals valued @ \$200 a year.

Faculty of Medicine:

Anatomy:

H. A. Hyde	- Demonstrator in Dental Anatomy	\$500
G. G. Dale	- Demonstrator	500
Miss F. Richardson	- Demonstrator, Jan. 23 to May 12	250
Miss M. Benninga	- Secretary, from Sept. 1, 1955 @	\$2,350 a year

Miss M. O. Murphy - Clerical Assistant and Librarian, Oct. 8 to June 30 \$2,200 a year

R. Stirling - Fellow in Banting and Best Medical Research, Sept. 15 to May 15 \$1,500 a year

Medicine:

R. M. Taylor	- Clinical Teacher	without salary
Miss D. C. H. Ley	- Research Fellow in Clinical Microscopy	\$350

Miss V. Rose - Fellow in Paediatrics, Sept. 1 to June 30 \$300 a month



55-10-17  
Appoint-  
ments  
(Cont'd)

# Pharmacology:

M. Young - Lecturer, Nov. 1 to June 30 \$200  
a month

## Fellows:

A. E. Dyer - \$3,500  
Miss M. O. Maykut - without salary  
C. Reynolds ) Jan. 1 to \$450  
N. M. Staron ) June 30 450

## Demonstrators - Jan. 1 to June 30:

R. Aston \$300 R. O. Davies 300  
D. H. McCurdy 300 J. Methven 300

D. J. Curie - Resident Fellow in Surgery, \$1,000

## Physical and Occupational Therapy:

Miss M. Harland ) Lecturers 3,700  
Miss M. B. Spence ) 3,700  
Mrs. W. M. Brown ) Teaching Fellows 1,500  
Miss W. J. Hudson ) 1,500  
Miss L. Haslam - Demonstrator 400

## Faculty of Applied Science and Engineering:

### Chemical Engineering:

#### Demonstrators:

W. F. Furter \$280.00 J. A. Golding \$1,035.48  
K. A. Hakim 991.94 S. R. Hatcher 225.81  
W. G. Hopley 549.00 R. J. Roberts 390.00

### Civil Engineering:

D. G. Allan ) Special Lecturers \$1,100  
W. M. Walkinshaw ) 900  
D. D. Dunbar ) Demonstrators 250  
S. P. Fox ) 250  
Miss R. Meadows - Secretary and Librarian,  
from Oct. 1, 1955 \$2,460 a year

### Electrical Engineering:

C. E. Doeringer - Special Lecturer, Sept. 19 to  
Dec. 31 \$400  
D. J. Leonard ) Demonstrators \$1,200  
A. R. Straughen ) 400

### Engineering Drawing:

A. D. Fiske ) Special Lecturers 3,700  
W. A. Skirrow ) 3,000  
T. L. F. Rowe - Special Instructor, Jan. 2 to  
Apr. 30 1,200

### Instructors:

D. D. Dunbar \$500 K. Enns 1,300  
M. C. Gupta 2,100 N. Hawrysch 650  
R. Kurkjian 1,000 L. Levine 1,000  
P. S. McLean 1,700 C. Milburn 1,800  
A. M. Sheppard 3,100 Miss L. M. Phillips 1,700  
D. A. Urquhart 1,800

Miss E. M. Millar - Drafting Room Assistant 750

### Mechanical Engineering:

#### Demonstrators:

J. E. A. Lehtinen \$1,000 K. G. Lopez \$2,100  
R. Mizrahi 2,300 G. F. Bolling 300  
C. Elbaum 375 E. L. Holmes 300  
W. W. Howard 300 W. Morris 300  
T. J. Ojala 450 B. Phelps 300

(Note: From G. F. Bolling to B. Phelps above are in  
Metallurgical Engineering)

### Metallurgical Engineering:

#### Demonstrators:

A. Rosenberg \$300 S. S. Sheinin 300  
B. A. Strathdee 450 J. Toguri 450  
J. W. Rutter - Sept. 1 to Dec. 31 375

55-10-17  
Appoint-  
ments  
(Cont'd)

<u>Faculty of Household Science:</u>			
B. Packer	- Assistant in Food Chemistry		\$650
<u>Ontario College of Education:</u>			
R. Blackburn	- Instructor in Library School		450
<u>Faculty of Dentistry:</u>			
Mrs. D. A. Shepherd	- Dental Nurse in the Faculty Clinic, Sept. 23 to June 30	\$152.50 a month	
<u>Faculty of Pharmacy:</u>			
Mrs. R. Doell	- Demonstrator in Pharmacy		\$600
Miss B. D. King	- Librarian, from Oct. 1, 1955	\$2,400 a year	
<u>Faculty of Law:</u>			
E. L. Haines	- Associate in Trial Practice		without salary
W. A. G. Kelley	- Associate in Companies		do.
N. D. Coe	- Special Lecturer		\$700
<u>Student Librarians:</u>			
J. T. Burnett	\$250	W. J. Corcoran	250
Miss J. D. Hillier	250	J. R. Ratty	250
<u>School of Architecture:</u>			
Mrs. H. Lubek	- Office Assistant, Oct. 1 to June 30	\$2,088 a year	
<u>School of Social Work:</u>			
Mrs. M. Aplin	} Special Lecturers		\$600
R. Bundy			\$2,100
<u>School of Hygiene:</u>			
Mrs. J. E. Gambell	- Laboratory Assistant in Physiological Hygiene, Sept. 16 to June 30,	\$150 a month	
Miss N. M. Vollick	- Stenographer in Hospital Administration, Oct. 11 to June 30	\$2,340 a year	
<u>Institute of Child Study:</u>			
Mrs. M. Coons	- Social Work Visitor, Sept. 1 to Mar. 31, 1955	\$2,400 a year	
<u>Institute of Business Administration:</u>			
M. D. Brody	} Special Lecturers		\$800
K. H. C. Laundry			\$1,400
<u>University Library:</u>			
Assistants, from Nov. 1, 1955:			
Miss N. E. Angus	\$2,184 a year		
Mrs. B. Campbell	2,184 " "		
Miss N. Lawson	2,184 " "		
Mrs. F. W. Watt	2,184 " "		
Assistants, Nov. 1 to June 30:			
Miss M. C. McLean	\$1,944 a year		
Miss M. H. Thompson	2,820 " "		
Mrs. I. M. Wilks	1,944 " "		
<u>Athletics and Physical Education - Men:</u>			
J. Heald	- Locker Room Clerk, from Sept. 6, 1955	\$2,880 a year	
<u>Athletics and Physical Education - Women:</u>			
Miss M. Clarke	- Instructor		\$200
<u>University of Toronto Residences for Men:</u>			
C. S. Lennox	} Senior Dons, without salary		
R. Watson		(living valued at \$240)	
J. Pettigrew	} Dons, without salary		
A. G. Davenport		(living valued at \$240)	
G. Minnes			

55-10-18  
Resigna-  
tions

(b) Resignations:

Faculty of Medicine:

R. C. Dickson	- Associate Professor of Medicine, (salary \$500)	Dec. 31, 1955
Mrs. T. Klosevych	- Attendant in Pathology (salary \$936 a year (part time))	Oct. 31, 1955
Mrs. J. Routley	- Technical Assistant in Physiology (salary \$2,040)	Nov. 30, 1955

55-10-18  
Resigna-  
tions  
(Cont'd)

Faculty of Applied Science and Engineering:

L. A. Pogorski - Demonstrator in Chemical Engineering (salary \$150 a month) Sept. 30, 1955  
Mrs. J. Montgomery - Secretary in Civil Engineering (salary \$2,460) Sept. 30, 1955  
D. L. Holmes - Demonstrator in Electrical Engineering (salary \$1,310) Sept. 19, 1955

University Library:

Mrs. M. Waddington - Assistant (salary \$1,944) Aug. 31, 1955

Faculty of Pharmacy:

Mrs. E. Harcourt - Librarian (salary \$2,400) Oct. 8, 1955  
(nee Marshall)

School of Architecture:

Miss L. McTavish - Office Assistant (salary \$2,088) Sept. 30, 1955

Office of the Registrar:

Mrs. M. R. Chapman - Clerk (salary \$2,304) Sept. 30, 1955

55-10-19  
University  
Extension  
Appoint-  
ments and  
Courses

(c) University Extension:

Appointments - Oct. 1 to June 30:

Miss B. R. Auditor	)	\$2,184 a year
Miss S. Gibson	) Secretarial	2,184 " "
Miss M. Tevens	) Stenographers	2,184 " "
Miss E. Zuber	)	2,080 " "

Evening Class - Evening Course in Business:

S. G. Triantis	- Economics	\$200
C. J. Slattery	- Marketing	200
D. D. Monieson	- Business Organization	200
F. N. Beard	- Accounting (a and b)	400
G. H. Ward	- Corporation Finance	200
W. C. Jones	- Psychology	200
R. A. F. Sutherland	- Mercantile Law	200
S. M. Tobin	- Human Problems of Administration	200
A. M. Heisey	- Production	200

55-10-20  
Appropri-  
ations

(d) Appropriations - additions and deductions:

Faculty of Arts:

An additional appropriation of \$800 for "Anthropology - Salaries"; and a deduction of \$800 from "History - Salaries".

An additional appropriation of \$900 for "East Asiatic Studies - Secretarial Assistance"; and a deduction of \$900 from "History - Salaries".

Food Chemistry:

An additional appropriation of \$650 for "Salaries".

Miscellaneous:

An additional appropriation of \$300 for "Classics - Salaries"; and a deduction of \$300 from "School of Graduate Studies - Visiting Lecturers".

An additional appropriation of \$1,000 for "Principal's Office, University College - Supplies"; and a deduction of \$1,000 from "Academic Alterations".

55-10-21  
Appoint-  
ments to  
Faculty  
Councils

(e) Appointments to Faculty Councils:

To the Council of the Faculty of Arts:

J. R. Coulter - Member  
B. N. Honeyford - Assessor

To the Council of the Royal Ontario Museum:

Professor T. F. McIlwraith  
Professor W. A. C. H. Dobson  
Professor G. B. Langford  
Professor J. R. Dymond



55-10-21  
Appoint-  
ments to  
Faculty  
Councils  
(Cont'd)

To the Council of the Faculty of Medicine:

Professor J. R. Dymond	)	Department of Zoology
Professor G. M. Neal	)	
Professor A. R. Gordon	)	Department of Chemistry
Professor F. R. Lorrigan	)	
Professor W. H. Watson	)	Department of Physics
Professor H. J. C. Ireton	)	
Professor E. A. Bott	-	Department of Psychology
Professor H. L. Humphreys	-	Department of French
Professor R. S. Knox	-	Department of English
Professor A. J. V. Lehmann	-	Department of Botany
Professor E. S. Carpenter	-	Department of Anthropology
Professor T. A. Goudge	-	Department of Philosophy
Professor Barker Fairley	-	Department of German
Professor D. C. Baillie	-	Department of Mathematics
Professor G. M. Craig	-	Department of History

To the Council of the Faculty of Dentistry:

Professor J. W. Graham	-	Department of Art & Archaeology
Professor J. C. Gray	-	Department of Surgery
Professor C. D. Rouillard	-	Department of French
Professor J. J. Rae	-	Department of Chemistry
Professor H. J. C. Ireton	)	Department of Physics
Professor J. C. Strijland	)	
Professor J. Campbell	-	Department of Physiology
Professor J. W. Graham	-	Department of Medicine
Professor J. C. Watt	)	Department of Anatomy
Professor J. W. A. Duckworth	)	
Professor W. J. R. Crosby	-	Department of Mathematics
Professor R. R. Langford	-	Department of Zoology
Professor G. H. W. Lucas	-	Department of Pharmacology
Professor F. E. L. Priestley	-	Department of English
Professor J. M. Fisher	-	Department of Biochemistry
Professor J. N. Emerson	-	Department of Anthropology

From the Board of Directors of the Royal College of Dental Surgeons:

Dr. D. W. Gullett  
Dr. R. P. Lowery  
Dr. R. J. Godfrey

To the Council of the Faculty of Household Science:

Professor H. J. C. Ireton	-	Department of Physics
Miss D. Forward	-	Department of Botany
Miss V. E. Engelbert	-	Department of Zoology
Mr. A. G. Brook	-	Department of Chemistry
Professor F. O. Wishart	-	Department of Hygiene and Preventive Medicine
Professor B. F. Crocker	-	Department of Biochemistry
Professor D. W. Clarke	-	Department of Physiology
Mr. M. F. Grapko	-	Department of Psychology
Miss R. I. Jenking	-	Department of English
Professor M. E. Wallace	-	Department of Political Economy

To the Council of the School of Graduate Studies:

The President	
Dean A. R. Gordon	- Department of Chemistry
Professor C. R. Myers	- Department of Psychology
Professor K. C. Fisher	- Department of Zoology
Professor T. F. McIlwraith	- Department of Anthropology
Professor P. H. Brieger	- Department of Art & Archaeology
Professor T. C. Graham	)
Professor A. W. Currie	) Institute of Business Administration
Professor S. G. Hennessey	)
Classics:	
Professor G. M. A. Grube	- Trinity College
Professor H. G. Robertson	- Victoria College
Professor J. R. O'Donnell	- St. Michael's College
Professor R. J. Getty	- University College

55-10-21  
Appoint-  
ments to  
Faculty  
Councils  
(Cont'd)

To the Council of the School of Graduate Studies (Cont'd):  
Professor W. A. C. H. Dobson - Department of East Asi-  
atic Studies

Dean A. C. Lewis ) Educational Theory  
Professor C. E. Phillips )

English:

Professor A.S.P. Woodhouse )  
Professor R. S. Knox ) University College  
Professor N. J. Endicott )  
Professor L. K. Shook - St. Michael's College  
Professor A. E. Barker - Trinity College  
Professor H. N. Frye - Victoria College

Germanic Languages and Literature:

Professor B. Fairley - University College  
Professor J. A. Surerus - Victoria College  
Professor C. Lewis - Trinity College

Professor D. G. Creighton )  
Professor J. B. Conacher )  
Professor B. Wilkinson ) History  
Professor R. M. Saunders )  
Professor G. W. Brown )

Dean C. A. Wright ) Law

Professor B. Laskin )  
Professor Bertha Bassam - Library Science

Dean Boyd Neel ) Music

Professor A. Walter  
Professor F. V. Winnett - Oriental Languages,  
University College

Philosophy:

Professor F. H. Anderson ) University College  
Professor T. A. Goudge )  
Professor R. F. McRae )  
Professor J. M. Kelly - St. Michael's College  
Professor J. A. Irving - Victoria College

Political Economy:

Professor V. W. Bladen Professor A. Brady  
Professor S. D. Clark Professor G. A. Elliott  
Professor B. S. Keirstead

Psychology:

Professor E. A. Bott Professor K. S. Bernhardt  
Professor W. Line Professor D. C. Williams  
Professor J. D. Ketchum Professor H.O. Steer

Romance Languages:

Principal F.C.A. Jeanneret ) University College  
Professor E. Goggio )  
Professor L. J. Bondy - St. Michael's College  
Professor W.H. Trethewey - Victoria College  
Professor G. Luckyj - Slavic Studies  
Professor C. E. Hendry )  
Professor J. S. Morgan ) Social Work  
Professor A. Rose )

#### Division II

Professor A. W. Ham - Anatomy  
Professor H. H. Madill - Architecture  
Professor A. M. Wynne )  
Professor C. S. Hanes ) Biochemistry  
Professor G. C. Butler )  
Professor H. B. Sifton )  
Professor D. L. Bailey ) Botany  
Professor G. H. Duff )  
Professor J. G. Breckenridge )  
Professor W. F. Graydon ) Chemical Engineering  
Professor W. H. Rapson )

55-10-21  
Appoint-  
ments to  
Faculty  
Councils  
(Cont'd)

To the Council of the School of Graduate Studies (Cont'd):

Chemistry:

Professor G. F. Wright  
Professor F. E. Beamish  
Professor F. E. W. Wetmore

Professor D. J. LeRoy  
Professor R. L. McIntosh

Professor D. F. Putnam  
Professor G. B. Langford  
Professor M. A. Fritz  
Professor E. W. Nuffield

- Geography  
)  
Geological Sciences  
)

Mathematics:

Professor W. J. Webber  
Professor G. deB. Robinson

Professor H. M. S. Coxeter  
Professor A. Robinson

Professor E. A. Allcut  
Professor G. R. Lord  
Professor J. A. Dauphinee  
Professor C. E. van Rooyen  
Professor G. H. W. Lucas

) Mechanical Engineering  
)  
- Pathological Chemistry  
- Pathology & Bacteriology  
- Pharmacology  
- Pharmacy

Dean F. N. Hughes  
Professor C. H. Best  
Professor R. E. Haist  
Professor J. A. Campbell

) Physiology  
)

Zoology:

Professor J. R. Dymond  
Professor L. Butler  
Professor A. L. Chute  
Professor A. J. Elliot  
Professor C. F. Morrison  
Professor G. N. Patterson  
Professor B. Etkin  
Dean R. G. Ellis

Professor E. H. Craigie  
Professor C. E. Atwood  
) Clinical Departments in  
) Medicine  
) Civil and Aeronautical  
) Engineering

Professor K. J. Paynter  
Professor K. B. Jackson  
Professor J. M. Ham  
Professor G. Sinclair  
Professor M. D. Smith  
Professor B. McLaren  
Dean J. W. B. Sisam  
Professor A. M. Fallis  
Professor E. W. McHenry  
Professor M. H. Brown  
Professor H. R. Rice  
Professor L. M. Pidgeon

) Dentistry  
)  
) Engineering Physics and  
) Electrical Engineering  
)  
) Food Chemistry and  
) Household Science  
- Forestry  
)  
) School of Hygiene  
) Mining Engineering and  
) Metallurgical Engineering

Physics and Astronomy:

Professor W. H. Watson  
Professor M. F. Crawford  
Professor J. T. Wilson

Professor J. F. Heard  
Professor H. J. C. Ireton  
Professor H. L. Welsh

Additional Nominations:

Dean M. St. A. Woodside  
Dean R. R. McLaughlin  
Dean J. A. MacFarlane  
Principal T. L. Jones

- Faculty of Arts  
- Faculty of Applied Science  
- Faculty of Medicine  
- Ontario Veterinary College,  
Guelph  
- Ontario Agricultural College,  
Guelph  
- Simcoe Hall  
- Trinity College  
- The Library  
-

Professor G. N. Ruhnke

Professor C. T. Bissell

Professor G. Edison

The Librarian

Principal J. D. MacLachlan

ON MOTION DULY MADE, SECONDED AND UNAN-

IMOUSLY CARRIED, other recommendations of the President were ap-  
proved as follows:-



55-10-22  
Council of  
Royal  
Ontario  
Museum

- (a) Appointments to the Council of the Royal Ontario Museum for 1955-56 as follows:-  
Professor T. F. McIlwraith  
Professor W. A. C. H. Dobson  
Professor G. B. Langford  
Professor J. R. Dymond

55-10-23  
Committee  
on  
Planning

- (b) Appointment to the Committee on Planning of Professor G. Stephenson, Head of the Division of Town and Regional Planning.

55-10-24  
Convoca-  
tion,  
Nov. 25,  
1955

The President informed the Board that at the Convocation to be held on November 25, 1955, honorary degrees would be conferred on the following:-

Professor Chester Martin	- D.Litt.
Professor F. M. Salter	- D.Litt.
Professor Lachlan Gilchrist	- D.Sc.
Professor H. G. Thode	- D.Sc.

55-10-25  
Registra-  
tion  
Report

There was presented a Second Report on Registration for the Session 1955-56 showing a total as of October 25, 1955, of 11,270 as compared with 10,881 at the same date last year.

55-10-26  
Benefaction  
of Dr. S.  
Samuel

The President informed the Board that he had received a letter dated August 25, 1955, from Dr. Sigmund Samuel offering to extend his present Canadiana Gallery to include an Exhibition Room in connection with the present Exhibition Room on the main floor, and a room in the basement, at a cost of <sup>up to</sup> \$200,000.00, payment to be made equally over the following three years, or sooner:- 1956, 1957 and 1958, without interest. The President stated that the Minister of Education had informed him that the Provincial Government was interested in enlarging the facilities of the Archives Building, and that the Cabinet was prepared to provide an additional floor to be built on top of the proposed addition to the Canadiana Building, the basis of maintenance to be arranged at a later date. The President expressed deep appreciation to Dr. Samuel for this munificent gift in addition to his many generous contributions for the welfare and progress of the University, and in accepting the offer on behalf of the

Board the Chairman extended to Dr. Samuel the Board's formal thanks.

55-10-27  
Hart  
House  
Orchestra  
and Lord's  
Day  
Alliance

The President informed the Board that the difficulties which had arisen in connection with objection by the Lord's Day Alliance to concerts planned by the Hart House Orchestra Associates had been satisfactorily settled, and that the programme will be carried out.

55-10-28  
Class and  
Labora-  
tory  
Loads

The President stated that consideration is being given to the two Pre-medical years at the University and whether they should be given in the Faculty of Medicine or the Faculty of Arts. He also informed the Board of the establishment by the Senate of a Committee to go into the whole question of class and laboratory loads and the time spent in formal instruction by students in various faculties.

55-10-29  
Increased  
Registra-  
tion in  
the  
1960's

The President informed the Board that at the next meeting of the Senate consideration would be given to the appointment of a Committee of the Senate on Increased Registration in the 1960's.

55-10-30  
Nuffield  
Founda-  
tion  
Grant to  
Art and  
Archae-  
ology

The President informed the Board of the grant by the Nuffield Foundation, totalling £2,875 to assist the University of Toronto in developing, in its Department of Art and Archaeology, an academic centre for studies in the history of mediaeval art. It is understood that the grant would be applied to the extension of the Department's collection of reproductions of illuminated manuscripts of the thirteenth century in England and France and to the preparation of this collection for publication. As it was not possible to take the money out of the country, it has been used by Professors Brieger and Vickers in England and in France for fares, subsistence, cost of photographs, etc.

55-10-31  
Regis-  
trar's  
Office -  
Reorgan-  
ization

The Board was informed of a proposed re-organization in the Registrar's Office and that the President is proceeding with the matter, in order that the service of that office to members of the University and to the public will be improved.

ON MOTION DULY MADE, SECONDED AND  
UNANIMOUSLY CARRIED, the following administrative matters were  
approved:-

55-10-32  
Resigna-  
tion

(a) Resignation:

Banting and Best Department of Medical Research:

Mrs. Dorothy Shepherd - Laboratory Assistant (salary  
\$2,100) Sept.30,1955

55-10-33  
Appropri-  
ations

(b) Appropriations - additions and deductions:

Best Institute:

An additional appropriation of \$2,000 for "Operation  
of air-conditioning Equipment".

Banting Institute:

An additional appropriation of \$1,000 for "Renovation  
of Room 222"; and a deduction of \$1,000 from the  
"Canadian Cancer Society (Ontario Division) Grant".

Falconer Hall:

An additional appropriation of \$580 for "Salaries -  
Caretaker".

Sir Daniel Wilson Residence:

An additional appropriation of \$1,230 for "Combined  
Charges - Salaries".

University of Toronto Residence for Men:

An additional appropriation of \$1,230 for "Salaries".

55-10-34  
Audited  
Financial  
Statements

(c) Audited Financial Statements of the following for the year  
ended June 30, 1955:

1. Women's Athletic Association
2. Students' Administrative Council
3. Ontario College of Education

55-10-35  
Donations

Donations were presented as follows,

and ON MOTION DULY MADE, SECONDED AND UNANIMOUSLY CARRIED were  
gratefully accepted:-

From -

Mr. M. W. McCutcheon, Q.C., the sum of \$5,000 received to  
establish in the University of Toronto Schools a scholar-  
ship in memory of his brother, Surgeon Lieut. Commander  
Jared Vining McCutcheon. The scholarship is to be of the  
value of \$250 per annum, and is to be first awarded in  
1956. Mr. McCutcheon has offered to make up the differ-  
ence, if any, each year between the amount of interest  
earned by the capital fund of \$5,000 and the \$250 needed,  
and has stated he wishes at any time to be able to in-  
crease the capital endowment to the full amount required  
to yield \$250 per annum. The award is to be made to that  
student enrolled in Grade XIII in U.T.S. who, at the  
Upper School examinations in June, obtains the highest  
aggregate of his nine best papers, and who is accepted  
for enrolment in the Faculty of Medicine in the Univer-  
sity of Toronto in September immediately following the  
examination achievement.

Mrs. Pearl Rubinooff, the sum of \$3,000 received to estab-  
lish a bursary for a student in the first Medical Year,  
the first award to be made in the autumn of 1956.



55-10-35  
Donations  
(Cont'd)

From -

The Muscular Dystrophy Association of Canada, the sum of \$700 received, representing the first quarterly instalment of a research grant under the direction of Dr. J. W. Scott in the total amount of \$2,800, for the academic year 1955-56.

Children's Aid Society of Brant, the sum of \$500 received, representing the first half of a training grant of \$1,000 to be awarded to a second year student in the School of Social Work. The grant has been awarded to Miss Marion Taylor.

Mr. Abraham Bergson, an offer received to donate a scholarship of \$200 to be awarded annually in the Faculty of Pharmacy, the first award to be made in 1956 to a student in Grade XIII in Earl Haig Collegiate Institute who enrolls in the first year of the Faculty of Pharmacy and has achieved at least 2nd class standing at the annual Grade XIII examinations of the Province of Ontario.

Mrs. W. P. Hayhurst, the sum of \$300 received for a bursary to be awarded to a student in University College who could not otherwise continue her university course.

Lord Nelson Chapter; I.O.D.E., the sum of \$200 received for a bursary awarded by it to Mr. Eric Vivian Jackson, a second year student in University College.

The following donors, the sum of \$600 received for loans or bursaries to be awarded to students in the School of Physical and Health Education who require financial assistance:-

Griffith Laboratories Limited	\$200.00	
Mr. R. J. Telford	250.00	
Mr. Reginald Doubt	150.00	\$600.00

Department of Public Welfare, Province of Ontario, the sum of \$10,000 received for training grants and bursaries to assist students attending the School of Social Work in 1955-56.

Canadian Industries (1954) Limited, the sum of \$7,000 received, being the second of five payments towards the salary of Professor J. C. Strijland of the Department of Physics. This payment covers the academic year 1955-56, and makes a total of \$14,000 received to date on the total grant of \$35,000.

Estate of Leah May Samuel, the sum of \$6,888.74 received, representing the balance of revenue on hand in the Estate as at September 30, 1955, to be credited to the Royal Ontario Museum and/or The Canadiana Gallery.

Geological Survey of Canada, the sum of \$5,392.00 received to support a research project entitled "Geological Age Determinations" under the direction of Dr. J. T. Wilson of the Department of Physics, for the period ending March 31, 1956.

Connaught Medical Research Laboratories, the sum of \$5,000 received for such purposes of medical research in the Charles H. Best Institute as may be deemed desirable by the President and the Board.

General Motors, the sum of \$4,200 received for their Canadian College Scholarships as follows:-

Scholarship Winner	Amount of Scholarship	Grant-in-aid to the University	Total
P. E. Bentz	\$ 600.00	\$ 500.00	
W. G. Goldthorpe	600.00	500.00	
Miss D. Vidinsh	1,500.00	500.00	
	\$2,700.00	\$1,500.00	\$4,200.00

Canadian Legion of the British Empire Service League, the sum of \$3,000 received to cover 10 scholarships awarded by the Legion of the value of \$300 each for the Session 1955-56.

Medical Alumni Association, the sum of \$2,775.00 received to cover the following:-

7 scholarships of \$300 each \$2,100.00

An addition to the amount provided by the University of Toronto Alumni

Association through the Alumni Fund 675.00 \$2,775.00

The scholarships in the 2 premedical years were increased from \$200 each to \$300 each.

55-10-35  
Donations  
(Cont'd)

From -

Mr. Frank D. Lowidt, the sum of \$2,500 received, representing a third instalment of a similar amount, or a total of \$7,500 for a bursary fund for a needy student in Household Science. National Cancer Institute of Canada, the sum of \$2,200 received for the grant under Dr. W. G. B. Casselman, as follows:-  
Balance of grant for 1955-56 \$1,800.00

Supplementary grant for equipment  
for 1955-56 400.00 \$2,200

Ford Motor Company of Canada Limited, the sum of \$1,500.00 received, representing a contribution to the University in payment of its obligation to pay \$500 a year for winners under the Scholarship programme, of whom there are three at the University in 1955-56.

Canadian Lumbermen's Association, the sum of \$1,250 received to cover the award of their Timber Research Fellowship in the Faculty of Forestry, payable to the recipient in 1955-56.

Estate of the late Mrs. Hannah Franckel, the sum of \$1,000 received, representing the bequest of \$1,000 under her Will to found in the Faculty of Medicine a scholarship as a memorial to Moise Franckel and Hannah Franckel.

Falconbridge Nickel Mines Limited, the sum of \$646.00 received to cover the installation of power and other services required in the use of the 40 kilowatt Ajax-Northrup Induction Furnace loaned to the Department of Chemistry, to be used by Professor F. E. Beamish in connection with his research on platinum metals.

The Associates of the University of Toronto, Inc., the sum of \$600 (U.S.funds) received to carry the Dr. Mendel Nevin Fellowship in Dental Anaesthesia to the end of December 1955.

Alexander E. MacDonald Foundation, the sum of \$594.52 received, being income as follows on the fund which was set up by Dr. MacDonald:-

Net income accrued to Jan. 1, 1955 \$142.12  
Net income accrued to Sept. 1, 1955 452.40 \$594.52

This sum has been added to the Ophthalmic Library Fund already established by Dr. MacDonald, to be used for the purchase of books for the Ophthalmic Library, as the Director of the Banting and Best Department of Medical Research and the Head of the Department of Ophthalmology may from time to time determine.

Mr. C. F. W. Burns, the sum of \$500 received to cover the awards of the George McCullagh Memorial Scholarships in Philosophy which are payable in 1955-56.

Mr. Arthur Caplan, the sum of \$350 received to cover his scholarship payable in University College in 1955-56.

A. M. Orpen Charitable Foundation Inc., the sum of \$250 received for the Fred Orpen Award payable to Miss J. Chambers in 1955-56.

Bloor District Business Men's Association, the sum of \$250 received to cover the award made by it to Mr. John Ezyk which is payable in 1955-56.

Margaret Eaton Alumnae Association, the sum of \$200 received to cover the first award of their scholarship which is payable in 1955-56.

Miss Ethel Fleming, the sum of \$225 received to cover the Mae Fleming Memorial Bursary in the School of Social Work, payable in 1955-56.

Toronto Elevators Limited, the sum of \$200 received as a donation to the project on "The Round Table on the Impact of Industrial Technology on Human Well-being in Canada" which is to be held in the School of Social Work annually for 3 years commencing in October 1956.

55-10-35  
Donations  
(Cont'd)

From -

Rho Pi Phi Fraternity, Nu Chapter, an offer received to establish an annual bursary of \$200 to a graduate of an Ontario Secondary School entering the Faculty of Pharmacy, the first award to be made in 1956.

Dr. A. M. Hord, the sum of \$100 received to cover the award of the Prosthodontia Second Year Prize of \$50 per annum payable in 1955-56 and 1956-57 in the Faculty of Dentistry.

Mrs. H. J. Cody, the sum of \$3.87 received, being the additional amount required for the payment of the Maurice Cody Memorial Prizes - U.T.S., in 1955-56.

School of Social Work Alumni Association, notification received that it has placed its Scholarship on an annual basis rather than on a year-to-year basis as formerly.

Toronto Brick Company, an offer received to increase the amount of their Prizes in the School of Architecture from a total of \$100 per annum to a total of \$400 per annum, effective immediately.

Toronto Lodge No. 836, B'nai B'rith, an offer received to donate \$350 to cover its Scholarships payable in 1955-56, two of \$125 each in University College, and one of \$100 in the Faculty of Medicine.

Various donors, the following amounts received:-

\$ 13.00 - Psychiatry Advancement Fund in memory of William Cole

130.00 - H. M. Cassidy Memorial Research Fund, bringing the total to \$88,828.00.

20.00 - Ernest Dale Memorial Fund, bringing the total to \$1,463.95

100.00 - University College Alumni, Alumnae Giving Fund, for the Sir Daniel Wilson Bursary.

1,520.00 - University of Toronto Dental Research Fund, including \$500 from M. W. McCutcheon, Q.C., bringing the total to \$130,271.16.

55-10-36  
Agreement  
for  
Fisheries  
Research  
Project

ON MOTION DULY MADE, SECONDED AND UNANIM-

OUSLY CARRIED, the Board approved of an agreement between the

Minister of Fisheries and the University for a research project to

be undertaken by the Department of Zoology for the Fisheries Research Board of Canada.

55-10-37  
Varsity  
Appeal  
and City  
of  
Toronto  
grant

The Board was informed of the receipt of the sum of \$200,000.00 from the Corporation of the City of Toronto, representing the final payment on account of the building grant of \$2,000,000.00 made by the City.

The President stated that there remains only a balance of \$31,580 of unpaid subscriptions to the Varsity Appeal.



55-10-38  
Pleasure  
at the  
Presi-  
dent's  
recovery

The Chairman, on behalf of the  
Board, expressed pleasure at the President's recovery from his  
recent illness.

The meeting adjourned at 6 p. m.

*Indeped<sup>ch</sup>  
m. B.*

Minutes confirmed.

November 24<sup>th</sup> 1955

*E. Higgins*

Secretary

*L. Z. H. H.*  
Chairman

Minutes of the meeting of the Board of Governors held in the Board Room, Simcoe Hall, on Thursday, November 24th, 1955, at 4 p. m.

Present -

The Chairman (Colonel Phillips)	Dr. Johnson
The President	Mr. Matthews
The Chancellor	Dr. Tory
Dr. Sullivan	Mr. Osbourne
Mr. Urquhart	Dr. Ketchum
Mr. Kelly	Mr. Burns
Hon. Mr. Justice Mackay	Dr. Samuel
Mr. Turner	
Mr. Bryce	Mr. F. R. Stone, Vice-President (Administration)
	Mr. C. E. Higginbottom, Secretary

Dr. Bissell, Vice-President, in attendance

55-11-1  
Minutes  
confirmed

The minutes of the previous meeting, a résumé of which had previously been mailed to each member of the Board, were presented, and -

On motion of Dr. Tory,  
Seconded by Dr. Sullivan,  
And unanimously carried,

were confirmed.

55-11-2  
Leaves of  
Absence

ON MOTION DULY MADE, SECONDED AND UNANIMOUSLY CARRIED, leave was granted to the following members of the Board absent from the previous meeting:-

Mr. Borden	Dr. Johnson
Hon. Dr. Bruce	Rt. Hon. Vincent Massey
Mr. Dalgleish	Mr. Matthews
Mr. Duncan	Mr. Osbourne
Mr. Gordon	Mr. Urquhart

55-11-3  
Property  
Committee  
Report

Report Number 271 of the Property Committee was presented as follows:-

55-11-3  
Property  
Committee  
Report  
(Cont'd)

"To the Board of Governors,  
University of Toronto.

Gentlemen:-

Your Committee reports that it held a meeting at the University Club on Wednesday, November 9th, 1955, at 1 p.m., at which the following were present:-

Mr. O. D. Vaughan  
(in the Chair)  
Colonel W. E. Phillips  
The President  
The Chancellor  
Mr. Arthur Kelly  
Mr. W. A. Osbourne

Mr. F. R. Stone, Vice-  
President (Administration)  
Mr. C. E. Higginbottom,  
Secretary  
  
Mr. A. D. LePan,  
Superintendent

#### 1. Report of previous meeting

The report of the previous meeting held on April 25th, 1955, which had been submitted to and approved by the Board on April 28th, was presented and -

Upon motion of Colonel Phillips,  
Seconded by Mr. Kelly,  
was confirmed.

#### 2. Women's Athletic Building

Your Committee considered the colour sketches of the proposed Women's Athletic Building which had been presented to the Board at its meeting held on September 29th, 1955, and deferred to a later date. The Committee discussed at length the perspective from Queen's Park Crescent as it appeared in the proposed plans, particularly the appearance of the exposed steel work.

Colonel Phillips stated that while the proposed plans of the interior of the building appeared satisfactory, it should be erected to present an attractive exterior as the University had a responsibility in this respect. It was suggested that the whole general appearance might be changed to conform more to traditional architecture, such as Georgian design, with a suitable facade, and providing a suitably landscaped area adjoining the Royal Ontario Museum.

Your Committee realized that additional expense to the University would be involved in the preparation of revised plans and -

Upon motion of Colonel Phillips,  
Seconded by Mr. Osbourne,  
requested the Chairman of the Property Committee, Mr. O.D. Vaughan, to ask the Architects to prepare revised plans embodying the suggestions referred to above.

#### 3. Dental Building

There were presented to your Committee draft plans of the proposed Dental Building, with the facade on Elm Street facing the Hospital for Sick Children. The President stated that these plans had been prepared by Messrs. Allward & Gouinlock, and that he hoped it would be possible to make provision for accommodation for the Ontario Dental Association, the Royal College of Dental Surgeons and the Dental Alumni Association, and to include an auditorium.

It was estimated that the total cost of expropriation of the property, including both areas, would be approximately \$1,200,000.00, and the cost of the building approximately \$3,100,000.00, which together with equipment, etc., would amount to approximately \$5,000,000.00. It was reported that \$2,000,000.00 of this sum has already been received from the Provincial Government, which has also undertaken to provide additional amounts, matching Federal Government contributions dollar for dollar up to the total amount required. It was hoped that the Federal Government would be prepared to assist in the project on this basis.



55-11-3  
Property  
Committee  
Report  
(Cont'd)

Your Committee is not yet in a position to make any definite recommendation in connection with the proposed building.

The meeting adjourned at 3 p. m.

All of which is respectfully submitted.

(Sgd) O. D. Vaughan  
Chairman of Committee

(Sgd) C. E. Higginbottom  
Secretary"

On motion of Mr. Vaughan,  
Seconded by Mr. Bryce,  
And unanimously carried,

Property Committee Report Number 271 was adopted with the exception of the following change in the wording of Clause 3 - Dental Building, first paragraph:-

The sentence reading -

"The President stated that these plans had been prepared by Messrs. Allward & Gouinlock, and he hoped it would be possible to make provision for accommodation for the Ontario Dental Association, the Royal College of Dental Surgeons and the Dental Alumni Association, and to include an auditorium"

To be changed to -

"The President stated that these plans had been prepared by Messrs. Allward & Gouinlock, and that it is hoped to include an auditorium in the new building".

55-11-4  
Funds for  
Current  
Oper-  
ations  
of  
Connaught  
Labora-  
tories

The Chairman informed the Board that the dimensions of the programme for production of Salk vaccine for poliomyelitis were such that it would be necessary to establish a line of bank credit of from \$1,500,000.00 to \$2,000,000.00 in order to provide funds for current operations of the Connaught Medical Research Laboratories. In accordance with the requirements of the University Act, whereby approval of the Lieutenant-Governor in Council must be obtained, the Chairman stated that he had obtained assurance of the Provincial Government's willingness to approve such borrowing.

On motion of Mr. Kelly,  
Seconded by Mr. Osbourne,  
And unanimously carried,

It was resolved that the Board approve application to the Lieutenant-Governor in Council for authority to borrow up to \$2,000,000.00 from the Canadian Bank of Commerce under a revolving line of credit, to meet the current working capital requirements of Connaught Medical Research Laboratories.

And it was further resolved that the Chairman be authorized to negotiate with the Canadian Bank of Commerce for a revolving line of

55-11-4  
Funds for  
Connaught  
Labora-  
tories

credit of up to \$2,000,000.00 to meet the current working capital requirements of the Connaught Medical Research Laboratories.

55-11-5  
Royal  
Ontario  
Museum -  
Long  
Term  
Building  
Plan

The Chairman stated that provision should be made for a long term building plan in connection with the Royal Ontario Museum. The Chairman of the Museum Board, Mr. Harold M. Turner, proposed that an Architect be appointed and requested to prepare some form of a proposed plan for expansion of the Museum, and suggested that the Property Committee might give consideration to the matter.

On motion of Mr. Turner,  
Seconded by Mr. Urquhart,  
And unanimously carried,

the Board adopted Mr. Turner's recommendation that the Property Committee be requested to consider a re-arrangement of the present facilities at the Museum and the appointment of an Architect for proposed alterations and expansion.

55-11-6  
Auditors'  
Report  
on  
Financial  
Statements  
1954-55

There was presented the Auditors' Report to the Chairman on the Financial Statements of the University for the year ended June 30, 1955, and the members were requested to take copies of the report with them and bring up at the next meeting any questions arising therefrom.

55-11-7  
Letter of  
thanks  
from Mrs.  
Graham  
Campbell

A letter of thanks and appreciation was presented from Mrs. Graham Campbell for the Board's expression of sympathy on the death of Mr. Campbell, former Superintendent of the University.

55-11-8  
Revisions  
to  
Pension  
Plan

The Chairman stated that he was desirous of finalizing certain revisions to the Pension Plan in order that the President would be in a position to inform the members of the academic staff as soon as possible of the changes in this connection. The Vice-President (Administration), Mr. Stone, explained that the one feature of the plan still under discussion was the 5-year notice period required in connection with the election of

55-11-8 optional forms of pension benefit.  
 Revisions to Pension Plan  
 (Cont'd)

On motion of Mr. Matthews,  
 Seconded by Mr. Bryce,  
 And unanimously carried,

the Board approved in principle the plan as now proposed and authorized the Chairman and the President to finalize the same, and requested Mr. Stone to make an effort to have the matter completed in two weeks' time.

ON MOTION DULY MADE, SECONDED AND UNANIMOUSLY  
 CARRIED, recommendations of the President were approved as follows:-

55-11-9  
 Appoint-  
 ments

(a) Appointments - 1955-56:

Faculty of Arts:

Anthropology:

Assistants:

R. C. Dailey	\$400	J. D. Ferguson	\$400
W. A. Kenyon	400	W. J. Morris	400
J. Shah		- Research Associate in Chemistry, Oct. 27. 1955 to Oct. 26, 1956	without salary

English:

A. Phelps

- Instructor do.

Readers:

J. H. Bell	\$250	D. Chapin	\$125
Miss E. Glen	250	I. Hamilton	300
Miss E. Harper	300	Miss S. Marcus	400
Mrs. J. Seaton	400	E. Yeomans	300
J. T. Yamada		- Teaching Fellow in Mathematics, Nov. 14 to May 15	\$400

Physics:

R. M. Farquhar	- Lecturer	\$4,500
R. G. Agarwal	- Demonstrator, Nov. 21 to May 31	700
W. J. D. Dinniwell	- Assistant	425

Political Economy:

W. E. Mann	- Instructor	without salary
Miss M. M. Burke	} Assistants	\$300
H. H. Postner		450
Mrs. G. Black	- Secretarial Assistant, from Oct. 31, 1955	\$2,244 a year
	- Lecturer in Slavic Studies	\$3,300

G. von Berner

Faculty of Medicine:

C. G. Hunter

	- Associate Professor in Banting and Best Medical Research, Nov. 1 to June 30	\$8,000 a year
R. J. Rossiter	- Honorary Lecturer in Biochemistry - without salary	

G. A. Henry

- Associate in Otolaryngology, from July 1, 1955 \$200 a year

Mrs. K. M. Rutherford

- Secretary in Psychiatry (Mental Health) Nov. 10 to Mar. 31 \$2,040 a year

Surgery:

I. P. Todd	- Clinical Assistant	without salary
Mrs. M. Teglassy	- Secretary, from Nov. 1, 1955	\$2,688 a year

Mrs. O. M. Dickinson

- Laboratory Technician in Therapeutics, Nov. 14 to June 30 \$2,070 a year



55-11-9  
Appoint-  
ments  
(Cont'd)

Faculty of Applied Science and Engineering:

A. B. Freeman - Demonstrator in Chemical Engineer-  
ing, Nov. 14 to Mar. 31 \$1,370

Civil Engineering:

Demonstrators:

Y.-T. Huang ) Oct. 3 to Apr. 7 \$250  
C. Chang ) 250  
K. Meipoom ) Sept. 19 to Apr. 7 250  
D. Tarlton ) 300  
R. F. Comstock - Assistant Professor, from Jan. 1,  
1956 \$5,400 a year

Engineering Drawing:

D. F. Clapp - Instructor, Oct. 1 to Apr. 30 \$400  
S. D. Baxter ) 350  
J. D. Hiscocks ) Readers, Oct. 1 to Mar. 31 450  
J. R. Stevens )

Metallurgical Engineering:

Special Lecturers:

G. F. Bolling - \$300 C. Elbaum 375  
J. W. Rutter - Sept. 1 to Dec. 31 375

Faculty of Household Science:

Miss J. G. Simons - Secretary in Household Science,  
from Nov. 1, 1955 \$2,460 a year

Faculty of Forestry:

J. W. B. Sisam - Dean, from Jan. 1, 1956 - \$14,000  
a year, with expense allowance of  
\$1,200 a year

School of Architecture:

R. J. K. Barker ) Associate Professors \$6,500 a year  
J. A. Murray ) 6,500 a year  
E. Hardy - Lecturer in the Division of Town and  
Regional Planning, Oct. 1 to May  
15 \$1,200

Faculty of Dentistry:

A. L. Posen - Associate, from July 1, 1955 \$1,355  
a year  
J. A. Chalmers - Clinical Instructor, Aug. 15, 1955  
to June 15, 1956 \$3,945  
Miss M. M. Herrgott - Secretary-Stenographer in Faculty  
Clinic Office, Oct. 31 to June  
30 \$196.80 a month  
Mrs. J. R. Daniel - Stenographer in Faculty Office,  
Nov. 7 to June 30 \$2,200 a year

School of Social Work:

Mrs. I. R. Mohr - Assistant Librarian, from Nov. 1,  
1955 \$2,088 a year

School of Hygiene:

G. H. Beaton - Assistant Professor in Public  
Health Nutrition, from Dec. 1,  
1955 \$5,000 a year  
W. Petschke - Technician in Physiological Hygiene  
(Public Health), Oct. 1 to Mar.  
31 \$2,200 a year

Institute of Child Study:

C. V. Mulligan - Medical Consultant \$500  
R. H. Johnson ) 300  
R. G. N. Laidlaw ) Research Assistants 300  
Mrs. H. McNeill ) 360

Institute of Business Administration:

E. M. Ballon - Special Lecturer \$1,000  
C. G. Bullis ) Assistants, Evening Classes 550  
L. D. Lundy ) Oct. 1 to Mar. 31 300  
P. J. Dalton ) 300  
M. S. Moyer ) Assistants, Oct. 1 to Mar. 31 450  
G. W. Torrance ) 250

55-11-9  
Appoint-  
ments  
(Cont'd)

University Library:

D. W. Foley	- Assistant Chief Librarian, from Nov. 21, 1955	\$5,300 a year
Miss B. B. Byers	- Librarian, Nov. 14 to June 30	\$2,820 a year
Miss A. Bruce	) Library Assistants,	1,944 " "
Miss D. Livingstone	) Dec. 1 to June 30	1,944 " "

55-11-10  
Resigna-  
tions

(b) Resignations:

Faculty of Arts:

J. Abramowich	- Teaching Fellow in Mathematics (salary \$600)	Nov. 8, 1955
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Faculty of Medicine:

Miss E. Stagg	- Technical Assistant in Pathology (salary \$2,100)	Nov. 14, 1955
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Ontario College of Education:

Mrs. F. C. Crandall	- Clerical Assistant in Library School, (salary \$2,600)	Oct. 31, 1955
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Faculty of Dentistry:

Mrs. J. Bryson	- Stenographer (salary \$2,320)	Nov. 5, 1955
Miss M. McGlynn	- Stenographer (salary \$196.80 a month)	Oct. 31, 1955

School of Social Work:

Mrs. B. Geerkens	- Assistant Librarian (salary \$2,088)	Oct. 31, 1955
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University Library:

Mrs. J. Haynes	- Assistant (salary \$1,944)	Nov. 30, 1955
Miss F. Pyne	- do. (salary \$1,968)	Dec. 3, 1955
Miss J. MacBeth	- Librarian (salary \$2,760)	Nov. 15, 1955
Mrs. S. Smith	- do. (salary \$2,820)	Nov. 30, 1955

Department of University Extension:

W. A. Bryce	- Associate Director in charge of the Division of Public Safety (salary \$6,500)	Dec. 31, 1955
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55-11-11 (c) University Extension Courses:

University  
Extension  
Courses

Evening Tutorial Classes:

D. A. MacRae	- Among the Stars	\$200
E. S. Carpenter	- Anthropology	200
J. M. Elson	- Authorship	200
R. L. McDougall	- Canadian Literature	200
G. Von Berner	- Chess	200
J. T. Saywell	) Contemporary History - 1 lecture	20
J. C. Cairns	)	20
H. I. Nelson	) Contemporary History - 2 lectures	40
M. Zaslow	)	40
G. M. Craig	)	20
G. W. Brown	) Contemporary History - 1 lecture	20
R. A. Spencer	)	20
P. C. T. White	)	20
E. P. Newfeld	- Economics I	200
S. Campbell	- English Composition, Elementary "B"	180
C. S. Gulston	- English Composition, Elementary "A"	200
E. F. Kingston	- English Composition (Advanced)	200
W. K. Gray	)	200
A. M. Dixon	) English for New Canadians	200
E. A. Christoffer	)	200
Miss F. A. Smith	- English - The Contemporary Novel	200
Miss M. Macdonald	- French IA - \$200	
	- French IB - 180	380
D. P. de Montmollin	- French II	200
Miss I. Balthazard	- French III	200
Miss G. M. Jacquemin	- French IV	200

55-11-12  
University  
Extension  
Courses  
(Cont'd)

# Evening Tutorial Classes (Cont'd):

H. N. Milnes	- German I	\$200
Miss L. Hofrichter	- German II	180
R. M. H. Shepherd	) The Legacy of Greece	20
G. M. A. Grube	)	80
W. P. Wallace	)	100
W. D. Tucker	- Home Furnishing	200
Miss M. Castle	- Home Gardening, Director and 1 lecture, First Term	70
Home Gardening, 1 lecture:		
J. Redman	\$ 20	Miss M. Dove 20
J. A. Floyd	20	Mrs. J. R. M. Wilson 20
H. R. Miller	20	Miss H. M. Kippax 20
Miss V. Holdsworth	20	R. M. Collins 20
J. C. Taylor	- Home Gardening, 2 lectures	40
J. Boyd	- Human Relations - \$200	
	Private Secretaries & Administrative Assistants (2 lectures)	- 40 240
Miss A. Fleming	- Interior Decoration	200
R. Gill	- Introduction to Play Production	200
J. A. Molinaro	- Italian IA	200
M. W. Ukas	- Italian IB & Italian II	400
J. H. Sinicropi	- Italian IC	180
W. Hicks	- Journalism	200
Mrs. M. Zieman	- Magazine Writing (2 classes)	400
F. J. Horwood	- Music Appreciation (2 classes)	400
E. Vinci	- The Literature of Music	200
G. Brough	- The Literature of Music, Pianist for Class	100
E. L. Fackenheim	- Philosophy	200
Mrs. D. C. Brown	- Piano Classes for Adult Beginners, 4 classes - First Term	500
G. H. Agnew	- Psychology - Introductory "A"	200
N. C. Fletcher	- Psychology - Introductory "B"	200
V. Cervinka	- Psychology - Social	200
The Reading Institute	- Reading Improvement (2 classes) Instalment - First Term	\$500 1000
Mrs. G. Graf	- Rhythmical Exercises for Women (3 classes-9 weeks)	320
J. A. Irving	- Social and Political Ideals of Today	200
J. Cano	- Spanish IA	200
T. L. C. Dawson	- Spanish IB	200
P. Fox	- Spanish II	200
Mrs. F. A. Brook	- Art of Speech, 2 courses	400
Mrs. E. W. Tugman	- Development of Self Expression "A"	200
Miss N. Vincent	- Development of Self Expression "B"	180
E. A. McCann	- Effective Speaking "A" - \$200 Course for Private Sec- retaries & Administra- tive Assistants (4 lectures)	- 80 280
J. E. Laughlin	- Effective Speaking "B"	200
J. H. Pepper	- Effective Speaking "C"	200
O. Jackson	- Effective Speaking "D"	180
C. Gunning	- Writing for Broadcast Course - Director - First Term	- \$100
	5 lectures - First Term	- 100 200



55-11-11  
University  
Extension  
Courses  
(Cont'd)

Evening Tutorial Classes (Cont'd):

Miss C. McIver	)	Writing for Broadcast	\$ 40
D. Macdonald	)	2 lectures	40
T. Benson	-	Writing for Broadcast	
		1 lecture	20
F. C. A. Jeanneret	)		35
R. D. C. Finch	)	La Comedie Francaise	35
R. S. Gill	)		35
Miss R. Cavalho	)		20
Miss B. Oliphant	)		20
Mrs. T. M. Mayhew	)		10
Miss G. Lloyd	)		20
Mrs. W. G. Kent	)	Appreciation of Ballet Art	20
Miss V. Peene	)		20
Mrs. M. Clare	)		20
Mrs. H. E. Ransom	)		20
Miss J. Botterell	)		20
J. A. McIntyre	-	Course for Private Secretaries & Administrative Assistants, 2 lectures	40
G. F. Bain	-	Course for Private Secretaries & Administrative Assistants, 3 lectures	60
Industrial Hygiene:			
Miss M. B. Millman	\$60	Miss M. MacLachlan	60
Miss M. Tressider	75	S. K. Jaffary	35
R. C. Joyner	15	R. B. Sutherland	15
F. M. R. Bulmer	15	R. G. Elson	15
Miss M. I. Hardy	15	W. H. Bishop	15
Miss S. Wallace	15		
Know Your Museum:			
T. G. H. Drake	20	V. B. Meen	20
Miss H. Bush	20	F. St. G. Spendlove	20
S. J. Gooding	20	J. S. Wilkinson	20
C. M. Fee	20		
G. Brett	-	Know Your Museum	- \$20
		Feminine Fancies Through the Ages	- 20 40
		Feminine Fancies Through the Ages	80
Miss E. Martin	)		40
Mrs. K. B. Brett	)		30
Mrs. M. Dickens	)		30
J. W. L. Doust	)	Growth & Development of the Human Organism	30
E. J. Rosen	)		30
Growth & Development of the Human Organism:			
J. W. L. Doust	-	Mental Hygiene & the Child	30
E. J. Rosen	-	Behaviour Deviations in Children	30
Mrs. M. Dickens	-	Applications of the Developmental Concept in the Children's Aid Society	30

55-11-12 (d) Appropriations - Additions and Deductions:

Appropriations

Faculty of Arts:

An additional appropriation of \$400 for "Mathematics - Salaries";  
and a deduction of \$400 from "History - Salaries".

Faculty of Forestry:

An additional appropriation of \$1,500 for "Salaries".

An additional appropriation of \$400 for "Expense Allowance of the  
Dean".

Faculty of Law:

An additional appropriation of \$2,800 for "Salaries".

An additional appropriation of \$1,700 for "Supplies".

55-11-13  
Statutes  
of  
Senate

(e) Statutes of Senate:

- Nos. 2382 - respecting the Canada Bread Company Limited Fellowship  
2383 - respecting the C-I-L Fellowships  
2384 - respecting the Margaret Eaton Scholarships and the Emma Scott Nasmith Scholarship  
2385 - respecting the William T. Jackman Scholarship  
2386 - respecting the J. M. Greene Music Company Scholarship  
2387 - respecting the R. Teslia Scholarship

55-11-14  
Registration  
Report

There was presented a Third Report on Registration for the Session 1955-56 showing a total as of November 22nd, 1955, of 11,610 as compared with 11,059 at the same date last year.

55-11-15  
Fund provided by Ontario Division of the Canadian Cancer Society

ON MOTION DULY MADE, SECONDED AND UNANIMOUSLY CARRIED, the Board approved of a recommendation of the President that the following grants be authorized from the special fund of \$15,000 provided by the Ontario Division of the Canadian Cancer Society:-

\$ 670.00 - for the purchase of a Microtome for use by Dr. W. G. B. Casselman, Department of Physiology, for research investigations in his laboratory.

1,800.00 - for Dr. John Hamilton, Professor of Pathology, to pursue certain new work in relation to tumours of the pituitary gland, this amount to be divided as follows:-

Salaries:	
1 part-time technician at \$50 a month	\$ 600
Equipment:	
1 Leitz binocular research Microscope	1,000
Supplies:	
Stains, chemicals, glassware, photographic supplies	200
	<u>\$1,800</u>

55-11-16  
Estate of Henry Richard Astridge

The President reviewed the question of the University entering into an agreement with the executors of the Henry Richard Astridge Estate, which had previously been presented to the Board through the Press Committee. The Will of the deceased directed that -

the residue of his estate should be used for the promulgation of two books, entitled "A Light Shining in Dark Places" and "Revelation Revealed".

The executors were informed in June 1955 that if the Courts so approved the University would be prepared to enter into an agreement in connection with the books,

55-11-16  
Estate of  
Henry  
Richard  
Astridge

but that it was the opinion of the University that the matter should be submitted to and decided by the Court without any reference being made to the University. The executors replied that they considered it impossible for them to submit the matter to the Court without any reference being made to the University. The President informed the Board that he had instructed the University Solicitor to advise the executors that if the Court approves of the proposal of the executors to enter into an agreement with the University for the use of the residue of this estate along the general lines of our letter of June, 1955, the University will enter into such an agreement.

ON MOTION DULY MADE, SECONDED AND UNANIMOUSLY CARRIED, the Board authorized the execution of the agreement, provided the Court is prepared to agree that the Trustees are acting within the terms of the Will in entering into this proposed agreement.

55-11-17  
University  
Film

In connection with the consideration which the Board had previously given to the preparation of a University Film, the President stated that he had again discussed this matter with Mr. Chetwynd and was of the opinion that a University Film would be of great value in connection with meetings of the Alumni groups in the various cities and of great value in many other ways. After discussing the matter at length -

It was moved by Mr. Burns,  
Seconded by Dr. Johnson,  
And unanimously carried,

that the President be authorized to make arrangements for a 16 mm. sound and colour film showing various views of the University and its activities and running for approximately 30 minutes, at a cost not to exceed \$12,000.00.

55-11-18  
Research  
Project  
from grant  
from  
Connaught  
Labora-  
tories

In connection with the sum of \$5,000 voted by the Connaught Committee to the University "for such purposes of medical research in the Charles H. Best Institute as may be deemed desirable by the President and the Board", the President recommended, at the suggestion of Dr. Best, that this money be entirely used for



55-11-18  
Research  
Project  
from grant  
from  
Connaught  
Labora-  
tories  
(Cont'd)

the stipend and support of Dr. James Salter, one of our most promising recent graduate students, who will explore further the productive field of "Insulin as a Growth Hormone". ON MOTION DULY MADE, SECONDED AND UNANIMOUSLY CARRIED, the Board approved of the recommendation of the President.

55-11-19  
Caput Re-  
gulations  
respecting  
Discipline

Upon motion of Mr. Osbourne,  
Seconded by Mr. Turner,  
And unanimously carried,

the Board approved of the Caput Regulations respecting Discipline, as outlined by the Registrar in his notification dated October 22nd, 1955, copies of which had been mailed to the members of the Board.

55-11-20  
Royal  
Ontario  
Museum -  
Retained  
Surpluses

Upon motion of Mr. Turner,  
Seconded by Mr. Matthews,  
And unanimously carried,

the Board approved of the President's recommendation that the retained surpluses of the Royal Ontario Museum, amounting at June 30, 1955, to \$6,548.07 from 1953-54 and earlier years, and \$6,275.00 from 1954-55, or a total of \$12,823.07, be placed at the disposal of the Museum Board to use for such Museum purposes as it decides; and that the use of similar "surpluses" as might arise in the year 1955-56, or in any subsequent year, be decided from time to time by the Board of Governors.

55-11-21  
Museum  
Board

The Chairman stated that Mr. Kelly had requested to be relieved of his duties as a member of the Museum Board, as he was extremely busy particularly in connection with the Connaught Committee, and the Board appointed Dr. Sullivan to replace Mr. Kelly on the Museum Board for 1955-56.

55-11-22  
Date of  
next  
regular  
Board  
meeting

As the next regular meeting of the Board would normally fall on December 22nd, it was decided to dispense with the December meeting and to hold the next meeting on January 26th, the fourth Thursday of the month, and ON MOTION DULY MADE, SECONDED AND UNANIMOUSLY CARRIED, it was resolved that

55-11-22  
Date of  
next  
regular  
Board  
meeting  
(Cont'd)

until the next regular meeting of the Board the Chairman of the Board and the President and each of them shall possess and may exercise all or any of the powers, authorities and discretion vested in or exercisable by the Board, save and except only such acts as must by law be performed by the members of the Board themselves.

55-11-23  
Univer-  
sity of  
Toronto  
Alumni  
Associa-  
tion

In connection with the annual grants which have been made to the University of Toronto Alumni Association, the Chairman stated that in view of recent developments the Board would have to carefully reconsider the situation. He referred to the heavy expense and the small number of copies of "The University of Toronto Bulletin" actually published by the Association, and suggested that possibly the University would have to take over the publication of the Bulletin.

After discussing the matter -

It was moved by Mr. Matthews,  
Seconded by Mr. Osbourne,  
And unanimously carried,

that the University undertake the responsibility of publishing the Bulletin, and that a review be made of the overall handling of University-Alumni affairs.

ON MOTION DULY MADE, SECONDED AND UNANIMOUSLY CARRIED, the following administrative matters were approved:-

55-11-24  
Appoint-  
ments

(a) Appointments:

Men's Residences:  
Miss J. Smiter

- Secretary from Nov. 7, 1955 @  
\$2,460 a year

Hart House Theatre:  
Miss M. M. Keens

- Box Office Secretary from Dec. 1,  
1955, @ \$1,800 a year for 10  
mos.

55-11-25  
Resigna-  
tions

(b) Resignations:

Hart House Theatre:  
Miss P. Powers

- Box Office Secretary, from Nov. 30,  
1955, @ \$1,850 a year for 10 mos.

Superintendent:  
K. M. Collins

- Assistant, from Nov. 30, 1955, @  
\$4,600 a year

55-11-26  
Appropriations

(c) Appropriations - additions and deductions:

University College Women's Residences and Union:

An additional appropriation of \$80.00 for "Combined Charges - Salaries"; and a deduction of \$80.00 from "Food Service - Furnishings".

Royal Conservatory of Music of Toronto:

An additional appropriation of \$3,600 for the "Purchase of a Steinway Concert Grand Piano"; and deductions of \$1,800 from "Salaries - Public Relations", and of \$1,800 from "Surplus 1954-55, held in General Reserve".

55-11-27  
Payment to  
Frederick  
Harris  
Music Co.

(d) Payment of \$500.00 to The Frederick Harris Music Co. Limited, representing \$100 per share on five shares of the Company subscribed for some years ago and not paid for at that time.

55-11-28  
Signing  
Authorities -  
Conservatory

(e) That a limit of \$5,000.00 be set for any contracts which the Dean and the Secretary-Treasurer of the Royal Conservatory of Music are authorized to sign under the General By-Laws of the Governors. This limit will permit the handling of Union contracts for specific concerts or performances and all but the larger of teachers' annual employment contracts, by the Conservatory officials without further reference to the Board.

55-11-29  
Donations

Donations were presented as follows,

and ON MOTION DULY MADE, SECONDED AND UNANIMOUSLY CARRIED, were gratefully accepted:-

From -

Defence Research Board, notification received that the following grants have been made to Professor G. N. Patterson, Director of the Institute of Aerophysics:-

Hypersonic Studies - Patterson	- \$ 14,751.00
Reorganization of Subsonic Wind Tunnel Facility - Patterson	- 100,000.00
	<u>\$114,751.00</u>

Mrs. Velyien E. Henderson, an offer received of \$14,000 in bonds of the Municipality of Metropolitan Toronto, maturing in 1975 and bearing interest at 3½%, the income therefrom to be used for the following purposes in the Department of Pharmacology:-

1. Laboratory equipment for special research
2. Additions to the departmental library of books or journals
3. Contributions to travelling expenses to scientific meetings for members of the staff.

The expenditures from the fund are to be made at the discretion of the Head of the Department of Pharmacology.

Mrs. Henderson stated that when the bonds mature in 1975, she expects the money to be reinvested to produce the same amount of income.

Imperial Order Daughters of the Empire, the sum of \$1,200 received for a Fellowship to assist Dr. Dharendra Kumar, Department of Obstetrics and Gynaecology.

Rotary Club of Toronto, the sum of \$1,000 received for a Loan Fund in the School of Physical and Health Education to assist needy students.



55-11-29  
Donations  
(Cont'd)

From -

Canadian Council of The Girl Guides Association, an offer received to donate \$631.97 received by it under the Will of the late Fay Kathleen Clarke Hennessey, to the Division of Physical Therapy, to dispose of as that department sees fit for scholarships in Physiotherapy.

Royal Architectural Institute of Canada, the sum of \$500.00 received to be used to the benefit of the School of Architecture as follows:-

1. Conducted Tours - to assist staff and especially students on tours of the United States made each session by the 1st, 3rd and 5th years.
2. Publication - publication and distribution of some theses and reports of merit.
3. Exhibits - travelling exhibits available through such sources as the Museum of Modern Art.

4. Coloured Slides - to purchase additional coloured slides. Children's Aid Society of York County, the sum of \$500.00 received as a training grant for a second year student in the School of Social Work who agrees to work in that organization for a period of one year. The award has been made to Mr. John Barnes.

The McLean Foundation, the sum of \$500.00 received, representing the first instalment of a grant of \$500 per annum for three years, or a total of \$1,500, for the University of Toronto Quarterly.

A group of publishing friends of the late Mr. W. H. Clarke, an offer received of a small fund to be used to start a collection of Canadiana in the Library School. The selection of the books is to be made entirely at the discretion of the School, and a special book plate is to be prepared, to be inserted in each volume as it is added to the collection. At the moment the fund totals \$325.00, less a small charge for the preparation of the book plates.

Booth Brick Ltd., the sum of \$200 received for a scholarship in the School of Architecture.

Electrovert Ltd., the sum of \$50 received to assist in the work of the organization at the University known as "Friendly Relations with Overseas Students".

Life Underwriters of Toronto, an offer received to establish a bursary of \$200 in University College.

Welland County Medical Society, the sum of \$120 received representing a donation to provide one additional meeting of decentralized medical clinics in the Welland-Port Colborne area. This sum is to be credited to the "Kellogg Foundation Grant-Pilot Programme in Decentralized Medical Education".

The following gentlemen, for the Hart House Orchestra Associates,  
Dr. Sigmund Samuel - \$100.00  
Mr. O. D. Vaughan - 50.00

Mr. Herbert O. Frind, an offer received to donate the Mountain and Alpine collection of books to the University Library, which he loaned some years ago to the Department of Geography.

The Estate of the late Miss E. H. Shales, notification received of a bequest under her Will of one-half of the residue of the Estate to the Banting Institute for research in poliomyelitis.

The Atkinson Foundation, the sum of \$19,800 received, being payment of one-half of the total grant of \$39,600 for Bursaries to assist secondary school students to enter the University in 1955-56.

The Estate of the late Dr. W. B. Boyd, the sum of \$6,223.98 received, representing payment on account of income from the Estate, for medical research work in the Connaught Medical Research Laboratories.

55-11-29  
Donations  
(Cont'd)

From -

Kellogg Foundation, the sum of \$4,700 (U.S. funds) received, being the 3rd payment on a 3 year commitment of \$4,000 a year, to assist in the development of comprehensive programmes in graduate and postgraduate education. This payment represents the difference between the 1955-56 budget of \$5,000 and the cash balance as of September 30, 1955, as follows:-

Balance remaining from grant to Faculty of Medicine for 1954-55, in round figures	\$ 300
---	--------

Payment required for budget for 1955-56	4,700	\$5,000
---	-------	---------

Imperial Oil Ltd., the sum of \$4,500 received, representing grants-in-aid of \$500 to the University for each Imperial Oil Undergraduate Scholarship holder enrolled in 1955-56, of whom there are nine.

Rockefeller Foundation, the sum of \$3,565.33 received, representing the first semi-annual grant for teaching in medical care by the Department of Medicine, Faculty of Medicine, and the Department of Hygiene and Preventive Medicine, School of Hygiene. This instalment is made up as follows:-

First semi-annual instalment for year beginning July 1, 1955	\$4,350.00
Less balance on hand June 30, 1955	784.67
	<u>\$3,565.33</u>

Associates of the University of Toronto, Inc., a notification received of the receipt by them of \$1,500 from Mrs. Mollie Nevin for the Dr. Mendel Nevin Fellowship in Dental Anaesthesia, bringing her gifts for this purpose to \$4,500. The total requirements of the Fellowship are \$6,000, and the Associates have taken steps to make up the difference.

Mr. Percy Hermant, the sum of \$700 received to cover two admission scholarships of \$350 in University College, payable to the recipients in 1955-56. The value of the awards was increased last spring from \$300 each to \$350 each, effective in 1955-56.

Massey-Harris-Ferguson Limited, the sum of \$500 received to cover the two scholarships in the Faculty of Applied Science and Engineering which will be payable to the recipients in 1955-56. Offer received to continue the awards in the Session 1956-57.

American Society for Metals Foundation for Education and Research, an offer received to continue their Scholarship in the Department of Metallurgical Engineering during the Session 1956-57.

Toronto Brick Company, the sum of \$300 received, representing a donation to increase the value of their Prizes in the School of Architecture from \$100 to \$400 for the Session 1955-56.

Mr. R. A. Bryce, the sum of \$250 received to cover the award of the U.T.S. Engineering Scholarship payable to the recipient in 1955-56.

A. M. Orpen Charitable Foundation Inc., the sum of \$250 received to cover the Fred Orpen Award to Miss Rhoda Fesenko in 1955-56.

Alpha Chi Omega Fraternity, Alumnae Chapter, the sum of \$50 received to cover their annual Prize in University College.

Mrs. Pearl Rubinoff, a request received to have the name of the award in the Faculty of Medicine which was just established by her donation of \$3,000, changed from "Pearl Rubinoff Bursary - Medicine" to "Harry Rubinoff Memorial Bursary". The value of the bursary is to be the annual income from the fund.

55-11-29  
Donations  
(Cont'd)

From -

The Negro Citizenship Association, the sum of \$10.00 received for the Mrs. Percival Foster Fellowship, bringing the total of the Fund to \$1,752. Request from Mr. Herbert O. Frind that the Fellowship in the Department of Political Economy (Sociology) be changed to make it available to candidates for the degree of M.A. as well as for the degree of Ph.D. or for post-doctoral studies.

Various donors, the following amounts received:-

- \$ 5,610.00 - Samuel Beatty Fund, including \$1,500 (U.S.funds) from The Associates of the University of Toronto, Inc., bringing the total of the fund to \$31,198.
- 255.00 - H. M. Cassidy Memorial Research Fund, bringing the total to \$89,083.00.
- 4,625.00 - University of Toronto Dental Research Fund, including \$2,500 from Massey-Harris-Ferguson Limited, bringing the total of the fund to \$134,896.16.

55-11-30  
Frontage  
License,  
149  
College  
Street

ON MOTION DULY MADE, SECONDED AND UNANIM-

OUSLY CARRIED, the Board authorized the execution of a Frontage License for 149 College Street to the Board of Education for the City of Toronto for the westerly 35' 6" of a strip not previously licensed.

55-11-31  
Financial  
State-  
ments

Financial Statements as of October 31, 1955,

were presented as follows:-

- (a) University of Toronto
- (b) Subsidiaries, including -

Hart House  
Insulin Committee  
Royal Conservatory of Music of Toronto  
Students' Administrative Council  
Athletic Association  
University Press

55-11-32  
Audited  
Financial  
State-  
ments -  
Harris Co.

There was also presented the Audited Financial Statement of The Frederick Harris Music Co. Limited, for the year ended June 30, 1955.

55-11-33  
Investment  
Transac-  
tions

Upon motion of Mr. Urquhart,  
Seconded by Dr. Sullivan,  
And unanimously carried,

the Board confirmed the following Investment transactions:-

Purchased for -

<u>Trust Pool</u>			
\$ 50,000	3½%	Kitchener	due Dec. 15, 1961-63 @ \$ 99.50
20,000	3½%	Kingston	due June 1, 1966-67 @ 101.36
<u>Samuel Beatty Fund</u>			
\$ 6,000	3½%	Metropolitan Toronto	due Nov. 1, 1975 @ 99.00



55-11-34  
Manager of  
Dental  
Building  
property -  
W.H.Bosley

Upon motion of Mr. Osbourne,  
Seconded by Mr. Turner,  
And unanimously carried,

the Board confirmed the arrangement made with W. H. Bosley to act as manager of the property acquired for the Dental Building project until the University takes it over physically.

55-11-35  
Installation of  
Flood-  
lights at  
Varsity  
Stadium

The Vice-President (Administration), Mr. Stone, informed the Board that the installation of Floodlights at Varsity Stadium, which had been suggested by the Argonaut Football Club, would cost an estimated \$60,000.00. Floodlights would permit evening games in August and September and permit inclusion of necessary additional games in the schedule, whether by an interlocking schedule with Western Canada or otherwise. It was suggested that a five-year guarantee as to the number of games to be played at Varsity Stadium might be obtained from Argonauts to protect the University in its recovery of the capital outlay involved.

After discussing the matter it was decided that if the Committee on Undergraduate Activities (Athletic Association) approves the installation of the floodlights, the Board would approve the granting of a loan of \$60,000.00 to the Athletic Association to cover the cost of the project, it being understood that a contract would be entered into and reasonable security be obtained in connection with the games to be played at the Stadium by the Argonaut Football Club.

55-11-36  
Benefac-  
tions for  
1954-55

There was presented a list of Benefactions received by the University during the year 1954-55, totalling \$4,878,470.21.

55-11-37  
Pension  
Agreement  
with  
Toronto  
General  
Hospital

ON MOTION DULY MADE, SECONDED AND UNANIMOUSLY CARRIED, the Board approved of an agreement with the Trustees of the Toronto General Hospital to provide at no

cost to the University pension benefits for medical doctors on the staff of the Hospital who are also members of the University staff.

The Bursar was requested to withdraw from the meeting at 5:30 p. m.

55-11-38  
Special  
Retire-  
ment  
Allowance  
for  
Messrs.  
C.E.Higgin-  
bottom,  
A.D.LePan  
and J.R.  
Gilley

The Chairman reported that the pensions accumulated by three long-service employees, Messrs. C. E. Higginbottom, Bursar, A. D. LePan, Superintendent, and J. R. Gilley, formerly Director of University Extension, were inadequate and that he felt that something should be done to supplement these pensions.

After discussion, ON MOTION DULY MADE, SECONDED AND UNANIMOUSLY CARRIED, the Board approved the following arrangements:-

That J. R. Gilley, formerly Director of University Extension, whose pension from the several University of Toronto pension plans amounts to \$2,331.88 per annum as from July 1st, 1955, and whose Old Age Pension will not commence for almost nine years, be awarded a supplementary pension from July 1st, 1955, sufficient to bring the total of his University pension, Old Age Pension, if any, and supplementary pension to \$3,000.00 per annum for life.

That C. E. Higginbottom, Bursar, whose pension from the several University of Toronto pension plans will amount to approximately \$2,889.00 as from July 1st, 1956, and whose Old Age Pension will not commence for another four-and-a-half years thereafter, be awarded a leave of absence on full salary of \$7,700.00 for the year 1956-57, inclusive of any University pension payments which may not be deferrable until July 1st, 1957, and that he be awarded a supplementary pension from July 1st, 1957, sufficient to bring the total of his University pension, Old Age Pension, if any, and supplementary pension to \$4,000.00 per annum for life.

55-11-38  
Special  
Retire-  
ment  
Allowance  
(Cont'd)

That A. D. LePan, Superintendent, whose pension from the several University of Toronto pension plans will amount to approximately \$3,263.00 as from July 1st, 1956, and whose Old Age Pension is already in effect, be awarded a leave of absence on full salary of \$11,000.00 for the year 1956-57, inclusive of any University pension payments which may not be deferable until July 1st, 1957, and that he be awarded a Consulting Fee from July 1st, 1957 sufficient to bring the total of his University pension, Old Age Pension, if any, and Consulting Fee to \$5,000.00 per annum for life.

*Indefinite*  
*26.12.56*

The meeting adjourned at 5:50 p.m.

Minutes confirmed.

*January 26<sup>th</sup> 1956*

*L. Z. Phillips*

Chairman

*E. Higgins*

Secretary

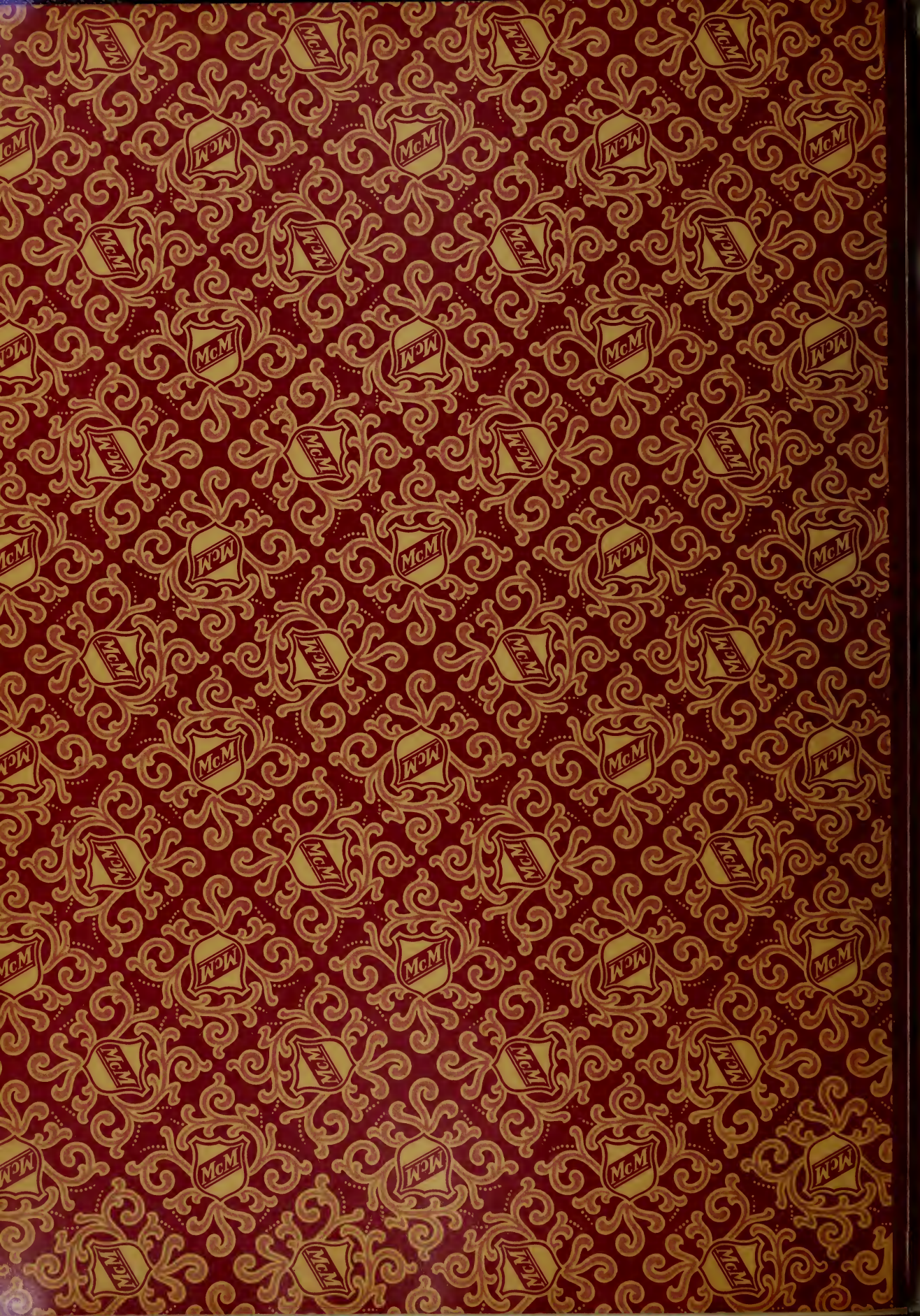






















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A70 0024/041 (012)

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